MINUTES

of the meeting of
LYTCHETT MATRAVERS PARISH COUNCIL
Full Council Meeting, Wednesday 23rd July 2025 at 7.00 p.m.
in the Blanchard Room, Lytchett Matravers Village Hall.

PRESENT were Cllrs A Bush, K Morgan, P Webb, R Ong, V Abbott, Julie Wigg (Parish Clerk)

Also present: Dorset Councillors, A Brenton, A Starr

The meeting started at 7pm.

PUBLIC PARTICIPATION SESSION (Standing orders suspended)

Cllr Bush opened the session by reading a letter received from a resident regarding the proposed developments in Lytchett Matravers. He then addressed the concerns raised in the letter, providing a detailed response. Both the letter and response are shown in **Appendix 1**.

The session was then opened to resident's questions (about 70 residents were in attendance). A summary of that discussion is also attached to Appendix 1.

Presentation by Wyatt Homes – Flowers Drove Development Appendix 2

DORSET COUNCILLORS' REPORT (Appendix 3)

The report was noted
Cllr Bush queried why all the traffic surveys. Cllr Brenton confirmed she is still waiting for a response.

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**
   Cllr M Rigby, A Huggins, K Korenevsky, R Aspray

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**
   None

3. **TO RECEIVE AND RESOLVE TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 25th JUNE 2025.**
   The minutes of the previous meeting were approved and signed by the Chair as a correct record.

4. **TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FULL COUNCIL, 25th JUNE 2025 – SEE CLERKS REPORT. (Appendix 4)**
   The report was noted.

5. **TO RECEIVE AND NOTE THE CONTENT OF THE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING ON THE 9th JULY 2025**
   The minutes were received and noted.

6. **TO CONSIDER THE FOLLOWING RECOMMENDATIONS FROM THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING OF THE 9th JULY 2025**

   6.1 To consider and retrospectively approve a quote for repairs to Rocket Park and Foxhills play areas.

   It was **RESOLVED** to retrospectively **APPROVE** the quote for repairs at £2,746.20 plus VAT.

7. **CHAIR'S ANNOUNCEMENTS.**
Nothing to report.

8. **TO APPROVE THE SCHEDULE OF PAYMENTS, INCLUDING THOSE MADE AND PENDING. (Appendix 5)**
It was **RESOLVED** to **APPROVE** the schedule of payments.

9. **TO CONSIDER THE PROPOSAL TO ORGANISE A SUMMER FESTIVAL IN 2026 AND AGREE A PROVISIONAL DATE, IF APPROVED.**

It was **RESOLVED** to defer this discussion to the next F&GP meeting.

10. **TO RECEIVE AND CONSIDER THE DORSET YOUTH CONTRACT REVIEW REPORT (DEFERRED FROM F&GP). (Appendix 6)**

It was **RESOLVED** to APPROVE the grant to Dorset Youth for year 2 plus 1 extra staff at £12,248.00

11. **TO CONSIDER SIGNING UP TO THE CIVILITY AND RESPECT PLEDGE.**

It was **RESOLVED** not to sign up to the Civility and Respect Pledge.

12. **TO CONSIDER AND APPROVE A QUOTE FOR TRANSFER/NEW GOV.UK EMAIL ADDRESSES.**

It was **RESOLVED** to defer this item and discuss further.

13. **TO CONSIDER THE REPLACEMENT OF THE BIN BY THE SCOUT HUT AND TO OBTAIN QUOTATIONS FOR A SUITABLE REPLACEMENT.**

It was **RESOLVED** to obtain a quote for a double capacity bin.
Action: Clerk to obtain quote (Glasdon)

14. P/FUL/2025/03733 Proposal: Residential development including the erection of 29no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure Location: Land at Flowers Drove.

Cllr Morgan raised concerns regarding the lack of affordable housing provision and the design of the development, specifically highlighting the use of non-functional or "fake" chimneys. He felt that these design elements require further discussion and suggested that he would like the planning authority to defer determination of the application to allow further consideration of key issues, particularly the.

- The lack of affordable housing and the design of the site entrance
- The layout and arrangement of the south-west corner of the development
- The inclusion of appropriate architectural features, specifically the use of flint and dummy chimneys
- The potential implementation of traffic calming measures within the scheme

It was agreed to contact the planning authority to defer determination of the application to ask for further consideration of key issues, particularly the design of the development and the lack of affordable housing provision.

The Parish Council **OBJECT** to this planning application

15. P/FUL/2025/03686 38 Wareham Road Lytchett Matravers BH16 6DR Retain change of use of agricultural land to residential curtilage, and erection of a detached barn now converted to be used as ancillary accommodation to the dwelling known at no. 38 Wareham Road, Lytchett Matravers. The Parish Council objects to this application on the grounds that it represents

inappropriate development within the Southeast Dorset Green Belt. The change of use from agricultural land to residential curtilage, along with the construction and conversion of a detached barn for ancillary accommodation, conflicts with both national and local Green Belt policy.
The proposal does not demonstrate the 'very special circumstances' required to justify development in the Green Belt as set out in the National Planning Policy Framework (NPPF). The development appears to cause encroachment into the countryside, contrary to one of the core purposes of the Green Belt—namely, to safeguard the countryside from urban sprawl.
The Parish Council is also concerned about the precedent this may set for further residential expansion into protected Green Belt land within the parish.

The Parish Council **OBJECT** to this planning application.

16. P/HOU/2025/03797 The Walled Garden Colehill Road Lytchett Matravers BH16 6BS. Extend and convert existing garage to form residential annexe to The Walled Garden.

The Parish Council **OBJECT** to this planning application due to its scale being inappropriate and harmful to the setting of the adjoining listed wall and nearby grade 1 listed church.

17. P/FUL/2025/03720 36 Glebe Road Lytchett Matravers BH16 6EH Erect a detached house with associated garage, parking and landscaping.

The Parish Council has **NO OBJECTION** to this planning application

18. P/CLP/2025/04084 21 Prospect Road Lytchett Matravers BH16 6ED Loft conversion with a rear facing dormer.

The Parish Council **OBJECTS** to this planning application on the grounds that the proposed dormer is disproportionately large and not in keeping with the character and appearance of the neighbouring properties. The scale and design of the dormer would have a detrimental impact on the street scene and does not reflect the established pattern of development in the area.

