# MINUTES

**of the meeting of**
**LYTCHETT MATRAVERS PARISH COUNCIL**
**Full Council Meeting, Wednesday 25th September 2024 7.00 p.m.**
**in the Blanchard Room, Village Hall.**

**PRESENT** were Cllr A Bush (Chair), Cllr A Huggins (Vice Chair), Cllr R Ong, Cllr K Korenevsky, Cllr M Rigby, Cllr P Webb, Cllr V Abbot and Mrs J Wigg, Parish Clerk.

**Also present:** Dorset Councillor, Cllr Brenton

**PUBLIC PARTICIPATION SESSION (Standing orders suspended)**
Member of public present just to sit in.

**DORSET COUNCILLORS' REPORT (Appendix 1)**
The report was noted.

Please keep publicising Win on Waste which is every second Saturday.

Cllr Brenton attended the Action for Children group yesterday. The National Trust are working in association with The Wildlife Trust and have made a commitment that activities they offer will be offered to all children in our area, for example swimming, rock climbing, walking, stargazing etc.

Relate and Dorset Mind have received Lottery funding so they can extend their sessions to 11- 18-year-olds. Cllr Benton wants to ensure these offers are getting through to Lytchett Matravers. Pathfinders' system – Dorset Youth & Dorset Health working together. There is a family support package available – not money but practical help, e.g. fixing the car. Cllr Brenton will send information to the Clerk.

Cllr Rigby asked if there's any update re: buses. Cllr Brenton said the bus companies have not engaged with the transport action group recently but explained that DC can now go to the bus company and request particular routes. Cllr Brenton said there are ways for villages to fund their own community minibus with volunteer drivers and recommended the Parish Council investigate.

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**
   Cllr K Morgan Cllr R Aspray Cllr H Khanna
2. **TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**
   Cllr Abbot declared an interest in Item 11 so will not vote.
3. **TO RECEIVE AND RESOLVE TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 14th AUGUST 2024.**
   It was **RESOLVED** to **APPROVE** the minutes of this meeting as true records of it. The minutes were duly signed by the Council Chair.

**4. TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FULL COUNCIL MEETING 24TH JULY 2024 AND F & GP 10TH JULY 2024 – SEE CLERKS REPORT (Appendix 2)**

| Minute | Action Point | Progress |
|---|---|---|
| **Minute 17, Full Council,25.10.23** | Parish Clerk to instruct the preferred contractor for the repairs to the Churchyard / cemetery wall. | *Contractor confirmed he will be carrying out work in October.* |
| **Minute 30, Full Council 28.2.24** | Clerk to ask policing team to attend Parish Council meeting. | *Cllr Brenton to ask police if they can attend PC meeting.*<br>*Cllr Brenton did mention it to Ian Schofield they're short staffed but will try.* |
| **Minute 10, Full Council 27.3.24** | Cllr Khanna to circulate suggestions for Parish Council sign | *Ongoing* |
| **Minute 8, Full Council 24.4.24** | Cllr Khanna to liaise with Youth Hall Committee about Youth Hall signs | *Ongoing* |
| **Minute 11, Full Council 22.5.24** | Clerk to confirm to all bank account signatories | *Ongoing (almost done!).*<br>*UTB, Santander, Lloyds in progress* |
| **Minute 8, Full Council 14.8.24** | Clerk to check SSE invoices to confirm where invoices are for. | *Done* |
| **Minute 9, Full Council 14.8.24** | Cllr Bush to make application to UTB for charge card | *Application posted 12.09.24* |
| **Minute 18, Full Council 14.8.24** | Cllr Aspray & Ong to agree wording for permit then Clerk to send to owner of property | *Done* |
| **Minute 22, Full Council 14.8.24** | Re: Nature Emergency. Clerk to send request for involvement to school. | *awaiting response from school* |
| **Minute 24, Full Council 14.8.24** | Clerk to arrange meeting with Cllr Bush, Cllr Morgan and Rachel from DC re: modified NP | *Awaiting response from Rachel* |
| **Minute 27, Full Council 14.8.24** | Re: VE Day event 2025. Cllr Aspray to investigate entertainment options | *Cllr Aspray reported that professional musical acts that have a WW2 theme appear to be in great demand which is reflected in the costs. He thinks hiring a performer is ruled out by the cost and his proposal is that we host a WW2 themed party in the hall and play our own music. He has a double CD called V.E.Day which contains all the classic tunes.* |
| **Minute 30, Full Council 14.8.24** | Clerk to share EV usage reports with Councillors | *Clerk emailed summary to Councillors on the 10.9.24* |
| **Minute 30, Full Council 14.8.24** | Re: tidying up of various areas, including skate park and bunds around the perimeter. Cllr Morgan to discuss during meeting with Phillipa | *See Agenda Item 12* |

**5. ALLOTMENTS**

The Clerk's report was noted

**6. CHAIR'S ANNOUNCEMENTS.**

None

7. **TO RESOLVE TO APPROVE PAYMENTS ALREADY MADE AND PAYMENTS TO BE MADE. (Appendix 3)**

It was **RESOLVED** to **APPROVE** all the payments.

