Lytchett Matravers
Parish Council

Dear Councillor,

You are summoned to attend the Finance & General Purposes meeting of the Parish Council to be held on Wednesday 11th February 2026 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall, Lytchett Matravers, BH16 6DD

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 10th February 2026

A G E N D A

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

1. To receive and consider apologies for absence.
2. To receive any declarations of interest and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.
3. To receive and approve minutes of the Finance & General Purposes Committee meeting held on 14th January 2026.
4. To receive and note the 2025–26 year-to-date bank reconciliation, for the purposes of report and signature of the bank reconciliation sheet..
5. To receive and consider a report covering 2025-26 year to date income and expenditure (for purposes of report only).
6. To review and make a recommendation to Full Council to adopt the Risk Management Policy.
7. To review and make a recommendation to Full Council to approve the Risk Register and Plan, February 2026.
8. To review and consider licence agreements.
9. To consider the potential for Parish Council owned land in the village centre to be released for commercial development.

10. To review the Policy & Procedure Checklist dated February 2026 and approve and/or adopt the highlighted policies.

11. To consider and agree next steps for Parish Signs.

12. To consider a proposal to continue with Dorset Youth for youth club services to 31.03.2027.

13. To approve requesting a quotation from BCP for the roundabout and associated works following Proludic's decision not to submit a bid.

14. To receive and consider the Officer response to Planning Application P/PAP/2025/00485 - Lytchett Matravers Primary School, Wareham Road, Lytchett Matravers BH16 6DY

15. **P/CLE/2026/00420** Land To The South Of Huntick Road Lytchett Matravers - The cabin building and for the purpose of enjoying recreational use of the land. The ability to make hot food and drink and general welfare facilities within the cabin.

16. To consider items for articles in the next Parish Magazine.

17. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights

Dates of Next Meetings:
Full Council – 25th February 2026
F&GP – 11th March 2026
Full Council – 25th March 2026

Signed *Julie Wigg*
Parish Clerk/RFO

Date: 4th February 2026