MINUTES

of the meeting of
LYTCHETT MATRAVERS PARISH COUNCIL
Full Council Meeting, Wednesday 18th December 2024 7.00 p.m.
in the Blanchard Room, Village Hall.

PRESENT were Cllrs Bush (Chair), A Huggins, P Webb, K Morgan, R Aspray, H Khanna, K Korenevsky, R Ong, M Rigby

Also present: Dorset Councillor, Cllr S Robinson

PUBLIC PARTICIPATION SESSION (Standing orders suspended)
No members of public in attendance

DORSET COUNCILLORS' REPORT

No written report was submitted.
Dorset Cllr Robinson reported

- Devolution: New initiative being considered for "Heart of Wessex region for Government to liaise with a larger geographical area. Government funding. Not clear if BCP will join or be forced to join.
- Local Devolution – consideration of giving local councils more autonomy and funding to ender for local contracts if more cost effective. May be trialled in 2026, but partially dependant on progress with "Heart of Wessex initiative(above). This might allow local councils to be more reactive to local issues.
- Social care- Consultation into Integrated Care network – use of local centres for some services.
- Budget – lots of internal savings but costs have gone up.

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**
   Cllr Abbott, Dorset Cllr Brenton

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**
   None

3. **TO RECEIVE AND RESOLVE TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 27th NOVEMBER 2024**

   It was **RESOLVED** to **APPROVE** the minutes of this meeting as true records of it. The minutes were duly signed the Council Chair.

4. **TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FULL COUNCIL, 27TH NOVEMBER 2024 – SEE CLERKS REPORT. (Appendix 1)**

Minute	Action Point	Progress
Minute 17, Full Council,25.10.23	Parish Clerk to instruct the preferred contractor for the repairs to the Churchyard / cemetery wall.	*Lots of delays through 2024 – clerk to check that we're now at the top of the contractors list.*

Minute 10, Full Council 27.3.24	Cllr Khanna to circulate suggestions for Parish Council sign	*Cllr Khanna to revive this project, focusing on sports pavilion, parish office and astro.*
Minute 8, Full Council 24.4.24	Cllr Khanna to liaise with Youth Hall Committee about Youth Hall signs	*As above*
Minute 11, Full Council 22.5.24	Clerk to confirm to all bank account signatories	*Santander outstanding, Cllr Huggins to chase again. Clerk to produce a summary of what changes are outstanding.*
Minute 14, Full Council 25.9.24	Gate damaged by gym equipment. Cllr Bush to investigate	*Damaged Gate (NOTE, this is at Astro, not by Gym Equipment). Cllr Bush to address this using removed fence panel from Astro*
Minute 15, Full Council 25.9.24	Clerk to instruct DC to carry out traffic surveys	*Traffic Surveys – 2 complete. One to be redone as tampered with. Cllr Huggins to ask DCH if data can be provided hour by hour/more detail.*
Minute 9, Full Council 18th Dec 24	Councillor Vacancy	*Clerk to readvertise. Deadline 31st December 2024*

5. TO RECEIVE AND NOTE THE CONTENT OF THE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING ON 11TH DECEMBER 2024.

The minutes were received and noted.

6. TO CONSIDER THE FOLLOWING RECOMMENDATIONS FROM THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING OF THE 11TH DECEMBER 2024. (Appendix 2)

6.1 To consider and approve the budget proposal and agree a precept increase to £120,000 which equates to 2.7% for Band D properties.

The Parish Council **RESOLVED** to **APPROVE** the recommendation from F&GP for a 2.7% increase for band D properties.

6.2 To consider and approve the adoption of a resilience policy and procedure, and to establish a working group to oversee and complete the task

The Parish Council **RESOLVED** to **APPROVE** the recommendation from F&GP that a Working Group to be formed lead by Cllr Ong. Cllr Huggins to be a member. Other Cllrs invited to join – Cllr Morgan will if no one else comes forward.
Action: Cllr Ong to form a working group.

6.3 To consider and approve the creation of an asset register and the establishment of a working group to oversee and complete the task.

