Lytchett Matravers Parish Council

Dear Councillor,

You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 26th March 2025 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall.

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
lytchettmatravers@dorset-aptc.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 25th March 2025

A G E N D A

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

Report by Dorset Councillors (Standing Orders Suspended)

1. To receive and consider apologies for absence.
2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011
3. To receive and resolve to approve minutes of the Full Council meeting held on 26th February 2025.
4. To receive and consider reports of past subject matters on the minutes of the Full Council, 26th February 2025 – see Clerks Report.
5. To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting on 12th March 2025.
6. To consider the following recommendations from the Finance & General Purposes Committee meeting of the 12th March 2025.

   6.1 To consider and approve citizens advice request for funding for a further year**.**
   It was **RESOLVED** to **RECOMMEND** to Full Council that the request for funding for a further year is **APPROVED**.

   6.2 To consider and approve BCP Council's quote for grass cutting at Foxhills and the annual playground inspection.
   It was **RESOLVED** to **RECOMMEND** to Full Council that the quote for both grass cutting and the playground inspection are **APPROVED**.

   6.3 To consider and approve a quote for the parish council noticeboard.
   It was **RESOLVED** to **RECOMMEND** to Full Council that the quote and **Cllr Morgan's recommendations** for the noticeboard are retrospectively **APPROVED**

   6.4 To consider and approve next steps for the High St. Crossing/parking survey.
   It was **RESOLVED** to **RECOMMEND** to Full Council that the quote from Nationwide Data Collection is retrospectively **APPROVED.**

6.5 To review the Parish Councils' policies and procedures and recommend to full council that they are adopted/re-adopted.

It was **RESOLVED** to **RECOMMEND** to Full Council that policies and procedures are reviewed and adopted as necessary.

7. Chair's announcements.

8. To approve the schedule of payments, including those made and pending.

9. To consider and approve a grant application from the Purbeck Film Festival.

10. To receive a report on the Summer Festival, approve the revised budget, including expenditure for specific items.

11. To receive a report on LMPC assets - management and operation now and the future.

12. To consider Cllr Ong's request to add the church garden waste bin to the Parish Council's bin audit.

13. To receive a report following the sustainable travel options meeting with Dorset Council.

14. To receive a report from the Highways Working Group (DCHWG) and consider and approve Cllr Huggin's recommendations: -

    14.1 To consider Cllr Huggins' recommendation to obtain quotes for the installation of drop-down bollards near the sports pavilion.

    14.2. To consider for approval quotations for the clearance of trees and undergrowth on the corner of Hall's Road/Wareham Road, including approval of additional Fingerpost costs.

15. To receive a report from the Neighbourhood Plan 2 Working Group (NP2WG).

16. To receive a report from the Lytchett Matravers Youth Hall Working Group (YHWG) and consider and approve Cllr Ong's recommendations: -

    16.1 To approve the quote received for the Youth Hall footpaths and disabled access.

    16.2 To review and approve a cleaning contract for the Youth Hall.

17. To receive a report from the Village Environment Working Group (VEWG) and consider and approve Cllr Morgan's recommendations: -

    17.1 To consider for approval quotations for the 'civils' i.e. site clearance, excavation and inflow/outflow headwall works to Eldon's Pond.

    17.2 To discuss an initiative from a resident of Macdonald Place to enhance the frontage.

18. Training by members or the Clerk in the past month (for the purposes of report only).

19. To note any decisions / action taken by Parish Clerk under "Openness of Local Government Bodies Regulations 2014", Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

20. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: *Julie Wigg*
Parish Clerk

Date: 19th March 2025

Dates of next meetings:
F&GP 9th April 2025, Full Council 23rd April 2025

Council Office, Vineyard Close, Lytchett Matravers BH16 6DD
Email: lytchettmatravers@dorset-aptc.gov.uk or call 07596 885667