Meeting of Finance & General Purposes Committee
On Wednesday 9th October 2024 at 7p.m.
in the Blanchard Room, Lytchett Matravers Village Hall
Parish Clerk. Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
Email: lytchettmatravers@dorset-aptc.gov.uk or call 07596 885667.

FINANCE & GENERAL PURPOSES MINUTES

All Council decisions must give due consideration to their impact on the community's carbon footprint.

PRESENT: Cllr R Aspray (Chair of F&GP), Cllr R Ong (Vice Chair of F&GP), Cllr A Bush, Cllr A Huggins, Cllr K Korenevsky, Cllr P Webb, Cllr K Morgan, Cllr V Abbott, Cllr M Rigby

Members of the Public in attendance – three residents of Lytchett Matravers in attendance.

Public Participation - (standing orders suspended).
The residents of Glebe Road are worried about the potential impact of the Wyatts Development in Blaney's Corner, particularly the strain on infrastructure and the risk of increased flooding. Cllr Bush confirmed that the Purbeck Local Plan, adopted in July, does unfortunately include the development of 150 houses.

Cllr Morgan advised residents to submit their objections to the Planning Department, as the application is still under consideration. He also noted that the Neighbourhood Plan is being modified by the working group, and issues like infrastructure will be addressed in it. Cllr Aspray emphasized that residents should highlight the flooding problem when making representations to Dorset Council to ensure it is taken into account during the decision-making process. Their involvement at this stage could influence the outcome or prompt further assessments of the development's potential risks.

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**
   Cllr H Khanna
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST, AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011**
   None
3. **TO RECEIVE AND APPROVE MINUTES OF THE FINANCE & GEN PURPOSES COMMITTEE MEETING HELD ON 11TH SEPTEMBER 2024.**

   These minutes were accepted as a true record of the meeting and were duly signed by the Committee Chair.
4. **TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE (FOR PURPOSES OF REPORT ONLY).**

Clerks Report (Appendix 1)

Minute No	Action Point	Progress
F&GP, 13 December, Minute 19	Resolve light outside Tesco and Pharmacy	Cllr Abbott reported that they are waiting for a refurbishment which has been postponed. Cllr Abbot will monitor. *Ongoing.*
F&GP, 14 Feb, Minute 10	Clerk to prepare FAQs on allotments for the website	*Complete. Add item on pest control.*

F&GP, 14 Feb, Minute 11	Review Risk Register within 3 months and link to Internal Controls and Policy Register	*Ongoing*
F & GP 12th June Minute 11	To confirm and approve signatories against each of the Parish Council's bank accounts. Clerk to contact banks	*Ongoing*
Full Council & F&GP 14th Aug Minute 12	Cllr Huggins to obtain a quote for the tree works	*Awaiting quotes*
F&GP 11th September Minute 4	Clerk to contact DC Planning to query position with the key sites allocated in PLP2 - Wareham Road site (6/2021/0282), the Blaneys Corner site (6/2022/01095) and the site between Wimborne Road and Flowers Drove. Query whether Flowers Drove was ever submitted as a planning application.	*DC Planning East confirmed that all applications are still under officer consideration.* ***ACTION: Clerk to contact DC and ask if the applications are still valid and can they be re-opened for comments.***

Planning Applications under consideration (Appendix 1).

5. **TO RECEIVE AND NOTE THE 2024-25 YEAR TO DATE BANK RECONCILIATION (FOR PURPOSES OF REPORT ONLY) (APPENDIX 2).**
   The report was noted.

6. **TO RECEIVE AND CONSIDER A REPORT COVERING 2024-25 YEAR TO DATE INCOME AND EXPENDITURE (FOR PURPOSES OF REPORT ONLY). (APPENDIX 3)**
   The report was noted.

7. **TO RECEIVE AND CONSIDER A REPORT ON THE CURRENT UPTAKE, WAITING LIST AND UPKEEP OF THE ALLOTMENTS (FOR PURPOSES OF REPORT ONLY). (APPENDIX 1 – CLERKS REPORT)**
   The report was noted

8. **TO CONSIDER ENGAGING PEST CONTROL SERVICES AT THE ALLOTMENTS AT A COST OF £100 FOR THE FIRST VISIT AND £40 PER VISIT THEREAFTER WITH A RECOMMENDATION OF TRIALLING FOR TWO MONTHS AND REVIEWING THEREAFTER**.

