Minutes of the

FINANCE AND GENERAL PURPOSES COMMITTEE
Meeting held on Wednesday 12th November 2025
in the Village Hall, Lytchett Matravers, BH16 6BD

PRESENT: Cllrs R Ong (Chair), R Aspray (Vice Chair), A Bush, K Morgan, V Abbott, K Korenevsky, A Huggins, M Rigby, P Webb, and Mrs Julie Wigg (Parish Clerk)

The meeting started at 6.30pm

PUBLIC PARTICIPATION:

20 members of public in attendance.

Dorset Local Plan Consultation Discussion

Cllr Bush welcomed all attendees and outlined the role of the Parish Council and Neighbourhood Plan Working Group in preparing the Council's response to the Dorset Local Plan Consultation. The main concern is the proposed impact on the Green Belt, with 16,000 of the 40,000 planned houses to be built on it—representing 39% of Dorset's total Green Belt. The Parish Council (PC) does not consider this an "exceptional circumstance" as required by policy.

A resident queried the Flowers Drove site; Cllr Bush confirmed it lies within the development boundary and has already been approved despite the PC's previous objection, so it is not part of the current consultation.

Cllr Bush invited comments on the "Vision" section, which seeks to define the future character and infrastructure of the village. A resident questioned the "flexible settlements" policy. Cllr Bush explained that the PC objects to this policy, as stated in the draft response, but the resident felt the objection could be expressed more strongly.

Questions were raised about the "red, amber, green" scoring system used in the working group's assessment. Cllr Bush clarified it was an additional overlay to aid comparison, not a replacement of the consultation criteria.

The land at the top of Foxhills Road has been resubmitted for consideration. Previously it was considered unsuitable by DC, but has now been put forward. Effectively, DC have now determined it is suitable, despite concerns over increasing traffic.

A resident referred to the Working Group Highways Report (22nd October), noting the absence of reference to road widening. Cllr Bush explained that the Highways working group addresses specific, ongoing projects requested by the community. The road widening referred to is in response to their being new development at the top, middle and bottom end of Foxhills Road. However, that would be addressed by DC Highways at the time if those sites go ahead. The PC has no authority over highways decisions. The PC has, however, highlighted that Foxhill's Lane is a key walking and cycling route and should remain so.

Residents stressed the importance of identifying costly infrastructure requirements, as these may influence developers' plans. Cllr Morgan confirmed that residents' feedback, including by email or public participation, would be reviewed and could inform amendments to the Council's final submission.

One resident felt the PC's comments should be stronger, particularly regarding the proposed Lytchett Garden Village on Green Belt land, which would comprise over 5,400 homes without adequate infrastructure. Cllr Bush noted that while discussions have taken place with the developers, details remain vague The PC has strongly stated that there should be a clear gap between settlements. Cllr Bush confirmed ongoing liaison with Lytchett Minster and Upton Town Council, who also have included the need for a settlement gap in their consultation response.
A resident also raised concerns about flood risk, which had not previously been raised. Cllr Bush advised that the PC only sees comments submitted directly to it, not the consultation responses sent to Dorset Council.

A further resident noted that Dorset Council's proposed housing allocation is 70,000 homes, higher than the 55,000 required by the Government, and urged the Parish Council to ask Dorset Council to challenge and reduce this figure.

Other Matters:
A resident raised concerns about the gravel path from the playground to Eldon's Drove, noting it is narrow, muddy, and less than a metre wide. The Parish Council confirmed that the issue is being addressed.
He also asked about usage of the boules pitches and whether this had been surveyed for usage as he had only seen is used once. Cllr Bush advised that it had not, but other residents and councillors confirmed they had seen people using it. Cllr Morgan explained the pitches were installed to provide facilities for older residents, as many existing amenities cater mainly to younger age groups. Another resident noted that the U3A Club is considering using the pitches, as other local ones are oversubscribed. Councillors expressed confidence that the facility will become well used.

Cllr Morgan reminded residents that there are currently two vacancies on the Parish Council and encouraged anyone with ideas for community projects to consider joining.

Another resident, referring to the draft vision document, raised concerns about the proposed school route. They noted that maintaining the gravel path adjacent to their properties has been difficult and queried who would fund and be responsible for its upkeep. They also highlighted ongoing issues in Eldon's Drove with unsafe parking on the blind bend, blocked driveways during school drop-off times, and difficulty accessing utilities. The resident stressed that these matters should be brought to the Council's attention, as the current proposal presents serious safety concerns. They also queried what measures would be in place to prevent antisocial behaviour if the playing fields were to be used for dual purposes.

1. **APOLOGIES:** None
2. **DECLARATIONS OF PECUNIARY INTEREST - AND CONSIDERATION OF REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**
   None.
3. **TO CONSIDER AND APPROVE THE RESPONSE TO THE DORSET LOCAL PLAN CONSULTATION.**

   Green Belt Impact

- The Parish Council noted that the cumulative impact of Dorset Council's proposals on the Green Belt is excessive and disproportionate, particularly around Lytchett Matravers.
- The total number of houses proposed in and around the village is approximately 6,000. Councillors agreed this cannot reasonably be considered "exceptional circumstances."

RESOLVED: The Parish Council will formally object to the scale of proposed Green Belt development.