19. P/PAAC/2025/02788 The Barn Sandy Lane Lytchett Matravers BH16 6DB. Change of use of the former agricultural building to a dwelling, of a floor space less than 150 metre squared.

The Parish Council has **NO OBJECTION** to this planning application.

20. TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP (DCHWG) (Appendix 7)

The report was noted.

21. TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG) (Appendix 8)

The report was noted.

22. TO RECEIVE A REPORT FROM THE YOUTH HALL WORKING GROUP (YHWG) (Appendix 9)

The report was noted.

Cllr Ong asked whether he could instruct AEC Electrics to proceed with the work, noting that it was the only quote he had been able to obtain and that the company is a preferred contractor. The Clerk advised that, as this matter was not included on the agenda, a formal decision cannot be made at this meeting. It will therefore need to be added to the agenda for consideration at the next Full Council meeting.

23. TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP (VEWG) (Appendix 10)

The report was noted.

24. TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).

None

25. TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).

None

26. TO NOTE CORRESPONDENCE RECEIVED.

No correspondence

The meeting closed at 10.10pm

Annotated by Julie Wigg, Parish Clerk/RFO

Signed by_____

Appendix 1

Subject: Written Statement for Public Participation – Full Council Meeting, 23rd July 2025

To be read out by the Chair on behalf of Peter Callaway

Good evening, Mr. Chairman, Councillors, and members of the public.

My name is Peter Callaway and I am a resident of Lytchett Matravers. I have submitted this statement as I generally feel uncomfortable speaking publicly, but I wish to convey my ongoing concerns regarding the transparency of certain Parish Council Neighbourhood Plan Working Group meetings.

Specifically, I refer to the meeting held on **29th May 2025** between the Neighbourhood Plan Working Group and Catesby Estates. I understand from the Parish Council's previous minutes that this meeting was held "to discuss developments to the design of their proposed development of a 13-acre site on the corner of Foxhills Road and Huntick Road."

I have been informed that no formal notes or minutes were produced for this meeting, as it was felt that the discussion did not introduce new substantive information. However, I find it difficult to reconcile this with the stated purpose of discussing "developments to the design." Such discussions inherently imply new or evolved details that are material to understanding the proposed development.

The potential development of a 13-acre site, particularly in the Green Belt, is a matter of significant public interest and concern. Furthermore, Land Registry documents indicate that Catesby Strategic Land Limited has had a formal agreement concerning this land since at least October 2019, demonstrating a pre-existing, formal interest. In this context, the complete absence of any recorded information from such a substantive engagement with a commercial developer prevents public scrutiny and hinders accountability.

While I appreciate that Working Parties operate differently from Full Council meetings, the Parish Council's own operational framework states that "Working Parties are required to prepare notes for Full Council, to report on activity and progress." It is unclear how a Working Group can fully and transparently report on such specific "developments to the design" if no notes or summary of these key discussions are produced.

Finally, I also note from the "Summary Report – NP2 (LMNP2) WG" dated May 2025, that there are declared conflicts of interest within the Neighbourhood Plan Working Group related to SHLAA sites, including a member who has submitted site/s and others that have interests adjacent to them. It is crucial for public trust and the impartiality of the Neighbourhood Plan process that these conflicts are clearly managed, and that there is transparency on how they influence discussions and recommendations.

I urge the Full Council to consider the importance of maintaining clear and accessible records of all substantive

discussions with external developers on significant planning issues. This is vital for transparency, accountability, and maintaining public confidence in the Neighbourhood Plan process.

Thank you for your time and consideration.

Peter Callaway

Foxhills Road

Response by Cllr Bush including Summary of the Overall Planning Process

Green Belt
Lytchett Matravers is surrounded by Green Belt (GB). Only Dorset Council (DC) through their Local Plans can change that designation. Parish Councils can object to any GB development (and we do), but it is not our decision.
For example, the adoption of Purbeck Local Plan 2 (PLP2) in 2024 changed the designation of the areas for development off of Wareham Road, Blaneys Corner and Flowers Drove from GB to being within the settlement boundary. They are the 3 sites that make up the 150 houses.

Dorset Local Plan Consultation
DC are now preparing the Dorset Local Plan which will supersede the PLP2, probably in 2027.
From time-to-time DC invite landowners to submit proposals for development sites. This is known as a 'Call for Sites' and feeds into the Strategic Housing Land Availability Assessment or SHLAA for short. The sites submitted and can be found on the DC website.
The PC/NP2 Open Day over the weekend of June 28th/29th included a map taken from the Dorset Council website showing the sites around Lytchett Matravers They were at least 15 separate sites that have submitted proposals. There may now be more because any landowner can put forward their site to be considered.
The housing requirement across Dorset has been increased by 80% by the government. DC have told the PC (and other Town and Parish Councils) that because of this increase and the need to show a 5-year housing supply, they will probably be accepting far more sites than they have in the past.
DC will assess each site against their criteria and choose which ones to consult on. The choice is theirs, the allocation process across Dorset is theirs. Note that Parish Councils have zero say in which sites are chosen.
DC have advised they will not release any details about selected sites in advance of their consultation.
This consultation is due to start on August 18th across Dorset. There will also be a DC hosted drop-in event on September 17th in the Village Hall. That is your direct opportunity to comment directly with DC.

LM Neighbourhood Plan
LM's first NP was adopted in 2017. It needs updating and that's why we have an NP2WG underway. A Working Group (WG) is a group of councillors and any interested residents. Anyone can ask to attend and take part, but it is not a NIMBY exercise. We need a plan for the whole village.
Our pragmatic view is that LM is likely to have development of several hundred houses as a result of the Dorset Local Plan. This is on top of the 150 already agreed in PLP2. The dramatic increase in the housing numbers set by the government and LMs proximity to Bournemouth/Christchurch/Poole (BCP) will drive that. This is our view and the NP2WG are trying to see how we can make the best of it.

How do we know what the village thinks?
The recent survey was both delivered to every house with a Freepost return envelope and it was also available on-line. We received about 500 responses and we will publish those results once fully analysed. That survey was all about what is important to residents within the village.
We also held NP Open Day sessions on June 28th/29th which asked, what are the priorities with regard to development? Where is best for new houses, what size should they be, what should they look like, what infrastructure should go alongside, etc? The consultation posters are being published on our website and contain a lot of detail. Take a look if you haven't seen it and send your views to the PC.

