Lytchett Matravers
Parish Council

Dear Councillor,

You are summoned to attend the Finance & General Purposes meeting of the Parish Council to be held on Wednesday 10th December 2025 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall, Lytchett Matravers, BH16 6DD

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 9th December 2025

AGENDA

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

1. To receive and consider apologies for absence.
2. To receive any declarations of interest and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.
3. To receive and approve minutes of the Finance & Gen Purposes Committee meeting held on 12th November 2025.
4. To receive and note the 2025-26 year to date bank reconciliation - for purposes of report.
5. To receive and consider a report covering 2025-26 year to date income and expenditure (for purposes of report only).
6. To consider and approve the proposed budget and precept recommendation.
7. To consider and approve a grant application received from the Girl Guides.
8. To consider and approve the relocation and/or addition of bins, in accordance with the BCP quote for installation. Bins and replacement liner to be purchased directly by the Parish Council from Glasdon Ltd.
9. To receive and consider the report outlining proposed volunteer roles and job allocations for the Summer Festival 2026
10. To consider and approve the Recognition and Gifts Policy.

11. To consider funding the installation of a Defibrillator cabinet outside Lytchett Matravers Village Hall to house the existing sports club Defibrillator to enable 24/7 access.

12. To consider a grant application from Lytchett Matravers Village Hall Committee for a grant of £25,000 for emergency repairs.

13. To consider and approve a quote for the replacement of a rotten gate post on the field gate at the Astro.

14. **P/HOU/2025/06869** 11 Frys Close Lytchett Matravers BH16 6DL. Removal of existing rear conservatory and side lobby, erection of single storey rear extension and conversion of garage.

15. **P/FUL/2025/06988** Land Adjacent to Hunters Mead Purbeck Road Lytchett Matravers, BH16 6EN. Sever land & erect new 3-bedroom detached chalet bungalow, with associated access, parking and landscaping

16. To consider items for articles in the next Parish Magazine.

17. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Dates of Next Meetings:
Full Council – 17th December
F&GP – 14th January 2026
Full Council – 28th January 2026

Signed *Julie Wigg*
Parish Clerk/RFO

Date 4th December 2025