MINUTES

of the meeting of
LYTCHETT MATRAVERS PARISH COUNCIL
Full Council Meeting
Wednesday 17th December 2025 at 7.00 p.m.
in the Blanchard Room, Lytchett Matravers Village Hall.

PRESENT were, Cllrs A Bush (Chair), A Huggins (Vice Chair), K Korenevsky, R Ong, K Morgan, P Webb, R Aspray and Julie Wigg, Parish Clerk

Also present: Dorset Councillors A Brenton, A Starr, S Robinson.

The meeting started at 7pm.

PUBLIC PARTICIPATION SESSION (Standing orders suspended) –

Girl Guides and Brownies Grant Application
Fiona Hadland gave an introduction to the planned Girl Guides and Brownies trip to London, in support of their application for a grant. The trip will involve 35 girls and 7 leaders, with a total cost of £7,700. Travel will be by train, and the itinerary includes visits to various museums, attendance at a show, and an overnight stay in a hostel. Fundraising activities are underway, and support from the Parish Council was requested.

Cllr Bush thanked Fiona Hadland for taking the time to attend and give a presentation and advised that the request would be discussed under Agenda Item 10. The Clerk will notify her of the Council's decision in due course.

DORSET COUNCILLORS' REPORT (Appendix 1)
The report was noted.

Devolving Dorset
Cllr Morgan queried how much is being spent on Devolving Dorset and how many staff are employed. Cllr Robinson advised that no new staff have been appointed and that existing staff are being utilised.

Bakers Arms Flooding
Cllr Huggins expressed his relief that, following works undertaken by Dorset Council, the Bakers Arms is no longer experiencing flooding and conveyed his thanks.

Cllr Webb commented that the resurfacing works at Dolmans Hill had been carried out poorly and were unsatisfactory. Cllr Brenton advised that the matter is in hand.

7.30pm Cllr Robinson left the meeting

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**
   Cllrs M Rigby and V Abbott

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**
   None

3. **TO RECEIVE AND RESOLVE TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 26TH NOVEMBER 2025.**

   Cllr Morgan requested an amendment to minute 16 as he didn't say the Village Hall needs to be self-sufficient.

   It was **RESOLVED** to **APPROVE** the minutes of this meeting once this amendment has been made.

4. **TO RECEIVE AND NOTE MINUTES OF THE FINANCE & GEN PURPOSES COMMITTEE MEETING HELD ON 10TH DECEMBER 2025.**
   The minutes of the previous meeting were noted.

5. **TO CONSIDER THE FOLLOWING RECOMMENDATIONS FROM THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING OF THE 10TH DECEMBER 2025.**

   5.1 To consider and approve the recommendation to approve a 5% rise in the precept from £120,000 in 2025-26 to £126,000 in 2026-27.
   It was **RESOLVED** to **APPROVE** a 5% rise in the precept to £126,000 in 2026-27.

   5.2 To consider and approve the recommendation to accept BCP's quote of £2767.84 to install/replace/relocate bins.
   It was **RESOLVED** to **APPROVE** this recommendation with an amendment to the location at the village hall.

   5.3 To consider and approve the recommendation that a £25,000 grant be awarded to Lytchett Matravers Village Hall for emergency repairs.
   It was **RESOLVED** to **APPROVE** the recommendation that the Parish Council award a grant of £25,000 to Lytchett Matravers Village Hall.

6. **TO APPROVE THE SCHEDULE OF PAYMENTS, INCLUDING THOSE MADE AND PENDING (Appendix 2)**

   It was **RESOLVED** to **APPROVE** the schedule of payments.

7. **TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FULL COUNCIL, 26TH NOVEMBER 2025 – SEE CLERKS REPORT (Appendix 3)**
   The report was noted.

8. **CHAIR'S ANNOUNCEMENTS.**
   None

9. **TO CONSIDER AND APPROVE THE RELOCATION OF THE DEFIBRILLATOR FROM THE SPORTS PAVILION TO THE VILLAGE HALL, INCLUDING THE PURCHASE OF A NEW CABINET AND THE COST OF A QUALIFIED ELECTRICIAN.**
   Cllr Huggins requested to defer this item to F&GP.

