**Meeting of Finance & General Purposes Committee**
**On Wednesday 11th September 2024 at 7p.m.**
**in the Blanchard Room, Lytchett Matravers Village Hall**
**Parish Clerk. Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.**
**Email: lytchettmatravers@dorset-aptc.gov.uk or call 07596 885667.**

# FINANCE & GENERAL PURPOSES MINUTES

**All Council decisions must give due consideration to their impact on the community's carbon footprint.**

**PRESENT:** Cllr R Aspray (Chair of F&GP), Cllr R Ong (Vice Chair of F&GP), Cllr A Huggins, Cllr K Korenevsky, Cllr P Webb, Cllr K Morgan

**Members of the Public in attendance** – two residents of Lytchett Matravers in attendance.

**Public Participation** - (standing orders suspended).

The residents asked the Parish Council to consider their objection with regards to 8 Paddock Close. They are concerned as to the size and scale of the proposed building and consider it too large for this site. It is clear it is a completely separate dwelling which is situated right on the boundary. It also appears the roof is pitched and not a flat roof. They are also concerned about the future use of the property and the resultant parking problems. They ask if the Parish Council will take note of these points when submitting their comments.

1. **To receive and consider apologies for absence.**
   Cllr A Bush, Cllr V Abbott, Cllr H Khanna, Cllr M Rigby
2. **To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011**
   None
3. **To receive and approve minutes of the Finance & Gen Purposes Committee meeting held on 10th July 2024.**
   These minutes were accepted as a true record of the meeting and were duly signed by the Committee Chair.
4. **To receive and consider reports of past subject matters on the minutes of the Finance & General Purposes Committee (for purposes of report only).**

**Clerks Report (Appendix 1)**

| 5. Minute No | Action Point | Progress |
|---|---|---|
| **F&GP, 13 December, Minute 19** | Resolve light outside Tesco and Pharmacy | Cllr Abbott reported that they are waiting for a refurbishment which has been postponed.<br>Cllr Abbot will monitor.<br>*Ongoing*. |
| **F&GP, 14 Feb, Minute 10** | Clerk to prepare FAQs on allotments for the website | *Ongoing*. |
| **F&GP, 14 Feb, Minute 11** | Review Risk Register within 3 months and link to Internal Controls and Policy Register | *Ongoing* |

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|---|---|---|
| **F & GP 12th June Minute 11** | To confirm and approve signatories against each of the Parish Council's bank accounts. Clerk to contact banks | *Ongoing. Almost complete* |
| **F & GP 12th June Minute 18** | Re: 74 High Street, Lytchett Matravers – access via high street – Clerk to check previous correspondence. | *Clerk to write to the resident and forward permit.* |
| **F & GP 12th June Minute 21** | Clerk to investigate Dorset Council rent charge re: The Youth Hall | Email from Dorset Council saying it does look like we have been charged incorrectly. They will investigate further. *Chased up 8.8.24. Clerk will continue to chase* |
| **Full Council & F&GP, 14th Aug Minute 9** | Cllr Aspray to speak to Woodlands nursery regarding planting suggestions re: bunds around VH | *Ken will include this area in his discussions with Phillipa.* |
| **Full Council & F&GP 14th Aug Minute 12** | Cllr Huggins to obtain a quote for the tree works | *Awaiting quotes* |

**Planning Applications under consideration (Appendix 1).**

**Action:** Clerk to contact DC Planning to query position with the key sites allocated in PLP2 - the three allocated sites in the recently adopted Purbeck Local Plan Revision, namely the Wareham Road site (6/2021/0282), the Blaneys Corner site (6/2022/01095) and the site between Wimborne Road and Flowers Drove. Query whether Flowers Drove was ever submitted as a planning application.

6. **To receive and note the 2024-25 year to date bank reconciliation (for purposes of report only) (Appendix 2).**
   The report was noted.

7. **To receive and consider a report covering 2024-25 year to date income and expenditure (for purposes of report only). (Appendix 3)**
   The report was noted.

8. **To receive and consider a report on the current uptake, waiting list and upkeep of the allotments (for purposes of report only). (Appendix 1 – Clerks Report)**
   The report was noted

9. **P/HOU/2024/04548 - 8 Paddock Close, Lytchett Matravers**

   Whilst the Parish Council do not object to the design, they are concerned that this has the potential to be used as a completely independent dwelling. As such the relationship between dwellings and the lack of independent access to on-site parking would be unacceptable. Therefore, we request that a Condition be applied to the planning permission (if granted) precluding such use.

   It was **RESOLVED** that the Parish Council has no objection to this planning application but request a condition is applied confirming it's use.

10. **P/FUL/2024/04742 - 8 High Street, Lytchett Matravers.**

    The Parish Council wished to register an **OBJECTION** to this proposal – on the following Grounds **(Appendix 4)**.

    It was **RESOLVED** that the Parish Council **OBJECT** to this planning application.

11. **To consider future maintenance of the area by the dog exercise field.**
    Deferred to Full Council meeting 25.9.24

12. **To consider a request from an allotment holder to carry out pest control at the allotments.**

    The Parish Council declined the residents offer to carry out pest control due to concerns over their public liability insurance covering such activities. It was suggested that allotment holders refer to the National Allotment Holders website to seek guidelines on pest control in allotments.

    It was **RESOLVED** that the Parish Council will **NOT** allow allotment holders to carry out pest control in the allotments using air rifles.

13. **To receive an update on the negotiations with Tesco and Dorset Council regarding the Purbeck Parade shops frontage. (Appendix 5)**
    The report was noted.

    **Action:** Cllr Aspray will check with Land Registry whether DC own the land and if it is adopted.

14. **To receive an update regarding a Safe cycling walking route to Lytchett Minster. (Appendix 6)**
    The report was noted.

15. **To consider a proposal for traffic speed surveys on Huntick Road to provide analysis for a speed limit reduction application at a cost of £475 + VAT.**

    Cllr Huggins will request an updated quote.

    Once received a **RECOMMENDATION** is made to full council that the PC instruct Highways to carry out a traffic survey at an agreed price.

16. **To consider repairs and/or improvements at Rocket Park and Foxhills play area.**

    Councillors agreed to wait for the inspector's full report before replacing/repairing any play equipment.
    With regards to the resident's query about the swings at Foxhills Play area, Karen asked if it's possible to remove one of the cradles and replace it with a proper swing.

    **Action:** Clerk to enquire whether this is possible.

17. **To consider items for an article in the next Parish Magazine.**
    - Litterpick time – Sunday 3rd November at 11-12 noon.
    - Play area - Waiting for reports to review and repair/replace.
    - Update residents re: discussion re: Huntick Road Safe Route to school.

    Query whether to move item to Full Council to give more time before deadline.

18. **To note correspondence received.**
    - Cllr Aspray - War memorial hedge would like to appoint contractor to carry out hedge cutting on a yearly contract. Deferred to Full Council.
    - Cllr Wold has spoken to Wessex Internet, no change but hopefully soon.
    - Cllr Ong reported that the water leak in Youth Hall car park has now been fixed.
    - Mr Trent from the Spinney phoned to thank the GG's for their most excellent work.
    - Screwfix trade card is now active.

Meeting closed at 8.40pm

Annotated by Julie Wigg (Parish Clerk) Approved by/on _____
11th September 2024