What could we achieve?
We want to set a design code for the village. This code may set out aspects of the design of new housing developments such as

- Green spaces and small playgrounds within developments (there are many examples of this already in LM)
- Off-road parking for a minimum of 2 cars and elimination of garage blocks
- Linking new developments into the network of village paths enhancing the community and not separating it into enclaves.
- Mixed housing styles that are not rows of identical houses and streets.
- Adherence to the latest energy saving construction/heating techniques.
- Contribution to village infrastructure such as a sports centre behind the school, an expanded Village Hall to include the burgeoning Youth Club, to facilitate paths to Lytchett Minster for safe walking and cycling to encourage both adults to cycle to work and children to cycle to school.

Running surveys and consultations can give the PC more democratic influence. Having 500 responses is a solid base which we can use as reference; it is no longer just an opinion of a few councillors.

What can't we achieve?

- We can't change which sites are selected by DC.
- We can't change the overall number of houses that will be built.

So why talk to developers?

- To find out what their plans are at the earliest opportunity
- To make sure they appreciate the aims express in NP/NP2 and why they make for better developments for LM.
- To explain our Design Code and try to get those elements included.
- To spread the word from our surveys about village wishes and interests.
- To get them to contribute to the village and ensure their development is well received
- To discuss in detail how the development will be integrated with the rest of the
- To try to encourage more integration of the affordable housing; ideally you should not be able to tell which is which.
- To go for smaller units, less blocks and distribute them throughout the site.

Without our input, they might resort to type.

Did this work in the past?
The Foxhills development provided the green space down the centre with the stream, bridge and playground space. This is maintained by the original developer's contribution in perpetuity. We want to replicate this arrangement; for example in the valley from Deans Drove to Glebe Road.

- We managed to retain the big trees between Purbeck Road/MacDonald Place creating space for play and for wildlife.
- We managed to keep a green space within Turbetts Close, matching those in Charborough and Scutts Close.
- We managed to get the first 200m of combined pavement/cycleway linking the Rose & Crown crossroads with Rozalia Meadows. This is a very small start to the cycleway down Huntick Road which has long been a wish of residents.
- We managed to get a commitment to link Rozalia Meadows to Jubilee Walk, the path from Huntick Road to Wimborne Road
- We managed to modify the structure of affordable housing in Rozalea Meadows from 1 block to 2 blocks.

Transparency
All the NP2WG reports are published monthly and are on the website. The reports include summaries of all the meetings with developers.
We will also prepare minutes of our meeting with Catesby Estates on 29th May, as requestedWe do not know what sites DC will select and we have no say in that process.

It may include the site off of Foxhills Road – no idea.
It may also include the 'elephant in the room' – the Bloor Homes/Lees Estate proposal for anywhere between 2,000 and 5,000 houses (their numbers) between here and Lytchett Minster – the so called South Lytchett Village. That is also on the Call for Sites website and part of that development is within or parish boundary – around Bere Farm

Conflict of Interest

All councillors and WG members are residents because they're interested. If you wish to join, please come along. But, if you live on the village boundary you will have the same potential conflict of interest as some of our WG members. That's inevitable. We declare it and publish it on the monthly report, so it is transparent.
However, neither the Parish Council nor the NP2WG are involved in assessing sites or selecting them, so in reality any such conflict of interest has no impact.
To confirm, it is PC practice for any person who declares a conflict of interest to be excluded from taking part in any vote on that subject or issue. This is a common policy that applies to all PC meetings, committees and WGs.

There followed a wide-ranging discussion which is summarised below:

A resident questioned why the Parish Council continued discussions with Catesby on a previously rejected site and raised concern over unpublished minutes from a May meeting. Cllr Bush apologised for the oversight and confirmed minutes from that meeting will be published going forward.

Cllr Morgan explained that the main reason for the NP2WG's engagement with developers was to try to improve the quality of proposals. He noted that revised national planning policies in 2024 have increased Dorset Council's housing targets by 80%. This will undoubtedly mean that Lytchett Matravers will be subject to increased development including previously rejected sites now being reconsidered. He stressed that the Parish Council has no control over strategic site allocations.

Another resident urged the Council to ensure strong local opposition is represented, highlighting the village's limited infrastructure. Cllr Morgan reaffirmed that the Neighbourhood Plan remains focused on improving village facilities alongside any development that is imposed.

With respect to the planned NP2, Ralph Watts, Chair of the Neighbourhood Plan 2 Working Group, reported that DC declined a meeting request to discuss selected sites around Lytchett Matravers prior to the upcoming consultation in August. The NP2WG and the PC understand that DC will announce their selected sites at some point before the consultation, but as yet we have no information.

One of the priorities for improved village infrastructure was a path and cycleway down Huntick Road. This should service both children going to school and adults going to work in BCP. Cllr Morgan outlined a proposal to redesign Huntick Road as a single-width lane with passing places to improve safety for all users. Attempts to engage DC Highways have so far been unsuccessful.
Cllr Ong also that half of Huntick Road lies outside our parish and confirmed collaboration with Lytchett Minster & Upton Town Council.
A resident raised speeding concerns, both along Huntick Road and in Flowers Drove; Cllr Abbott noted a speed monitoring device is available but a volunteer group is needed to operate it. Volunteers are encouraged to apply.

In response to questions of congestion around the school, Cllr Bush outlined that another key project is to use the Astro entrance area to provide parking for about 30 spaces as well as a drop-off point for children using the back gate. Cllr Abbott reported that parking issues near the school fall under police enforcement, not Highways.

A resident requested the PC write to BCP Council to ensure Lytchett Matravers is included in consultation on changes to the No. 10 bus service.

Dorset Councillors Planning and Representation

Cllr Starr, one of the three ward councillors, acknowledged infrastructure concerns and noted the limited influence councillors have on development decisions. Cllr Brenton explained her role on the Eastern Purbeck Planning Committee, where most applications are handled by officers. Larger applications or those with multiple objections go to committee for detailed consideration. She also explained public speaking rights at meetings.

Appendix 2

Presentation by Wyatt Homes – Flowers Drove Development

Wyatt Homes presented their proposed 29-home development at Flowers Drove, featuring a mix of 2-, 3-, and 4-bedroom terraced, semi-detached, and detached houses. They aim to retain existing boundaries, preserve green links, and integrate generous green and recreational spaces.

Due to the site's slope, they are considering lighting carefully, proposing low-level bollard lighting at the frontage to reduce visual impact.