The Parish Council **RESOLVED** to **APPROVE** the recommendation from F&GP to create an asset register and establish a working group.
Action: Cllr Aspray to take the lead and form a working group.

6.4 To consider and approve replacing the Viking Swing in accordance with the Sutcliffe quote, unless two comparable quotes can be obtained from alternative suppliers.

* *It was noted that we tried to get 3 quotes but could only identify 2 suppliers of this specific item who would offer install, the third was supply only. As we are retaining the ground fixings, it needs to be this specific item and not a similar item. The old Poles will be repurposed in a future project such as Hanams Gateway.*

The Parish Council **RESOLVED** to **APPROVED** the recommendation from the F&GP Committee that Poole Business Services replaces the Viking Swinger (and leave old poles), and also PBS to replace basket and cradle swings including replacing one cradle with flat swing at Foxhills. **Action:** Clerk to instruct PBS to go ahead

7. CHAIR'S ANNOUNCEMENTS.

Everyone is invited to the Rose & Crown after the meeting for Christmas Drinks

8. TO RESOLVE TO APPROVE PAYMENTS ALREADY MADE AND PAYMENTS TO BE MADE. (Appendix 3)

Cllr Morgan asked for approval for spend of £385.88 plus VAT for preapplication for planning permission from Dorset Council for the High Street Crossing. As this is below de-minimis this was approved but as not on agenda it will appear on the January Full Council agenda for retrospective approval.

It was **RESOLVED** that the Parish Council **APPROVE** all the payments.

9. TO AGREE A NEW DEADLINE FOR APPLICATIONS FOR THE VACANCY OF PARISH COUNCILLOR.

It was **RESOLVED** that the Parish Council **AGREED** that the new deadline for applications is the 31st December 2024.

10. TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP. (DCHWG). – REPORT ATTACHED. (Appendix 4)

The report was noted

11. TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG). (Appendix 5)

11.1 No report but Monthly meetings are taking place with Joe Witherden.
11.2 Want to work with DC to steer them to develop areas around Lytchett Matravers within 20 mins walk of the centre. Subject to landowners offering land.
11.3 Planning our own Public Consultation. – what would we spend the possible CIL payments on – link to specific projects.
11.4 Any new housing in Green Belt must be 50% affordable housing.
11.5 Dorset Council has 5.2-year supply of housing land stock.
11.6 Ralph Watts is leading this Working Group and doing a large amount of work on this.

12. TO RECEIVE A REPORT FROM THE LYTCHETT MATRAVERS YOUTH HALL WORKING GROUP (YHWG).

No written report but:

- 43 children at Christmas Talent Show this week.
- Still chasing Gould re car park - will ask Poole Business Services to quote for car Park works. **ACTION:** Clerk to liaise with PBS and Cllr Ong to obtain quote.
- Need Lighting outside for path.
- Several local clubs and groups regularly use the hall. Whilst financially it is a "cost" it is providing a fantastic village asset.
- Cllr Robinson suggested grants from Capital Leverage Fund. Cllr Ong already aware.

13. TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP. (VEWG).

13.1 No written report or significant progress
13.2 Cllr Aspray asked about creation of layby by bench opposite Old School Green as parked cars on road create some traffic chaos.

14. TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).

None

15. TO CONSIDER ITEMS FOR THE NEXT PARISH MAGAZINE.

15.1 Replacing Viking swing and refurbishment of some other swings have been approved.
15.2 Wessex internet 3 installations complete.
15.3 Inpost lockers
15.4 Bulbury Wetland

16. TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).

None reported

17. TO NOTE CORRESPONDENCE RECEIVED.

17.1 Cllr Morgan reported works will be required on Village Hall/Parish office Lobby ceiling due to asbestos.
17.2 Cllr Morgan reported query over Village Hall booking for June 28th – now resolved.
17.3 Cllr Huggins reported Wifi Access point now installed in parish office, roughly £100 less than quote.

The meeting closed at 8.30pm

Annotated by/on Cllr A Huggins, Parish Councillor.

Signed by_____