MINUTES

of the meeting of
LYTCHETT MATRAVERS PARISH COUNCIL
Full Council Meeting
Wednesday 26th November 2025 at 7.00 p.m.
in the Blanchard Room, Lytchett Matravers Village Hall.

PRESENT were, Cllrs A Bush (Chair), A Huggins (Vice Chair), K Korenevsky, R Ong, K Morgan, P Webb and Julie Wigg, Parish Clerk

Also present: Dorset Councillors A Brenton, A Starr

The meeting started at 7pm.

PUBLIC PARTICIPATION SESSION (Standing orders suspended) –
None

DORSET COUNCILLORS' REPORT (Appendix 1)
The reports were noted.
Cllr Morgan asked how much what the financial impact of the Devolution (Wessex) proposals has been to date. Cllr Webb expressed concern that some of the other authorities involved are currently experiencing financial difficulties and questioned why Dorset would consider joining with Somerset and Wiltshire. Cllr Brenton and Cllr Starr both agreed to look into the matter further but noted that the decision ultimately lies with Central Government, giving Local Government limited influence.

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**
Cllrs M Rigby, V Abbott, R Aspray

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**
None

3. **TO RECEIVE AND RESOLVE TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 22ND OCTOBER 2025.**

It was **RESOLVED** to **APPROVE** the minutes of this meeting as true records of it.
The minutes were duly signed by the Council Chair.

4. **TO RECEIVE AND NOTE MINUTES OF THE FINANCE & GEN PURPOSES COMMITTEE MEETING HELD ON 12TH NOVEMBER 2025.**
The minutes were noted.

5. **TO CONSIDER THE FOLLOWING RECOMMENDATIONS FROM THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING OF THE 12TH NOVEMBER 2025.**

5.1 It was agreed to obtain a quote for cutting back the High Street hedges and Eldons Drove. To consider and approve Richard Warr's quote of £100 plus VAT.

It was **RESOLVED** to **APPROVE** the quote from Richard Warr of £100 plus VAT

5.2 It was agreed to obtain a quote for a 'specialist major cut back' to the War memorial hedge. To consider and approve the quote from John Child.

It was **RESOLVED** to **APPROVE** the quote from John Child of £360. Cllr Bush confirmed he will meet the contractors on site before the work commences.

5.3 To consider and approve the purchase of gifts of appreciation for the village hall committee members, using the Parish Council's General Power of Competence.

It was **RESOLVED** to **APPROVE** the use of the Parish Council's General Power of Competence for the purchase of gifts of appreciation for the Village Hall Committee who have retired after many years of service.

5.4 To approve the quote from Print in the Bag for the Parish Building signage and noticeboard, based on the proof received at a cost of £126.20 (Parish building) and £64.80(noticeboard).

It was **RESOLVED** to **APPROVE** the quote from Print in the Bag, once the proof has been seen.

5.5 To consider repairing the chest press at a cost of £495 plus VAT, rather than submitting an insurance claim for its replacement.

It was **RESOLVED** to **APPROVE** the repair of the chest press at a cost of £495 plus VAT.

5.6 To retrospectively approve Ojo's Pizza request to operate from the village hall carpark on a weekly basis (not monthly as originally agreed).

It was **RESOLVED** to **APPROVE** a weekly slot.

6. TO APPROVE THE SCHEDULE OF PAYMENTS, INCLUDING THOSE MADE AND PENDING (Appendix 2)

The payments were noted and approved.

7. TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FULL COUNCIL, 22ND OCTOBER 2025 – SEE CLERKS REPORT (Appendix 3)

The report was noted.

8. CHAIR'S ANNOUNCEMENTS.

8.1 A meeting with Vikki Slade is scheduled for 5th December. Six councillors have confirmed their attendance. Cllr Bush asked whether members of the Neighbourhood Plan Group should also be invited, given their involvement in future projects. Councillors confirmed they are happy for the group members to attend.

9. TO CONSIDER AND APPROVE A PROPOSAL FOR THE PARISH COUNCIL TO SUPPORT LYTCHETT MATRAVERS YOUTH CLUB AND YOUTH HALL FOR A FURTHER 3-YEAR PERIOD – APRIL 2026 – MARCH 2029 (Appendix 4)

It was **RESOLVED** to **APPROVE** the proposal to support Lytchett Matravers Youth Club for a further 3-year period from April 2026 – March 2029.

10. TO RECEIVE AND APPROVE THE PROPOSED BUDGET FOR 2026/27. (Appendix 5)

The proposed budget was reviewed

10.1 Cllr Huggins asked for the Rocket Park refurbishment budget could be brought forward to 2026/27 rather than 2027/28. Cllr Bush agreed.

10.2 Cllr Bush requested that councillors review the proposed budget and provide any suggested changes or amendments ahead of its approval at the F&GP meeting.

11. TO CONSIDER A REQUEST FROM GRADUALLY DEVELOPING FUTURES AN INDEPENDENT SPECIALIST SCHOOL ON CASTLE FARM ROAD FOR REDUCED SPEED LIMITS AND ADDITIONAL SCHOOL SIGNAGE ON NEARBY ROADS.

Councillors confirmed they are happy to support the proposal.
Action: Clerk to contact Dorset Council Highways to discuss the next steps. Matter deferred to F&GP.

Note - Cllr Brenton will obtain further information regarding the Huntick Road 40mph scheme.

12. TO RECEIVE AN UPDATE ON MOBILE PHONE SIGNAL IMPROVEMENTS.

Cllr Huggins reported that the company is considering installing a mast near the existing "fake tree." If this location proves unsuitable, they will explore the school site as an alternative.

13. TO CONSIDER AND APPROVE A QUOTE RECEIVED FROM AERIAL TREE SERVICES FOR PRUNING BACK THE OAK TREE NEAR TO TESCO.

Councillors discussed whether to prune back overhanging branches to provide a 2m clearance away from the roof line at £480 plus VAT or to crown reduce the entire tree 2-3m including clearance from the roof and building at £850 plus VAT.

It was **RESOLVED** to **APPROVE** to prune back the overhanging branches at £480 plus VAT
Action: Clerk to confirm there is no TPO.

14. TO CONSIDER CLLR HUGGINS' PROPOSALS FROM THE VILLAGE BINS APPRAISAL.
It was agreed that quotes would be obtained for the following:

14.1 Replace existing green wooden bins 4 with Glasdon Topsy 2000 bins at Rose and Crown Crossroads, the end of the Village Hall (High Street), and High Street corner with Old Pound Close.

14.2 Install a new Glasdon Topsy 2000 bin near the post box on the corner of Wareham Road and The Spinney.

14.3 Relocate the spare Topsy 2000 bin from the Recreation Car Park by the Scout Hut to Wareham Road outside the Astro, with a new replacement plastic liner.

14.4 Re-site the post-mounted dog bin from the Foxhills Road grass verge to the pavement at the corner.

Action: Clerk to obtain quotes and coordinate installation, removal, and relocation.

15. TO CONSIDER AND APPROVE A GRANT APPLICATION FROM THE 2ND LYTCHETT BROWNIES AND 1ST LYTCHETT GUIDES.

Councillors requested further information regarding the purpose of the grant. Additional supporting information, including accounts is required before a decision can be made. Decision deferred to a future meeting.