Cllr Abbott expressed disappointment over the lack of affordable housing. Wyatt Homes responded that while smaller market homes will be included, they won't meet the formal affordable housing definition. They believe the homes will appeal to young professionals.

Residents raised concerns about:

Sustainability: Wyatt Homes confirmed solar panels and EV charging points are planned.

Privacy and drainage: A resident noted overlooking issues and a boundary drainage channel. Wyatt Homes confirmed a drainage diversion is in place and welcomed further discussion.

Visual Impact Assessment: A resident requested it be revised; Wyatt Homes invited direct feedback.

Cllr Abbott suggested an open day for better engagement. Wyatt Homes noted that three consultations were held previously but agreed they were some time ago. Cllr Abbott felt current engagement is lacking.

Cllr Morgan added that the Parish Council's earlier design concerns were dismissed in favour of Dorset Council officers' feedback. Wyatt Homes clarified they did not intend to disregard residents' views but stated further comments should go through Dorset Council, as the application has now been submitted. Cllr Morgan regretted that more meaningful discussions had not occurred earlier.

Appendix 3

Dorset Councillors Report. July 14.2025

This month, we launched the Climate Ambassador Scheme, inviting volunteers to work with schools across Dorset to help them become greener and more climate resilient. It's a fantastic opportunity to share knowledge, spark ideas, and support young people and to take action in their communities. Find out how you can get involved on our website. Following a powerful presentation from our Youth Council, councillors unanimously voted to adopt the UN Convention on the Rights of the Child in May. We're the first unitary authority in the country to do this, and it means young people's voices and rights will be central to decision-making across Dorset Council.

Transformation Project.. Dorset Councillors are aware that the IT system Dorset uses is from 2009 so is technically out of date and very clunky. Our ambition is to have one way into the Dorset Services, and stop 'silo working'. We are planning a introduction of a more modern system which should allow this, so reporting voter registration, changes to address or status, advice on benefits or council tax would all work together. **The public will still be able to phone and talk to a real person but there will be fewer phone numbers to check.** We have also been progressing with developing the tools we need to be able to truly transform how we work. Over the last month we have been looking at a number of different options, including demos with different suppliers for a new system to replace DES, and new contact centre and telephony solutions. Some of the technology available to us is really exciting, enabling us to rely less on manual ways of working and modernising how we work to create improved access to services and better outcomes for colleagues and residents. We are also very aware of the risk of cyber crime and hackers trying to attack our system. At present we are coping well with these attacks.

Day Opportunities

- We are now evaluating the large number of responses we've received from our three-month consultation around a new model of day opportunities. As well as meeting Councillors to talk through concerns, the many letters, petitions and emails we received are all helping inform the decision-making process.
- Volunteer Centre Dorset (VCD) has been awarded a two-year contract to lead the first phase of the Dorset Thriving Communities Network, funded with around £132,000 in grant funding.
- This funding will support small networks of community groups and charities in Purbeck, North Dorset, and Weymouth.
- The initiative will fund projects such as lunch clubs, arts classes, and warm spaces, designed to help older residents remain engaged and supported within their communities
- A review of the programme will be carried out after the first year by the Dorset VCS Assembly, reporting to the Dorset Health and Wellbeing Board.

FutureCare

We are starting to see positive outputs from the **Future Care Programme,** particularly in relation to reducing the amount of time people are spending unnecessarily in a hospital bed. Good conversations between health and social care staff are seeing people being discharged from acute hospital more quickly and spending less time in community hospital beds; instead, continuing their recovery and rehabilitation at home. Figures from Blandford area show we are saving days of hospital care and smooth transition to home.

Dorsets cost-of-living fund continues to make a real difference to people's lives. Over the last year we have invested £400,000 in making 99 homes warmer and more energy efficient for older and disabled people; £100,000 in 14 community transport schemes, helping people to travel around the county more easily; we have helped to provide support for 6628 households through the affordable food network of social supermarkets and emergency foodbanks; and we've helped 986 households who were facing homelessness.
There is still more to do, which is why we have pledged a further £500,000 every year for the next four years.

Housing. Allocating social housing, when it's in short supply, is one of the most important roles we have as a council. That's why it's essential we update our policy every five years, so that it reflects the needs of our residents today.

Proposed changes include renaming and updating the current banding system and reducing the number of categories under each band. The feedback we receive will help create a fair and transparent policy, which affects some of our most vulnerable residents so please do voice your opinions. The consultation closes on 24 August.

Empty Homes Scheme, Work continues with the 1200 empty neglected homes in Dorset pulling empty unused homes back into use either by sale or letting. Encouragement advice and in last resort Compulsory Purchase Scheme.
The Key4Me scheme acts as a bridge for Private Landlords who can use DC as a letting agent so saving them money on Agent fees, in return for DC having influence in choosing new tenants.
Bed & Breakfast emergency housing for families is almost eliminated, except in sudden evictions. Other initiatives are being pursued.

HRCs or The 'Tips' We've listened carefully.
Dorset Council, like many others, is facing serious financial pressures. The proposal to introduce a booking system across Dorset was to protect access to all HRCs. All the other options reduced the hours days or completely closed some HRCs . Instead, we hoped to introduce a system that saves money, improves the customer experience, and keeps all 10 sites open and free to Dorset residents. Sadly public opinion was fed misinformation and led to a backlash.
That's why we've revised our plans - focusing the rollout on four sites where the need is greatest: Shaftesbury and Sherborne, where cross-border use is costing Dorset taxpayers over £100,000 a year, and Dorchester and Wimborne, where congestion and queuing are long-standing issues.

This will mean that other cost cutting measures will be needed elsewhere.

Where booking is introduced it will be quick and easy — most people can do it online in under two minutes, with same-day slots and support available. Those without internet can still visit and speak to staff on arrival. A phone booking option will follow launch.

These are tough decisions, but they are responsible ones — made to safeguard the services our communities rely on.

Natural Landscapes etc. Following Dorset's Nature Recovery strategy consultation, the **National Landscape review** is starting in August. National Landscape was formerly known as AONB Area of Outstanding Natural Beauty. It is mostly the coast and coastal ridges and the North Dorset Chalk ridges area.
"A survey has been launched to gather views from people who live and work in Dorset about the future of its cherished landscapes.

The feedback will help shape how Dorset's natural beauty and wildlife are protected and enhanced over the next five years.

