MINUTES

of the meeting of
LYTCHETT MATRAVERS PARISH COUNCIL
Full Council Meeting
Wednesday 25th March 2026 at 7.00 p.m.
in the Blanchard Room, Lytchett Matravers Village Hall.

PRESENT were, Cllrs A Bush (Chair), A Huggins (Vice Chair), R Ong, K Morgan, V Abbott, P Webb and Julie Wigg, Parish Clerk

Also present: Dorset Councillors Cllrs A Brenton, S Robinson, A Starr

The meeting started at 7pm.

PUBLIC PARTICIPATION SESSION (Standing orders suspended)

Jackie Baker, who was standing for Co-option was present.

DORSET COUNCILLORS' REPORT (Appendix 1)

The report was noted.

Cllr Abbott expressed thanks to the Dorset Councillors for facilitating the introduction of the new school crossing patrol, noting that it is greatly appreciated by both parents and the school community.

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**

   Cllr's K Korenevsky, R Aspray

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**

   Cllr Morgan declared a non-pecuniary interest in items 20 and 21 due to advice given to the applicants on the use of solar panels.

3. **TO RECEIVE AND CONSIDER APPLICATIONS FOR CO-OPTION TO THE COUNCIL.**

   An application was received from Jackie Baker for the vacant councillor position. Councillors voted unanimously to confirm the appointment and welcomed Jackie Baker as the new parish councillor.

4. TO RECEIVE AND RESOLVE TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 25th February 2026

It was **RESOLVED** to **APPROVE** the minutes of this meeting as true records of it.
The minutes were duly signed the Chair.

5. TO RECEIVE AND NOTE MINUTES OF THE FINANCE & GEN PURPOSES COMMITTEE MEETING HELD ON 11th MARCH 2026

The minutes of the Finance & General Purposes meeting were noted.

6. TO CONSIDER THE FOLLOWING RECOMMENDATIONS FROM THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING OF THE 11th MARCH 2026

6.1 To review and make a recommendation to full council to approve the amendment to LMPC financial regulations - item 5.5 (changed from £30,000 to £60,000).

It was **RESOLVED** to **APPROVE** the change to item 5.5 from £30,000 to £60,000.

6.2 To consider and approve the location and quote £385 plus £35 delivery plus VAT) for the purchase of the memorial bench to the late Dave Bowsher with the understanding the Mrs Bowsher will reimburse the PC.

It was **RESOLVED** to **APPROVE** the location of the bench to the top of the recreation ground. **Action:** Clerk to order the bench.

6.3 To approve the quote for the renewal of the continuation of grounds maintenance (£3,561.20 plus VAT per annum) and annual playground inspections (£359.55 plus VAT per annum) in Lytchett Matravers for April 2026 – March 2027. Can we add locations for info.

It was **RESOLVED** to **APPROVE** the renewal of the continuation of grounds maintenance contract and annual playground inspections.

6.4 To approve the grant application of £8,000 from Lytchett Matravers village hall but due to the amount of work still required it was recommended that this amount is increased to £25,000 and the remaining £17,000 is kept aside for match funding.

It was **RESOLVED** to **APPROVE** the grant application to Lytchett Matravers Village Hall and that an additional £17,000 is granted but kept aside for match funding.

7. TO APPROVE THE SCHEDULE OF PAYMENTS, INCLUDING THOSE MADE AND PENDING (Appendix 2)

It was **RESOLVED** to **APPROVE** the schedule of payments.

8. TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FULL COUNCIL, 25th MARCH 2026 – SEE CLERKS REPORT (Appendix 3)

The report was noted.

9. CHAIR'S ANNOUNCEMENTS.

Cllr Bush confirmed that Cllr M Rigby unfortunately needed to resign with immediate effect due to family commitments. For information, the Scouts scrap metal day will be held 25th April in Lytchett Matravers Primary School.

10. TO RETROSPECTIVELY APPROVE THE SLA FOR THE SCHOOL CROSSING PATROL FOR APRIL 2026 – MARCH 2027 AT A COST OF £7,672.

It was **RESOLVED** to retrospectively **APPROVE** the SLA for the school crossing patrol at a cost of £7,672.

11. TO APPROVE THE TRANSFER OF £50,000 FROM UNITY TRUST BANK TO LLOYDS BANK ACCOUNT NO. 56199968

It was **RESOLVED** to **APPROVE** the transfer of £50,000 from Unity Trust Bank to Lloyds Bank.

12. TO CONSIDER AND APPROVE THE UPDATED ASSET REGISTER.

It was **RESOLVED** to **APPROVE** the updated asset register.