10. **TO CONSIDER AND APPROVE THE GRANT APPLICATION FROM 2ND LYCHETT BROWNIES AND 1ST LYTCHETT GUIDES.**

    It was **RESOLVED** to **APPROVE** a grant of £1000 towards the cost of the trip.

11. **P/HOU/2025/07343 26 OLD POUND CLOSE LYTCHETT MATRAVERS BH16 6BW. TWO STOREY REAR EXTENSION TO INCLUDE PART CONVERSION OF EXISTING LOFT. REDUCE THE GARAGE TO A SINGLE GARAGE. EXTEND REAR PATIO**

    The Parish Council has **NO OBJECTION** to this planning application.

12. **TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP. (DCHWG) (Appendix 4)**
The report was noted.
Cllr Bush is keen to get the Tesco Island plans moving. Councillors agreed that this should be a priority.
White Lines along Halls Corner have been painted but not the slow signs along the High Street.
Action: Clerk to query with DC Highways.

8pm - Cllr Brenton left the meeting.

13. **TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG).**
Nothing to report.

14. **TO RECEIVE A REPORT FROM THE LYTCHETT MATRAVERS YOUTH HALL WORKING GROUP (YHWG). (Appendix 5)**
The report was noted.

15. **TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP. (VEWG) (Appendix 6)**
The report was noted.
Cllr Morgan reported that the Halls Hill fingerpost has been completed. He also advised that there have been incidents of vandalism at Eldon's Pond, including the removal of the handrail, and confirmed that he is able to make this secure.

16. **TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).**
None

13. **TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).**
None

14. **TO NOTE CORRESPONDENCE RECEIVED.**
14.1 Cllr Morgan reported on the fire risk assessment at the Village Hall and advised that urgent remedial works are required.
14.2 Cllr Huggins confirmed receipt of a £50 cheque towards the defibrillator, which will be paid into the Parish Council account.
14.3 Cllr Bush reminded members that the Parish Council's previous request for the library to be transferred as a community asset had been declined. It has since been indicated that this decision may be reconsidered. Members suggested that the building could be nominated as an Asset of Community Value, which would provide the Parish Council with a right to bid should it be offered for sale.

The meeting ended at 8.12pm

Annotated by Julie Wigg, Parish Clerk

Signed_____ Chair

Appendix 1

Report from your Ward Councillors

Some good news for the New Year

Upton Gateway Roundabout and zebra crossing

We have been working with the Dorset Highways and BCP teams to improve safety around the slip roads from the A35 roundabout and Upton Country Park, which have been has been an accident blackspot for years, so improvements are necessary. . This should make the area much more pedestrian and cyclist friendly. this will cause some disruption in the New Year but is a good example of joint working between the Local Councils.

BCP have now committed to recovering the lease on the farm adjacent to the forthcoming roadworks. Dorset and BCP will be re-routing the path to follow the bridleway, widening and creating a verge separating it from the carriageway. They will also remove the fencing which will now be redundant. This will enable people to more easily choose to use the underpasses if they wish to use them.

We have been assured that both authorities can agree a rational approach in the medium term to improving the links both through the underpasses and on the bridleway to the north, but this is not something they can simply add on to the works planned for January, because it introduces (at a late stage) major changes for which they do not - currently - have funding or construction capacity. Nothing in the current plan precludes further works to the network nearby that might be able to be secured with further funding or as a result of the return of ownership of the land.

New school building

At this stage it seems that there are a number of challenges to developing a new school next to the Grange. The current school Governors have informed Vikki Slade that they currently have little appetite for a new building as they are experiencing dropping numbers at other schools and will not be taking as many new pupils for out of area in the future. Secondly, the potential area at the Grange is not really big enough to accommodate a combined school given that it would have to be single storey due to the age of the children. There would also be issues with the use of the recreation ground, which, although it could be used for structured activity, it would be difficult to supervise over playtimes. Vikki will be writing to those that have expressed interest in the coming weeks but it seems unlikely that something can realistically be developed on that site at this time. The potential new housing development would bring new opportunities to develop additional infrastructure.