Find out more: https://www.dorsetcouncil.gov.uk/news/have-your-say-on-the-future-of-the-dorset-national-landscape"

And finally, if you haven't had your say on Dorset's **local nature recovery strategy** yet, there's still time. Complete our online survey and help shape the future of nature in our county

We continue with case work. Much lately has been about problems with SEND provision and transport to special schools.
Also complaints and comments about Housing Association properties, and Private tenants being given eviction notices
This is one of the biggest cost problems for Dorset and we await Government initiatives to give more money to Councils to cope with current needs or to change to system.
We still have open Councillor surgery sessions in Upton Library on the first Saturday of the month between 10 and 11.30am.

Appendix 4

Clerks Report July 2025

Minute	Action Point	Progress
Minute 17, Full Council,25.10.23	Parish Clerk to instruct the preferred contractor for the repairs to the Churchyard / cemetery wall.	*Contractor confirmed work will commence w/c 25th November. Delayed due to weather* *Action: Clerk to chase- email sent 13th June 2025. Further email send in July saying if no reply we'll instruct another contractor. No reply - Any recommendations on who to use?*
Minute 10, Full Council 27.3.24 **And** **Minute 11, Full Council 23.4.25**	Cllr Khanna to circulate suggestions for Parish Council sign. Passed on to Cllr Huggins.	*Ongoing* *Quotes are being sought for Cllr Bush's design.* *A quote has been obtained; however, further consideration is required. Cllr Huggins will review the wording and logos and bring forward a proposal.*
Minute 11, Full Council 22.5.24	Clerk to confirm all bank account signatories	Awaiting confirmation from Santander. *Cllr Huggins continues to chase Santander June 2025*
Minute 6.2 Full Council 18.12.24	Adoption of a resilience policy and procedure, and establish a working group to oversee and complete the task	Cllr Ong to form a working group *Ongoing*
Minute 6.3 Full Council 18.12.24 **Incorporated with** **Minute 15, Full Council 26.2 25** **Minute 11, Full Council 25.3.25**	Creation of an asset register and the establishment of a working group to oversee and complete the task. Cllr Ong suggested that a standardized management strategy should be in place for all Parish Council assets. Cllr Morgan Suggested forming a working group. *Cllr. Ong proposed a 2-stage approach to asset management.*	Cllr Aspray will form a working group to review and progress matters relating to land and property assets over the remainder of the year. Councillors agreed to this approach, and in the interim, Cllr Bush offered to prepare a structural document for councillors to review. Incorporate with work on asset register. *Cllr Morgan, Cllr Webb and Cllr Ong will form a working group to discuss further* *Ongoing*

Minute 8 Full Council 22.1.25	Resignation of Cllr Khanna. Clerk to advise DC and request councillor vacancy notice.	Clerk has advertised on Facebook. Posters on noticeboards. *Ongoing* *FB post June 2025*
Minute 17.2, Full Council 26.3.25	To discuss an initiative from a resident of Macdonald Place to enhance the frontage	Clerk to contact Stonewater Housing Association. Stonewater have requested further details. *Action: Cllr Morgan to get in touch. Update?*
Minute 7.2, Full council 23.4.25	Clerk to invite Vikki Slade MP to PC meeting	Confirmed for September meeting
Minute 17, Full Council 23.4.25	Rocket Park refurbishment	Cllr Aspray suggested forming a working group to consider options. Cllr Ong reported that he will be meeting with a resident and former professional skateboarder who has offered to contribute ideas for potential improvements to the skate park. *Ongoing*
Minute 21 Full Council 23.4.25	Eldons Pond	Insurers advised. Awaiting further instructions. May 2025 *June 2025 Nothing further from insurers*.
Minute 19, Full Council 28.5.25	To reinstate the 'Best Kept Allotment' competition and purchase a cup	*Cup received*
Minute 7, F&GP 9th July	Road signage, white lines and SID points	*Site visit with Stephen Mepham arranged for the 29th July at 2pm.*
Minute 11 F&PG 9th July	Astro floodlight activation system	*Cllr Huggins to prepare a report with other options*
Minute 14.1 F&GP 9th July	Request from resident at 10 Foxhills Spring to cut back trees/hedge	*Clerk to meet Aerial Tree services on site*
Minute 14.2 F&GP 9th July	Cllr Abbott asked if the hedge can be cut back along the pavement by the astro	*Clerk to ask Aerial tree services for a quote.*

Allotments Update

Plot 9 and 40 have new tenants, plot 47 still available – email sent to next person on waiting list.

Cemetery Update

Nothing to report

Meeting with Dorset Council – Our Future Council , A fresh Start - 17th July 2025 - see report summary in Dropbox

Planning Application No	Location	Proposal	PC Decision	Notes	Status
6/2021/0282	**Land east of Wareham Rd Lytchett Matravers.**	Phased residential development of site for 95 dwellings, new vehicular and pedestrian access onto Wareham Road and other associated works including landscaping and open space.		Re-opened. Deadline extended to the 15th May 2025. The Parish Council **OBJECT** to the planning application and reiterate the 2024 comments with the following additional points: - • No design feature to influence traffic speed • Safer way for the children to access the play area • Only 5 marked visitor spaces for 25 houses. • The development should make pedestrian provision for footpath links to Rozalea Meadows and Jubilee walk. • The affordable houses with their garage block courtyard highlights their status, is ugly and essentially bad planning. We know they are unpopular in the village and often not well used.	DC has confirmed that the application has been reassigned to a new case officer, who will review it this week. It is currently delayed due to nutrient neutrality issues. Revised plans are being assessed, and if they address the previous officer's concerns, they will be made public. The PC will be reconsulted if the plans are deemed acceptable.
6/2021/0282	Land East of Wareham Rd Lytchett Matravers	Phased residential development of site for 95 dwellings, new vehicular and pedestrian access onto Wareham road and other associated works including landscaping and open space.	**Objection**	The Parish Council consider the proposed development of 95 dwellings on the Wareham Road site contradicts the sustainable planning principles outlined in both the 2017 Neighbourhood Plan and the Purbeck Local Plan. Unlike Flowers Drove and Blaneys Corner, this site is well outside a 10-minute walk from village amenities, making car dependency inevitable. This fails to support local facilities and undermines sustainable transport objectives. The layout as submitted is a disconnected cul-de-sac with a single road access onto Wareham Road, posing significant traffic congestion and safety risks, particularly during peak hours. This design disregards connectivity opportunities to the north and	DC confirmed that as they haven't consulted with the parish council at this time they can't provide an extension but if any amended comments are provided by email they will be added to the file and taken into consideration'.

