MINUTES

of the meeting of
LYTCHETT MATRAVERS PARISH COUNCIL
Full Council and F&GP, Wednesday 14th August 2024 7.00 p.m.
in the Blanchard Room, Village Hall.

PRESENT were Cllr A Bush (Chair), Cllr R Ong, Cllr K Korenevsky, Cllr K Morgan, Cllr M Rigby, Cllr R Aspray, Cllr P Webb and Mrs J Wigg, Parish Clerk.

Also present: Dorset Councillor, Cllr A Starr

PUBLIC PARTICIPATION SESSION (Standing orders suspended)

A member of public attended to ask if the Parish Council would consider expanding the skate park with a concrete bowl. The soil removed from the site could be used to construct a dirt track which is also a very popular pastime for children. He feels it would bring older children in, encourage events and sponsorship from local businesses. Cllr Bush said it was a great idea and could be utilised within the summer festival. Councillors asked him to come back with costings and they would consider the idea.

The resident also asked for permission to use an air rifle to shoot rats at the allotments as they are becoming a huge problem, and crops are being destroyed. He said he is extremely safety conscious and would only shoot at night, when no one is there. Cllr Webb asked Councillors to consider his request and Cllr Bush agreed that it will be discussed, and a decision made at a future meeting.

DORSET COUNCILLORS' REPORT

The report was noted.

ACTION: Cllr Korenevsky to speak to Katie from Dorset Council Rangers re: clearing overgrown areas.

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**
   Cllr A Huggins Cllr A Brenton Cllr Khanna Cllr V Abbott

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**
   Cllr Aspray declared an interest in Item 14 as it is his brother's property.

3. **TO RECEIVE AND RESOLVE TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 24th JULY 2024.**
   It was **RESOLVED** to **APPROVE** the minutes of this meeting as true records of it. The minutes were duly signed the Council Chair.

4. TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FULL COUNCIL MEETING 24TH JULY 2024 AND F & GP 10TH JULY 2024 – SEE CLERKS REPORT (Appendix 1)

F & GP 10th July 2024

Minute No	Action Point	Progress
F&GP, 13 December, Minute 19	Resolve light outside Tesco and Pharmacy	Cllr Abbott reported that they are waiting for a refurbishment which has been postponed. Cllr Abbot will monitor. *Ongoing.*
F&GP, 14 Feb, Minute 10	Clerk to prepare FAQs on allotments for the website	*Ongoing.*
F&GP, 14 Feb, Minute 11	Review Risk Register within 3 months and link to Internal Controls and Policy Register	*Ongoing*
F & GP 12th June Minute 11	To confirm and approve signatories against each of the Parish Council's bank accounts. Clerk to contact banks	*Ongoing*
F & GP 12th June Minute 18	Re: 74 High Street, Lytchett Matravers – access via high street – Clerk to check previous correspondence.	*Agenda item 17 Full Council 14.8.24 Cllr Ong and Cllr Aspray to re-word licence and send to Clerk. Councillors agreed to charge peppercorn rent.*
F & GP 12th June Minute 21	Clerk to investigate Dorset Council rent charge re: The Youth Hall	Email from Dorset Council saying it does look like we have been charged incorrectly. They will investigate further. *Chased up 8.8.24.*

Full Council 24th July 2024

Minute	Action Point	Progress
Minute 17, Full Council 25.10.23	Parish Clerk to instruct the preferred contractor for the repairs to the Churchyard / cemetery wall.	*Contractor aiming to complete work mid August*
Minute 30, Full Council 28.2.24	Clerk to ask policing team to attend Parish Council meeting.	No response to email. *Cllr Brenton will ask.*
Minute 10, Full Council 27.3.24	Cllr Khanna to circulate suggestions for Parish Council sign	*Ongoing*
Minute 8, Full Council 24.4.24	Cllr Khanna to liaise with Youth Hall Committee about Youth Hall signs	*Ongoing*
Minute 8, Full Council 24.7.24	Clerk to contact Stephen Mepham and ask why they didn't finish painting the lines along Wareham Road.	*Stephen Mepham confirmed the contractors are coming back to hand paint the lines. As of 15.8.24 still not done*
Minute 17, Full Council 24.7.24	Councillors asked to consider suitable projects for hedging/trees and make an application to the Woodland Trust.	*Any suitable areas? This should be assigned to VEWG*
Minute 22, Full Council, 24.7.24	Councillors agreed to open up the area of the den immediately and then liaise with the local community on the best way to deal with the long grass ie. Rewilding, flower meadow etc.	*Councillors to liaise with local community. Meeting pending.*
Minute 22, Full Council, 24.7.24	Cllr Morgan to contact Roger Bond and query cost of fingerposts.	*See Agenda item no. 16 Full Council 14.8.24*