Vision Statement

- Minor amendments were proposed regarding speed limits and traffic management:
  - Entry roads to Lytchett Matravers to have lower speed limits.
  - Within the village, 20 mph zones and/or traffic calming measures to apply to busy roads and junctions.
  - Outside the village, a 40 mph speed limit to apply, particularly for the extended village area between the A31, A35, and A350, and Huntick Road.
- Cllr Aspray requested amending the second paragraph of the Vision Statement from *"we've accepted there will be considerable growth in the village"* to *"we acknowledge there will be some growth."*

RESOLVED: Vision statement to be amended as above.

Question 8 – Delivering Infrastructure

- Focus to be on safe active travel routes rather than road widening.
- Agreed revised wording:
  "Transport – Increase the capacity of the road network and remodel junctions where village traffic joins the A31, A35, and A350 to improve peak-time flow. Developments along Foxhills Road (top, middle, bottom) will have significant impact. This route is the prescribed safe route for children walking and cycling to Lytchett Minster School. The Parish Council has engaged with Dorset Council Highways to create a safer environment, not to promote increased traffic."
- Cllr Morgan proposed removing the remainder of the original sentence referencing expanding village centre carparks.
- Noted: Foxhills Lane will become less safe if developments proceed.

It was **RESOLVED** to Amend Question 8 response as above.

Site Assessments

- Discussion held on site assessment criteria, particularly the 10-minute walking distance to the village centre.
- Cllr Morgan proposed removing sites *South of Deans Drove* and *North of Halls Road* as outside the 10-minute walking zone.

Vote: 2 in favour, 7 against – proposal not carried.

- Cllr Webb proposed amending the scoring system to reflect concerns:
  - **West of Wareham Road – Vehicle Access/Amber**
  - **North of Halls Road – Vehicle Access/Amber**
  - **North of Halls Road – Pedestrian Access/Red**
  - **North of Halls Road – Village Character/Red**

It was **RESOLVED** to amend the site scoring as above.

Acknowledgements

The Parish Council expressed thanks to the Working Group for their extensive work in preparing a comprehensive and detailed Local Plan document.

It was **RESOLVED** that the Parish Council accept the above amendments and **APPROVE** submission of the Dorset Local Plan Consultation.

4. TO RECEIVE AND APPROVE MINUTES OF THE FINANCE & GEN PURPOSES COMMITTEE MEETING HELD ON 8TH OCTOBER 2025.

These minutes were accepted as a true record of the meeting and were duly signed by the Committee Chair.

5. **TO RECEIVE AND NOTE THE 2025-26 YEAR TO DATE BANK RECONCILIATION - FOR PURPOSES OF REPORT ONLY AND FOR APPROVAL BY CLLR ASPRAY.**
   A copy of the bank reconciliation was made available to all members ahead of the meeting and is attached at **(Appendix 1).**

   It was **RESOLVED** to accept and **APPROVE** this reconciliation which was duly signed by Cllr Aspray.

6. **TO RECEIVE AND CONSIDER A REPORT COVERING 2025-26 YEAR TO DATE INCOME AND EXPENDITURE (FOR PURPOSES OF REPORT ONLY).**
   The report was made available to all members by the Parish Clerk. The income and expenditure report is included in **(Appendix 2).**

   It was **RESOLVED** to accept and **APPROVE** this report.

   Cllr Morgan expressed concern about the significant maintenance work required at the Village Hall, currently estimated at around £75,000. While the work can be phased, certain items are considered priority. Cllr Bush questioned whether investing in repairs represented best value for money or if rebuilding the hall might be a more economical option. Cllr Aspray requested a prioritised "wish list" of works to enable the Parish Council to make an informed decision.

7. **TO REVIEW THE FIRST 6 MONTHS FINANCIAL PERFORMANCE AGAINST ANNUAL BUDGETS ASSISTING THE 2026/7 BUDGET FORECASTING (Appendix 3)**

   The report was noted.
   Cllr Ong explained the forecasted expenditure 7 months actuals to October: total projected spend is £118,000, with the net Business-As-Usual (BAU) expenditure and £22,000 income for the Parish Council estimated at approximately £96,000.

8. **TO RECEIVE AND REVIEW THE PROPOSED BUDGET FOR 2026/27 TO BE SUBMITTED TO FULL COUNCIL FOR APPROVAL (Appendix 4)**

   Cllr Ong explained the projection for Business-As-Usual (BAU) expenditure for 2026–27, (£139K expenditure, £22k income) estimating it at approximately £117,000. He noted that the project list is required to determine earmarked reserves, which in turn will enable the Council to set the precept.
   Cllr Ong requested that items for the project list for 2026/27 (as per Cllr Bush request) be provided together with likely projects for the following 2 years. This would assist with allocating the earmarked reserves, which all feeds into the Precept requirements.

   RESOLVED: It was agreed that this matter will be discussed at Full Council on 26th November 2025

9. **TO RECEIVE THE PRUDENTIAL STATEMENT AS AT THE 31ST OCTOBER 2025.**
   The Prudential Statement was received.

10. **TO CONSIDER AND APPROVE A PROPOSAL TO DESIGNATE PRUDENTIAL FUNDS AS THE EARMARKED RESERVES.**

    It was **RESOLVED** to designate the Prudential Funds as the Earmarked Reserves.