13. TO RECEIVE AND CONSIDER A PROPOSAL TO SUBSCRIBE TO THE SCRIBE CIVIC-LY ASSET MANAGEMENT PROGRAMME.

It was agreed to defer this item for further investigation.

14. TO NOTE THE INCREASE IN THE NATIONAL LIVING WAGE FROM £12.21 TO £12.71 PER HOUR, AS FROM THE 1ST APRIL 2026, IN RELATION TO THE HANDYMAN'S PAY.

The pay increase has been noted.

15. TO CONSIDER THE SCHOOL FENCE PROPOSAL.

Cllr Abbott reported that the school had been unable to use the astro turf at lunchtime due to a damaged section of fencing. The area was subsequently made safe, allowing temporary use to resume.

Cllr Abbott proposed that new security fencing should be installed, extending from the existing school boundary.

Cllr Bush noted that, although the fencing is situated on Parish Council land, the school benefits from it and therefore it would be reasonable for the school to contribute towards the cost. Given the likely expense, consideration should be deferred until there is greater clarity regarding the proposed remodelling of the area. It was agreed to defer until that decision is known.

16. TO CONSIDER CLLR HUGGINS PROPOSAL AND CONSIDER AND APPROVE A QUOTE RECEIVED FOR A REPLACEMENT ROUNDABOUT AT ROCKET PARK.

It was agreed to defer this until we have heard from The National Lottery, Awards4All grant programme.

17. **TO CONSIDER CLLR HUGGINS PROPOSAL TO TARMAC OVER GRAVEL PATH FROM ROCKET PARK TO POND WALK INCLUDING DRAINAGE CHANNEL ACROSS POND WALK.**

    It was **RESOLVED** to **APPROVE** the revised quote from Fletchamoore at a total price £6,850 plus VAT

18. **TO CONSIDER THE PROPOSED MOBILE MAST LOCATION BETWEEN WAREHAM ROAD AND MIDDLE ROAD (DROPBOX IMAGES).**

    It was **RESOLVED** to **agree to** the proposed mobile mast location, subject to consideration of the consultation responses once the consultation has taken place.

19. **TO CONSIDER AND AGREE FUNDING THE LIBRARY ADDITIONAL HOUR AT A COST OF £1,878.24 PER ANNUM APRIL 2026 – MARCH 2027.**

    It was **RESOLVED** to **APPROVE** funding the library for an additional hour at a cost of £1,878.24 per annum April 2026 – March 2027.

20. **P/HOU/2026/00989 HOPMANS FARMHOUSE 77 HIGH STREET LYTCHETT MATRAVERS MOUNT 8X SOLAR PV PANELS ON THE SE FACING GARAGE ROOF SLOPE, ARRANGED AROUND THE EXISTING DORMER WINDOWS.**

    The Parish Council has **NO OBJECTION** to this planning application.

21. **P/LBC/2026/00990 HOPMANS FARMHOUSE 77 HIGH STREET LYTCHETT MATRAVERS BH16 6BJ**
    MOUNT 8X SOLAR PV PANELS ON THE SE FACING GARAGE ROOF SLOPE, ARRANGED AROUND THE EXISTING DORMER WINDOWS.

    The Parish Council as **NO OBJECTION** to this planning application.

22. **TO RECEIVE AN UPDATE FROM THE SUMMER FESTIVAL WORKING GROUP.**

    Cllr Ong provided a verbal update, advising that stallholders, performers and other participants have been contacted, and that arrangements are progressing well.

23. **TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP. (DCHWG). (Appendix 4)**

    The report was noted.

    23.1 **TO RECEIVE A REPORT FROM CLLR MORGAN REGARDING CONTACT WITH HIGHWAY CONSULTANTS AND THE INVITATION OF QUOTATIONS FOR PROFESSIONAL SERVICES RELATING TO THE FOLLOWING PROJECTS: PURBECK PARADE, HIGH STREET CROSSING, SCHOOL DROP-OFF / SPORTS AREA ACCESS.**

    Cllr Morgan advised that we are waiting for contact from the consultants. Defer to April Full Council.

24. **TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG). (Appendix 5)**

    The report was noted.

Cllr Bush explained that progress on any plans is currently on hold pending completion of the asset transfers. Dorset Council have advised that this process may take several weeks.

Cllr Webb noted that this delay is affecting work on the Neighbourhood Plan. Dorset Councillor Steve Robinson has followed up on the matter and has requested a meeting.

25. TO RECEIVE A REPORT FROM THE LYTCHETT MATRAVERS YOUTH HALL WORKING GROUP (YHWG). (Appendix 6)

The report was noted.