				northeast, areas also controlled by Wyatts and likely to be included in the Dorset Local Plan. A more integrated layout is essential for safe pedestrian routes, reduced traffic impact, and improved community cohesion. We also raise concerns over child safety due to narrow front gardens directly facing busy roads, insufficient play area connectivity, and inadequate traffic calming measures. A Home Zone approach with pedestrian-priority clusters and green corridors should be considered to enhance safety and community interaction. This development, as currently designed, does not contribute positively to the village fabric nor provide a safe, sustainable living environment. Significant layout revisions are necessary to meet planning policies and community expectations.	They are anticipating carrying out a formal re-consultation with the parish at an appropriate time if and when amendments are made by the applicant to the scheme.
P/FUL/2024/02198	**Rose & Crown, 178 Wareham Road, Lytchett Matravers**	Convert first floor manager's flat into four lettable bedrooms with ensuites		Parking was raised as a concern as the proposal will take the majority of the car park and push parking on to the road. No Objection but would like to register concern about the possible overflow of cars parking near a busy junction, due to the parking spaces in the pub car park being used by the B&B guests.	Refused 4.7.25
P/VOC/2024/03870	**Huntick Farm Caravan Park. Huntick Farm Lytchett Matravers BH16 6BB**	Access To Use land to extend existing caravan/tent camping site (with removal of conditions 2,3 & 7 of planning permission 6/84/0743 to remove restriction to 30 caravans, remove restriction to building on site and remove restriction for the stationing of caravans/tents between 1 Nov and 15 March each year)	**No objection**		Not determined
P/CLE/2024/05068	**Beaconfield Middle Road**	Five dwellinghouses	**Uphold Objection**		Not determined

	Lytchett Matravers		**made in January 2024**		
P/OUT/2025/00803	Bexington Lime Kiln Road Lytchett Matravers BH16 6EL	Demolition of existing building and re-development of site with two detached houses.	**No Objection**	The application is in outline form, and detailed matters will be addressed in future applications. The site is within the Settlement Boundary and not a Listed Building, making the proposal acceptable in principle. The development will not impact neighbouring properties or the public realm adversely. Parking provision is adequate, with two spaces for each new house. The Council would like to see the inclusion.	Granted 20.6.25
P/FUL/2025/00148	Valley View Farm Castle Farm Road Lytchett Matravers BH16 6DA	Erection of a permanent rural workers dwelling, reception building, barn, a building to be used as a learning zone.	**Objection**		Not determined
P/FUL/2025/02034	Land Adjacent Hunters Mead Purbeck Road Lytchett Matravers	Sever land and construct new 3-bedroom detached chalet bungalow, with associated access, parking and landscaping.	**No Objection**		Not Determined.
P/HOU/2025/02999	8 Hannams Close Lytchett Matravers BH16 6DN	Proposed loft conversion to form additional bedroom & en-suite shower room.	**Objection due to its poor design**		Granted 17.7.25
P/FUL/2025/03048	18 Glebe Road Lytchett Matravers BH16 6EH	Erect new replacement dwelling with air source heat pump and solar panels	**No Objection**		Granted 10.7.25
P/FUL/2025/03014	Boar Hill Barn Charborough	Change of use of agricultural buildings and land to sawmill	**No Objection**		Not determined.

	Park Wareham BH20 7EL	(class B2). Retain office and convert store to a workshop and welfare building.			
P/HOU/2025/03037	6 Old Pound Close Lytchett Matravers BH16 6BW	Erect side and rear extensions and new front porch, demolish existing garage and outbuilding	**NO OBJECTION**	However, the Parish Council note that it would be preferable to reconstruct the existing screen wall slightly higher with a tiled coping, returning along the side boundary, this being preferable to exposing the ugly end of the proposed pseudo tiled roof edging.	Not determined
P/FUL/2025/02798	Land and Barn West of Eddy Green Road Lytchett Matravers	Proposed foul water treatment plant and drainage field, and surface water drainage soakaway, in respect to Prior Approval - Agricultural to dwelling Approval P/PAAC/2023/04617	**NO OBJECTION**		Not determined
P/FUL/2025/03026	Poole House Jennys Lane Lytchett Matravers BH16 6BP	Demolish existing building and store, remove tennis court and erect 3no dwellings with associated parking and landscaping	**OBJECTION**	The site lies outside the defined settlement boundary of Lytchett Matravers within the Green Belt. The application does not meet the criteria for "limited infilling in villages" as set out in paragraph 154 of the National Planning Policy Framework (NPPF). The Parish Council does not consider this to be an infill site, as it is not within the built-up area of the village. The proposed development would result in a significant and harmful visual impact on the surrounding landscape and open countryside. The site currently contains low-rise buildings and replacing these with three, two-storey dwellings would substantially make the development more intrusive. This change would detract from the rural character of the area and harm the openness of the Green Belt. The proposed dwellings feature a two-storey, geometric design which is not in keeping with the rural character of the area. The Parish Council believes that,	Not determined

				given the site's location within the Green Belt, any redevelopment should be limited to a single dwelling, as previously approved.	
P/FUL/2025/03733	Land at Flowers Drove	Residential development including the erection of 29no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure			
P/FUL/2025/03686	38 Wareham Road Lytchett Matravers BH16 6DR	Retain change of use of agricultural land to residential curtilage, and erection of a detached barn now converted to be used as ancillary accommodation to the dwelling known at no. 38 Wareham Road, Lytchett Matravers			
P/HOU/2025/03797	The Walled Garden Colehill Road Lytchett Matravers BH16 6BS	Extend and convert existing garage to form residential annexe to The Walled Garden			
P/FUL/2025/03720	36 Glebe Road Lytchett Matravers BH16 6EH	Erect a detached house with associated garage, parking and landscaping			

P/CLP/2025/04084	21 Prospect Road Lytchett Matravers BH16 6ED	Loft conversion with a rear facing dormer.			