11. TO CONSIDER AND APPROVE DESIGNATING HSBC AS THE COUNCIL'S CIL ACCOUNT AND TRANSFERRING £33,802.67 FROM THE SANTANDER BUSINESS ACCOUNT NO: 69722287 TO ENSURE THE TOTAL CIL BALANCE REFLECTS £92,816.

Following receipt of updated figures, the Parish Council **RESOLVED** to **APPROVE** the designation of HSBC account no. 72172445 (both accounts) as the CIL account. It was noted that, due to interest accrued on the account, the balance may not exactly match the total CIL amount of £58,150.55.

12. TO AGREE TO OBTAIN QUOTES FOR THE TRIMMING OF THE HIGH STREET HEDGE.

It was **RESOLVED** to obtain quotes for the trimming of the High Street hedge.
Action: Clerk to obtain quotes.

13. TO AGREE TO OBTAIN QUOTES FOR THE MAJOR CUTBACK OF THE WAR MEMORIAL HEDGE.

It was **RESOLVED** to obtain quotes for the major cutback of the war memorial hedge.
Action: Cllr Aspray to contact John Childs and obtain quote.

14. TO CONSIDER AND APPROVE £100 ADVANCE FOR THE PC CHRISTMAS GET TOGETHER ON DECEMBER 17TH USING FUNDS FROM THE CHAIRS ALLOWANCE.

It was noted that additional guidance had been obtained regarding small gifts. This meant that the previous request to consider recognition of the work the Village Hall committee could be agreed and undertaken.

It was **RESOLVED** to **APPROVE** the £100 advance from the Chairs Allowance for the Christmas get together.

15. TO CONSIDER AND APPROVE £100 ADVANCE FOR THE ANNUAL END OF SEASON GIFT TO THE GG VOLUNTEERS USING FUNDS FROM THE CHAIRS ALLOWANCE.

It was **RESOLVED** to **APPROVE** the £100 advance from the Chairs Allowance for the annual end of season gift to the GG Volunteers.

16. TO CONSIDER AND APPROVE QUOTES FROM PRINT IN THE BAG FOR THE PARISH NOTICEBOARD AND BUILDING SIGNAGE.

It was **RESOLVED** to **APPROVE** the signs for the noticeboard subject to approving the proof for the Parish Office sign.

17. TO CONSIDER WHETHER TO SUBMIT AN INSURANCE CLAIM FOR THE REPLACEMENT OF THE DAMAGED CHEST PRESS IN THE OUTDOOR FITNESS EQUIPMENT, AND TO AGREE PAYMENT OF THE £250 EXCESS IF A CLAIM IS MADE.

It was **RESOLVED** to submit a claim.
Action: Clerk to submit a claim to the insurance company.

18. TO RETROSPECTIVELY APPROVE THE QUOTATION FOR TREE STUMP REMOVAL AT A COST OF £600, AND TO NOTE THAT MINUTE 17 OF THE FULL COUNCIL MEETING HELD ON 26TH JUNE 2025 APPROVED THE CLEARANCE OF THE ASTRO AREA UP TO THE GATE LINE AT A COST OF £1,500 PLUS VAT, PLUS £950 PLUS VAT FOR THE INSTALLATION OF THE FENCE.

It was **RESOLVED** to retrospectively **APPROVE** the quotations for the tree stump removal (£600) and astro clearance (£1500 plus VAT) and installation of the fence (950 plus VAT).

19. **TO CONSIDER BLACK BEAR LAND SERVICES ADDITIONAL RE-TIDYING QUOTE OF £180 FOR THE ASTRO SITE.**

    It was **RESOLVED** that the re-tidying is not required.

20. **TO DISCUSS ANTISOCIAL BEHAVIOUR ISSUES AT THE ASTRO AND AGREE ANY NECESSARY ACTIONS.**

    Cllr Huggins felt the only way that we could overcome this is by installing CCTV cameras. Cllr Abbott suggested we approach the schools and say that if its not looked after it will be locked up.
    Action: Cllr Huggins will ask the company to change the access code and also to investigate the timer of the lights.
    Action: Clerk to write a letter to the school saying that due to vandalism the Parish Council are considering locking the astro area when it's not hired.

21. **TO CONSIDER SUPPORTING THE VILLAGE DIRECTORY FOLDER FOLLOWING A REQUEST FROM FRIENDS OF LYTCHETT MATRAVERS LIBRARY.**
    Action: Clerk to contact Friends to ask for more information about who will be advertising in the directory.

22. **TO CONSIDER A REQUEST FOR LYTCHETT MATRAVERS PARISH COUNCIL TO SUPPORT THE PROPOSAL FOR A CIRCULAR "LYTCHETT BUS 10" SERVICE LINKING LYTCHETT MATRAVERS, LYTCHETT MINSTER, AND UPTON.**

    It was **RESOLVED** that the Parish Council wholeheartedly support the proposal.
    Action: Clerk to write to Lytchett Minster and Upton Town Council and Morebus.

23. **TO CONSIDER A REQUEST FROM JOE WRIGHT, OWNER OF OJO'S PIZZA VAN, TO OPERATE FROM THE VILLAGE HALL CAR PARK ON A MONTHLY BASIS (TUESDAY EVENINGS), AND TO AGREE ANY ASSOCIATED TERMS OR CONDITIONS.**

    It was **RESOLVED** to **APPROVE** the request but to ask that all rubbish is removed, as per trading licence agreement charged at £75 per quarter.

