Lytchett Matravers Parish Council

Dear Councillor,

You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 28th January 2026 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall.

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on 27th January 2025

AGENDA

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

Report by Dorset Councillors (Standing Orders Suspended)

1. To receive and consider apologies for absence.

2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011

3. To receive and resolve to approve minutes of the Full Council meeting held on 17th December 2025.

4. To receive and note minutes of the Finance & Gen Purposes Committee meeting held on 14th January 2026.

5. To consider the following recommendations from the Finance & General Purposes Committee meeting of the 14th January 2026.

   5.1 To consider and approve the 2026-27 budget.
   5.2 To consider and approve the Parish Council's Precept to Dorset Council.
   5.3 To consider a proposal close the two Santander accounts and the Charity Bank Account and approve transfers to the existing Unity Trust and Lloyds Bank Accounts (see payments list for more detail).
   5.4 Response to Dorset Council concerning the asset transfer request for Lytchett Matravers Library.
   5.5 To consider and approve the application for registration of the library as an asset of community value.

6. To approve the schedule of payments, including those made and pending.

7. To receive and consider reports of past subject matters on the minutes of the Full Council, 17th December 2025 – see Clerks Report.

8. Chair's announcements.

9. To consider and approve the renewal of the School Crossing Patrol contract.

10. To consider obtaining three quotations for tarmacking the gravel path at the corner of the Recreation Ground and, if received, to approve a quotation.

11. To consider and approve a proposal to install a defibrillator cabinet at the village hall.

12. To consider and approve to approach the following organisations to quote for the wheelchair carousel and associated works – Komplan, Proludic and Sutcliffe Play.

13. To consider a request to allow kebab van to operate from the village hall carpark, weekly on Fridays and Saturdays, with a payment of £100 per month.

14. To consider and approve any applications for councillor vacancies.

15. To receive an update from the Summer Festival Working Group.

16. To receive a report from the Highways Working Group. (DCHWG).

17. To receive a report from the Neighbourhood Plan 2 Working Group (NP2WG).

18. To receive a report from the Lytchett Matravers Youth Hall Working Group (YHWG).

    17.1 To consider and approve appropriate actions to address flooding issues in the Youth Hall car park.

19. To receive a report from the Village Environment Working Group. (VEWG)

20. Training by members or the Clerk in the past month (for the purposes of report only).

20. To note any decisions / action taken by Parish Clerk under "Openness of Local Government Bodies Regulations 2014", Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

21. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: *Julie Wigg* **Date:** 22nd January 2026
Parish Clerk

Dates of next meetings:
Finance & General Purposes: 11th February 2026
Full Council: 25th February 2026

Council Office, Vineyard Close, Lytchett Matravers BH16 6DD
Email: clerk@lytchettmatraversparishcouncil.gov.uk or call 07596 885667