5. **CHAIR'S ANNOUNCEMENTS.**
   None

6. **TO RECEIVE AND NOTE THE 2024-25 YEAR TO DATE BANK RECONCILIATION (FOR PURPOSES OF REPORT ONLY) (Appendix 2)**
   Report was noted.

7. **TO RECEIVE AND CONSIDER A REPORT COVERING 2024-25 YEAR TO DATE INCOME AND EXPENDITURE (FOR PURPOSES OF REPORT ONLY) (Appendix 3)**
   Report was noted.
   ACTION: Clerk to check SSE bills

8. **TO RESOLVE TO APPROVE PAYMENTS ALREADY MADE AND PAYMENTS TO BE MADE. (Appendix 4)**

   It was **RESOLVED** to **APPROVE** all the payments.

9. **TO RECEIVE A REPORT DETAILING COSTINGS AND CONSIDER APPLYING FOR A UTB MULTI PAY CARD.**
   It was **RESOLVED** to **APPROVE** the application for a UTB multi pay card for the Parish Clerk to use, up to a maximum of £500 per purchase.

   ACTION: Cllr Bush to make application.

10. **TO RECEIVE AND CONSIDER A REPORT ON THE CURRENT UPTAKE, WAITING LIST AND UPKEEP OF THE ALLOTMENTS (FOR PURPOSES OF REPORT ONLY) – SEE CLERKS REPORT**
    The report was noted.

11. **TO CONSIDER PLANNING APPLICATION P/FUL/2024/02839 NORTHOUSE FARM HUNTICK ROAD LYTCHETT MATRAVERS POOLE BH16 6BB DEADLINE 16TH AUGUST**

    It was **RESOLVED** that the Parish Council has **NO OBJECTION** to this planning application.

12. **TO CONSIDER PLANNING APPLICATION P/FUL/2024/04112. 2 FOXHILLS CRESCENT LYTCHETT MATRAVERS BH16 6BE. DEADLINE 16TH AUGUST.**

    It was **RESOLVED** that the Parish Council has **NO OBJECTION** to this planning application but request that Permitted Development rights to erect extensions or make roof alterations should be removed by Planning Condition, reason being the tightness of the site and relationship with adjoining properties.

13. **TO CONSIDER PLANNING APPLICATION P/HOU/2024/03897. SUNNYSIDE BARN WIMBORNE ROAD LYTCHETT MATRAVERS BH16 6HQ. DEADLINE 26TH AUGUST**.

    It was **RESOLVED** that the Parish Council has **NO OBJECTION** to this planning application.

14. **TO NOTE PLANNING APPLICATION FOR INFORMATION ONLY - P/CLP/2024/04333 CERTIFICATE OF LAWFUL USE -13 DILLONS GARDENS LYTCHETT MATRAVERS POOLE BH16 6DW**

    The application was noted.

15. **TO CONSIDER APPLICATION P/CLE/2024/04451. LOCATION:GREYWOOD BARN, CASTLE FARM ROAD, LYTCHETT MATRAVERS.**

As it is more than four years Councillors are aware they can't object to the planning application. However, they want to make it clear that they object to unplanned development in the greenbelt. Councillors are unable to form an opinion due to the lack of information and have asked that they see further details so they can comment

16. **TO CONSIDER REPAIR OR REPLACEMENT OF VIKING SWING.**

Cllr Bush asked if this is an opportunity to expand the park and replace the swing with new, rather than repair. Cllr Morgan and Cllr Korenevsky both said as the swing is so popular it should be repaired, and consideration given to expanding the skate park for older children.