Appendix 5

Payments July 2025

Agenda Item 8. Payments to be made

To Whom	For What	Net	VAT	Total
T Homer	Handyman duties, June 2025 34.25 hours	418.19		418.19
Julie Wigg	Salary – July	1640.17		1640.17
Julie Wigg	Travel expenses	20.50		20.50
Dorset Pension Fund	**Pension – July -** Employers Contribution	446.16		
	Employees Contribution	117.63		563.79
HMRC	Income tax and national insurance – July	511.85		511.85
Idverde	Sports club field and end of playing field – Invoice 10945725 3 cuts at £161.54 per cut	484.62	96.92	581.54
Idverde	St Marys Row Park Cemetery – Inv 10944824	401.51	80.30	481.81
Rejuvenate	Monthly commitment – 28080	12.36		
	Device Care	11.99		
	Endpoint Detection and response – a recommended security product	4.99	5.87	35.21
Alison Clothier	Locum fees	155.61	0.00	155.61
Royal Mail	NP response service June Invoice 9073559393	99.45	19.89	119.34
	July Invoice 9073612472	145.35	29.07	174.42
				293.76
Nationwide Data Collection	Traffic surveys in May 2025 Invoice W16582	1895.00	379.00	2274.00
Sally-Anne's Cleaning	June cleaning of Youth Club Invoice 696	80.00	0.00	80.00
	June invoice 677	60.00		60.00
				140.00
MB Wilkes	Eldons Pond – rockery Invoice: 190106	368.48	73.70	442.18
	Soil Invoice: 190105	19.72	3.94	23.66
		33.99	5.67	33.99

	Soil and Shingle – Invoice 189250			**499.83**
Scribe	Bookings Package Inv: 11384	199.00	39.80	238.80
D&P Warr	Supply of 85 straw bales for summer festival Inv 6435	315.00	0.00	315.00
Fletchamore	Pond Fencing Invoice - 1092	5405.00	1081.00	6486.00
Reformed Plastics	Bench for dog field – Invoice 2504245	410.00	82.00	492.00
Replay Maintenance	Astro Invoice - 7548	2295.00	459.00	2754.00
BCP	Bollards by Pavillion – Invoice 20423065	350.00	70.00	420.00

Agenda Item 8. Payments already made.

To whom	**For What**	**Net**	**VAT**	**Total**
O2	Parish Clerk Mobile Phone – July Inv 38533655	13.25	2.65	15.90
Propel Finance Plc	Monthly repayment for LMPC Clerk's mobile phone	7.42	1.48	8.90
SSE	Car park lighting	25.13	1.91	26.01
YuEnergy	Youth Hall Electric April 2025	74.91	3.75	78.66
Wessex Internet	Monthly charges – Sports Club, Village Hall, Youth Hall	3.00	0.60	3.60
Fire Compliance & Safety	Fire safety assessment Invoice: 5028	300.00	60.00	360.00
HCE	Defib battery Invoice 20177182 (on charge card)	127.07	25.41	152.48
Water2Business	Allotments	409.90	0.00	409.90
GWP medical services	Summer festival – underpayment	2.50	0.50	3.00
Trophies plus Medals	Allotment trophy	17.79	3.56	21.35
Dorset Council Waste Services	Empty trade recycling bin	6.26	0.00	6.26

Appendix 6
Agenda Item 10:
Dorset Youth contract to 31/03/2026

See separate report from Dorset Youth covering their first period of providing youth club services at Lytchett Matravers from June 2024 through to 31st March 2025.

The first-year cost was £8,727 with an underspend of £369 which is being deducted from the 1st April2025 to 31st March 2026 period costs. It was always understood that this period would be adjusted for inflation costs and increased staff costs (NI budget increase, etc.). This would take the period cost to £9,841 with 2 members of Dorset Youth staff reduced to £9,472 after underspend deduction. However, as can be seen the number of youth club attendees has been increasing and not shown within these numbers are the Young Leaders who do not count as adults be do count towards overall youth numbers. With Young leaders varying between 4-7 a session and with an adult/youth ratio of 1:10 (this being the recommended level) at least 4 adults need to be in attendance. Adult volunteers do count towards adult numbers but cannot be guaranteed to be in attendance at every term time session. It is therefore proposed to have 3 Dorset Youth members attend which will increase the period cost to £12,617 reduced to £12,248 with the previous session underspend. It is recommended that this increase in number of Dorset Youth staff is approved.

Appendix 7

Lytchett Matravers Parish Council

Summary Report – Dorset Council Highways WG

July 2025

Working Group Objective:
Review of all Highways related projects and establishing close liaison with Dorset Council Highways.

Working Group Participants:
Andrew Huggins (Chair), Ken Morgan, Alf Bush, Peter Webb, Beverly Barker, Rob Aspray

Background:
PC projects that require Dorset Council Highways interaction and agreement. To set up a more formal working arrangement with DC Highways to progress those projects.

Dependencies:
DC Highways (DCH) approval and partial funding

Status/Next Steps:
1. School Crossing – **Installation to commence 4 Aug for completion by end Aug.**
2. Huntick Road Cycleway –Rozalia Meadows to Jubilee Walk. Submit a formal request to DCH. Mar 2024 meeting with LMPC/DCH/LM&U/Dorset Cllrs to review 5 options Discussed at length. Awaiting next steps
3. High Street Crossing – **Awaiting further advice from DCH**
4. Tesco Island – Create formal notice to Tesco of intentions with DCH approval. Planning application approved. Tesco engineers working on costing the design.
5. 20 MPH Zones – Apply for central village area to be set to 20 mph. AH submitted application Aug 2024. Received response – only Wareham Road from R&C to Dillons Gardens. WG have made counter proposal to DCH which is with them for review: factors include High Street + School Crossing.

6. Huntick Road path – New Working group specifically for this project, has met and progressing initiatives. Next step is to request lower speed limits on Huntick Road –Application for 40mph on Huntick Road has been submitted April 2025. Under consideration & awaiting feedback.
7. Meeting 20 June 2025 with DCH and Sturminster Marshall PC about improving Jubilee Cross/A350. SM will apply for 40mph on A350 and crossing island.

Financial Forecast: **(£000's, excluding VAT)**	**2025-26**	**2026-27**	**2027-28**
Expense to date			
Forecast	210[1]	0	250[2]
Total	210	0	250

Notes:
1. High St crossing 75, 20MPH – 30, Huntick cycleway stage 2 – 35, Tesco forecourt - 80
2. Huntick cycleway stage 3 – 250 LMPC contribution to overall cost.

