Lytchett Matravers Parish Council

Dear Councillor,

You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 13th August 2025 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall.

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
lytchettmatravers@dorset-aptc.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 12th August 2025

AGENDA

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

Report by Dorset Councillors (Standing Orders Suspended)

1. To receive and consider apologies for absence.
2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011
3. To receive and resolve to approve minutes of the Full Council meeting held on 23rd July 2025.
4. To receive and approve minutes of the Finance & Gen Purposes Committee meeting held on 9th July 2025.
5. To consider the following recommendations from the Finance & General Purposes Committee meeting of the 9th July 2025
   6.1 To consider and retrospectively approve a quote for repairs to Rocket Park and Foxhills play areas.
6. To receive and note the 2025-26 year to date bank reconciliation (for purposes of report only).
7. To receive and consider a report covering 2025-26 year to date income and expenditure (for purposes of report only).
8. To approve the schedule of payments, including those made and pending.
9. To receive and consider reports of past subject matters on the minutes of the Full Council, 23rd July 2025 – see Clerks Report
10. Chair's announcements.
11. To consider and agree the temporary approval of payments during the holiday recess by email – requiring the agreement of at least 4 councillors.
12. To receive a report on the Parish Clerk/RFO's appraisal.
13. To consider and approve a quote from AEC for the installation of 4 external pathway lights at the Youth Hall.

14. To retrospectively approve the pre-planning application for the Sports complex up to a maximum of £5000 (£1482.50 pre-planning plus additional consultee fees).

15. To consider and approve the quote for works at Fosters Spring from Aerial Tree Services at a price of £500 plus VAT.

16. To consider and approve the purchase of a replacement double sized bin by the Scout hut.

17. To adopt the NALC 2025 pay award schedule and approve the retrospective back pay adjustment for the Parish Clerk/RFO for the 2025/26 financial year.

18. Consideration and approval of Speed Indicator Device (SID) Site Survey.

19. Proposal to adopt the recommendations of the strategic planning and management of parish assets, report presented to June Full Council. Proposal to request the Youth Hall WG to develop options in line with the above recommendations.

20. Proposal to designate the HSBC savings account no. 72172445 as the CIL account.

21. To receive a report on the current CIL status.

22. To consider a proposal to designate Prudential funds as Earmarked Reserves.

23. To consider the proposal to organise a Summer Festival in 2026 and agree a provisional date if approved.

24. To consider and approve a provider for Gov.uk email addresses for the Clerk and Councillors.

25. **P/HOU/2025/04436** 26 Old Chapel Drive Lytchett Matravers BH16 6HA
Single storey front and rear extension, extension of decking to rear, new rooflights to front & internal remodelling.

26. **P/FUL/2022/05152** 15 Dillons Gardens Lytchett Matravers Dorset BH16 6DW
Demolish existing dwelling and erect 6no 4-bedroom detached houses with associated parking and access APP/D1265/W/25/3369687 Edgewater Homes Ltd 23 July 2025

27. **P/NMA/2025/04507** 2 Foxhills Crescent Lytchett Matravers BH16 6BE
Non-Material Amendment to use slate tiles for the roof and natural timber coloured weatherboard on West Elevation to planning permission P/FUL/2025/00831: Subdivide rear garden and erect a two-bedroom eco-dwelling with associated parking and access from Foxhills Road

28. Training by members or the Clerk in the past month (for the purposes of report only).

29. To note any decisions / action taken by Parish Clerk under "Openness of Local Government Bodies Regulations 2014", Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

30. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: *Julie Wigg*
Parish Clerk

Date: 7th August 2025

Dates of next meetings: F&GP 10th September 2025, Full Council 24th September 2025

Council Office, Vineyard Close, Lytchett Matravers BH16 6DD
Email: lytchettmatravers@dorset-aptc.gov.uk or call 07596 885667