**Clerks Report – April 2025**

| Minute | Action Point | Progress |
|---|---|---|
| **Minute 17, Full Council,25.10.23** | Parish Clerk to instruct the preferred contractor for the repairs to the Churchyard / cemetery wall. | *Contractor confirmed work will commence w/c 25th November. Delayed due to weather*<br>***Update?*** |
| **Minute 10, Full Council 27.3.24** | Cllr Khanna to circulate suggestions for Parish Council sign. | *Ongoing*<br>*Quotes are being sought for Cllr Bush's design.* |
| **Minute 11, Full Council 22.5.24** | Clerk to confirm all bank account signatories | *Awaiting confirmation from HSBC, Santander and Charity Bank.* |
| **Minute 6.2 Full Council 18.12.24** | Adoption of a resilience policy and procedure, and to establish a working group to oversee and complete the task | *Cllr Ong to form a working group*<br>***Update?*** |
| **Minute 6.3 Full Council 18.12.24** | Creation of an asset register and the establishment of a working group to oversee and complete the task. | *Cllr Aspray to form a working group*<br>***Update?*** |
| **Minute 8 Full Council 22.1.25** | Resignation of Cllr Khanna. Clerk to advise DC and request councillor vacancy notice. | *Clerk has advertised on Facebook. Posters in noticeboards.* |
| **Minute 15, Full Council 26.2.25** | Cllr Ong suggested that a standardized management strategy should be in place for all Parish Council assets. Cllr Morgan suggested forming a working group. | *Councillors agreed to this approach, and in the interim, Cllr Bush offered to prepare a structural document for councillors to review.*<br>***Update?*** |
| **Minute 22, Full Council 26.2.25** | Quotes for noticeboards | *Order placed with Greenbarnes. Base is in the process of being constructed, noticeboards expected first week in May.* |
| **Minute 12, Full Council 26.3.25** | To consider cllr Ong's request to add the church garden waste bin to the parish council's bin audit | *Clerk to contact DC to check if there is a direct debit set up for the emptying of the waste bin in the church.*<br>***Awaiting response from DC*** |
| **Minute 17.1 Full Council 26.3.25** | To consider for approval quotations for the 'civils' i.e. site clearance, excavation and inflow/outflow headwall works to Eldon's Pond | *As quotes were close in price Cllr Morgan to appoint the company that can commence work at the earliest opportunity.* |
| **Minute 17.2, Full Council 26.3.25** | To discuss an initiative from a resident of Macdonald Place to enhance the frontage | *Clerk to contact Stonewater Housing Association.*<br>*Emailed and requested to meet on site. Awaiting response.* |
| **Minute 25.4, Full Council 26.3.25** | Replacement of ply on skate ramp | *Clerk sought quotes for replacement but it was since decided to remove and dispose of ply and not replace* |

**Allotments**

There's one whole plot and one half plot available – put on Facebook 17th April 2025

**Cemetery**

Nothing to report

**Planning Decisions April 2025**

| Planning Application No | Location | Proposal | PC Decision | Notes | Status |
|---|---|---|---|---|---|
| 6/2021/0282 | **Land east of Wareham Road Lytchett Matravers.** | Phased residential development of site for 95 dwellings, new vehicular and pedestrian access onto Wareham Road and other associated works including landscaping and open space. | | | DC has confirmed that the application has been reassigned to a new case officer, who will review it this week. It is currently delayed due to nutrient neutrality issues. Revised plans are being assessed, and if they address the previous officer's concerns, they will be made public. The PC will be reconsulted if the plans are deemed acceptable. |
| P/FUL/2022/01095 | **Land at Blaneys Corner To the east of Wareham Rd & south of Wimborne Road. Lytchett Matravers** | Erect 25 dwellings (C3 use class), new vehicular and pedestrian access onto Wimborne Road and other associated works including landscaping and open space | **OBJECTION** | | DC confirmed that as they haven't consulted with the parish council at this time they can't provide an extension but if any amended comments are provided by email they will be added to the file and taken into consideration'. They are anticipating carrying out a formal re-consultation with the parish at an appropriate time if and when amendments are made by the applicant to the scheme. |

| | | | | | |
|---|---|---|---|---|---|
| P/FUL/2024/02198 | **Rose & Crown, 178 Wareham Road, Lytchett Matravers** | Convert first floor manager's flat into four lettable bedrooms with ensuites | | Parking was raised as a concern as the proposal will take the majority of the car park and push parking on to the road. No Objection but would like to register concern about the possible overflow of cars parking near a busy junction, due to the parking spaces in the pub car park being used by the B&B guests. | Not determined |
| P/VOC/2024/03870 | **Huntick Farm Caravan Park. Huntick Farm Lytchett Matravers BH16 6BB** | Access To Use land to extend existing caravan/tent camping site (with removal of conditions 2,3 & 7 of planning permission 6/84/0743 to remove restriction to 30 caravans, remove restriction to building on site and remove restriction for the stationing of caravans/tents between 1 Nov and 15 March each year) | No objection | | Not determined |
| P/FUL/2024/04742 | **8 High Street, Lytchett Matravers** | Sever plot and erect 2 bed bungalow | Objection | | Granted 3.4.2025 |
| P/CLE/2024/05068 | **Beaconfield Middle Road Lytchett Matravers** | Five dwellinghouses | Uphold Objection made in January 2024 | | Not determined |
| P/OUT/2025/00803 | Bexington Lime Kiln Road Lytchett Matravers BH16 6EL | Demolition of existing building and re-development of site with two detached houses. | No Objection | The application is in outline form, and detailed matters will be addressed in future applications. The site is within the Settlement Boundary and not a Listed Building, making the proposal acceptable in principle. The development will not impact neighbouring properties or the public realm adversely. Parking provision is adequate, with two spaces for each new house. The | Not determined |

| | | | | | |
|---|---|---|---|---|---|
| | | | | Council would like to see the inclusion. | |
| P/FUL/2025/00831 | 2 Foxhills Crescent Lytchett Matravers BH16 6BE | Subdivide rear garden and erect a two-bedroom eco-dwelling with associated parking and access from Foxhills Road. | No Objection | (7 in favour, 1 against) to the proposal. The site is within the Settlement Boundary and is not a Listed Building, making the proposal acceptable in principle. The development is designed to avoid overlooking or overshadowing neighbouring properties, with no upper floor windows facing neighbouring gardens and no overshadowing due to the northward positioning of the new dwelling. The proposed natural timber cladding and extended eaves line are appropriate, enhancing the overall design and addressing both aesthetic and practical concerns. | Granted 4.4.25 |
| P/FUL/2025/00148 | Valley View Farm Castle Farm Road Lytchett Matravers BH16 6DA | Erection of a permanent rural workers dwelling, reception building, barn, a building to be used as a learning zone. | Objection | | Not determined |
| P/HOU/2025/01329 | 6 Wareham Road Lytchett Matravers BH16 6DP | Erect single storey rear extension | No Objection | Councillors raised concerns regarding the potential impact on neighbouring amenity. | Not determined |
| P/VOC/2025/01770 | The Cottage Foxhills Road Lytchett Matravers Dorset BH16 6BD | Severance of curtilage, erection of 1 x 4 bedroom detached house. | No Objection | | Not determined |