8. **TO RECEIVE THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) AND NOTICE OF CONCLUSION FOR Y/E 31 MARCH 2024.**

The return was received and noted.

9. P/HOU/2024/05060 10 Vineyard Close Lytchett Matravers BH16 6DD

It was **RESOLVED** that the Parish Council has **NO OBJECTION** to the planning application.

10. P/CLE/2024/05068 Beaconfield Middle Road Lytchett Matravers BH16 6HJ

It was **RESOLVED** that the Parish Council uphold the **OBJECTION** made in January 2024 as they believe the decision notice still stands (to the Certificate of Lawful Use).

11. P/HOU/2024/04918 Bennic Farm Dolmans Hill Lytchett Matravers BH16 6HP

It was **RESOLVED** that the Parish Council are unable to make a judgement as there is a lack of information on the application to comment on the design and would query why the access blocks the entrance into the neighbouring farmland.

12. **TO CONSIDER FUTURE MAINTENANCE OF THE AREA BY THE DOG EXERCISE FIELD (DEFERRED FROM F&GP 11.9.24)**

It was **RESOLVED** that the Parish Council **APPROVE** retrospective funding of the wildflower meadow on the recreation ground.

13. **TO APPROVE THE PURCHASE AND SPREADING OF BARK CHIPS ON ROCKET PARK FOR THE WINTER SEASON.**

It was **RESOLVED** that the Parish Council **APPROVE** the purchase of bark chips to spread on Rocket Park.

14. **TO CONSIDER RECOMMENDATIONS ARISING FROM CLLR HUGGINS REVIEW OF THE ANNUAL PLAY AREA SAFETY INSPECTIONS. (Appendix 4)**

**Rocket Park**

- Minor repairs have gone ahead
- Roundabout needs repair. May need replacement
- Basket swing needs substantial repair. May need replacement

**Foxhills**

- 3 areas that floor needs attention.

**Gym Equipment**

- Discs don't rotate properly
- Ski handle needs replacing. **Action: Clerk to contact Caloo re: annual inspection**
- Gate needs repair ASAP. **Action: Cllr Bush will investigate.**

15. **TO CONSIDER THE FOLLOWING RECOMMENDATIONS FROM THE F&GP COMMITTEE ON THE 11TH SEPTEMBER 2024.**

(i) To approve the revised quote and instruct Dorset Council Highways to carry out traffic speed surveys along Huntick Road.

Cllr Huggins recommended to council that a traffic survey is also carried out on Foxhills Road to compare the three routes - first survey is £295.00 and any subsequent surveys are £200.00

It was **RESOLVED** that the Parish Council **APPROVE** the quote and instruct Dorset Council to go ahead with three surveys. **Action: Clerk to instruct DC**

(ii) To approve the cutting of the war memorial hedge at a cost of £100-£200 pa.

It was **RESOLVED** that the Parish Council **APPROVE** retrospective funding of the cutting of the war memorial hedge.

16. **TO APPROVE FUNDING/GRANT FUNDING FOR THE MODIFICATION OF THE NEIGHBOURHOOD PLAN.**

    It was **RESOLVED** that the Parish Council **APPROVE** using the allocated budget of £5000 towards modifying the neighbourhood plan and applying to Locality for grant funding if additional funds are required.

17. **TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP. (DCHWG). (Appendix 5)**
    The report was noted.

    School crossing – The Parish Council will meet to agree a way forward and will then arrange meeting with school/highways.

Cllr K Korenevsky left the meeting at 8.50pm.

18. **TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG). (Appendix 6)**
    The report was noted – see item 16.

19. **TO RECEIVE A REPORT FROM THE LYTCHETT MATRAVERS YOUTH HALL WORKING GROUP (YHWG). (Appendix 7)**
    The report was noted.

20. **TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP. (VEWG). (Appendix 8)**
    The report was noted.

21. **TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).**
    None

22. **TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).**
    None

23. **TO CONSIDER ANY ITEMS FOR THE PARISH MAGAZINE**
    - Finger posts
    - Council vacancy
    - Rewilding – thank the volunteers that helped, great community spirit.

24. **TO NOTE CORRESPONDENCE RECEIVED.**
    Nothing to report

The meeting closed at 9.03pm

Annotated by/on Julie Wigg, Parish Clerk, Signed by_____