8.45pm Cllr Ong left the meeting.

24. **TO CONSIDER AND APPROVE THE QUOTE OF £832.42 FROM BCP FOR PLAY AREA REPAIRS IDENTIFIED IN THE RECENT INSPECTION REPORT.**

    It was **RESOLVED** to **APPROVE** the quote of £832.42 from BCP.

25. **TO CONSIDER AND APPROVE THE QUOTE FROM EVOLUTION SKATEPARKS FOR REPAIRS TO THE SKATE PARK AS IDENTIFIED IN THE RECENT INSPECTION REPORT.**

    It was **RESOLVED** to **APPROVE** the quote of £1075.20 from Evolution Skateparks.

26. **TO CONSIDER PROPOSALS ARISING FROM VILLAGE BIN APPRAISAL.**
    Deferred to Full Council.

27. **P/FUL/2025/06195 WATER TOWER FIELD COLEHILL ROAD LYTCHETT MATRAVERS ERECT A 2.1M FENCE AND GATE ALONG THE COLEHILL ROAD FRONTAGE TO SECURE THE SITE.**

    Cllr Aspray said that a solid fence by a road should be a maximum of 1m and feels that the existing fence should be repaired.

    The Parish Council **OBJECTS** to the planning application, as the proposed fence is considered inappropriate for the Green Belt and its roadside location. However,

recognising that safety is a concern, the Council suggests that the existing fence be repaired to secure the site.

28. **P/HOU/2025/05992 206 WAREHAM ROAD LYTCHETT MATRAVERS BH16 6DU. RETAIN GARAGE CONVERSION FORMING 1 BEDROOM ANNEXE ANCILLARY TO EXISTING DWELLING**

    The Parish Council felt no comment was necessary as it is believed this to be permitted development.

29. **TO REVIEW THE PARISH CLERKS ROLE, SALARY AND HOURS.**
    Deferred to Full Council

30. **TO CONSIDER ITEMS FOR THE PARISH MAGAZINE**
    - Two vacancies for Parish councillors.
    - Response to local plan.

31. **TO NOTE CORRESPONDENCE RECEIVED.**
    None

The meeting closed at 9.33pm

Annotated by Julie Wigg (Parish Clerk)

and approved by Cllr R Aspray Vice Chair of committee _____

Appendix 1

4 November 2025 (2025-2026)

Lytchett Matravers Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 01/11/2025			
	Cash in Hand 01/04/2025			282,333.65
	ADD			
	Receipts 01/04/2025 - 01/11/2025			152,718.47
				435,052.12
	SUBTRACT			
	Payments 01/04/2025 - 01/11/2025			117,102.22
A	**Cash in Hand 01/11/2025** (per Cash Book)			**317,949.90**
	Cash in hand per Bank Statements			
	Petty Cash	01/07/2024	0.00	
	HSBC Current AC	01/11/2025	1,762.40	
	HSBC Savings AC	01/11/2025	59,013.33	
	Santander Current AC	31/10/2025	460.00	
	Santander Bus Saver AC	31/10/2025	86,774.37	
	Unity Trust Bank (AC no 20450313	30/09/2025	70,984.92	
	Lloyds bank	30/09/2025	66,632.86	
	Charity Bank	01/08/2025	26,510.89	
	Unity Bank Instant Access Saving	31/08/2025	5,811.13	
				317,949.90
	Less unpresented payments			
				317,949.90
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**317,949.90**
	A = B Checks out OK			

Created by Scribe

Appendix 2

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

4 November 2025 (2025-2026)

Allotments

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
261	Allotment Rent	2,600.00	57.00	-2,543.00				-2,543.00 (-97%)
262	Allotment Deposits		270.00	270.00				270.00 (N/A)
263	Allotments Utilities				600.00	409.90	190.10	190.10 (31%)
264	Allotments R&M				300.00	18.00	282.00	282.00 (94%)
265	Allotments Annual prizes				50.00		50.00	50.00 (100%)
266	Allotments Miscellaneous							(N/A)
	SUB TOTAL	**2,600.00**	**327.00**	**-2,273.00**	**950.00**	**427.90**	**522.10**	**-1,750.90 (-49%)**

Burials/Cemetery

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
281	Burials Charges	4,500.00	2,751.00	-1,749.00				-1,749.00 (-38%)
282	Cemetery Utilities				50.00		50.00	50.00 (100%)
283	Institute of Cemetery Manageme				50.00		50.00	50.00 (100%)
284	Cemetery R&M - General		70.00	70.00	4,500.00	2,794.01	1,705.99	1,775.99 (39%)
285	Cemetery Miscellaneous							(N/A)
	SUB TOTAL	**4,500.00**	**2,821.00**	**-1,679.00**	**4,600.00**	**2,794.01**	**1,805.99**	**126.99 (1%)**

