Clerks Report - March 2025

Minute	Action Point	Progress
Minute 17, Full Council,25.10.23	Parish Clerk to instruct the preferred contractor for the repairs to the Churchyard / cemetery wall.	*Contractor confirmed work will commence w/c 25th November. Delayed due to weather* *Cllr Ong updated that the soakaway is being done first followed by the wall.*
Minute 10, Full Council 27.3.24	Cllr Khanna to circulate suggestions for Parish Council sign	*Ongoing* *Request volunteer to take this over*
Minute 8, Full Council 24.4.24	Cllr Khanna to liaise with Youth Hall Committee about Youth Hall signs	*Cllr Ong has taken this on. Awaiting quote from Print in the Bag for sign to be installed at entranceway.*
Minute 11, Full Council 22.5.24	Clerk to confirm all bank account signatories	*Still ongoing*
Minute 6.2 Full Council 18.12.24	Adoption of a resilience policy and procedure, and to establish a working group to oversee and complete the task	*Cllr Ong to form a working group*
Minute 6.3 Full Council 18.12.24	Creation of an asset register and the establishment of a working group to oversee and complete the task.	*Cllr Aspray to form a working group*
Minute 12 Full Council 18.12.24	Cllr Ong and Clerk to liaise with PBS to get a quote for the Youth Hall carpark	*Cllr Ong met with Simon from PBS on the15th January 2025.* *Quotes received*
Minute 8 Full Council 22.1.25	Resignation of Cllr Khanna. Clerk to advise DC and request councillor vacancy notice.	*Have had an enquiry but no application as yet.*
Minute 15, Full Council 22.1.24	Consider the installation of new benches on library green.	*Benches received to be installed once base constructed.*
Minute 25.1, Full Council 22.1.24	Cllr Rigby reported complaints of dog fouling around the primary school.	*Dog warden confirmed she has visited to inspect and hasdisplayed leaflets.*
Public Participation	Renewed request from member of the public to have access to the allotments water on a temporary basis	*Request denied.*
Minute 6, 26.2.25 Full Council	Request from Library for additional opening hour for a period of three years	*Clerk contacted library to inform them their request was approved.*
Minute 12. 26.2.25 Full Council	Quotes for flyers and banner Re: crossing consultation	*Ordered and received. Waiting for confirmation of*

		consultation start date from DC.
Minute 13, Full Council 26.2.25	Quote for YH sign accepted.	*Sign has been Installed*
Minute 15, Full Council 26.2.25	Cllr Ong suggested that a standardized management strategy should be in place for all Parish Council assets. Cllr Morgan suggested forming a working group.	*Councillors agreed to this approach, and in the interim, Cllr Bush offered to prepare a structural document for councillors to review.* ***Update?***
Minute 22, Full Council 26.2.25	Quotes for noticeboards	*Order placed with Greenbarnes. Base is in the process of being constructed, noticeboards expected in 6-8 weeks.*

Allotments

There is one plot available.

February 2025 - Email sent to tenant of allotment 20 asking to remove oversized, dilapidated buildings. No reply, will chase.

Cemetery

The family of the baby's grave agreed to allow us to remove the astro turf and the majority of the memorial items in order to level the grave. The items have been taken back to the office, ready for the family to collect.

Planning Decisions March 2025

Planning Application No	Location	Proposal	PC Decision	Notes	Status
6/2021/0282	**Land east of Wareham Road Lytchett Matravers.**	Phased residential development of site for 95 dwellings, new vehicular and pedestrian access onto Wareham Road and other associated works including landscaping and open space.			DC has confirmed that the application has been reassigned to a new case officer, who will review it this week. It is currently delayed due to nutrient neutrality issues. Revised plans are being assessed, and if they address the previous officer's concerns, they will be made public. The PC will be reconsulted if the plans are deemed acceptable.
P/FUL/2022/01095	**Land at Blaneys Corner To the east of Wareham Rd & south of Wimborne Road. Lytchett Matravers**	Erect 25 dwellings (C3 use class), new vehicular and pedestrian access onto Wimborne Road and other associated works including landscaping and open space	**OBJECTION**		DC confirmed that as they haven't consulted with the parish council at this time they can't provide an extension but if any amended comments are provided by email they will be added to the file and taken into consideration'. They are anticipating carrying out a formal re-consultation with

					the parish at an appropriate time if and when amendments are made by the applicant to the scheme.
P/FUL/2022/05152	**15 Dillons Gdns, Lytchett Matravers**	Demolish existing dwelling and erect 6no 4-bed detached houses with associated parking and access.			Refused 26.2.25
P/FUL/2024/02198	**Rose & Crown, 178 Wareham Road, Lytchett Matravers**	Convert first floor manager's flat into four lettable bedrooms with ensuites		Parking was raised as a concern as the proposal will take the majority of the car park and push parking on to the road. No Objection but would like to register concern about the possible overflow of cars parking near a busy junction, due to the parking spaces in the pub car park being used by the B&B guests.	Not determined
P/VOC/2024/03870	**Huntick Farm Caravan Park. Huntick Farm Lytchett Matravers BH16 6BB**	Access To Use land to extend existing caravan/tent camping site (with removal of conditions 2,3 & 7 of planning permission 6/84/0743 to remove restriction to 30 caravans, remove restriction to building on site and remove restriction for the stationing of caravans/tents between 1 Nov and 15 March each year)	No objection		No determined
P/FUL/2024/04742	**8 High Street, Lytchett Matravers**	Sever plot and erect 2 bed bungalow	Objection		Not Determined
P/CLE/2024/05068	**Beaconfield Middle Road Lytchett Matravers**	Five dwellinghouses	Uphold Objection		

			made in January 2024		
P/HOU/2025/00133	Blue Hills Eldon's Drove Lytchett Matravers BH16 6HH	Erect single detached garage	No objection		Granted 19.3.25
P/OUT/2025/00803	Bexington Lime Kiln Road Lytchett Matravers BH16 6EL	Demolition of existing building and re-development of site with two detached houses.	No Objection	The application is in outline form, and detailed matters will be addressed in future applications. The site is within the Settlement Boundary and not a Listed Building, making the proposal acceptable in principle. The development will not impact neighbouring properties or the public realm adversely. Parking provision is adequate, with two spaces for each new house. The Council would like to see the inclusion.	Not determined
P/FUL/2025/00831	2 Foxhills Crescent Lytchett Matravers BH16 6BE	Subdivide rear garden and erect a two-bedroom eco-dwelling with associated parking and access from Foxhills Road.	No Objection	(7 in favour, 1 against) to the proposal. The site is within the Settlement Boundary and is not a Listed Building, making the proposal acceptable in principle. The development is designed to avoid overlooking or overshadowing neighbouring properties, with no upper floor windows facing neighbouring gardens and no overshadowing due to the northward positioning of the new dwelling. The proposed natural timber cladding and extended eaves line are appropriate, enhancing the overall design and addressing both aesthetic and practical concerns.	Not determined