Lytchett Matravers Parish Council

Dear Councillor,

You are summoned to attend the Finance & General Purposes meeting of the Parish Council to be held on Wednesday 8th October 2025 at 7pm in Lytchett Matravers Village Hall, The Blanchard Room, Lytchett Matravers, BH16 6DD

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
lytchettmatravers@dorset-aptc.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 7th October 2025

A G E N D A

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

1. To receive and consider apologies for absence.
2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011
3. To receive and approve minutes of the Finance & Gen Purposes Committee meeting held on 9th September 2025.
4. To receive and note the 2025-26 year to date bank reconciliation (for purposes of report only).
5. To receive and consider a report covering 2025-26 year to date income and expenditure (for purposes of report only).
6. To review the first 6 months financial performance against annual budgets assisting the 2026/7 budget forecasting.
7. To consider whether the Parish Council should continue funding the School Crossing Patrol and to make a recommendation to Full Council.
8. To consider and approve Dorset Council Highway's involvement in the Astro project (P/PAP/2025/00485 Land adjoining Lytchett Matravers Primary School) at a cost of £1,845.
9. To review the Parish Clerks Role and Hours.
10. To receive and consider the Youth Hall Fire Risk Assessments, including the contractor's report and governance assessment, and to agree any necessary actions.
11. To review and approve the Parish Council's response to the BCP/DC Local Transport Plan consultation.

12. **P/HOU/2025/05046** - 3 Foxhills Crescent Lytchett Matravers BH16 6BE
    Erect an outbuilding to form an annexe.

13. **Notification of Appeal** - **P/HOU/2025/03797** - The Walled Garden, Colehill Road, Lytchett Matravers BH16 6BS. Extend and convert existing garage to form residential.

14. To consider items for articles in the next Parish Magazine.

15. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Dates of Next Meetings:
Full Council – 22nd October
Finance & General Purposes – 12th November

Signed *Julie Wigg*
Parish Clerk/RFO
Date 2nd October 2025