Community Support

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
161	Library - Extra Hours				1,800.00	1,859.52	-59.52	-59.52 (-3%)
162	Citizens Advice							(N/A)
163	Grants - General				1,500.00	1,070.00	430.00	430.00 (28%)
164	Grants- Youth							(N/A)
165	Litter Collection/Picks				50.00		50.00	50.00 (100%)
166	Remembrance Day							(N/A)
167	Other Roads & Signage							(N/A)
168	Parish Benches				450.00	525.13	-75.13	-75.13 (-16%)
169	Defibrillator Support				300.00	370.27	-70.27	-70.27 (-23%)
170	Car Park Licences	300.00		-300.00				-300.00 (-100%)
171	Pharmacy Licence	50.00		-50.00				-50.00 (-100%)
172	Scout Hut Rental							(N/A)
173	General Donations		2,926.99	2,926.99				2,926.99 (N/A)
174	Miscellaneous					2,471.74	-2,471.74	-2,471.74 (N/A)
180	Community Events Licences	200.00	300.00	100.00	100.00		100.00	200.00 (66%)
181	Community Events Insurance				200.00	165.80	34.20	34.20 (17%)
182	Community Events Grants							(N/A)
183	Community Events General		680.00	680.00	4,500.00	4,146.38	353.62	1,033.62 (22%)
184	Inpost Locker	1,200.00	900.00	-300.00				-300.00 (-25%)
	SUB TOTAL	**1,750.00**	**4,806.99**	**3,056.99**	**8,900.00**	**10,608.84**	**-1,708.84**	**1,348.15 (12%)**

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

Council Related

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
131	Councillor Training				500.00		500.00	500.00 (100%)
132	Councillor Expenses				200.00		200.00	200.00 (100%)
133	Chairs Allowance		280.00	280.00	300.00		300.00	580.00 (193%)
134	Website Support				800.00	282.50	517.50	517.50 (64%)
135	Public Sector Website Complian							(N/A)
136	Data Protection				35.00		35.00	35.00 (100%)
137	Subscriptions				300.00	160.00	140.00	140.00 (46%)
138	Memberships				1,500.00	1,633.69	-133.69	-133.69 (-8%)
139	Publicity/Advertising				200.00		200.00	200.00 (100%)
140	Premises Hire				700.00	395.00	305.00	305.00 (43%)
141	Professional/Legal Services				600.00		600.00	600.00 (100%)
142	Bank Interest	2,000.00	2,022.12	22.12				22.12 (1%)
143	Bank Charges				300.00	124.40	175.60	175.60 (58%)
144	Insurance				3,000.00	2,859.99	140.01	140.01 (4%)
145	Audit				1,500.00	1,296.43	203.57	203.57 (13%)
146	VAT Refund		19,240.73	19,240.73				19,240.73 (N/A)
150	Miscellaneous					2,784.61	-2,784.61	-2,784.61 (N/A)
	SUB TOTAL	**2,000.00**	**21,542.85**	**19,542.85**	**9,935.00**	**9,536.62**	**398.38**	**19,941.23 (167%)**

Dorset Council

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
201	Dorset Council Precept	120,000.00	120,000.00					(0%)
202	Dorset Council CIL							(N/A)
203	Dorset Council Grants							(N/A)
204	Dorset Council Footpath SLA				600.00		600.00	600.00 (100%)
	SUB TOTAL	**120,000.00**	**120,000.00**		**600.00**		**600.00**	**600.00 (0%)**

Employee Related

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
101	Employee Salaries				25,000.00	11,791.13	13,208.87	13,208.87 (52%)
102	Pension Contributions				6,000.00	4,074.38	1,925.62	1,925.62 (32%)
103	National Insurance and Income T				2,999.00	3,775.35	-776.35	-776.35 (-25%)
104	Handyman				5,000.00	2,699.33	2,300.67	2,300.67 (46%)
105	Locum Services				500.00	155.61	344.39	344.39 (68%)
106	Training				250.00	35.00	215.00	215.00 (86%)
107	Expenses				100.00	81.00	19.00	19.00 (19%)
120	Miscellaneous							(N/A)
	SUB TOTAL				**39,849.00**	**22,611.80**	**17,237.20**	**17,237.20 (43%)**

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

Highways

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
211	Consultation - Wareham Road					1,895.00	-1,895.00	-1,895.00 (N/A)
212	Consultation - High Street							(N/A)
213	Consultation - Cycleway/Path							(N/A)
214	Consultation - Parking							(N/A)
215	Consultation - 20 MPH							(N/A)
216	Consultation - Astro Car Park							(N/A)
	SUB TOTAL					**1,895.00**	**-1,895.00**	**-1,895.00 (N/A)**

Lytchett Astro

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
341	Lytchett Astro Rental/Hire	5,000.00	1,710.50	-3,289.50				-3,289.50 (-65%)
342	Lytchett Astro Utilities							(N/A)
343	Lytchett Astro R&M				7,700.00	3,065.00	4,635.00	4,635.00 (60%)
344	Lytchett Astro Fixtures & Fittings							(N/A)
350	Lytchett Astro Miscellaneous							(N/A)
	SUB TOTAL	**5,000.00**	**1,710.50**	**-3,289.50**	**7,700.00**	**3,065.00**	**4,635.00**	**1,345.50 (10%)**

