Clerks Report - 10th July 2024

1. Clerks Report
2. Allotment Report
3. Scribe
4. Play area report
5. Planning Applications under consideration

1. Agenda item 6 - Clerk's report on F&GP Committee matters, to Finance & General Purposes Committee meeting on Wednesday 10th July 2024

Minute No	Action Point	Progress
F&GP Cttee, 13 December, Minute 10	Raise issues with Spinney Play Park	Play area issues are ongoing – Cllr Abbot will meet Aster's Neighbourhood Officer on site on the 25th July 2024.
F&GP, 13 December, Minute 19	Resolve light outside Tesco and Pharmacy	Cllr Abbott reported that they are waiting for a refurbishment which has been postponed. Cllr Abbot will monitor. Ongoing.
F&GP, 10 January, Minute 11	Clerk to contact residents on the waiting list to re let allotments	Clerk to carry out check of allotments and write to tenants who are not tending their plots. Ongoing
F&GP, 14 February, Minute 10	Clerk to prepare FAQs on allotments for the website	Ongoing.
F&GP, 14 February, Minute 11	Review Risk Register within 3 months and link to Internal Controls and Policy Register	Ongoing
F&GP, 14 February, Minute 13	Clerk to set up a meeting with the Church to speak about the interment of ashes process.	Clerk to set up a meeting with Cllr Ong and the Church. To be arranged.
F&GP, 14 February, Minute 21	Cllr Bush to speak to Rose and Crown about bar with a charge of £250 to use the Sports Pavilion. Changed at Full Council to a charitable donation.	The Rose & Crown gave a donation of £70.
F&GP,10 April, Minute 11	Foxhills areas is cut by Poole Business Services. Find out exactly what is covered by PBS	Cllr Huggins contacted PBS who confirmed we renewed their contract in April.
F & GP 10th April Minute 17	Issues at the MUGA	Cllr Abbott and Cllr Bush to change the MUGA code. Cllr Huggins will follow up.
F&GP 12th June Minute 10	To consider a report on Parish Council Working Groups and alignment against budget	Cllr's Bush and Ong to arrange to meet and discuss further.
F & GP 12th June Minute 11	To confirm and approve signatories against each of the Parish Council's bank accounts. Clerk to contact banks	As the banks may not give the Clerk access to the accounts Cllr Bush will make contact initially. Refer to Full Council Minutes 26.06.24 Minute 8.
F & GP 12th June Minute 18	Re: 74 High Street, Lytchett Matravers – access via high street – Clerk to check previous correspondence.	Clerk can't find any correspondence relating to this or whether a permit was issued.
F & GP 12th June Minute 21	To accept Sutcliffe Play quote for zip line and trampoline	Clerk to ask Sutcliffe Play to carry out the work ASAP. As of 8.7.24 work not completed
F & GP 12th June Minute 21	Clerk to investigate Dorset Council rent charge re: The Youth Hall	Email from Dorset Council saying it does look like we have been charged incorrectly. They will investigate further.

2. Allotment Report July 2024 - Agenda item 9.

Waiting list - There are currently three people on the waiting list. All are residents of Lytchett Matravers, one is waiting for a specific second plot.

Vacancies - None

Allotment rental renewal fees - All received.

Allotment checks and future reports – Dale, an allotment holder bought to my attention various plots that are being neglected. I will carry out a further check in the next couple of weeks and if still untended, I'll write to allotment holders at the end of the month.

3. Scribe

I attended a demonstration on Scribe Allotments and Cemeteries.

Allotments cost - £99 import charge and then £18 per month.

Cemeteries cost - £199 import charge and then £29 per month.

Both packages look great but I'd like to familiarise myself with the system and then revisit. Further details uploaded on Dropbox.

4. Play Area – Agenda Item 21.

Trampoline - Five springs need replacing on the trampoline by the industrial estate.

Zip Wire - the zip wire has been disabled as the 'stop' needs replacing.

Have chased up Sutcliffe Play for completion date.

5. Planning Applications under consideration as of 8th July 2024

Planning Application No	Location	Proposal	PC Decision	Status
6/2021/0282	Land east of Wareham Road Lytchett Matravers.	Phased residential development of site for 95 dwellings, new vehicular and pedestrian access onto Wareham Road and other associated works including landscaping and open space.		Not determined.
P/FUL/2021/02674	Cuckoo Hill Deans Drove Lytchett Matravers Dorset	New dwelling with associated access and parking and porch to front of existing dwelling.		Not determined.
P/FUL/2022/01066	Land Adj, Clouds Hill Burbidge Close Lytchett Matravers Poole Dorset	Sever land and erect 3 bed chalet bungalow with associated parking		Not determined.
P/FUL/2022/01095	Land at Blaneys Corner To the east of Wareham Road and south of Wimborne Road. Lytchett Matravers	Erect 25 dwellings (C3 use class), new vehicular and pedestrian access onto Wimborne Road and other associated works including landscaping and open space		Not determined.
P/VOC/2022/01291	164 Wareham Road Lytchett Matravers Poole BH16 6DT	Variation of Condition 2 & 5 of planning approval 6/2020/0314 (sever plot and erect a detached two storey dwelling with associated access, parking, landscaping and amenity space) to agree to the new building location 700mm further forwards towards the highway and the new foul water drainage connection		Not determined.
P/FUL/2023/02603	36 Glebe Road Lytchett Matravers	Erect 5 bedroom detached house with associated garage and parking		Not determined.
P/FUL/2022/05152	15 Dillons Gardens, Lytchett Matravers	Demolish existing dwelling and erect 6no 4-bedroom detached houses with associated parking and access.		Not determined
P/FUL/2024/01736	Lynmouth, Lime Kiln Rd, Lytchett Matravers	Sever the plot and construct a detached bungalow with associated access, parking and landscaping.		Not determined

P/FUL/2024/02198	Rose & Crown, 178 Wareham Road, Lytchett Matravers	Convert first floor manager's flat into four lettable bedrooms with ensuites	Parking was raised as a concern as the proposal will take the majority of the car park and push parking on to the road. No Objection but would like to register concern about the possible overflow of cars parking near a busy junction, due to the parking spaces in the pub car park being used by the B&B guests.	Not determined
P/VOC/2024/02369	38 Wareham Road, Lytchett Matravers	Demolish existing stable and erect new stable	No objection	Granted 21.6.24
P/FUL/2024/01736	Lynmouth, Lime Kiln Road, Lytchett Matravers	Sever the plot and construct a detached bungalow with associated access, parking and landscaping.	No Objection	Not determined
P/NMA/2024/03087	Goresmead Cottage, Foxhills Road, Lytchett Matravers	Erection of Stable block with hard surface apron and track from existing parking and turning area) to increase the size of each stable to a standard 4.57 x 4.57 m suitable for use as foaling boxes, together with an increase in the depth of the workshop. Provide gables at both ends of the pitched roof	Query non-material amendment. No need to as DC refused application.	Refused 27.6.24
P/HOU/2024/02863	11 Old Pound Close, Lytchett Matravers	Single Storey rear extension	No Objection	Not determined
P/FUL/2022/01134	74 High Street, Lytchett Matravers	Change of use of outbuilding to a mixed use comprising incidental residential use and use for a maximum number of 195 nights per calendar year for letting.	No Objection	Not determined