The Zebra crossing on Wareham Road Lytchett Matravers has been installed after years of delays. We hope that it helps increase road safety for children crossing to the school.

Care Quality Commission Inspection

After many months of preparation, Dorset Council was inspected by the CQC in early December. We expect to have our report in late March 2026.

Dorset is now officially an Age Friendly Council which means all decisions must have regard to how they affect all ages of population.. Steve Robinson has been working hard to link Adult Social Care, transport, health services and many of the Voluntary Organisations across Dorset to work together to support people close to their homes and we are pleased that “Bridget”, our recently launched support for unpaid carers, now has over 20,000 registered users.

We are aware of the attempt to build a traveller's transit site on the A35 at Slepe without any planning permission. A stop has been put on the site and Andrew Starr has requested that it comes before the area planning committee for proper consideration. An application has been submitted therefore no enforcement will take place until that is decided.

Cllr Starr and Brenton have had a site visit to the new Bulbury wetland treatment plant which will go online in the Spring when the planting has rooted, it was very interesting seeing how already birds are using it as a resource. . We also toured the Lytchett Bay Treatment works on Slough Lane, it was interesting how approx. £4million has been spent on getting it working again after the failure of the liner, but it is only expected to be used until 2030 when treatment will go to Poole. It was impressive how the field used for building material and temporary plant has been returned to natural state.
We noted that the improved biological methods now perfected now mean there is virtually no smell, quite a change from 15 years ago. We also looked at the water outlet into Poole Harbour and are reassured that the site is working to the Environment Agency's regulations.

Welcome News -Dorset Council has secured £12m in bus funding from Government to improve services and stops across the county from 2026 to 2029. Whilst this is a great boost, it falls short of what's needed to deliver consistent hourly routes and full Saturday timetables.
However Dorset has been poorly served in funding for ROW and Cycleway improvements compared to Somerset and Devon. Lobbying of DFT continues.

Appendix 2

Payments December 2025

Agenda Item 5. Payments to be made

To Whom	For What	Cost Code	Net	VAT	Total
T Homer	Handyman duties, November 2025	104	369.36	0.00	369.36
Julie Wigg	Salary – December	101	1965.84	0.00	1965.84
Julie Wigg	Travel expenses to George Albert Hotel, Dorchester for Devolution Dorset event	107	21.60	0.00	21.60
Dorset Pension Fund	**Pension – November -** Employers Contribution Employees Contribution	102	552.55 145.67	0.00	698.22
HMRC	Income tax and national insurance – December	103	714.28	0.00	714.28
Idverde	Sports club field and end of playing field – Inv 2 cuts at £161.54 per cut	237	161.54	32.31	193.85
Idverde	St Marys Row Park Cemetery – Inv 10956206	284	401.51	80.30	481.81
Rejuvenate	Monthly commitment – Device Care Endpoint Detection and response	305	12.36 11.99 4.99	5.87	35.21
Dorset Council	Empty bins for Summer Festival	183	291.29	0.00	291.29
Cllr A Bush – Expenses	Gift of appreciation for Guerilla Gardeners	174	113.93	0.00	113.93
Cllr A Bush – Mileage	DAPTC Devolving Dorset – Dorchester	132	27.90	0.00	27.90
4B Design	Annual hosting for LMPC and NP Websites – SI 3002	305	298.00	59.60	357.60
Sally-Anne's Prof Cleaning	Youth Hall Cleaning Inv 752	362	80.00	0.00	80.00
Lytchett Matravers Village Hall	Grant – subject to Full Council approval	163	25,000.00	0.00	25,000.00

D&P Warr	Hedge cutting – Eldons Road and High Street – Inv 6467	243	100.00	20.00	120.00

Agenda Item 5. Payments already made.

