# Clerks Report 23rd October 2024

| Minute | Action Point | Progress |
|---|---|---|
| **Minute 17, Full Council,25.10.23** | Parish Clerk to instruct the preferred contractor for the repairs to the Churchyard / cemetery wall. | *Contractor confirmed he will be carrying out work in October.*<br>*Awaiting update* |
| **Minute 10, Full Council 27.3.24** | Cllr Khanna to circulate suggestions for Parish Council sign | *Ongoing* |
| **Minute 8, Full Council 24.4.24** | Cllr Khanna to liaise with Youth Hall Committee about Youth Hall signs | *Ongoing* |
| **Minute 11, Full Council 22.5.24** | Clerk to confirm to all bank account signatories | *Ongoing (almost done!).*<br>*UTB, Santander, Lloyds in progress* |
| **Minute 9, Full Council 14.8.24** | Cllr Bush to make application to UTB for charge card | *Received approval. Waiting for card.* |
| **Minute 30, Full Council 14.8.24** | Re: tidying up of various areas, including skate park and bunds around the perimeter. Cllr Morgan to discuss during meeting with Phillipa | *Cllr Morgan met with Phillipa and have started work on a wild flower meadow.* |
| **Minute 14, Full Council 25.9.24** | Clerk to contact Caloo re: annual inspection | *Inspection carried out 8th October 2024 report received* |
| **Minute 14, Full Council 25.9.24** | Gate damaged by gym equipment. Cllr Bush to investigate | *Cllr Bush to arrange repair.* |
| **Minute 15, Full Council 25.9.24** | Clerk to instruct DC to carry out traffic surveys | *Survey has begun but on wrong part of road. Cllr Huggins to contact DC and rectify* |

## Allotments October 2024

**Waiting list** – Only one person on the waiting list - waiting for a specific second plot (plot 62).

**Vacancies –** No Vacancies

**Allotment rental renewal fees -** All received, due in December.