16. **TO RECEIVE AND CONSIDER A DRAFT PAPER ON WORKS NEEDED ON THE VILLAGE HALL (Appendix 6)**

Cllr Morgan explained that they have reviewed hire charges for village halls across Dorset and, while the charges are generally fair, consideration is being given to increasing fees for specialist events. Cllr Morgan has also provided a list of essential works that are a priority.
Cllr Morgan noted that the group is exploring available grants but emphasized that proper funding is needed, suggesting that CIL funds and the precept could be used given the hall's importance as a major village asset.
Cllr Bush proposed allocating an initial sum of £25,000 to progress some of the essential work, with the intention of defining the ongoing financial relationship thereafter. This allocation would be incorporated into the budget and considered when setting the precept.
Cllr Bush requested that a proposal for a £25,000 grant be considered at the forthcoming F&GP meeting.

9.10pm Cllr Korenevsky left the meeting.

17. **TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP. (DCHWG). (Appendix 7)**
The report was noted.

18. **TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG). (Appendix 8)**
The report was noted.

19. **TO RECEIVE A REPORT FROM THE LYTCHETT MATRAVERS YOUTH HALL WORKING GROUP (YHWG). (Appendix 9)**
The report was noted.

20. **TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP. (VEWG) (Appendix 10)**
The report was noted.

21. **TO CONSIDER AND APPROVE THE RECOMMENDED CHANGES TO THE CLERK'S CONTRACTED HOURS TO 30 HOURS PER WEEK.**

It was **RESOLVED** to **APPROVE** the recommended changes to the Clerk's contracted hours to 30 hours per week.

22. **TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).**

Cllr Bush, Cllr Ong and the Clerk attended A Fresh Start, Devolving Dorset a DAPTC & DC conference.

23. **TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).**
None

24. **TO NOTE CORRESPONDENCE RECEIVED.**
None

The meeting closed at 9.19pm

Annotated by Julie Wigg Parish Clerk/RFO Signed by_____

Appendix 1

Dorset Councillors report November 2025

Upton Gateway Roundabout and zebra crossing

We have been in discussion with BCP who have committed to recovering the lease on the farm adjacent to the proposed new zebra crossing leading to Upton Country Park. Both Dorset and BCP have agreed to consider our request to change the design for the path between the crossing of the westbound off-slip and the A350 overbridge.

We are looking at re-routing the path to follow the bridleway, widening and creating a verge separating it from the carriageway. We can also remove the fencing which will now be redundant, This has previously been suggested but could not be done while this was potentially a bridleway used as a route for cattle. This will enable people heading north to more easily choosing to use the underpasses if they wish to use them. They are meeting on site with BCP colleagues to discuss this.

With regard to the condition of underpasses to the north, two of these are not entirely within the control of Dorset Council.

The third underpass under Longmeadow Lane is within Dorset Council land, as is 83m of the bridleway (SE18/29), which is the responsibility of our Greenspaces team. The rest of the Roman Road bridleway northwards lies within BCP. However, this area north of Upton Gateway Roundabout was never part of the scope of the original project, which is principally a safety scheme for the slip road / A35 junction and Dorset aren't in a position to extend the scope of the works to somewhere over 100m away from the rest of the scheme. We have been assured that sure both authorities can agree a rational approach in the medium term to improving the links both through the underpasses and on the bridleway to the north, but this is not something they can simply add on to the works planned for January, because it introduces (at a late stage) major changes for which they do not - currently - have funding or construction capacity. Nothing in the current plan precludes further works to the network nearby that might be able to be secured with further funding or as a result of the return of ownership of the land.

New school building

We have been in discussion with Dorset Council to explore the potential for a land swap between the two sites of Upton's Foundation school and the "donkey field" at the Grange. The sale of the land used for the current schools would potentially fund the building of a new school at the donkey field with Dorset donating the land. This, as you would expect, is not necessarily easy but it does have precedent elsewhere in the country. We will start to explore this further in the New Year with, of course, appropriate involvement of the Town Council and schools. The first step will be an informal conversation between interested partys.

Wellbeing Service for Upton

After many months of persistence, we are pleased to share that there will be a meeting with Public Health Dorset to explore bringing a wellbeing service to Upton. This is an important step in strengthening local support for healthier lifestyles, early intervention, and community resilience.

DACPT Event

It was a pleasure to attend the recent (but quite expensive) event hosted by the DACPT and hear from a number including the Leader and the new Chief Executive of Dorset Council of the potential benefits of "double devolution". Work on this is frustratingly slow but we will try our best to give as much notice as possible of any opportunities.

Surgeries

We continue to hold regular surgeries at Upton Library. These have been particularly busy in recent weeks,

Dorset Councillors Report November-December 2025.

Steve has been very busy with many differing projects, - see separate report.
Also we have been talking to highways about the road and cycleway scheme near Upton country Park, where speed limits are now 30mph.
Encouraging the 40mph project from Limberlost Randalls Hill Huntick Road and Piit Bottom, which should be imposed soon.
I have attended several webinars about Planning Decisions which have gone to Appeal and it does seem that the lack of a 5Year Housing Supply and Government new housing numbers overrides most other considerations. It is suggested that facing any green or grey belt applications that local demands should be put to Planners to make a strong and definite Section 106 agreement.
The Purbeck LAG meeting concentrated on the work of Outreach teams, and the support of young people at large gatherings such as Wareham Wednesdays and Carnival and Fireworks nights. There has been a good deal of engagement with young people in Lytchett and Upton and the workers link with 1:1 sessions of advice and support in the senior schools.

The Third Dorset COP had an even larger and more interesting set of speakers. There was an interesting session on what Parish & Town councils could be preparing in Sustainable and Local food networks and in Library of Things so no one has to own every item which is used rarely, such as drills, mowers, travel cots, . Also whether P&T Councils have updated their Climate Emergency Plans.
River monitoring was also covered in depth, villages taking some interest in monitoring local rivers against fertiliser or sewage run off. Although the Environment Agency has a responsibility to test rivers that does not happen very often.



Our Future Council OTC is a project to streamline and reorganise internal procedures at County to save money and improve customer service. Originally it was planned to do a fast fierce reshape but now it includes a new IT system it will be spread over 3 years to make the transition smoother and less likely to stall. IT security is a major issue for all Councils and it the new system should be more secure. New Chief executive Catherine Howe is leading on this project as she has experience in this in previous Councils

.
Catherine Howe Dorset Councils Chief executive.

Carers Rights Day took place on 20 November, we to recognise the difficulties this extra role provides to anyone who is an unpaid carer

Care Quality Commission inspection

On 9 - 11 December we welcome the Care Quality Commission to inspect our Adults and Housing Directorate. This will be the first time in over 13 years that our adult services have been inspected. During this time, 8 inspectors will on site meeting with colleagues at County Hall.

Climate Emergency UK Local Authority Scorecards for 2025 were launched on 4 November - Council Climate Action Scorecards | Climate Emergency UK

The charity marked and scored all higher tier UK councils on their climate action against 93 questions in 7 different sections.

