Lytchett Matravers Parish Council

Dear Councillor,

You are summoned to attend the Finance & General Purposes meeting of the Parish Council to be held on Wednesday 14th May 2025 at 7pm in Lytchett Matravers Village Hall, The Blanchard Room, Lytchett Matravers, BH16 6DD

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
lytchettmatravers@dorset-aptc.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 13th May 2025

AGENDA

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

1. To receive and consider apologies for absence.
2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011
3. To receive and approve minutes of the Finance & Gen Purposes Committee meeting held on 9th April 2025.
4. To receive and consider reports of past subject matters on the minutes of the Finance & General Purposes Committee (for purposes of report only).
   (Clerks report, including allotments, cemetery and planning decisions).
5. To receive and note the 2025-26 year to date bank reconciliation (for purposes of report only).
6. To receive and consider a report covering 2025-26 year to date income and expenditure (for purposes of report only).
7. 6/2021/0282 Land east of Wareham Road Lytchett Matravers Phased residential development of site for 95 dwellings, new vehicular and pedestrian access onto Wareham Road and other associated works including landscaping and open space.
8. To consider a recommendation to Full Council to approve a pay increase for the Caretaker in accordance with the National Living Wage.
9. To receive a report from Cllr Ong on the Scribe Bookings system and consider a recommendation to Full Council regarding subscription to the service.
10. To review and approve the updated risk assessment for Eldon's Pond.
11. To consider a recommendation to Full Council to approve the appointment of John Child to cut the War Memorial hedge up to 3–4 times per year, at a maximum cost of £100 per cut.

12. To consider a recommendation to Full Council to approve the Parish Council's Insurance renewal.

13. To receive quotes and consider a recommendation to Full Council to approve a quote for the Youth Hall lighting.

14. To receive a quote and consider a recommendation to full council to purchase a bench to place in the dog field.

15. To receive a quote and consider a recommendation to Full Council for the implementation of a credit-based card system for activation of Astro floodlights.

16. To receive a presentation on play equipment options and consider the next steps.

17. To receive a quote a consider a recommendation to Full Council to instruct AEC to carry out Fire Risk Assessments on the Parish Council's buildings.

18. To receive three quotes and consider a recommendation to Full Council for the hedge/tree clearance at the Astro.

19. To receive the following updates from the VEWG –
    19.1 Tesco Island
    19.2 Noticeboards

20. To receive a report/review of the VE Day 80 event.

21. To consider items for an article in the next Parish Magazine.

22. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: Julie Wigg
Parish Clerk
Date: 8th May 2025

Dates of Next Meetings:
Full Council – 28th May 2025 – **Annual meeting of the Parish Council**
F&GP – 11th June 2025
Full Council – 25th June 2025