25.1 TO CONSIDER CLLR MORGAN'S PROPOSAL AND APPROVE A QUOTE FOR THE NEXT STAGE OF DRAINAGE FOR THE YOUTH HALL CAR PARK.

It was **RESOLVED** to **APPROVE** the quote of £5,867.25 plus VAT.

25.2 TO CONSIDER AND APPROVE THE PURCHASE OF A TELEVISION LICENCE FEE AT A COST OF £174.50 FOR THE YOUTH HALL.

It was **RESOLVED** to **APPROVE** the purchase of a television licence for the Youth Hall at a cost of £174.50.

25.3 TO AGREE TO OBTAIN QUOTES FOR WORK AT THE YOUTH HALL FOR CEILING REPAIR IN BOTH TOILETS AND REPAINTING OF CEILING.

It was **RESOLVED** to agree to obtain quotes for the work at the Youth Hall.
Action: Clerk to obtain three quotes.

26. TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP. (VEWG). (Appendix 6)

The report was noted.

27. TO RECEIVE A REPORT FROM THE SPORTS FACILITIES WORKING GROUP. (SFWG). (Appendix 7)

The report was noted.

28. TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).

None

29. TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).

29.1 The Clerk confirmed that, following the inspection, AEC were instructed to replace the out-of-date fire extinguisher and fire blanket at Youth Hall at a cost of £173.99.

30. TO NOTE CORRESPONDENCE RECEIVED.

30.1 Cllr Abbott asked if the Parish Council could cut back the hedges by the zebra crossing and the old bus shelter along Wareham Road. Cllr Bush will review.

The meeting ended at 8.45pm

Annotated by Julie Wigg, Parish Clerk Signed_____ Chair

Appendix 1
Dorset Councillors Report March/April 2026

Community Safety & Local Advocacy
Having been told of a policy change by Dorset Council where zebra school crossings could no longer be supported by a traditional lollipop lady (SCP) Cllr Steve Robinson successfully arranged to save the Lytchett Matravers lollipop lady's job, ensuring even safer continued safe school crossings, funded by Lytchett Matravers Council, with strong community support for the role. There had been much distress at the thought of losing the current School Crossing Patrol person, because of the change in policy. However now the village will have the Zebra Crossing installed after a six year campaign as well as an SCP nearby, Wareham road should be very traffic calmed.
Various road works are causing trouble but the Upton country Park road changes are finished and the jams should disperse. and the speed reductions in Huntick road area should start appearing soon.
Emergency resilience is becoming more of an issue to think about. Has the Climate Emergency Plan been updated lately? Where are the Refuge sites in case of longlasting power cuts or disruption to gas supply.
Rural mobility and Bus Improvement Plan,
There have been several workshops with South Western Gateway investigating new projects to improve rural mobility , However despite lots of talk not many genuine proposals have come forward. The BUSIP group have been a bit more proactive in increasing bus frequency in West and north Dorset. We are campaigning for a half hourly timetable for the 40 Wareham and for the 10 to improve its route. Also for a joined up route from Poole to Dorchester via the main road.

Empty Homes.
I am part of the Dorset Housing Board, we are working in multiple ways to increase the number of homes for local residents. Recently we investigated the number and reason for Empty homes in Dorset with a view to getting more of them lived in. In Dorset area there are approx. 800 homes which have been empty for more than two years. Empty Homes Week ran until 15 March, and during this time Dorset Council encouraged anyone who may be responsible for an empty home now or in the future to bring it back into use.
Homes fall empty for a wide range of reasons including probate or inheritance delays; owners entering hospital or long-term care; financial barriers to repairs; abandoned or unused second homes; and stalled renovation or planning issues. Our Empty Homes strategy offers advice and help to people who find themselves responsible for an empty home. We encourage them to be lived in renovated or rented out as promptly as possible. In a few cases a year we purchase or lease the house ourselves so as to provide a home. Even though not all empty homes can be brought back into use due to limitations such as resources and funding and dilapidation, In 25/26 23 properties have been returned to use. The housing team often hear about empty properties from concerned neighbours or local councils, all information is useful. "Every empty home has a story and every story is different. What matters is that people know we are here to help. Whether you own an empty home yourself, are supporting a relative or friend, or think you may inherit a property in the future, please contact us early. -Cllr Alex Brenton
The new Renters Act sound good but it is having lots of 'unforeseen' consequences with more and more tenants being given notice to quit lately as landlords do not want to bring the homes up to modern standards so are deciding to sell. There are a shrinking number of Private Landlords and although the RPs are building homes in North Dorset and Weymouth (where the largest number on the Housing Register) they are not interested in small numbers of new properties . They want more than 20 in one spot so as to be easier to manage. This is why they say that there were no Affordable social housing on the Blaneys corner application. I have various persons asking for help in finding a home to rent under fear of eviction. Made worse by recent flooding ,making properties unliveable.