   The Parish Council **RESOLVED** not to engage pest control but will continue to monitor the situation.

9. **TO AGREE THE PURCHASE OF 2 X 2.5 LITRE TINS OF FLOOR PAINT FOR THE TOILET FLOORS IN THE YOUTH CENTRE.**

   The Parish Council **RESOLVED** to **APPROVE** the purchase of the paint.

10. **TO CONSIDER A REPORT ON UNFORESEEN COSTS ASSOCIATED WITH FINGERPOST REFURBISHMENTS, INCLUDING RE-ERECTING THE POST TO A VERTICAL POSITION (TO BE OFFSET BY THE CPRE GRANT). (APPENDIX 4)**

    Cllr Morgan said that due to an unexpected CPRE grant the refurbishment has come in on budget.

11. **TO AGREE NEXT STEPS OF THE BIODIVERSITY PLAN, INCLUDING THE PROVISION OF BIODIVERSITY INFORMATION SIGNS. (APPENDIX 5)**

    Cllr Morgan requested council approval for four lectern-type information signs to be placed around the Recreation area. However, he asked to defer this request to a future meeting, as he has not yet had the opportunity to obtain quotes and prepare a report.

12. **TO CONSIDER A DETAILED DESIGN FOR THE POND ADJACENT ELDONS DROVE. (APPENDIX 6)**

    Cllr Morgan emphasized the need to consult regarding land drainage. He will look into who can assist within the District Council and will involve both Highways and the Environment Agency in the discussions. Additionally, we must consult with the neighbouring residents. Cllr Aspray highlighted

the importance of ensuring the area is safe for children, to which Cllr Morgan responded that a barrier is included in the plans.

13. TO RECEIVE A REPORT ON THE TESCO ISLAND PROJECT INCLUDING ADOPTION/OWNERSHIP OF PURBECK PARADE FRONTAGE. (APPENDIX 7)

Cllr Morgan reported that ownership of the land has been confirmed through the land registry, identifying the Whitelock Group (Tesco and the frontage) and Norton Developments (the hairdresser and estate agency) as the landowners. The Highways Department has adopted and maintains the area. The District Council has indicated that they would need to consult with the landowners.
ACTION: Clerk to write letter to Norton Developments re: planning.

14. TO CONSIDER ITEMS FOR AN ARTICLE IN THE NEXT PARISH MAGAZINE.

- NP2 update
- Pond design

15. TO NOTE CORRESPONDENCE RECEIVED.

- The Planning Appeal decision relating to the application for a barn on Dyetts Field was published this week and has been dismissed by the Inspector.
- Remembrance road closure. **ACTION:** Clerk to check there is cover under PC public liability insurance.
- Cllr Abbott confirmed that the area near the MUGA will be cleared on Thursday, meaning it will be temporarily unavailable during this process. Safety issues were also noted including the side gate and fence panels. These issues are being addressed.
- Cllr Morgan expressed frustration over the lack of response from Highways concerning a safe route to school along Huntick Road. Cllr Aspray suggested submitting a formal complaint to the District Council, as they are not engaging with the issue.
- Cllr Huggins confirmed that the Youth Hall has finally been connected (Wessex Internet) the Sports Pavilion and VH should be done soon. The connection fee is £50 each with a fee of £1 per month.
- Following a meeting with Cllr Abbott at the play areas, Cllr Huggins will be preparing a proposal to present to the Full Council.
- Although it has been confirmed that the issue at 114 Wareham Road is not the responsibility of the Parish Council, Cllr Bush has received another email regarding the matter. He will respond in writing to clarify that the Parish Council will not be providing any further responses.
- Cllr Bush expressed frustration regarding the transfer of assets (ie. Youth Hall, Library etc) as the situation has now changed, requiring us to start the process over again.
- Cllr Aspray has been approached by residents regarding the road resurfacing along the High Street, who wished to commend DC Highways for the quality of the work done
- Regarding the In-Post Locker, Cllr Huggins confirmed that he has a new contact and is hopeful that progress will be made.
- The War memorial hedge has now been cut and will be trimmed again just before Remembrance Sunday.

The meeting closed at 8.56pm

Annotated by Julie Wigg (Parish Clerk)
9th October 2024

Approved by/on _____
Cllr Aspray, Chair of F & GP