To whom	For What	Cost code	Net	VAT	Total
O2	Parish Clerk Mobile Phone – December: 41381864	306	11.00	2.20	13.20
Propel Finance Plc	Monthly repayment for LMPC Clerk's mobile phone	306	7.42	1.48	8.90
YuEnergy	Youth Hall Inv: 03192092	362	272.99	13.65	286.64
Wessex Internet	Monthly charges – Sports Club, Village Hall, Youth Hall	175	3.00	0.60	3.60
Dorset Council Waste Services	Empty youth hall bins	362	29.80	0.00	29.80
Scribe	Booking system monthly payment Inv 13915	305	26.00	5.20	31.20
First Fence Ltd	Astro fence panel Inv: 192896	343	361.48	72.30	433.78
Charge Card Payments December statement	Printer Cartridges	303	230.12	46.03	276.15
	Screwfix account – Litter pick bags & Fence Pins	183	51.64	10.33	61.97
	Bin bags for Terry	243	12.49	2.50	14.99

Appendix 3

Agenda Item 7. Clerks Report December 2025

Minute	Action Point	Progress
Minute 8, Full Council 22.10.25	Cllr Khanna to circulate suggestions for Parish Council sign. Passed on to Cllr Huggins.	*Ongoing* *Nov 2025 - Quotes accepted for building signs and noticeboard. Waiting to see proof before confirming order*
Minute 6.3 Full Council 18.12.24 **Incorporated with** **Minute 15, Full Council 26.2 25** **Minute 11, Full Council 25.3.25**	Creation of an asset register and the establishment of a working group to oversee and complete the task. Cllr Ong suggested that a standardized management strategy should be in place for all Parish Council assets. Cllr Morgan Suggested forming a working group. *Cllr. Ong proposed a 2-stage approach to asset management.*	November 2025 - Ongoing Cllr Aspray will form a working group to review and progress matters relating to land and property assets over the remainder of the year. Councillors agreed to this approach, and in the interim, Cllr Bush offered to prepare a structural document for councillors to review. Incorporate with work on asset register. *Oct 2025 - Cllr Ong explained that he wishes to put together a list of all council assets, including contracts/lease etc... as a quick reference guide.*
Minute 8 Full Council 22.1.25	Resignation of Cllr Khanna. Clerk to advise DC and request councillor vacancy notice.	Clerk has advertised on Facebook. Posters on noticeboards. *Ongoing* *Dec 2025 – No applications received, deadline now the 16th January 2026.*

Minute 17.2, Full Council 26.3.25	To discuss an initiative from a resident of Macdonald Place to enhance the frontage	Clerk to contact Stonewater Housing Association. Stonewater have requested further details. *Action: Cllr Morgan to get in touch.* *The Clerk had written a letter inviting residents to take on the landscaping, with support from the Parish Council. Cllr Brenton hand-delivered the letters.* *October 2025 - Cllr Brenton reported that she had spoken to the resident who had initially approached Cllr Morgan. The resident expressed enthusiasm for becoming involved and intends to speak with other residents to develop a proposal. Cllr Brenton advised that a meeting with residents will be arranged after half term to discuss how they wish to proceed.* *Cllr Morgan suggested this would be a good way forward and to encourage neighbourhood groups with possible limited financial support from the Parish Council.* *Nov 2025 – any update? Postponed until January 2026*
Minute 17, Full Council 23.4.25	Rocket Park refurbishment	*Cllr Huggins to put together a tender to submit on Contract Finder/Find a tender.* *Cllr Huggins is also looking into available grants. Ongoing agenda item.*
Minute 8, F&GP, 8.10.25	Consider whether the Parish Council should continue funding the School Crossing Patrol and make a recommendation to Full Council.	*Rob Camp (DC) confirmed that the contract renewal would have to be from the start of the financial year. I asked when the consultation ends and he's not sure so will get back to us.* *Cllr Huggins also questioned the possibility of moving the SCP further down the road, it was confirmed this would not be feasible.* *It was agreed to include this on the January 2026 Full Council agenda*
Minute 9, Full Council 22.10.25	To consider the next steps for the mobile phone mast	*It was agreed to approach the company to continue discussions, taking into consideration both the Selby's Yard site and the school site.* *Ongoing Agenda Item*
Minute 10, Full Council, 22.10.25	To consider making a formal request to developers to provide a suitable location for a public defibrillator on the new Wareham Road housing development and on future major developments	*It was agreed for Cllr Bush to approach Wyatts and ask them to install a defibrillator in this area.* *Dec 2025 - Cllr Bush and Huggins are liaising with Wyatt Developments*
Minute 18, Full Council, 22.10.25	To consider and agree a reserves policy	*Cllr Bush and Ong will arrange to meet to review the policy and explore potential improvements to our procedures.* *Dec 25 - Ongoing*