County Farms

Dorset is one of the few Counties which still has a number of tenanted farms. Many counties have sold them off to cover the budget, but Dorset Farm Panel is determined to keep a viable number. We are reviewing all as they come up to tenancy review. A few smaller run down sites could be sold off or converted to alternative uses, but the great majority will be kept and the Panel is keen to see them as a gateway into farming as tenant farms are reducing nationally. They can be examples of regenerative and sustainable farming, and they keep Dorset Council engaged in one major local industry. Recently I was on the interview panel for two farms, both of which had been somewhat neglected by previous tenants. I was greatly impressed by the applicants, young very enthusiastic and energetic hardworking couples, who hold down full time jobs as well as building substantial sheep flocks and funds, ready to jump into a 10 or 20 year tenancy. Despite the depressing news and the problems with the farming industry, these young people will with hard work and energy build a sustainable business and provide local food. I salute them .

Appendix 2

Payments March 2026

Agenda Item 6. Payments to be made

To Whom	For What	Cost Code	Net	VAT	Total
T Homer	Handyman duties, February 2026	244	366.30	0.00	366.30
Julie Wigg	Salary - March	101	1943.06	0.00	1943.06
Dorset Pension Fund	**Pension – February -** Employers Contribution	102	552.55		
	Employees Contribution (includes £28.58 underpayment from Jan 2026)		174.25	0.00	726.80
HMRC	Income tax and national insurance – March	103	714.28	0.00	714.28
Idverde	St Marys Row Park Cemetery – Inv 10962708	284	401.51	80.30	481.81
Rejuvenate	Monthly commitment – Invoice 30054 Jan & 30822 March	305	12.36		
	Device Care		11.99		
	Endpoint Detection and response		4.99	5.87	35.21 x 2
Sally-Anne's Prof Cleaning	Youth Hall Cleaning Invoice 779	362	80.00	0.00	80.00
	Invoice: 786		100.00	0.00	100.00
D & P Warr	Astro gate posts Inv: 6688	343	454.50	90.90	545.50
Scribe	Year-end health report Inv: 16870	305	129.00	25.80	154.80
Purbeck Film Festival	Grant	163	250.00	0.00	250.00
Replay Maintenance	Astro maintenance Inv: 0000009858	343	575.00	115.00	690.00
AEC	Youth Hall - Inv: 245102	366	39.00	7.80	46.80
	Youth Hall Inv: 245407	366	38.00	7.60	45.60
	Pavilion Inv: 245404	325	45.00	9.00	54.00
	Pavilion Inv: 245405	325	38.00	7.60	45.60
	Pavilion Inv: 245100	325	49.00	9.80	58.80
	Parish Office Inv:245110	307	10.00	2.00	12.00

Cllr V Abbott expenses	Easter eggs for PTA	132	95.20	0.00	95.20
Lloyds Bank Transfer	Transfer from UTB		50,000	0.00	50,000
4B Design	Updates to website	305	37.50	7.50	45.00
Cllr A Bush Expenses	Christmas gathering and bolts for astro	132	76.71	0.00	76.71

Agenda Item 6. Payments already made.

To whom	For What	Cost code	Net	VAT	Total
O2	Parish Clerk Mobile Phone Inv: 42465051	306	11.00	2.20	13.20
Propel Finance Plc	Monthly repayment for LMPC Clerk's mobile phone	306	7.42	1.48	8.90
YuEnergy	Youth Hall Inv: 03706343	362	715.19	143.04	858.23
Wessex Internet	Monthly charges – Sports Club, Village Hall, Youth Hall Inv: 526226	175	3.00	0.60	3.60
Dorset Council Waste Services	Empty youth hall bins – Inv 2800485018	362	29.80	0.00	29.80
Scribe	Booking system monthly payment Inv 115660	305	26.00	5.20	31.20
Lloyds Charge card	£19.99 – Bin Bags £19.99 – Bin Bags £4.49 – Gutter clips £47.76 – Lock Doctor MONTHLY FEE £3.00	143	95.23	0.00	95.23