Open Spaces

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
231	Recreation Ground Hire							(N/A)
232	Recreation Ground utilities							(N/A)
233	Recreation Ground electric charg		72.13	72.13				72.13 (N/A)
234	Recreation Ground Rocket Park				1,000.00	3,595.26	-2,595.26	-2,595.26 (-259%)
235	Recreation Ground Exercise Eqt				600.00		600.00	600.00 (100%)
236	Recreation Ground Skatepark R				500.00	155.00	345.00	345.00 (69%)
237	Recreation Ground General R&M					4,036.11	-4,036.11	-4,036.11 (N/A)
238	Foxhills Play Park R&M							(N/A)
239	Foxhills General R&M				3,500.00		3,500.00	3,500.00 (100%)
240	Old School Green R&M				700.00		700.00	700.00 (100%)
241	Library Green R&M				500.00		500.00	500.00 (100%)
242	Safety Inspections				1,000.00		1,000.00	1,000.00 (100%)
243	Other Open Space Maintenance				10,000.00	18,921.52	-8,921.52	-8,921.52 (-89%)
	SUB TOTAL		**72.13**	**72.13**	**17,800.00**	**26,707.89**	**-8,907.89**	**-8,835.76 (-49%)**

Parish Office

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
301	Office Rent							(N/A)
302	Office Utilities				300.00		300.00	300.00 (100%)
303	Office Supplies				300.00	169.43	130.57	130.57 (43%)

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

304	Office Tariff/Feedback							(N/A)
305	Office IT			500.00	365.38	134.62	134.62	(26%)
306	Office Connectivity	15.00	15.00	500.00	214.66	285.34	300.34	(60%)
307	Office R&M			500.00	69.00	431.00	431.00	(86%)
308	Office Fixtures & Fittings			500.00		500.00	500.00	(100%)
309	Car Park Lighting			300.00	122.17	177.83	177.83	(59%)
310	Office Miscellaneous				27.00	-27.00	-27.00	(N/A)
	SUB TOTAL	**15.00**	**15.00**	**2,900.00**	**967.64**	**1,932.36**	**1,947.36**	**(67%)**

Sports Pavilion

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
321	Sports Pavilion Rental/Hire								(N/A)
322	Sports Pavilion Utilities					205.78	-205.78	-205.78	(N/A)
323	Sports Pavilion Tariff Feedback								(N/A)
324	Sports Pavilion Connectivity					7.00	-7.00	-7.00	(N/A)
325	Sports Pavilion R&M				1,000.00	535.00	465.00	465.00	(46%)
326	Sports Pavilion Fixtures & Fitting								(N/A)
330	Sports Pavilion Miscellaneous								(N/A)
	SUB TOTAL				**1,000.00**	**747.78**	**252.22**	**252.22**	**(25%)**

The Youth Hall

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
361	Youth Hall Rental/Hire	1,800.00	1,420.00	-380.00		78.00	-78.00	-458.00	(-25%)
362	Youth Hall Utilities				1,200.00	744.65	455.35	455.35	(37%)
363	Youth Hall Grants								(N/A)
364	Youth Hall Dorset Youth Associat				9,000.00	2,368.00	6,632.00	6,632.00	(73%)
365	Youth Hall Connectivity					126.64	-126.64	-126.64	(N/A)
366	Youth Hall R&M				10,000.00	15,461.64	-5,461.64	-5,461.64	(-54%)
367	Youth Hall Kitchen								(N/A)
368	Youth Hall Furniture								(N/A)
369	Youth Hall Fixtures and Fittings								(N/A)
370	Youth Hall Miscellaneous					710.00	-710.00	-710.00	(N/A)
	SUB TOTAL	**1,800.00**	**1,420.00**	**-380.00**	**20,200.00**	**19,488.93**	**711.07**	**331.07**	**(1%)**

WG Highways

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
521	WG Admin								(N/A)
522	Wareham Road Crossing								(N/A)
523	High Street Crossing				75,000.00	4,357.00	70,643.00	70,643.00	(94%)
524	Tesco Island				20,000.00		20,000.00	20,000.00	(100%)
525	20 MPH Zones				30,000.00		30,000.00	30,000.00	(100%)
526	Huntick Path/Cycleway				35,000.00		35,000.00	35,000.00	(100%)
527	Drop Kerb Program								(N/A)
528	Signage								(N/A)

SUB TOTAL			**160,000.00**	**4,357.00**	**155,643.00**	**155,643.00 (97%)**

WG Library (RFU)

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
601	WG Admin							(N/A)
602	Legal/Planning Expenses							(N/A)
	SUB TOTAL							**(N/A)**

WG Neighbourhood Plan

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
581	WG Admin				5,000.00		5,000.00	5,000.00 (100%)
582	NP Revision					2,604.10	-2,604.10	-2,604.10 (N/A)
583	Neighbourhood Plan Training							(N/A)
	SUB TOTAL				**5,000.00**	**2,604.10**	**2,395.90**	**2,395.90 (47%)**

WG Other Premises

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
561	WG Admin							(N/A)
562	Parish Office				6,000.00		6,000.00	6,000.00 (100%)
563	Sports Pavilion				10,000.00		10,000.00	10,000.00 (100%)
564	Lytchett Astro							(N/A)
	SUB TOTAL				**16,000.00**		**16,000.00**	**16,000.00 (100%)**

WG Sports Complex (RFU)

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
621	WG Admin							(N/A)
622	Legal/Planning Expenses					1,845.00	-1,845.00	-1,845.00 (N/A)
623	Groundworks - car park							(N/A)
624	Groundworks - Sports Centre							(N/A)
625	Ongoing management							(N/A)
	SUB TOTAL					**1,845.00**	**-1,845.00**	**-1,845.00 (N/A)**

WG Village Environment

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
501	WG Admin							(N/A)
502	Recreation Ground - Rocket Par							(N/A)
503	Recreation Ground - Exercise Ec							(N/A)