If you search for single tier authorities, then exclude London boroughs and city councils:

- Cornwall Council was top, up 3 places from 2023, scoring 59% against an average for single tier councils of 41%.
- Wiltshire Council has leapfrogged Dorset going up 13 places since 2023, scoring 53%.
- Dorset Council is third, up 3 places since 2023, on 50%.

For further comparison with neighbouring councils, Devon County Council is 53%, BCP is 42%, Somerset is 36%, Hampshire County Council is 35%.

Fair Funding Review: Government set to focus money on cities

The government published its Local Government Finance Policy Statement for 2026/27, which sets out the government's new and updated proposals for redistributing council funding across England.

The statement confirms that a significant amount has changed since the government first unveiled its proposals in the Fair Funding Review 2.0 this summer. This review is important, as sets funding levels for councils for the next three financial years. In the County Councils Network's (CCN) on-the-day response to the announcement, the network warns that the government is 'cherry picking' what areas to focus resource on - and at the expense of county and unitary councils.

It worsens an already challenging review for the vast majority of the CCN's members, with 33 out of 38 councils set to have to raise council tax in order to receive a real-terms increase in spending power.

A prominent change within the Fair Funding Review is that of the return of the Recovery Grant, with limited justification. This was supposed to be a 'one off' fund last year and it was targeted heavily towards metropolitan borough councils and some London authorities. In total, just 3% of this grant will go to CCN councils. The Institute for Fiscal Studies has also raised concerns about the distribution of this money.

Other measures benefit urban councils at the expense of rural ones, including reducing 'remoteness'. This accounts for the extra costs of delivering services in rural areas within the formulae.

25th November marks the start of 16 Days of Action, a national campaign where communities across the country unite to end domestic abuse in all its forms and support those affected.

Dorset Council is proud to be a long-standing supporter of this annual initiative. This year, we are using this opportunity to raise awareness of the wide range of services available to anyone experiencing domestic abuse. We will also be backing national campaigns, including the White Ribbon Campaign, which focuses on preventing violence against women and girls.

Earlier this year, Dorset Council worked closely with partner organisations and listened to feedback from local communities to help shape the latest Dorset Domestic Abuse Strategy.

The strategy sets out how we, alongside our partners, will tackle domestic abuse over the next three years. At its core is accessibility, ensuring that everyone affected by domestic abuse can access the right support when they need it.

Dorset is hosting the first Litter Free Dorset Summit on Wednesday 14th January 2026, bringing together environmentalists, local authorities, community groups and organisations, to share ideas and skills, make new connections, and find real solutions to the environmental challenges we face.

We are excited to have exclusive use of the Shire Hall Museum in Dorchester, where summit attendees will be able to explore the exhibitions in between sessions.

With fantastic speakers lined up already, including Circular Economy specialists **Circular&Co**, and Behaviour Insight experts **Social Engine**, its shaping up to be a fantastic event.

The day will focus on two key issues: **Implementing Circular Economy Solutions** and **Tackling Litter in Dorset**.

Tickets are available via the link above.

Appendix 2

Payments November 2025

Agenda Item 5. Payments to be made

To Whom	For What	Cost Code	Net	VAT	Total
T Homer	Handyman duties, October 2025	104	396.83	0.00	396.83
Julie Wigg	Salary – November. Including back pay to October for an extra 5 hours per week	101	2269.63	0.00	2269.63
Julie Wigg	Travel expenses to George Albert Hotel, Dorchester for Devolution Dorset event	107	21.60	0.00	21.60
Dorset Pension Fund	**Pension – November -** Employers Contribution Employees Contribution	102	651.29 171.82	0.00	823.11
HMRC	Income tax and national insurance – November 29376	103	902.76	0.00	902.76
Idverde	Sports club field and end of playing field – Inv 10952952 2 cuts at £161.54 per cut	237	161.54	32.31	193.85
Idverde	St Marys Row Park Cemetery – Inv 10953273	284	401.51	80.30	481.81
Rejuvenate	Monthly commitment –November 29376 Device Care Endpoint Detection and response	305	12.36 11.99 4.99	5.87	35.21
BCP	Install replacement Viking swing	234	10787.00	2157.40	12944.40
Aerial Tree Services	Inv No: 01790 Astro and Foxhills	343 239	1500.00 850.00	470.00	2820.00
DAPTC	Devolution Dorset event for Clerk, Cllr Bush and Cllr Ong Inv: 0282	131	225.00	0.00	225.00
Lytchett Matravers Village Hall	Electricity used in the Parish Office March 2023 – March 2025	302	357.27	0.00	357.27
Lytchett Matravers Village Hall	Hire for PC meeting September 2025 – March 2026	140	385.00	0.00	385.00

Cllr A Bush	Expenses – GG trip to tip and grass see for astro frontage	174	26.30	0.00	26.30
D&P Warr	Cutting roadside and allotment hedges Inv: 6464	243	150.00	30.00	180.00
John Child	To cut the memorial hedge	240	95.00	0.00	95.00
Black Bear Land Services	Stump grinding at astro	343	600.00	0.00	600.00
Cllr K Morgan	Expenses – flowers for VH committee	174	100.00	0.00	100.00
MD Automation	Astro fence	343	950.00	190.00	1140.00

Agenda Item 5. Payments already made

.

To whom	For What	Cost code	Net	VAT	Total
O2	Parish Clerk Mobile Phone – November Inv: 40806650	306	11.00	2.20	13.20
Propel Finance Plc	Monthly repayment for LMPC Clerk's mobile phone	306	7.42	1.48	8.90
YuEnergy	Youth Hall Inv: 03192092	362	166.82	8.34	175.16
Wessex Internet	Monthly charges – Sports Club, Village Hall, Youth Hall	324,306,365	3.00	0.60	3.60
Dorset Council Waste Services	Empty youth hall bins	362	38.44	0.00	38.44
Scribe	Booking system monthly payment Inv 13570	305	26.00	5.20	31.20
Sally Anne Cleaning	Invoice 743 Youth Hall Cleaning	362	100.00	0.00	100.00
P R Home & Garden Improvements	Invoice 113 – Cemetery gate post	284	420.00	0.00	420.00
UTB Charge card (October)	Poppy Wreath	173	28.49	5.50	32.99
	Push bar door signs for Youth Hall	366	3.57	0.72	4.29
	Combination locks for dog field and allotments (allotment lock - £27.49- returned and refunded)	264/243	51.23	10.24	61.47
	UTB Monthly Fee	142	3.00	0.00	3.00

Screwfix (Charge Card November)	Fencing pins Inv: 5795	243	38.32	7.67	45.99
Screwfix (Charge Card November)	Rubble sacks for litter pick Inv: 2534	165	13.32	2.66	15.98

