Lytchett Matravers
Parish Council

Dear Councillor,

You are summoned to attend the Finance & General Purposes meeting of the Parish Council to be held on Wednesday 8th April 2026 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall, Lytchett Matravers, BH16 6DD 8th April 2026

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 7th April 2026

A G E N D A

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

1. To receive and consider apologies for absence.
2. To receive any declarations of interest and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.
3. To receive and approve minutes of the Finance & General Purposes Committee meeting held on 11th March 2026.
4. To receive and note the 2025–26 year-to-date bank reconciliation, for the purposes of report and signature of the bank reconciliation sheet.
5. To receive and consider a report covering 2025-26 year to date income and expenditure (for purposes of report only).
6. To note the key dates / timetable for the Council Internal Audit and approval & submission of the Annual Return (AGAR) for the year ended 31st March 2026.
7. To receive the Earmarked Reserves for recommendation to Full Council for approval.
8. To receive the CIL annual report for recommendation to Full Council for approval.
9. To receive and note the allotment and cemetery annual reports.

10. To retrospectively approve Aerial Tree Services quote of £400 plus VAT to cut back the tree, overhanging the High Street following a request from DC Highways.

11. To consider and approve the proposal for the new disability roundabout and associated works at Rocket Park.

12. To consider an outline proposal for tendering for restyled Rocket Park.

13. To consider a response to the consultation relating to Lytchett Heath.

14. To consider items for articles in the next Parish Magazine.

15. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights

Dates of Next Meetings:
Full Council – 23rd April 2026
F&GP – 13th May 2026
Full Council – 27th May 2026
(Annual meeting of the Parish Council)

Signed *Julie Wigg*
Parish Clerk/RFO
Date 1st April 2026