Minute 24, Full Council, 22.10.25	Youth hall carpark drainage	*It was agreed to obtain three quotes from contractors for installing a bore hole and drainage.* *Drain across car park which will feed into the bore hole. Cllr Morgan and Webb are obtaining quotes.* *Quotes will be presented at January F&GP*
Minute 11 Full Council, 26.11.25	Re: Huntick Road 40mph scheme	*Cllr Brenton to provide update* *Dec 25 – Cllr Brenton explained that speed surveys are taking place and she will report back when more information has been received.*
Minute 13, Full Council, 26.11.25	Re: TPO on tree near to Pharmacy	*Clerk confirmed there is no TPO and has booked Aerial Tree Services to carry out the pruning of the tree.* *To be completed w/c 15th December 2025*

Allotments Update

No plots available.
8 people on waiting list.
December 2025 – Renewal emails sent

Cemetery Report

There is an ongoing issue regarding a request from a resident to place a headstone beneath a bench on a grave in the full burial / lawn section of the cemetery.

Cemetery regulations for this section state that only full headstones are permitted, and that all headstones must be positioned at the head of the grave and aligned with adjacent memorials. The requested location beneath a bench does not comply with these regulations.

In an effort to reach a compromise, I agreed to allow the resident to place a cremation-style memorial on the grave. This concession was made despite the regulations normally requiring a full headstone in this section. However, the request to position a headstone under the bench was declined.

The headstone has now been fixed but unfortunately the resident misunderstood and was expecting to see the memorial under the bench. She is understandably distressed by this, and I have explained my reasoning behind the decision - that maintaining consistent memorial placement is essential to ensure fairness, safety, ease of maintenance and the overall appearance of the cemetery. Allowing exceptions could set a precedent that would result in memorials being placed in varied and unsuitable locations across the site.

The situation remains sensitive, but it is considered important to adhere to the cemetery regulations as approved by the Parish Council.

Planning Application No	Location	Proposal	PC Decision	Notes	Status
P/VOC/2024/03870	**Huntick Farm Caravan Park. Huntick Farm Lytchett Matravers BH16 6BB**	Access To Use land to extend existing caravan/tent camping site (with removal of conditions 2,3 & 7 of planning permission 6/84/0743 to remove restriction to 30 caravans, remove restriction to building on site and remove restriction for the stationing of caravans/tents between 1 Nov and 15 March each year)	**No objection**		Not determined
P/FUL/2025/00148	Valley View Farm Castle Farm Road Lytchett Matravers BH16 6DA	Erection of a permanent rural workers dwelling, reception building, barn, a building to be used as a learning zone.	**Objection**		Not determined
P/FUL/2025/03014	Boar Hill Barn Charborough Park Wareham BH20 7EL	Change of use of agricultural buildings and land to sawmill (class B2). Retain office and convert store to a workshop and welfare building.	**No Objection**		Application withdrawn.
P/CLE/2025/03853	Moonacre Campsite Dorchester Road Sturminster Marshall BH21 4EU	Change of use of land from agriculture to wedding and event venue and erection/construction of associated structures including Marquee, Field Parking Area, Woodland Teepee, Woodland Ceremony Platform, Shower Block, Toilet Block and Treehouse	**OBJECTION**	While the Council acknowledges that it cannot dispute the Certificate of Lawfulness (CLU) application, it notes that there appears to be a significant amount of accommodation and development on the site that has not received planning permission and is not covered by this application for a CLU. The Council reaffirms its consistent position of opposing development within the Green Belt.	Not determined
P/FUL/2025/03026	Poole House Jennys Lane Lytchett Matravers BH16 6BP	Demolish existing building and store, remove tennis court and erect 3no dwellings with associated parking and landscaping	**OBJECTION**	The site lies outside the defined settlement boundary of Lytchett Matravers within the Green Belt. The application does not meet the criteria for “limited infilling in villages” as set out in paragraph 154 of the National Planning Policy Framework (NPPF). The Parish	Not determined