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

504	Recreation Ground Skatepark							(N/A)
505	Recreation Ground General							(N/A)
506	Recreation Ground - Hannams C				8,000.00		8,000.00	8,000.00 (100%)
507	Foxhills Play Park							(N/A)
508	Foxhills General							(N/A)
509	Allotments							(N/A)
510	Cemetery/Closed Churchyard							(N/A)
	SUB TOTAL				**8,000.00**		**8,000.00**	**8,000.00 (100%)**

WG Village Hall (RFU)

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
611	WG Admin							(N/A)
612	Legal/Planning Expenses							(N/A)
	SUB TOTAL							**(N/A)**

WG Youth Hall

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
541	WG Admin							(N/A)
542	Youth Hall							(N/A)
	SUB TOTAL							**(N/A)**

Summary

NET TOTAL	**137,650.00**	**152,715.47**	**15,065.47**	**303,434.00**	**107,657.51**	**195,776.49**	**210,841.96 (47%)**
V.A.T.		3.00			9,444.71		
GROSS TOTAL		**152,718.47**			**117,102.22**		

Appendix 3

	Sum of Budget	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Sum of Annual Total
PAYMENTS														
BAU														
Allotments	2130	0	0	0	17.79	427.9	0	0	0	0	100	700	0	**1246**
Burials/Cemetery	4700	769.9	16.56	401.51	401.51	401.51	401.51	401.51	502	402	402	402	402	**4904**
Community Support	21950	1151.25	3259	3829.96	1245.69	587.12	4775.35	1241.25	980	400	400	7700	555.026	**26125**
Council Related	9255	142.25	5442.36	63.85	22.1	175.15	892.05	14.25	372	307	297	362	254	**8344**
Dorset Council	600	0	0	0	0	0	0	0	0	0	0	600	0	**600**
Employee Related	35572	2750.81	2715.81	2776.31	2891.92	2715.81	3257.35	2804.86	2896.06	3138.2	3141.2	2991.2	3071.2	**35151**
Highways	7700	0	0	0	4190	0	0	770	500	500	500	400	530	**7390**
Open Spaces	18200	388.04	724.59	558.08	484.62	484.62	552.95	5205.98	255	1500	550	3400	3250	**17354**
Parish Office	3036	182.11	149.69	75.38	296.44	99	261.18	150.07	380.34	110.34	110.34	908.34	300.34	**3024**
Sports Pavilion	1000	386	206.78	1	501	1	1	326	1	1	1	1	466	**1893**
Youth Hall	9972	1137.85	75.91	51.03	323.89	2665.75	49.42	339.08	3621	121	131	105.8	3605.8	**12228**
	114115	6908.21	12590.7	7757.12	10374.96	7557.86	10190.81	11253	9507.4	6479.54	5632.54	17570.34	12434.37	**118257**
Projects														
WG Highways	155000	0	0	0	0	0	0	0	0	0	0	0	1000	**1000**
WG Library (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Neighbourhood Plan	5000	600	295	547	244.8	636.85	21.25	259.2	464.73	464.73	464.73	464.73	464.73	**4928**
WG Other Premises	44537	0	0	0	0	0	0	0	0	0	0	0	1000	**1000**
WG Sports Complex (RFU)	0	0	0	0	0	1482.5	0	1845	0	0	0	0	0	**3328**
WG Village Environment	13463	8603.05	4916.88	1182	5821.52	0	0	0	0	0	0	0	0	**20523**
WG Village Hall (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Youth Hall	19500	0	13572	0	0	0	997	0	0	0	0	0	20000	**34569**
	237500	9203.05	18783.88	1729	6066.32	2119.35	1018.25	2104.2	464.73	464.73	464.73	464.73	22464.73	**65348**
Grand Total	351615	**16111**	**31375**	**9486**	**16441**	**9677**	**11209**	**13357**	**9972**	**6944**	**6097**	**18035**	**34899**	**183605**

RECEIPTS														
BAU														
Allotments	2700	0	88	69	60	50	60	0	0	1100	1100	200	100	**2827**
Burials/Cemetery	4500	1491	157.5	504	280	168	73.5	147	300	300	300	300	300	**4321**
Community Support	3540	300	500	410	370	0	0	300	150	0	300	160	150	**2640**
Council Related	2000	262.74	409.66	579.12	261.87	272.77	264.36	177.6	180	406	180	180	406	**3580.12**
Dorset Council	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Employee Related	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Highways	5000	0	0	0	0	0	627	1083.5	0	0	0	3500	0	**5210.5**
Open Spaces	50	33.35	0	0	38.78	0	0	0	40	0	0	40	0	**152.13**
Parish Office	10	2.5	2.5	2.5	2.5	2.5	2.5	0	2.5	2.5	2.5	2.5	2.5	**27.5**
Sports Pavilion	700	0	0	0	0	0	0	0	0	0	0	0	700	**700**
Youth Hall	0	30	70	30	0	30	495	765	235	235	235	235	235	**2595**
	18500	2119.59	1227.66	1594.62	1013.15	523.27	1522.36	2473.1	907.5	2043.5	2117.5	4617.5	1893.5	**22063**
Projects														
WG Highways	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Library (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Neighbourhood Plan	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Other Premises	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Sports Complex (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Village Environment	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Village Hall (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Youth Hall	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
VARIABLE														**0**
CIL	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Grants	0	0	0	0	0	2826.99	0	100	0	0	0	0	0	**2926.99**
Precept	120000	60000	0	0	0	0	60000	0	0	0	0	0	0	**120000**
VAT	500	0	0	19240.73	0	0	0	0	0	0	0	0	0	**19240.73**
	120500	60000	0	19240.73	0	2826.99	60000	100	0	0	0	0	0	**142167.72**
Grand Total	139000	62119.59	1227.66	20835.35	1013.15	3350.26	61522.36	2573.1	907.5	2043.5	2117.5	4617.5	1893.5	**164221**

