Lytchett Matravers Parish Council

**Dear Councillor,**

**You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 22nd January 2025 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall.**

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
lytchettmatravers@dorset-aptc.gov.uk
or call 07596 885667.

**Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 21st January 2025**

# AGENDA

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

Report by Dorset Councillors (Standing Orders Suspended)

1. To receive and consider apologies for absence.
2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011
3. To receive and resolve to approve minutes of the Full Council meeting held on 18th December 2024.
4. To receive and consider reports of past subject matters on the minutes of the Full Council, 18th December 2024 – see Clerks Report.
5. To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting on 8th January 2025.
6. To consider the following recommendations from the Finance & General Purposes Committee meeting of the 8th January 2025.

   **TO REVIEW AND RECOMMEND THE FORECASTING BUDGET AS BELOW, FOR APPROVAL BY FULL COUNCIL.**

   6.1 Approve 24-25 Forecast

   6.2 Approve 25-26 BAU (Business as usual) Budget

   6.3 Approve Earmarked Reserves

   6.4 Approve Project Budget

7. To approve submission of Precept form to Dorset Council.

8. Chair's announcements.
9. To resolve to approve both payments made and payments to be made.
10. To agree a new deadline for applications for the vacancy of Parish Councillor.
11. To approve to add Julie Wigg as signatory to the Santander bank account.
12. To consider proposal for electrical testing of Astro lights cabinet and path lighting.
13. To consider a report on the Lytchett Astro replacement.
14. To approve Financial & General Purposes and Full Council meeting dates for 2025-26
15. Consider the installation of new benches on Library Green.
16. Consider and approve a grant application received from Life Education Wessex.
17. **P/HOU/2025/00081** Consider planning application at Bennic Farm Dolmans Hill Lytchett Matravers BH16 6HP - Replacement entrance gates and fence panels
18. To receive a report from the Highways Working Group. (DCHWG).
19. To receive a report from the Neighbourhood Plan 2 Working Group (NP2WG).
20. To receive a report from the Lytchett Matravers Youth Hall Working Group (YHWG).
21. To receive a report from the Village Environment Working Group. (VEWG).
22. Training by members or the Clerk in the past month (for the purposes of report only).
23. To note any decisions / action taken by Parish Clerk under "Openness of Local Government Bodies Regulations 2014", Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).
24. To note correspondence received.

***Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.***

**Signed:** *Julie Wigg*
Parish Clerk

**Date:** 16th January 2025

**Dates of next meetings:**

**F&GP 12th February 2025 (Youth Hall)**
**Full Council 26th February 2025**

**Council Office, Vineyard Close, Lytchett Matravers BH16 6DD**
**Email: lytchettmatravers@dorset-aptc.gov.uk or call 07596 885667**