Lytchett Matravers Parish Council

Dear Councillor,

You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 17th December 2025 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall.

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 16th December 2025

A G E N D A

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

Report by Dorset Councillors (Standing Orders Suspended)

1. To receive and consider apologies for absence.
2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011
3. To receive and resolve to approve minutes of the Full Council meeting held on 26th November 2025.
4. To receive and note minutes of the Finance & Gen Purposes Committee meeting held on 10th December 2025.
5. To consider the following recommendations from the Finance & General Purposes Committee meeting of the 10th December 2025.
   - 5.1 To consider and approve the recommendation to approve a 5% rise in the precept from £120,000 in 2025-26 to £126,000 in 2026-27.
   - 5.2 To consider and approve the recommendation to accept BCP's quote of £2767.84 to install/replace/relocate bins.
   - 5.3 To consider and approve the recommendation that a £25,000 grant be awarded to Lytchett Matravers Village Hall for emergency repairs.
6. To approve the schedule of payments, including those made and pending.
7. To receive and consider reports of past subject matters on the minutes of the Full Council, 26th November 2025 – see Clerks Report
8. Chair's announcements.

9. To consider and approve the relocation of the defibrillator from the Sports Pavilion to the Village Hall, including the purchase of a new cabinet and the cost of a qualified electrician.

10. To consider and approve the grant application from 2nd Lychett Brownies and 1st Lytchett Guides.

11. **P/HOU/2025/07343** 26 Old Pound Close Lytchett Matravers BH16 6BWTwo storey rear extension to include part conversion of existing loft. Reduce the garage to a single garage. Extend rear patio

12. To receive a report from the Highways Working Group. (DCHWG).

13. To receive a report from the Neighbourhood Plan 2 Working Group (NP2WG).

14. To receive a report from the Lytchett Matravers Youth Hall Working Group (YHWG).

15. To receive a report from the Village Environment Working Group. (VEWG)

16. Training by members or the Clerk in the past month (for the purposes of report only).

17. To note any decisions / action taken by Parish Clerk under "Openness of Local Government Bodies Regulations 2014", Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

18. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: *Julie Wigg*
Parish Clerk

Date: 12th December 2025

Dates of next meetings:
Finance & General Purposes: 14th January 2026
Full Council: 28th January 2026

Council Office, Vineyard Close, Lytchett Matravers BH16 6DD
Email: clerk@lytchettmatraversparishcouncil.gov.uk or call 07596 885667