MINUTES

of the meeting of
LYTCHETT MATRAVERS PARISH COUNCIL
Full Council Meeting, Wednesday 27th November 2024 7.00 p.m.
in the Blanchard Room, Village Hall.

PRESENT were Cllr A Bush, Cllr A Huggins, Cllr K Morgan, Cllr R Ong, Cllr R Aspray, Cllr P Webb, Cllr K Korenevsky, Cllr H Khanna, Cllr M Rigby and Mrs Julie Wigg, Parish Clerk

Also present: Dorset Councillor, Cllr A Brenton

PUBLIC PARTICIPATION SESSION (Standing orders suspended)
No members of public in attendance

DORSET COUNCILLORS' REPORT (Appendix 1)
The report was noted.

Cllr Bush asked about battery electric storage system. Cllr Brenton confirmed they are being installed in various areas to store renewable energy to go back to the grid in the evening.

Cllr Bush emphasised the importance of an integrated approach to the 20mph zones and pedestrian crossings and inquired about the process for arranging a joint meeting with the two relevant District Council departments to discuss these schemes. In response, Cllr Brenton suggested that the schemes should be prioritised. Following this, the Parish Council agreed to focus on the pedestrian crossings as the initial priority.

Cllr Morgan inquired about the progress of the Dorset Local Plan. Cllr Brenton confirmed that she would follow this up next week and aim to arrange a meeting with the relevant highway officer. Cllr Morgan emphasized the importance of having a representative from Dorset Council meet with the Parish Council to discuss the various schemes, noting that these projects significantly contribute to saving Dorset Council resources. Cllr Brenton assured the Council that she would do her best to facilitate such a meeting.

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**
   Cllr V Abbot and Dorset Councillor Cllr S Robinson

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**
   None

3. **TO RECEIVE AND RESOLVE TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 25th SEPTEMBER 2024**

   It was **RESOLVED** to **APPROVE** the minutes of this meeting as true records of it. The minutes were duly signed the Council Chair.

4. **TO RECEIVE AND NOTE THE CONTENT OF THE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING ON 13th NOVEMBER 2024.**

The minutes were received and noted.

5. TO CONSIDER THE FOLLOWING RECOMMENDATIONS FROM THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING OF THE 13TH NOVEMBER 2024.

5.1 Approval of the continuation of funding for Lytchett Matravers Library for the financial year 2025-26.

It was **RESOLVED** to **APPROVE** the continuation of funding for Lytchett Matravers Library for the financial year 2025-26.

6. TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FULL COUNCIL MEETING 23rd OCTOBER 2024 – SEE CLERKS REPORT (including allotments) (Appendix 2)

Minute	Action Point	Progress
Minute 17, Full Council,25.10.23	Parish Clerk to instruct the preferred contractor for the repairs to the Churchyard / cemetery wall.	*Contractor confirmed work will commence w/c 25th November*
Minute 10, Full Council 27.3.24	Cllr Khanna to circulate suggestions for Parish Council sign	*Ongoing*
Minute 8, Full Council 24.4.24	Cllr Khanna to liaise with Youth Hall Committee about Youth Hall signs	*Ongoing*
Minute 11, Full Council 22.5.24	Clerk to confirm to all bank account signatories	***Still** ongoing*
Minute 14, Full Council 25.9.24	Gate damaged by gym equipment. Cllr Bush to investigate	*Cllr Bush to arrange repair. Update?*
Minute 15, Full Council 25.9.24	Clerk to instruct DC to carry out traffic surveys	*Surveys are in place. Awaiting report from DC.*
	Vacancy for councillor	

7. CHAIR'S ANNOUNCEMENTS.
Short meeting on the 18th December, finished by 8.30pm for drinks and snacks at the Rose and Crown at 8.30pm. Partners welcome.

8. TO RESOLVE TO APPROVE PAYMENTS ALREADY MADE AND PAYMENTS TO BE MADE. (Appendix 3)

It was **RESOLVED** to **APPROVE** all the payments.

9. TO CONSIDER AND APPROVE VE CELEBRATIONS (8th MAY 2025) AS PER REPORT.
The report was noted.

Rather than a commemoration as D-Day it will be a celebration. A more informal event, suggestions-

- cake making competition.
- The U3A history group will do a display of war memorabilia.
- Music playing
- Pop up bar

If anyone has any other thoughts, they're open to ideas. Cllr Aspray said there's no rush to decide now, it's a work in progress.

10. **FINGERPOST**
    a. To consider and approve the clearance of the corner shrubbery and trees behind the ditch to create a triangular-shaped corner, exposing the fingerposts (Halls Corner on Wareham Road) Three quotes from tree surgeons will be obtained for the work.
    b. To consider and approve liaising with Dorset Council to arrange the erection of a new post for the fingerpost.
    c. To consider and approve commission of a new fingerpost with roundel.

