Lytchett Matravers Parish Council

Dear Councillor,

You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 25th February 2026 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall.

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on 24th February 2025

AGENDA

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

Presentation from Ros Dignan, Citizens Advice East Dorset and Purbeck.

Report by Dorset Councillors (Standing Orders Suspended)

1. To receive and consider apologies for absence.
2. To receive any declarations of interest and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.
3. To receive and resolve to approve minutes of the Full Council meeting held on 28th January 2026.
4. To receive and note minutes of the Finance & Gen Purposes Committee meeting held on 11th February 2026.
5. To consider the following recommendations from the Finance & General Purposes Committee meeting of the 11th February 2026.
6. To approve the schedule of payments, including those made and pending.
7. To receive and consider reports of past subject matters on the minutes of the Full Council, 17th December 2025 – see Clerks Report.
8. Chair's announcements.
9. To agree Full Council and Finance & General Purposes meeting dates for year 2026-27.
10. To consider and agree the location for a memorial bench to the late Dave Bowsher.
11. To consider and agree a date for the Spring litter pick.

12. To consider and approve Greenfields' proposal.

13. To consider allowing a plant sale to operate from the car park.

14. To consider and approve a grant request from Purbeck Film Festival.

15. **P/FUL/2025/03733** Land at Flowers Drove Lytchett Matravers Dorset Residential development including the erection of 29no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure

16. **P/HOU/2026/00778** Moonfleet Flowers Drove Lytchett Matravers BH16 6BX
Erect single-storey side extension, roof extension and car port.

17. To receive a report on the structure and function of working groups.

18. To receive an update from the Summer Festival Working Group.

19. To receive a report from the Highways Working Group. (DCHWG).

20. To receive a report from the Neighbourhood Plan 2 Working Group (NP2WG).

21. To receive a report from the Lytchett Matravers Youth Hall Working Group (YHWG).

22. To receive a report from the Village Environment Working Group. (VEWG)

23. Training by members or the Clerk in the past month (for the purposes of report only).

23. To note any decisions / action taken by Parish Clerk under "Openness of Local Government Bodies Regulations 2014", Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

24. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: *Julie Wigg*
Parish Clerk

Date: 18th February 2026

Dates of next meetings:
Finance & General Purposes: 11th March 2026
Full Council: 25th March 2026

Council Office, Vineyard Close, Lytchett Matravers BH16 6DD
Email: clerk@lytchettmatraversparishcouncil.gov.uk or call 07596 885667