Meeting of Finance & General Purposes Committee
On Wednesday 13th November 2024 at 7p.m.
in the Blanchard Room, Lytchett Matravers Village Hall
Parish Clerk. Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
Email: lytchettmatravers@dorset-aptc.gov.uk or call 07596 885667.

FINANCE & GENERAL PURPOSES MINUTES

All Council decisions must give due consideration to their impact on the community's carbon footprint.

PRESENT: Cllr R Aspray (Chair of F&GP), Cllr R Ong (Vice Chair of F&GP), Cllr A Bush, Cllr A Huggins, Cllr K Morgan, Cllr M Rigby, Cllr H Khanna

Members of the Public in attendance - None

Public Participation - (standing orders suspended).

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**
   Cllr V Abbott, Cllr P Webb, Cllr K Korenevsky
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST, AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011**
   None
3. **TO RECEIVE AND APPROVE MINUTES OF THE FINANCE & GEN PURPOSES COMMITTEE MEETING HELD ON 9th OCTOBER 2024.**

   These minutes were accepted as a true record of the meeting and were duly signed by the Committee Chair.
4. **TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE (FOR PURPOSES OF REPORT ONLY). APPENDIX 1**

Minute No	Action Point	Progress
F&GP, 13 December, Minute 19	Resolve light outside Tesco and Pharmacy	Cllr Abbott reported that they are waiting for a refurbishment which has been postponed. Cllr Abbot will monitor. Ongoing.
F&GP, 14 Feb, Minute 11	Review Risk Register within 3 months and link to Internal Controls and Policy Register	Ongoing
F & GP 12th June Minute 11	To confirm and approve signatories against each of the Parish Council's bank accounts. Clerk to contact banks	**STILL** Ongoing

5. **TO RECEIVE AND NOTE THE 2024-25 YEAR TO DATE BANK RECONCILIATION (FOR PURPOSES OF REPORT ONLY) (APPENDIX 2).**
   The report was noted.

6. **TO RECEIVE AND CONSIDER A REPORT COVERING 2024-25 YEAR TO DATE INCOME AND EXPENDITURE (FOR PURPOSES OF REPORT ONLY). (APPENDIX 3)**
   The report was noted.

7. **TO APPROVE THE SIGNATORIES AND LETTER OF AUTHORITY FOR TRANSACTIONAL APPROVALS WITH PRUDENTIAL.**

   It was **RESOLVED** to **APPROVE** the signatories and letter of authority.

8. **TO NOTE AND CONSIDER THE LGA / NALC COMMUNICATION ON NATIONAL SALARY AWARD FOR PARISH & TOWN COUNCIL EMPLOYEES, BACKDATING TO WEF 1ST APRIL 2024 – PARISH CLERK START DATE OF 3.6.24.**
   The report was noted.

9. **TO RESOLVE TO APPROVE CONTINUATION OF FUNDING AN ADDITIONAL OPENING HOUR AT LYTCHETT MATRAVERS LIBRARY AT £17.88 PER HOUR X 2 MEMBERS OF STAFF = £35.80 PER HOUR.**

   It was **RESOLVED** to **APPROVE** the continuation of funding for the financial year 2025-26.

10. **TO RECEIVE AND NOTE A VERBAL UPDATE ON WESSEX INTERNET CONNECTIONS.**
    The update was noted.

    Cllr Huggins confirmed that the Village Hall and The Youth Hall have both been connected with the Sports Pavillion to be connected within a couple of weeks.

11. **TO RECEIVE AND NOTE A VERBAL UPDATE ON INPOST LOCKERS.**
    The update was noted.

    Cllr Huggins confirmed that the lockers were installed on the 12th November and will be operational by the end of the week.

12. **TO CONSIDER PLANNING APPLICATION P/HOU/2024/05601**
    2 Penrose Close, Lytchett Matravers
    Addition of Dormer to Approved P/A P/HOU/2023/00446

    It was **RESOLVED** that the Parish Council has **NO OBJECTION** to the planning application

13. **TO CONSIDER ITEMS FOR AN ARTICLE IN THE NEXT PARISH MAGAZINE.**
    - Inpost lockers.
    - Wessex internet.
    - Facebook – encourage followers and engagement.
    - End of year review for January edition.

14. **TO NOTE CORRESPONDENCE RECEIVED.**

- Cllr Huggins queried Dog waste bins. **ACTION** Clerk to find map of location of bins.
- Cllr Huggins has received a response regarding the 20mph limit. As it was not the response he was hoping for, he will pursue the matter further, hold a working group meeting, and report back to the full council.
- Cllr Morgan has received a response from Vicki Slade regarding the safer route to school, which aligns with highways' position. As this is not the desired outcome, Cllr Morgan will continue to pursue the matter.

- Cllr Morgan mentioned Fix my street – a website to report any problems, i.e. fly tipping, broken slabs etc. - reports are sent on to the local authority. Cllr Bush said there is this option on the DC website too. Cllr Morgan will compare the two sites and come back with recommendations.
- Cllr Morgan Blaneys Corner would like to request an extension to the deadline **ACTION: Clerk to contact DC**
- Football Association have asked for a meeting on Dec 11th at the Astro. Cllr Bush will attend.
- The Clerk reported that the Facebook reach is growing, with 95 followers and residents reaching out with queries. She requested that councillors help spread the word to encourage more followers and increase engagement.

The meeting closed at 8.37pm

Annotated by Julie Wigg (Parish Clerk)
13th November 2024

Approved by/on _____
Cllr Aspray, Chair of F & GP