Appendix 3

Agenda Item 7. Clerks Report November 2025

Minute	Action Point	Progress
Minute 8, Full Council 22.10.25	Cllr Khanna to circulate suggestions for Parish Council sign. Passed on to Cllr Huggins.	*Ongoing* ***Nov 2025 - Quotes accepted for building signs and noticeboard. Waiting to see proof before confirming order***
Minute 6.3 Full Council 18.12.24 Incorporated with Minute 15, Full Council 26.2 25 Minute 11, Full Council 25.3.25	Creation of an asset register and the establishment of a working group to oversee and complete the task. Cllr Ong suggested that a standardized management strategy should be in place for all Parish Council assets. Cllr Morgan Suggested forming a working group.	**November 2025 - Ongoing** Cllr Aspray will form a working group to review and progress matters relating to land and property assets over the remainder of the year. Councillors agreed to this approach, and in the interim, Cllr Bush offered to prepare a structural document for councillors to review. Incorporate with work on asset register.
Minute 8 Full Council 22.1.25	Resignation of Cllr Khanna. Clerk to advise DC and request councillor vacancy notice.	Clerk has advertised on Facebook. Posters on noticeboards. *Ongoing* ***Nov 2025 – No applications received. Extend deadline to 15th January 2025***
Minute 17.2, Full Council 26.3.25	To discuss an initiative from a resident of Macdonald Place to enhance the frontage	Clerk to contact Stonewater Housing Association. Stonewater have requested further details. *Action: Cllr Morgan to get in touch.* *The Clerk had written a letter inviting residents to take on the landscaping, with support from the Parish Council. Cllr Brenton hand-delivered the letters.* ***Nov 2025 no updates - Postponed until January 2026***

Minute 7.2, Full council 23.4.25	Clerk to invite Vikki Slade MP to PC meeting	*Date confirmed 5th December @ 6pm*
Minute 17, Full Council 23.4.25	Rocket Park refurbishment	*Cllr Huggins to put together a tender to submit on Contract Finder/Find a tender.* ***Ongoing. Cllr Huggins is also looking into available grants.***
Minute 8, F&GP, 8.10.25	Consider whether the Parish Council should continue funding the School Crossing Patrol and to make a recommendation to Full Council.	*Rob Camp (DC) confirmed that the contract renewal would have to be from the start of the financial year. I asked when the consultation ends and he's not sure so will get back to us.* ***It was agreed to include this on the January 2026 Full Council agenda***
Minute 10, Full Council, 22.10.25	To consider making a formal request to developers to provide a suitable location for a public defibrillator on the new Wareham Road housing development and on future major developments	*It was agreed for Cllr Bush to approach Wyatts and ask them to install a defibrillator in this area.* ***Email sent to Wyatt Developments 27.11.25***
Minute 18, Full Council, 22.10.25	To consider and agree a reserves policy	*Cllr Bush and Ong will arrange to meet to review the policy and explore potential improvements to our procedures.* ***Ongoing***
Minute 24, Full Council, 22.10.25	Youth hall carpark drainage	*It was agreed to obtain three quotes from contractors for installing a bore hole and drainage.* *Nov 2025 - Cllr Morgan and Cllr Webb are in the process of obtaining quotes.*
Minute 20, F&GP 12.11.25	Anti-social behavior at the Astro	*Cllr Huggins will change the code. Also Cllr Bush is going to speak to the school about the anti-social behaviour and ask them to check every Monday morning.*

Allotments Update

No plots available.
8 people on waiting list.

Nov 25 – Email sent to allotment holders saying an inspection will be made before sending out renewals. Any allotment holders who are not tending their plot will not be invited to renew.

Cemetery Update- Nothing to report

Planning Applications Update November 2025

Planning Application No	Location	Proposal	PC Decision	Notes	Status
P/VOC/2024/03870	**Huntick Farm Caravan Park. Huntick Farm Lytchett Matravers BH16 6BB**	Access To Use land to extend existing caravan/tent camping site (with removal of conditions 2,3 & 7 of planning permission 6/84/0743 to remove restriction to 30 caravans, remove restriction to building on site and remove restriction for the stationing of caravans/tents between 1 Nov and 15 March each year)	**No objection**		Not determined
P/CLE/2024/05068	**Beaconfield Middle Road Lytchett Matravers**	Five dwellinghouses	**Uphold Objection made in January 2024**		Granted 27.10.25
P/FUL/2025/00148	Valley View Farm Castle Farm Road Lytchett Matravers BH16 6DA	Erection of a permanent rural workers dwelling, reception building, barn, a building to be used as a learning zone.	**Objection**		Not determined

P/FUL/2025/03014	Boar Hill Barn Charborough Park Wareham BH20 7EL	Change of use of agricultural buildings and land to sawmill (class B2). Retain office and convert store to a workshop and welfare building.	**No Objection**		Not determined.
P/CLE/2025/03853	Moonacre Campsite Dorchester Road Sturminster Marshall BH21 4EU	Change of use of land from agriculture to wedding and event venue and erection/construction of associated structures including Marquee, Field Parking Area, Woodland Teepee, Woodland Ceremony Platform, Shower Block, Toilet Block and Treehouse	**OBJECTION**	While the Council acknowledges that it cannot dispute the Certificate of Lawfulness (CLU) application, it notes that there appears to be a significant amount of accommodation and development on the site that has not received planning permission and is not covered by this application for a CLU. The Council reaffirms its consistent position of opposing development within the Green Belt.	Not determined
P/FUL/2025/03026	Poole House Jennys Lane Lytchett Matravers BH16 6BP	Demolish existing building and store, remove tennis court and erect 3no dwellings with associated parking and landscaping	**OBJECTION**	The site lies outside the defined settlement boundary of Lytchett Matravers within the Green Belt. The application does not meet the criteria for “limited infilling in villages” as set out in paragraph 154 of the National Planning Policy Framework (NPPF). The Parish Council does not consider this to be an infill site, as it is not within the built-up area of the village. The proposed development would result in a significant and harmful visual impact on the surrounding landscape and open countryside. The site currently contains low-rise buildings and replacing these with three, two-storey dwellings would substantially make the development more intrusive. This change would detract from the rural character of the area and harm the openness of the Green Belt. The proposed dwellings feature a two-storey, geometric design which is not in keeping with the rural character of the area. The Parish Council believes that, given the site's location within the Green Belt, any redevelopment should be limited to a single dwelling, as previously approved.	Not determined
P/FUL/2025/03733	Land at Flowers Drove	Residential development including the erection of 29no dwellings with garages and parking, formation of vehicular	**OBJECTION**	Cllr Morgan raised concerns regarding the lack of affordable housing provision and the design of the development, specifically highlighting the use of non-functional or "fake" chimneys. He felt that these design	Out to consultation

		access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure		elements require further discussion and suggested that he would like the planning authority to defer determination of the application to allow further consideration of key issues, particularly the. • The lack of affordable housing and the design of the site entrance • The layout and arrangement of the south-west corner of the development • The inclusion of appropriate architectural features, specifically the use of flint and dummy chimneys • The potential implementation of traffic calming measures within the scheme It was agreed to contact the planning authority to defer determination of the application to ask for further consideration of key issues, particularly the design of the development and the lack of affordable housing provision.	
P/HOU/2025/03797	The Walled Garden Colehill Road Lytchett Matravers BH16 6BS	Extend and convert existing garage to form residential annexe to The Walled Garden	**OBJECTION**	The Parish Council **OBJECT** to this planning application due to its scale being inappropriate and harmful to the setting of the adjoining listed wall and nearby grade 1 listed church	Refused 1.9.25 Appeal in progress
P/FUL/2025/03720	36 Glebe Road Lytchett Matravers BH16 6EH	Erect a detached house with associated garage, parking and landscaping	**NO OBJECTION**		Out to consultation
P/HOU/2025/04436	26 Old Chapel Drive Lytchett Matravers BH16 6HA	Single storey front and rear extension, extension of decking to rear, new rooflights to front & internal remodelling.	**NO OBJECTION**	.	Granted 19.9.25
P/FUL/2022/05152	15 Dillons Gardens Lytchett Matravers Dorset BH16 6DW	Demolish existing dwelling and erect 6no 4-bedroom detached houses with associated parking and access APP/D1265/W/25/3369687 Edgewater Homes Ltd 23	**OBJECTION**	The Parish Council **OBJECT** to this planning application for the same reasons as per our previous objections on the 28th September 2022 and the 30th November 2023. The Parish Council request that if approval is granted, that there should construction vehicle restrictions imposed forbidding large construction/delivery vehicles during the ends of the	Appeal in progress