				Council does not consider this to be an infill site, as it is not within the built-up area of the village. The proposed development would result in a significant and harmful visual impact on the surrounding landscape and open countryside. The site currently contains low-rise buildings and replacing these with three, two-storey dwellings would substantially make the development more intrusive. This change would detract from the rural character of the area and harm the openness of the Green Belt. The proposed dwellings feature a two-storey, geometric design which is not in keeping with the rural character of the area. The Parish Council believes that, given the site's location within the Green Belt, any redevelopment should be limited to a single dwelling, as previously approved.	
P/FUL/2025/03733	Land at Flowers Drove	Residential development including the erection of 29no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure	**OBJECTION**	Cllr Morgan raised concerns regarding the lack of affordable housing provision and the design of the development, specifically highlighting the use of non-functional or "fake" chimneys. He felt that these design elements require further discussion and suggested that he would like the planning authority to defer determination of the application to allow further consideration of key issues, particularly the. • The lack of affordable housing and the design of the site entrance • The layout and arrangement of the south-west corner of the development • The inclusion of appropriate architectural features, specifically the use of flint and dummy chimneys • The potential implementation of traffic calming measures within the scheme It was agreed to contact the planning authority to defer determination of the application to ask for further consideration of key issues, particularly the design of the development and the lack of affordable housing provision.	Out to consultation

P/HOU/2025/03797	The Walled Garden Colehill Road Lytchett Matravers BH16 6BS	Extend and convert existing garage to form residential annexe to The Walled Garden	**OBJECTION**	The Parish Council **OBJECT** to this planning application due to its scale being inappropriate and harmful to the setting of the adjoining listed wall and nearby grade 1 listed church	Refused 1.9.25 Appeal in progress
P/FUL/2025/03720	36 Glebe Road Lytchett Matravers BH16 6EH	Erect a detached house with associated garage, parking and landscaping	**NO OBJECTION**		Out to consultation
P/FUL/2022/05152	15 Dillons Gardens Lytchett Matravers Dorset BH16 6DW	Demolish existing dwelling and erect 6no 4-bedroom detached houses with associated parking and access APP/D1265/W/25/3369687 Edgewater Homes Ltd 23 July 2025	**OBJECTION**	The Parish Council **OBJECT** to this planning application for the same reasons as per our previous objections on the 28th September 2022 and the 30th November 2023. The Parish Council request that if approval is granted, that there should construction vehicle restrictions imposed forbidding large construction/delivery vehicles during the ends of the school day (8-9.15am and 2:45-4pm).	Appeal allowed 22.10.25
P/FUL/2025/06195	Water Tower Field Colehill Road Lytchett Matravers	Erect a 2.1m fence and gate along the Colehill road frontage to secure the site	**Objection**	The Parish Council OBJECTS to the planning application, as the proposed fence is considered inappropriate for the Green Belt and its roadside location. However, recognising that safety is a concern, the Council suggests that the existing fence be repaired to secure the site.	Not determined
P/HOU/2025/05992	206 Wareham Road Lytchett Matravers BH16 6DU	Retain garage conversion forming 1 bedroom annexe ancillary to existing dwelling		The Parish Council felt no comment was necessary as it is believed this to be permitted development.	Not determined
P/HOU/2025/06869	11 Frys Close Lytchett Matravers BH16 6DL	Removal of existing rear conservatory and side lobby, erection of single storey rear extension and conversion of garage	**No Objection**	The Parish Council has **NO OBJECTION** to this planning application. .	Not determined
P/FUL/2025/06988	Land Adjacent To Hunters Mead Purbeck Road Lytchett	Sever land & erect new 3-bedroom detached chalet bungalow, with associated access, parking and landscaping.	**No Objection**	The Parish Council has **NO OBJECTION** to this planning application but requests that storm drainage from the west side, particularly the runoff from the junction of McDonald Place and Frys Close, be addressed	Not determined