It was **RESOLVED** to **ACCEPT** Sutcliffe Plays quote and replace the Viking Swing.

17. **TO CONSIDER AND APPROVE FUNDING FOR THE VILLAGE'S TRADITIONAL FINGER POST ROAD SIGNS. (Appendix 5)**

It was **RESOLVED** to **APPROVE** funding as per Option 3.

18. **TO CONSIDER ISSUING A FORMAL LICENSE RE: ACCESS ARRANGEMENTS FOR 74 HIGH STREET.**

It was **RESOLVED** to **APPROVE** a formal 12-month licence for pedestrian access, subject to the wording being modified and to charge a peppercorn rent.

ACTION: Cllr Aspray and Cllr Ong to modify the wording and send to the Clerk.

19. **TO CONSIDER AND APPROVE THE SUBMISSION OF A PLANNING APPLICATION TO REVISE THE SERVICE ROAD, PAVEMENTS AND ISLAND FRONTING THE PURBECK PARADE SHOPS.**

It was **RESOLVED** and **AGREED** that the Parish Council apply for planning permission.

20. **TO CONSIDER AND APPROVE A GRANT APPLICATION FROM THE VILLAGE HALL FOR REPAIR TO ROOF.**

It was **RESOLVED** to **APPROVE** the grant application.

21. **TO CONSIDER A REQUEST FROM THE YOUTH HALL WORKING GROUP FOR APPROVAL TO PURCHASE CHAIRS.**

It was **RESOLVED** to **APPROVE** the purchase of chairs.

22. **TO CONSIDER THE PARISH COUNCIL RESPONSE TO DORSET COUNCIL'S RECENTLY DECLARED NATURE EMERGENCY (Appendix 6)**

It was **RESOLVED** and **AGREED** that the Parish Council adopt the policy and put together an action list.

ACTION: Clerk to arrange meeting with the school and copy in Hannah and Vicky

23. **TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP. (DCHWG). (Appendix 7)**
The report was noted.

24. **TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG).**
The report was noted.

ACTION: Cllr Bush and Cllr Morgan to arrange a meeting to discuss revising the Made (completed/published) Neighbourhood plan.

25. TO RECEIVE A REPORT FROM THE LYTCHETT MATRAVERS YOUTH HALL WORKING GROUP (YHWG). (Appendix 8)
The report was noted.

26. TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP. (VEWG). (Appendix 9)
The report was noted
Councillors agreed that Steve Mills can go ahead and clear the pond area.

27. TO RECEIVE A REPORT FROM THE D-DAY EVENT (DEFERRED FROM FULL COUNCIL 24.7.24). (Appendix 10)
The report was noted.

Cllr Bush asked Councillors if they have any ideas on how to celebrate VE day next year, basing it on the DD budget of £400.

ACTION: Cllr Aspray will see what entertainment is available and come back with quotes.

28. TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).

Cllr's Ong and Rigby are both attending DAPTC new Councillor training on the 5th September.

29. TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).
None

30. TO NOTE CORRESPONDENCE RECEIVED.

- To note report from Purbeck Transport Action Group (PTAG) re: Sandbanks Ferry proposal.
- Contact MER re: Extra charging points.
  ACTION: Clerk to share usage reports with Councillors and investigate how to get on google maps.

  Re: Macdonald Place – Stonewater Housing. Cllr Korenevsky queried if the Clerk had dealt with this, as per previous action. Clerk confirmed that she hasn't.
  ACTION: Cllr Aspray to contact developer as it should still be under maintenance.

  Cllr Aspray reported that he has found a local person to deal with the war memorial hedge and is meeting him to discuss cutting the hedge 3-4 times per year.
  Action: Cllr Aspray will ask for quotes.

  Cllr Aspray also reported that the bunds around the perimeter need tidying. The quote is around £3k. Cllr Morgan suggested that this could form part of nature strategy meeting. It was agreed to get a plan together for all outstanding projects that might be suitable.
  Action – Cllr Morgan

The meeting closed at 9.15pm.

Annotated by/on Julie Wigg, Parish Clerk, Signed by_____