Appendix 8

Lytchett Matravers Parish Council

Summary Report – New Neighbourhood Plan (LMNP 2026) WG

July 2025

Working Group Objective:
To prepare a new Lytchett Matravers Neighbourhood Plan (LMNP) with a target to have the plan ratified and adopted by the end of 2027.

Working Group Participants:
Ralph Watts (chair), Alf Bush, Ken Morgan, Peter Webb, Matt Rigby, Dave Ireson, Rob Aspray

Background:
The Lytchett Matravers NP (LMNP1) was adopted in 2017. Due to Green Belt restrictions, it was not able to allocate sites for future development. The principal benefit was an increase in CIL payments of approx. £120k.

PLP2 has now been approved by Dorset Council and will allow development of 3 sites in LM; 150 houses.

Dependencies:
- New NPPF introduced the concept of grey belt – land in the Green Belt that can be developed
- New Housing Targets for the Dorset Council ~80% higher than previous
- DC SHLAA sites around LM are extensive and there are large sites around Lytchett Minster.

Conflicts of Interest:
- Note that one member of the WG has submitted sites for the SHLAA, while others have interests related to SHLAA sites adjacent to their properties.

Status/Next Steps:
8. The Open Days went ahead as planned on 28th and 29th June, based on the set of 10 posters that had been prepared. About 120 people visited the display.

9. Residents Survey questionnaires and Business Survey questionnaires were hand delivered to all households and to 78 businesses based in the Parish, respectively, to be returned by 14th July. Responses to both surveys are being worked through with the aim of posting preliminary results on the Parish Council website by the end of August.

10. Following the announcement of the cancellation of grants and Technical Support for Neighbourhood Plan groups by MCHLG, the future programme will need to be considered to identify options to complete the Neighbourhood Plan in the absence of this support.

11. At a meeting on 14th July, the Dorset Council provided information on the Dorset Local Plan in advance of a consultation to begin on 18th August. The consultation will include a Drop In event in the LM Village Hall on 17th September. The Dorset Local Transport Plan is also being progressed alongside the Local Plan. The Working Group intend to prepare responses to the DC consultation, including site selection, local housing design considerations, local transport issues, and proposals for infrastructure improvements in the Parish.

Financial Forecast: **(£000's, excluding VAT)**		**2024-25**	**2025-26**	**2026-27**
Expense to date				
Forecast	Local NP Consultant Locality Grant Sundries	5 -5 1	20	
Total	Assumes Locality grant application is successful	1		

Appendices:
See NP2WG report

Appendix 9

Lytchett Matravers Parish Council

Summary Report – Youth Hall WG – July 2025

Working Group Objective:

- Renovate/bring back into use the Lytchett Matravers Youth Hall (LMYH) for community use & Youth Club. Develop charitable business with aim to enable rebuild of purpose-built, energy-efficient building.

Working Group Participants:

- Council members: Roger Ong, Alf Bush,
- Community members: Kris Knudsen, Alex Brenton, Beverly Barker (Chair)

Background:
LMPC's lease for the land from DC, stipulates there must be a Youth Club run at the site. LMPC has to maintain the building/grounds and if the lease is returned must remove the building at their cost.

Dependencies:

- DC requirement for Youth Club to be run at the site as per the lease condition.

Usage

Monday - Cadets 19.00 to 21.30 45 weeks p.a.

Tuesday Young Mothers feeding group 10.00 to 12.30. Avg. 4-5 mothers and babies
Youth Club 18.00 to 21.00 Avg. 35-40

Wednesdays Open Café 11.00 to 14.30. - PC Clerk 1st & 3rd Wednesdays.
3rd Wednesday Book Club 19.00 to 21.00 15 Adults
Last Wednesday Lunch Club 12.30 to 14.30 22 Adults.
Alternate Wednesdays Dorset Access Wellbeing

- **Thursday -** Cadets 19.00 to 21.30 45 weeks p.a.

Status/Next Steps:

1. No response from 2nd company. AEC quotation £1,140.00 Inc Vat for path lighting. Recommend accept

2. Draw up specification of actual car park works to be undertaken and obtain quotes.

Financial Forecast: **(£000's, excluding VAT)**	**2025-26** **Budget £20,000**	**2026-27** **Budget £0.00**	
Expense to date			
Water	£0.00		
Electricity	£428.15		
Internet	£1.00		
Repairs/Maintenance*	£13,894.64		
Dorset Youth	£0.00		
Other	£511.00		
Total	**£14,834.79**		
Forecast			
Water	£300.00		
Electricity	£2,500.00		
Internet	£12.00		
Repairs/Maintenance	£13,894.64		
Dorset Youth	£12,248.00		
Other	£1,700.00		
Income	***(£2,730.00)***		
Total	**£28,624.64**		
Income Received to date	**£130.00**		
Grant 2nd year £6,000	**£0.00**		
Total to date	**£14,704.79**		

- **Includes footpath costs**

Appendices: None

Appendix 10

Lytchett Matravers Parish Council

Summary Report – VILLAGE ENVIRONMENT WORKING GROUP

July 2025

Working Group Objective:

- Development and improvement of village amenities, principally within PC control
- Particular focus on Rec + Library Green areas + School Car Park/Sports Project + Cemetery

Working Group Participants:

Ken Morgan, Alf Bush, Andrew Huggins , Karen Korenevsky, Vicky Abbot,

Background:

1. Hannams Gate. Design presented to PC July 23.
2. Pavilion Heat Pump – temp guard in place. Obtain quote for curved fence. Fit temp post?
3. Pond – Works now complete pending permanent signing – temp in place.
4. Village Notice Board Replacement – complete – minor details to sort.
5. Halls Hill Finger Post Renovation – Awaiting new post from DC – still expected imminently.
6. Cemetery –- Bund to be cut back. Planting required .
7. V Centre Planting –Information boards required.
8. Crushed stone paths – Ongoing maintenance Possible thin scrape.

Dependencies:

DC Highways

Status/Next Steps
ASHP Guard, Hannams Gate , Bollards, Biodiversity Signing– Finalise details + invite quotations

Financial Forecast: **(£000's, excluding VAT)**	**2025-26**	**2026-27**	**2027-28**
Expense to date	Notice Board 4000 Pond 16700		
Forecast	Hannams Gate 5 Ht PumpGd/Posts.10 FP - Halls Hill 1291 Others ..12		
Total	50		