		July 2025		school day (8-9.15am and 2:45-4pm).	
P/LBC/2025/05246	Dullar Farm Dullar Farm Lane Sturminster Marshall BH21 4AB	Fitting of external heating boiler unit to front elevation	**OBJECTION**	The Parish Council **OBJECTS** to the above planning application on the grounds that it detracts from the quality of the listed building.	External unit being moved to the back of the house. Objection withdrawn
P/FUL/2025/05478	Land To The Rear Of 38 Wareham Road Lytchett Matravers Poole BH16 6DR	Retain the timber stable/barn and proposed use for accommodation of livestock (horses and goats) with ancillary storage.	**Objection**	The Parish Council **OBJECTS** to the above planning application on the grounds that the site lies within the Green Belt	Refused 11.11.25
P/HOU/2025/05046	3 Foxhills Crescent Lytchett Matravers BH16 6BE	Erect an outbuilding to form an annexe.	**No Objection**	The Parish Council has **NO OBJECTION** to this planning application. However, a condition should be applied to ensure the annexe remains ancillary to the main dwelling and cannot be occupied or sold separately in the future. In addition, the Council would wish to see the incorporation of sustainable design measures, including the use of solar panels and rainwater collection, to reduce environmental impact and support Dorset Council's climate objectives.	Granted 12.11.25
P/FUL/2025/06195	Water Tower Field Colehill Road Lytchett Matravers	Erect a 2.1m fence and gate along the Colehill road frontage to secure the site	**Objection**	The Parish Council OBJECTS to the planning application, as the proposed fence is considered inappropriate for the Green Belt and its roadside location. However, recognising that safety is a concern, the Council suggests that the existing fence be repaired to secure the site.	Not determined
P/HOU/2025/05992	206 Wareham Road Lytchett Matravers Bh16 6du	Retain garage conversion forming 1 bedroom annexe ancillary to existing dwelling		The Parish Council felt no comment was necessary as it is believed this to be permitted development.	Not determined

Appendix 4

LYTCHETT MATRAVERS PARISH COUNCIL

VILLAGE HALL – ESSENTIAL + URGENT WORKS REQUIRING FUNDING ASSISTANCE NOV25

Background

The Village Hall was built in 1972 following a transfer of land from the Trenchard Estate to a new Charitable Trust independent of the PC. The parish office was added in 1978, funded by the PC but remaining the property of the Trust.

The 4x most recent Trustees, for reasons primarily of health, retired at the end of October. They had all done their duty for many years leaving the Hall with a near capacity list of bookings and balanced accounts with no debts.

However, being over 50 years old, the building is 'tired' and in need of maintenance and repairs. The Hall has very limited reserve funds, just adequate for 'business as usual', but insufficient to cover further works. Further, the Hall serves a community which has almost trebled in size since 1972 (and probably about to grow more) so future expansion must be considered.

5x new Trustees have assumed responsibility – Jackie Baker, Beverly Barker, Ken Butcher, Ken Morgan + Roger Ong. Among the many tasks underway (including integration of online calendar, booking and invoicing) a schedule of repair, maintenance and improvement works is being prepared.

Priorities

The intention is to prioritise the works as:-

1st – Urgent.

2nd- Necessary asap – i.e. during the next few weeks

3rd – To be attended to during the next year

4th – A longer term strategy envisaging alterations and extensions, probably to be phased to match funding and community demand.

The Future

See P2 of this Report for an initial sketch proposal of possible phased growth – subject to village expansion, community demand, user requirements, funding + planning permission.

Detail

To date the preliminary schedule includes a total of c100 items, so too long to include here. However, Of these, c25 are considered 1st or 2nd priority, of which 2x items (servery shutters + non-compliant boiler flue) required immediate attention and have been/are being attended to.

Some of the items are minor and can be resolved by the trustees and volunteers. However, some of the 1st + 2nd priority items require funding assistance. These include (Refs are related to the schedule numbering):-