    It was **RESOLVED** to **APPROVE** the above requests.

11. **TO CONSIDER AND APPROVE A QUOTE FOR REPAIRS TO ROCKET PARK AND FOXHILLS PLAY AREAS. (Appendix 4)**

    It was **RESOLVED** to **APPROVE** delaying the repairs and combining them with the replacement of the Viking Swing. Cllr Huggins will contact suppliers to request designs for the redevelopment of the remainder of the play area.

12. **PROPOSAL FOR INSTALLATION OF WI-FI EXTENDER TO THE PARISH OFFICE.**

    It was **RESOLVED** to **APPROVE** the installation of a wi-fi extender to the Parish Office.

13. **TO ACCEPT A REPORT ON BUDGET TIMETABLE AND ASSUMPTIONS. (Appendix 5)**
    The report was noted

8.20pm Cllr Khanna left the meeting.

14. **TO CONSIDER RENEWAL OF SSE CONTRACT FOR THE YOUTH HALL. (Appendix 6)**

    It was **RESOLVED** to **APPROVE** to renew the next contract with U Energy.

15. **TO RECEIVE A REPORT ON THE REQUIREMENT FOR LAND DRAINAGE APPLICATION IN RESPECT OF NEW POND AND REQUEST APPROVAL FOR APPLICATION FEE. (Appendix 7)**
    The report was noted

    It was **RESOLVED** to **APPROVE** the pay the fee to speak to the Environment Agency if necessary and the application fee.

16. **TO RECEIVE A REPORT ON PROGRESS OF TESCO SERVICE ROAD PLANNING APPLICATION, CHANGES REQUESTED BY DORSET HIGHWAYS AND REQUEST APPROVAL FOR SAFETY AUDIT AND TRO FEES. (Appendix 8)**
    The report was noted

    It was **RESOLVED** to **APPROVE** the request for payment of audit and TRO fees

17. **TO RECEIVE A REPORT ON PROBABLE NEED FOR PLANNING APPLICATION TO PROGRESS HIGH ST PEDESTRIAN CROSSING AND REQUEST APPROVAL FOR PRE-APPLICATION CONSULTATION FEE. (Appendix 9)**
    The report was noted

    It was **RESOLVED** to **APPROVE** the request for payment of the pre-application consultation fee.

18. **P/HOU/2024/06638 REDBRIDGE FARMHOUSE REDBRIDGE FARM, DOLMANS HILL LYTCHETT MATRAVERS BH16 6HP.** Refurbishment of existing dwelling. Erect single storey extension. Convert loft space to a bedroom & new internal stairs to 2nd floor and new dormers.

    The Parish Council **OBJECT** to the above planning application as the property is in the Green belt.

19. **P/HOU/2024/06659 SUNNYSIDE BARN WIMBORNE ROAD LYTCHETT MATRAVERS BH16 6HQ**
Replace existing garage/shed with oak framed garage.

The Parish Council has **NO OBJECTION** to the above planning application.

8.55pm Cllr Korenevsky left the meeting.

20. **TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP (DCHWG). (Appendix 10)**
The report was noted.

21. **TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG). (Appendix 11)**
The report was noted.

22. **TO RECEIVE A REPORT FROM THE LYTCHETT MATRAVERS YOUTH HALL WORKING GROUP (YHWG). (Appendix 12)**
The report was noted.

23. **TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP (VEWG). (Appendix 13)**
The report was noted.

24. **TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).**
Cllr Ong attended Scribe budget training. The Clerk attended Scribe report training.

25. **TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).**
None

26. **TO CONSIDER ANY ITEMS FOR THE PARISH MAGAZINE**

Deadline for items is the 12th December.

27. **TO NOTE CORRESPONDENCE RECEIVED.**

- It was agreed to meet with Atlas Group Ltd re: internet.
- A quote has been received for the Youth Hall sign; however, further investigation is required to determine the appropriate fixings needed.
- Cllr Webb reported that a resident had raised concerns about speeding on Middle Road and requested the implementation of a lower speed limit.
- Cllr Aspray reported that Foxhill's grass needs cutting. **Action**: Clerk to telephone PBS.
- Cllr Ong would like to include resilience planning on the next full council agenda. **Action:** Clerk to find resilience policy template.
- Re: Grit bin request from resident of Rozalea Meadows. Councillors agreed that Rozalea Meadows is not a priority site and suggested the resident contact Dorset Council. **Action:** Clerk to signpost resident to DC.

The meeting closed at 9.40pm

Annotated by/on Julie Wigg, Parish Clerk, Signed by_____