	Matravers, BH16 6EN.				

Appendix 4

Lytchett Matravers Parish Council

Summary Report – Dorset Council Highways WG

Dec 2025

Working Group Objective:
Review of all Highways related projects and establishing close liaison with Dorset Council Highways.

Working Group Participants:
Andrew Huggins (Chair), Ken Morgan, Alf Bush, Peter Webb, Beverly Barker, Rob Aspray

Background:
PC projects that require Dorset Council Highways interaction and agreement. To set up a more formal working arrangement with DC Highways to progress those projects.

Dependencies:
DC Highways (DCH) approval and partial funding

Status/Next Steps:

1. School Crossing – Completed – DC Officer advised that now relocating crossing patrol to lower Gate would "probably not meet their criteria".
2. Huntick Road Cycleway –Rozalia Meadows to Jubilee Walk. Submit a formal request to DCH. Mar 2024 meeting with LMPC/DCH/LM&U/Dorset Cllrs to review 5 options **To be reconsidered.**
3. High Street Crossing – **Awaiting further advice from DCH**
4. Tesco Island – Create formal notice to Tesco of intentions with DCH approval. Planning application approved. Tesco engineers working on costing the design. Tesco not prepared to proceed with this. Report seems to have missed that LMPC will part fund. Will go back to Tesco to clarify our position.
5. 20 MPH Zones – Apply for central village area to be set to 20 mph. AH submitted application Aug 2024. Received response – only Wareham Road from R&C to Dillons Gardens. WG have made counter proposal to DCH which is with them for review: factors include High Street + School Crossing.
   MP Vicky Slade asked if we had applied for 20-mph by school – we have replied with details of the LMPC 20mph request and the DC counter-proposal which LMPC did not consider acceptable. Requested MP support LMPC proposal.
6. Huntick Road path – New Working group specifically for this project, has met and progressing initiatives. Next step is to request lower speed limits on Huntick Road –Application for 40mph on Huntick Road has been submitted April 2025. Under consideration & awaiting feedback. Chased 9/25.
7. Meeting 20 June 2025 with DCH and Sturminster Marshall PC about improving Jubilee Cross/A350. SM will apply for 40mph on A350 and crossing island. DC to fund traffic surveys and feasibility study.
8. Resident request for lowered speed in Castle Farm Lane. Clerk to seek guidance on "reduced speed limit" policy from DC Highways. **DC advise does not meet 20MPH criteria but school can apply for signage.**
9. Request for re-marking white lines on Wareham Road at Halls Corner and speed signate on High Street/Colehill Road – This has been authorised by DCH pending completion. **White lines done. No sign – clerk to chase DCH.**

Financial Forecast: **(£000's, excluding VAT)**	**2025-26**	**2026-27**	**2027-28**
Expense to date			
Forecast	210[1]	0	250[2]
Total	210	0	250

Notes:
1. High St crossing 75, 20MPH – 30, Huntick cycleway stage 2 – 35, Tesco forecourt - 80

2. Huntick cycleway stage 3 – 250 LMPC contribution to overall cost.

Appendix 5

Lytchett Matravers Parish Council

Summary Report – Youth Hall WG – December 2025

Working Group Objective:

- Renovate/bring back into use the Lytchett Matravers Youth Hall (LMYH) for community use & Youth Club.