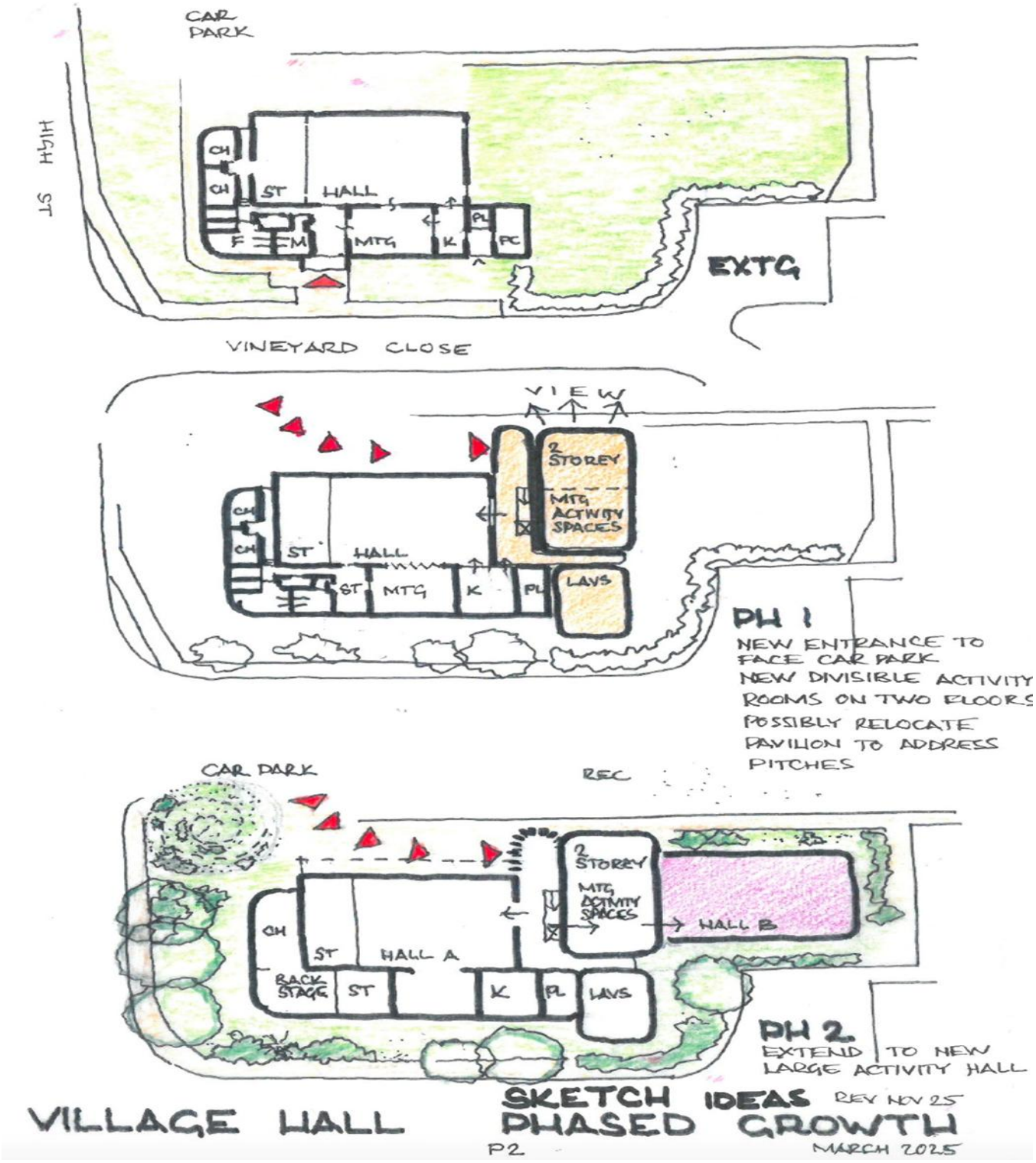
	Approx. inc vat
B1…….Renew main entrance doors + frames.	£8800
D2…….Main Hall floor to be sanded, sealed and relined.	£5500
F3/M3…..Investigate staining from possible roof leaks – potential cost unknown	?
F7/U5…..Fire Safety compliance – Inspection organised – potential cost unknown	?
G1…….Servery Shutter – Replace mechanism	£1000
G11/Q3.. Instal incoming water stopcocks	£600
H1/U3…..Electrical Check due Jan 26 – cost + unknown works arising	£1000
H3……. Renew external door + frame - incl panic bar/push pad operation	£2000
J1…….Fit steel boiler flue access panel	£100
K1…….Parish Office ventilation	£1000
M1/Q1….Adjust/ease doors	£100
P2/Q7…..Refix loose wc cisterns	£150
U1……. Deep clean throughout – prioritise kitchen + lavs	£1000

TOTAL Estimated costs incl vat. Larger items subject to tender. c£21250

PROPOSAL

To support the V Hall with grant funding of £25000 through remainder of 2025/26 financial year.

P1



Appendix 5

Agenda Item 9: To consider and approve a proposal for the Parish Council to continue through the Precept to fund the Council owned Youth Hall building and the Lytchett Matravers Youth Club for a further 3-year period – April 2026 – March 2029.

Background

LMPC agreed in 2023 that the building should be brought back into use in accordance with the Lease agreement they had with Dorset Council to enable a Youth Club to operate. Whilst a detailed plan and costings were provided the actual performance was not guaranteed and LMPC agreed to provide up to £20,000 per annum for 2024/25 and 2025/26 financial years for operating costs.

Actual Performance

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Water	£290.95	£300.00	£330.00	£363.00	£400.00
Electricity	£2,000.00	£1,500.00	£1,650.00	£1,815.00	£1,997.00
Internet	£0.00	£12.00	£12.00	£12.00	£12.00
Cleaning	£0.00	£1,000.00	£1,050.00	£1,100.00	£1,150.00
Waste Bins Collections	£0.00	£200.00	£220.00	£242.00	£266.00
Repairs/Maint BAU	£2,636.71	£700.00	£750.00	£1,000.00	£1,200.00
Dorset Youth	£8,747.00	£10,860.00	£13,000.00	£13,200.00	£13,500.00
Other	£904.77	£1,000.00	£1,050.00	£1,100.00	£1,150.00
Income	***(£697.87)***	***(£2,730.00)***	***(£3,100.00)***	***(£3,100.00)***	***(£3,100.00)***
Total cost	**£13,881.56**	**£12,842.00**	**£14,962.00**	**£15,732.00**	**£16,575.00**
Grant for 2 years	(£5,710.91)	(£6,000.00)			
LMPC Cost	**£8,170.65**	**£6,842.00**	**£14,962.00**	**£15,732.00**	**£16,575.00**
Hours Used	311	525			
No. Using YH	**2,268**	**4,162**			
Youth Club	992	1,681			
Cadets	315	1,205			
Access Wellbeing	0	130			
Community Lunch	100	220			
Breast Feeding Group	150	240			
Others	711	686			

Assumptions
10% increase on Water, Electricity and Waste 5%
increase on Cleaning and Other
0% increase on income

Summary
As can be seen the usage of the Youth Hall has increased year on year with the predominant usage being children and youth through the Breast Feeding Group, the Youth Club and the Cadets.
In addition, there has been support to those in Lytchett Matravers who have emotional; financial or health issues through both Access Wellbeing and LiveWell Dorset.
The Youth Hall is recognised by Dorset Council as a satellite Community Family Hub member through the Wareham Family Hub.

Recommendation
To agree to include the operational cost of this facility in the Precept to ensure this well used facility can continue to provide services and facilities to the Community, in addition to meeting the requirements of the Dorset lease agreement.

Cllr Roger Ong

Appendix 6

Project	External Dependency		25/26 Budget	25/26 Actual	25/26 Forecast	26/27 Budget	27/28 Budget	Long term Budget	Status Update
PC Priority 1 Projects									
Notice Board Replacement		Completed		6	6				
Tesco Forecourt/Island	Yes - S. 278	In progress	20		20	50			In progress, but Tesco appears to have withdrawn from project. May have to be fully PC paid.
High Street Crossing	Yes - PP	In progress	75	4	10	60			Pre-app fee and submit planning application. No construction cost
Youth Hall Car Park		In progress			10				Get quotes for borehole/land drain approach and install
Neighbourhood Plan 2		In progress	5	2	5	10	10		Surveys completed. Village response to DVP consultation delivered.
Sports Centre - Planning Application	Yes	In progress		2	5	10			Initial submission of pre-app and then planning application
Lytchett Astro replacement	Yes	In progress			2	5	100		Linked to above. Initial work only - requires much longer lease.
Finger Posts	Yes - posts	In progress			2	3			Halls Road Corner
20 mph Zones	Yes	On hold	30						Re-apply when High St. crossing application is submitted
Village Hall Grants for refurbishment		Not started			25				
PC Priority 2 Projects									
Huntick Cyclepath Stage 2 (to Jubilee Walk)	Yes	Not started	35			60			Submit formal application
Parish Office		Not started	6		3	3			Requires complete refit and decoration