Appendix 4

Row Labels	Sum of 2025 26 Budget2	Sum of Apr	Sum of May	Sum of Jun	Sum of Jul	Sum of Aug	Sum of Sep	Sum of Oct	Sum of Nov	Sum of Dec	Sum of Jan	Sum of Feb	Sum of Mar	Annual 2026/27 Total
PAYMENTS	183604.546	6251	14964	10607	8809	8394	10851	7699	9716	5861	8828	17986	29084	
a														
BAU	118256.846	6251	14964	10607	8809	8394	10851	7699	9716	5861	8828	17986	29084	139052
Allotments	1245.69	0	0	150	20	425	150	0	0	150	100	425	150	1570
Burials/Cemetery	4904.01	440	440	440	440	440	440	440	540	440	440	440	440	5380
Community Support	26124.646	1012	2889	4912	712	612	5087	747	712	412	712	8077	10462	36346
Council Related	8344.01	250	5601	306	250	250	875	295	415	480	195	195	1115	10227
Dorset Council	600	0	0	0	0	0	0	0	0	0	0	600	0	600
Employee Related	35150.73	3429	3529	3429	3584	3429	3429	3489	3429	3509	3579	3429	4509	42770
Highways	7390	0	0	0	2682	0	0	0	0	0	2682	0	1130	6494
Open Spaces	17353.88	515	2123	1015	515	515	515	2123	765	515	515	3665	5323	18104
Parish Office	3023.57	128	155	128	128	128	128	128	128	128	128	928	2228	4469
Sports Pavilion	1892.78	251	1	1	251	1	1	251	1	1	251	1	1	1012
Youth Hall	12227.53	226	226	226	226	2594	226	226	3726	226	226	226	3726	12080
Projects	65347.7	0	0	0	0	0	0	0	0	0	0	0	0	0
WG Highways	1000	0	0	0	0	0	0	0	0	0	0	0	0	0
WG Library (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
WG Neighbourhood Plan	4927.75													0
WG Other Premises	1000													0
WG Sports Complex (RFU)	3327.5													0
WG Village Environment	20523.45													0
WG Village Hall (RFU)	0													0
WG Youth Hall	34569													0
Grand Total	183604.546	6251	14964	10607	8809	8394	10851	7699	9716	5861	8828	17986	29084	139052

Row Labels	Sum of 2025 26 Budget	Sum of Apr	Sum of May	Sum of Jun	Sum of Jul	Sum of Aug	Sum of Sep	Sum of Oct	Sum of Nov	Sum of Dec	Sum of Jan	Sum of Feb	Sum of Mar	**Annual 2026/27 Total**
RECEIPTS	164220.97	62119.59	1227.66	11594.62	1013.15	523.27	61522.36	2473.1	907.5	2043.5	2117.5	4617.5	1893.5	
a														
BAU	22053.25	2119.59	1227.66	1594.62	1013.15	523.27	1522.36	2473.1	907.5	2043.5	2117.5	4617.5	1893.5	**22053**
Allotments	2827	0	88	69	60	50	60	0	0	1100	1100	200	100	**2827**
Burials/Cemetery	4321	1491	157.5	504	280	168	73.5	147	300	300	300	300	300	**4321**
Community Support	2640	300	500	410	370	0	0	300	150	0	300	160	150	**2640**
Council Related	3580.12	262.74	409.66	579.12	261.87	272.77	264.36	177.6	180	406	180	180	406	**3580**
Dorset Council	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Employee Related	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Highways	5210.5	0	0	0	0	0	627	1083.5	0	0	0	3500	0	**5211**
Open Spaces	152.13	33.35	0	0	38.78	0	0	0	40	0	0	40	0	**152**
Parish Office	27.5	2.5	2.5	2.5	2.5	2.5	2.5	0	2.5	2.5	2.5	2.5	2.5	**28**
Sports Pavilion	700	0	0	0	0	0	0	0	0	0	0	0	700	**700**
Youth Hall	2595	30	70	30	0	30	495	765	235	235	235	235	235	**2595**
Projects	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Highways	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Library (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Neighbourhood Plan	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Other Premises	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Sports Complex (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Village Environment	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Village Hall (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Youth Hall	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
VARIABLE	142167.72	60000	0	10000	0	0	60000	0	0	0	0	0	0	**130000**
CIL	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Grants	2926.99	0	0	0	0				0	0	0	0	0	**0**
Precept	120000	60000	0	0	0	0	60000	0	0	0	0	0	0	**120000**
VAT	19240.73	0	0	10000	0	0	0	0	0	0	0	0	0	**10000**
Grand Total	164220.97	62119.59	1227.66	11594.62	1013.15	523.27	61522.36	2473.1	907.5	2043.5	2117.5	4617.5	1893.5	**152053**