Working Group Participants:

- Council members: Roger Ong, Alf Bush,
- Community members: Kris Knudsen, Alex Brenton, Beverly Barker (Chair)

Background:

LMPC's lease for the land from DC, stipulates there must be a Youth Club run at the site. LMPC has to maintain the building/grounds and if the lease is returned must remove the building at their cost.

Dependencies: DC requirement for Youth Club to be run at the site as per the lease condition.

Usage

Various groups are now regularly using the hall with a current average usage of 120 people per week. In addition, occasional birthday parties and ad hoc events are also accommodated.

LiveWellDorset held an initial trial of a one day event for those aged 40-74 who have not had a health check in the past 5 years. This was a success and they are looking at additional dates.

The Youth Club is thriving with 51 attending at the last session with more attending the later session Year 8+

Status/Next Steps:

1. The car park is again pooling with the wet weather. A specification of works needs to be undertaken and then obtain 3 quotes.

Financial Forecast: (£000's, excluding VAT)	**2025-26 Budget £20,000**	**2026-27 Budget £0.00**	
Expense to date			
Water	£143.79		
Electricity	£903.04		
Internet	£8.00		
Cleaning	£500.00		
Waste Bins Collections	£104.32		
Repairs/Maintenance BAU	£472.64		
Dorset Youth	£4,736.00		
Other	£710.00		
Sub-Total BAU	**£7,577.79**		
One Off Costs*	**£14,489.00**		
Total	**£22,066.79**		
Forecast			
Water	£300.00		
Electricity	£1,500.00		
Internet	£12.00		
Cleaning	£1,000.00		
Waste Bin Collections	£200.00		
Repairs/Maintenance BAU	£700.00		
Dorset Youth	£10,860.00		
Other	£1,000.00		
Income	***(£2,730.00)***		
Total	**£12,842.00**		
One Off Costs*	**£14,489.00**		

Financial Forecast: (£000's, excluding VAT)	2025-26 Budget £20,000	2026-27 Budget £0.00	
Income Received to date Grant 2nd year £6,000 Operational Total to date	£1,760.00 £0.00 £5,817.79		

- **Includes footpath £13,572.00 and Lighting costs £917.00 =£14,489.00 both one off and CIL Funded**

Appendices: None

Appendix 6

Lytchett Matravers Parish Council

Summary Report – VILLAGE ENVIRONMENT WORKING GROUP

December 2025

Working Group Objective:

- Development and improvement of village amenities, principally within PC control
- Particular focus on Rec + Library Green areas + School Car Park/Sports Project + Cemetery

Working Group Participants:

Ken Morgan, Alf Bush, Andrew Huggins , Karen Korenevsky, Vicky Abbot,

Background:

1. School C Pk/Sports Project – Awaiting feedback from 1st Dec Planning/Highways pre-app meeting.
2. Hannams Gate. Design presented to PC July 23.
3. Pond – Complete pending permanent signing.
4. Village Notice Board Replacement – Complete
5. Halls Hill Finger Post Renovation – Complete
6. Cemetery –- Bund to be cut back. Planting required .
7. V Centre Planting –Information boards required.
8. Crushed stone paths – Ongoing maintenance – Burn back over-growth or possible thin scrape
9. Tesco frontage – Chasing funding assistance.

Dependencies:

DC Highways + Planners + Estates + Funders

Status/Next Steps

Gravel Path treatment, Hannams Gate, Biodiversity + Pond Signing

Financial Forecast: (£000's, excluding VAT)	2025-26	2026-27	2027-28
Expense to date	Notice Board 4000 Pond 16700 FP - Halls Hill 1291 Sports Pre App 2000		
Forecast		Various 20 Sports Area 13	

Financial Forecast: **(£000's, excluding VAT)**	**2025-26**	**2026-27**	**2027-28**
		Tesco frontage 75	
Total	24	108	