Sports Pavilion - Road Facing Improvements		Not started	10		5	5			Signage, heat pump cover
Hannams Gateway		Not started	8			10			Plans prepared
Rocket Park Rebuild		Not started				10	100		Developing concept plans
Recreation Ground redevelopment		Not started					100		Outcome of NP2 survey, etc.
Long-term projects/Earmarked Reserves									
Election Fund								3	
Foxhills maintenance								163	PC has perpetual responsibility for R&M
Youth Hall Stage 2 (new build)	Yes							80	
Youth Hall Stage 2 (new build)	Yes							25	Donation from St. Aldhems Trust
Village Hall Refurb								80	
Skate Park SF)								6	Sinking Funds should increase year on year +1,400 each year
Rocket Park (SF)								84	Sinking Funds should increase year on year + 7,000 each year
Lytchett Astro (SF)	Yes							50	Sinking Funds should increase year on year + 5,000 each year
Lytchett Red Triangle Mens Team								3	Donation from defunct LRT Mens team - to be used for village sport & recreational purposes
Lytchett Red Triangle Mens Team								1	Donation from defunct LRT Mens team - to be used when team reforms
			189	8	87	226	310	495	

Note Huntick Road Stage 3 cycleway/footpath is not listed due to unknown cost and schedule (Jubilee Walk to Lytchett Minster)

Row Labels	Sum of 2025-26 Budget2	Sum of Apr	Sum of May	Sum of Jun	Sum of Jul	Sum of Aug	Sum of Sep	Sum of Oct	Sum of Nov	Sum of Dec	Sum of Jan	Sum of Feb	Sum of Mar	Annual Total
PAYMENTS	**183605**	**6251**	**14964**	**10607**	**8809**	**8394**	**10851**	**7699**	**9716**	**5861**	**8828**	**17986**	**29084**	
a														
BAU	**118257**	**6251**	**14964**	**10607**	**8809**	**8394**	**10851**	**7699**	**9716**	**5861**	**8828**	**17986**	**29084**	**139052**
Allotments	1246	0	0	150	20	425	150	0	0	150	100	425	150	**1570**
Burials/Cemetery	4904	440	440	440	440	440	440	440	540	440	440	440	440	**5380**
Community Support	26125	1012	2889	4912	712	612	5087	747	712	412	712	8077	10462	**36346**
Council Related	8344	250	5601	306	250	250	875	295	415	480	195	195	1115	**10227**
Dorset Council	600	0	0	0	0	0	0	0	0	0	0	600	0	**600**
Employee Related	35151	3429	3529	3429	3584	3429	3429	3489	3429	3509	3579	3429	4509	**42770**
Highways	7390	0	0	0	2682	0	0	0	0	0	2682	0	1130	**6494**
Open Spaces	17354	515	2123	1015	515	515	515	2123	765	515	515	3665	5323	**18104**
Parish Office	3024	128	155	128	128	128	128	128	128	128	128	928	2228	**4469**
Sports Pavilion	1893	251	1	1	251	1	1	251	1	1	251	1	1	**1012**
Youth Hall	12228	226	226	226	226	2594	226	226	3726	226	226	226	3726	**12080**
Projects	**65348**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
WG Highways	1000	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Library (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Neighbourhood Plan	4928													**0**
WG Other Premises	1000													**0**
WG Sports Complex (RFU)	3328													**0**
WG Village Environment	20523													**0**
WG Village Hall (RFU)	0													**0**
WG Youth Hall	34569													**0**
Grand Total	**183605**	**6251**	**14964**	**10607**	**8809**	**8394**	**10851**	**7699**	**9716**	**5861**	**8828**	**17986**	**29084**	**139052**

Row Labels	Sum of 2025-26 Budget	Sum of Apr	Sum of May	Sum of Jun	Sum of Jul	Sum of Aug	Sum of Sep	Sum of Oct	Sum of Nov	Sum of Dec	Sum of Jan	Sum of Feb	Sum of Mar	Annual Total
RECEIPTS	**164221**	**62120**	**1228**	**11595**	**1013**	**523**	**61522**	**2473**	**908**	**2044**	**2118**	**4618**	**1894**	
a														
BAU	**22053**	**2120**	**1228**	**1595**	**1013**	**523**	**1522**	**2473**	**908**	**2044**	**2118**	**4618**	**1894**	**22053**
Allotments	2827	0	88	69	60	50	60	0	0	1100	1100	200	100	**2827**
Burials/Cemetery	4321	1491	158	504	280	168	74	147	300	300	300	300	300	**4321**
Community Support	2640	300	500	410	370	0	0	300	150	0	300	160	150	**2640**
Council Related	3580	263	410	579	262	273	264	178	180	406	180	180	406	**3580**
Dorset Council	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Employee Related	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Highways	5211	0	0	0	0	0	627	1084	0	0	0	3500	0	**5211**
Open Spaces	152	33	0	0	39	0	0	0	40	0	0	40	0	**152**
Parish Office	28	3	3	3	3	3	3	0	3	3	3	3	3	**28**
Sports Pavilion	700	0	0	0	0	0	0	0	0	0	0	0	700	**700**
Youth Hall	2595	30	70	30	0	30	495	765	235	235	235	235	235	**2595**
Projects	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
WG Highways	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Library (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Neighbourhood Plan	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Other Premises	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Sports Complex (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Village Environment	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Village Hall (RFU)	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
WG Youth Hall	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
VARIABLE	**142168**	**60000**	**0**	**10000**	**0**	**0**	**60000**	**0**	**0**	**0**	**0**	**0**	**0**	**130000**
CIL	0	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Grants	2927	0	0	0	0				0	0	0	0	0	**0**
Precept	120000	60000	0	0	0	0	60000	0	0	0	0	0	0	**120000**
VAT	19241	0	0	10000	0	0	0	0	0	0	0	0	0	**10000**
Grand Total	**164221**	**62120**	**1228**	**11595**	**1013**	**523**	**61522**	**2473**	**908**	**2044**	**2118**	**4618**	**1894**	**152053**

Appendix 7

Lytchett Matravers Parish Council

Summary Report – Dorset Council Highways WG
Nov 2025
Working Group Objective:
Review of all Highways related projects and establishing close liaison with Dorset Council Highways.

Working Group Participants:
Andrew Huggins (Chair), Ken Morgan, Alf Bush, Peter Webb, Beverly Barker, Rob Aspray

Background:
PC projects that require Dorset Council Highways interaction and agreement. To set up a more formal working arrangement with DC Highways to progress those projects.

Dependencies:
DC Highways (DCH) approval and partial funding

Status/Next Steps:

1. School Crossing – Completed – **DC Officer advised that now relocating crossing patrol to lower Gate would "probably not meet their criteria".**
2. Huntick Road Cycleway –Rozalia Meadows to Jubilee Walk. Submit a formal request to DCH. Mar 2024 meeting with LMPC/DCH/LM&U/Dorset Cllrs to review 5 options Discussed at length. Awaiting next steps
3. High Street Crossing – **Awaiting further advice from DCH**
4. Tesco Island – Create formal notice to Tesco of intentions with DCH approval. Planning application approved. Tesco engineers working on costing the design. **Tesco not prepared to proceed with this. Report seems to have missed that LMPC will part fund. Will go back to Tesco to clarify our position.**
5. 20 MPH Zones – Apply for central village area to be set to 20 mph. AH submitted application Aug 2024. Received response – only Wareham Road from R&C to Dillons Gardens. WG have made counter proposal to DCH which is with them for review: factors include High Street + School Crossing.
   MP Vikki Slade asked if we had applied for 20-mph by school – we have replied with details of the LMPC 20mph request and the DC counter-proposal which LMPC did not consider acceptable. Requested MP support LMPC proposal.
6. Huntick Road path – New Working group specifically for this project, has met and progressing initiatives. Next step is to request lower speed limits on Huntick Road –Application for 40mph on Huntick Road has been submitted April 2025. Under consideration & awaiting feedback. Chased 9/25.
7. Meeting 20 June 2025 with DCH and Sturminster Marshall PC about improving Jubilee Cross/A350. SM will apply for 40mph on A350 and crossing island. DC to fund traffic surveys and feasibility study.
8. Resident request for lowered speed in Castle Farm Lane. Clerk to seek guidance on "reduced speed limit" policy from DC Highways. **Update?**
9. Request for re-marking white lines on Wareham Road at Halls Corner and speed signate on High Street/Colehill Road – This has been authorised by DCH pending completion. **Still not done.**

Financial Forecast: **(£000's, excluding VAT)**	**2025-26**	**2026-27**	**2027-28**
Expense to date			
Forecast	210[1]	0	250[2]
Total	210	0	250

Notes:

1. High St crossing 75, 20MPH – 30, Huntick cycleway stage 2 – 35, Tesco forecourt - 80
2. Huntick cycleway stage 3 – 250 LMPC contribution to overall cost

Appendix 8

Lytchett Matravers Parish Council

Summary Report – Neighbourhood Plan 2 (LMNP2) WG

November 2025

Working Group Objective:
To prepare a new Lytchett Matravers Neighbourhood Plan (LMNP) with a target to have the plan ratified and adopted by the end of 2027.

Working Group Participants:
Peter Webb (Chair), Alf Bush, Ken Morgan, Peter Webb, Matt Rigby, Dave Ireson, Rob Aspray, Jackie Baker, Ralph Watts

Background:
The Lytchett Matravers NP (LMNP1) was adopted in 2017. Due to Green Belt restrictions, it was not able to allocate sites for future development. The principal benefit was an increase in CIL payments of approx. £120k.

PLP2 has now been approved by Dorset Council and will allow development of 3 sites in LM; 150 houses.

Dependencies:
- Outcome of the Dorset Local Plan Consultation
- Clarification of SHLAA sites in and around LM.

Conflicts of Interest:
- Two participants live adjacent to sites promotes in the Dorset Local Plan Consultation

Status/Next Steps:
10. Jo Witherden engaged as NP consultant but Locality grant scheme not renewed.
11. Comprehensive response to DLP Consultation developed and presented to PC, including individual site assessments. Subject to minuted amendments, report accepted and submitted to DC on November 13, 2025.
12. Develop Objectives for the Neighbourhood Plan from which policies can be derived.
13. Work with DC consultant to develop Design Guide.
14. Continue to engage with local developers to influence choices regarding green spaces, village connectivity, parking arrangements, design guides, etc.

Financial Forecast: **(£000's, excluding VAT)**		**2025-26**	**2026-27**	**2027-28**
Expense to date		3		
Forecast	Local NP Consultant Locality Grant Sundries	2	10	10
Total	Assumes Locality grant application is successful	5	10	10

Appendix 9

Lytchett Matravers Parish Council

Summary Report – Youth Hall WG – November 2025

Working Group Objective:

- Renovate/bring back into use the Lytchett Matravers Youth Hall (LMYH) for community use & Youth Club.

Working Group Participants:

- Council members: Roger Ong, Alf Bush,
- Community members: Kris Knudsen, Alex Brenton, Beverly Barker (Chair)

Background:

LMPC's lease for the land from DC, stipulates there must be a Youth Club run at the site. LMPC has to maintain the building/grounds and if the lease is returned must remove the building at their cost.

Dependencies: DC requirement for Youth Club to be run at the site as per the lease condition.

Usage

Various groups are now regularly using the hall with a current average usage of 120 people per week. In addition, occasional birthday parties and ad hoc events are also accommodated.

LiveWellDorset held an initial trial of a one day event for those aged 40-74 who have not had a health check in the past 5 years. This was a success and they are looking at additional dates.

The Youth Club is thriving with 51 attending at the last session with more attending the later session Year 8+

Status/Next Steps:

1. The car park is again pooling with the wet weather. A specification of works needs to be undertaken and then obtain 3 quotes.

Financial Forecast: **(£000's, excluding VAT)**	**2025-26** **Budget £20,000**	**2026-27** **Budget £0.00**	
Expense to date			
Water	£143.79		
Electricity	£616.40		
Internet	£7.00		
Cleaning	£500.00		
Waste Bins Collections	£104.32		
Repairs/Maintenance BAU	£472.64		
Dorset Youth	£4,736.00		
Other	£710.00		
Sub-Total BAU	**£7,290.15**		
One Off Costs*	**£14,489.00**		
Total	**£21,779.15**		
Forecast			
Water	£300.00		
Electricity	£1,500.00		
Internet	£12.00		
Cleaning	£1,000.00		
Waste Bin Collections	£200.00		
Repairs/Maintenance BAU	£700.00		
Dorset Youth	£10,860.00		
Other	£1,000.00		
Income	***(£2,730.00)***		
Total	**£12,842.00**		
One Off Costs*	**£14,489.00**		
Income Received to date	**£1,730.00**		
Grant 2nd year £6,000	**£0.00**		
Operational Total to date	**£5,560.15**		

- **Includes footpath £13,572.00 and Lighting costs £917.00 =£14,489.00 both one off and CIL Funded**

Appendices: None

Appendix 10

Lytchett Matravers Parish Council

Summary Report – VILLAGE ENVIRONMENT WORKING GROUP

November 2025

Working Group Objective:

- Development and improvement of village amenities, principally within PC control
- Particular focus on Rec + Library Green areas + School Car Park/Sports Project + Cemetery

Working Group Participants:

Ken Morgan, Alf Bush, Andrew Huggins , Karen Korenevsky, Vicky Abbot,

Background:

1. School C Pk/Sports Project – Planning/Highways pre-app meeting arranged for 1st Dec.
2. Hannams Gate. Design presented to PC July 23.
3. Pond – Complete pending permanent signing. Levels responded well to recent rain. Planting ongoing.
4. Village Notice Board Replacement – Complete – PC + Community labels ordered.
5. Halls Hill Finger Post Renovation – Still awaiting new post from DC – Chasing.
6. Cemetery –- Bund to be cut back. Planting required .
7. V Centre Planting –Information boards required.
8. Crushed stone paths – Ongoing maintenance – Burn back over-growth or possible thin scrape
9. Tesco frontage

Dependencies:

DC Highways + Planners + Estates

Status/Next Steps

DC Pre App Mtg, Gravel Path treatment, Hannams Gate, Biodiversity + Pond Signing

Financial Forecast: **(£000's, excluding VAT)**	**2025-26**	**2026-27**	**2027-28**
Expense to date	Notice Board 4000 Pond 16700 FP - Halls Hill 1291 Sports Pre App 2000		
Forecast		Various 20 Sports Area 13 Tesco frontage 75	
Total	24	108	