Appendix 3

Agenda Item 8. Clerks Report March 2026

Minute	Action Point	Progress
Minute 8, Full Council 22.10.25	Cllr Khanna to circulate suggestions for Parish Council sign. Passed on to Cllr Huggins.	*Ongoing* *Update: February 26 - Parish Council sign has been fixed to the door. Clerk to obtain quote for larger Sports Pavilion sign*.
Minute 6.3 Full Council 18.12.24 Incorporated with Minute 15, Full Council 26.2 25 Minute 11, Full Council 25.3.25	Creation of an asset register and the establishment of a working group to oversee and complete the task. Cllr Ong suggested that a standardized management strategy should be in place for all Parish Council assets. Cllr Morgan Suggested forming a working group. *Cllr. Ong proposed a 2-stage approach to asset management*.	Cllr Aspray will form a working group to review and progress matters relating to land and property assets over the remainder of the year. Councillors agreed to this approach, and in the interim, Cllr Bush offered to prepare a structural document for councillors to review. Incorporate with work on asset register. Oct 2025 - Cllr Ong explained that he wishes to put together a list of all council assets, including contracts/lease etc… as a quick reference guide. *See agenda items 12 and 13*.
Minute 8 Full Council 22.1.25	Resignation of Cllr Khanna. Clerk to advise DC and request councillor vacancy notice.	Clerk has advertised on Facebook. Posters on noticeboards. Ongoing *Now 2 vacancies – 1 Notice of vacancy 1 for co-option* *Set new deadline. Banner to be made for use at litterpick on the 12th April. Councillors to consider slogan for the banner.*
Minute 17, Full Council 23.4.25	Rocket Park refurbishment	January 2026 – Grant applications submitted to:-

		Dorset Council Capital Leverage Fund (£17,400 20% of overall cost, for the complete refurbishment. *£12k grant awarded*. Awards4All £20,000 for the wheelchair carousel, including associated access works. *Ongoing agenda item*.
Minute 9, Full Council 22.10.25	To consider the next steps for the mobile phone mast	*Ongoing Agenda Item – councillors confirmed they are happy with the suggested locations and will wait for the consultation,*
Minute 10, Full Council, 22.10.25	To consider making a formal request to developers to provide a suitable location for a public defibrillator on the new Wareham Road housing development and on future major developments	It was agreed for Cllr Bush to approach Wyatts and ask them to install a defibrillator in this area. Dec 2025 - Cllr Bush and Huggins are liaising with Wyatt Developments. *March 2026 – any update? Action: Cllr Bush to chase*
Minute 24, Full Council, 22.10.25	Youth hall carpark drainage	*Quote from Benny accepted*.
Minute 25.1, Full Council, 25.2.26	Complaint re: InPost Locker lighting being too bright	*Cllr Huggins waiting for response from Inpost will chase up*
Minute 25.2, Full Council, 25.2.26	A request was made for a volunteer to join the Village Hall Committee	*Roles to be allocated for all working groups following May Full Council meeting*

Allotments Update

Plot 20 needs clearing before new tenants can take it on. The previous tenant has been asked to clear but has left glass, wood and tyres.
March 2026 - Quote pending for clearing allotment and provision of new combination lock.

Cemetery Report

Nothing to report.

Youth Club

24th March 2026 – I Instructed AEC Electrical to go ahead with replacement ‘out of date’ fire extinguisher and fire blanket as per their quote of £173.99

Planning Application No	Location	Proposal	PC Decision	Notes	Status
P/VOC/2024/03870	**Huntick Farm Caravan Park. Huntick Farm Lytchett Matravers BH16 6BB**	Access To Use land to extend existing caravan/tent camping site (with removal of conditions 2,3 & 7 of planning permission 6/84/0743 to remove restriction to 30 caravans, remove restriction to building on site and remove restriction for the stationing of caravans/tents between 1 Nov and 15 March each year)	**No objection**		Not determined
P/FUL/2025/03026	Poole House Jennys Lane Lytchett Matravers BH16 6BP	Demolish existing building and store, remove tennis court and erect 3no dwellings with associated parking and landscaping	**OBJECTION**	The site lies outside the defined settlement boundary of Lytchett Matravers within the Green Belt. The application does not meet the criteria for "limited infilling in villages" as set out in paragraph 154 of the National Planning Policy Framework (NPPF). The Parish Council does not consider this to be an infill site, as it is not within the built-up area of the village. The proposed development would result in a significant and harmful visual impact on the surrounding landscape and open countryside. The site currently contains low-rise buildings and replacing these with three, two-storey dwellings would substantially make the development more intrusive. This change would detract from the rural character of the area and harm the openness of the Green Belt. The proposed dwellings feature a two-storey, geometric design which is not in keeping with the rural character of the area. The Parish Council believes that, given the site's location within	Awaiting sign-off Jan 2026

				the Green Belt, any redevelopment should be limited to a single dwelling, as previously approved.	
P/FUL/2025/03733	Land at Flowers Drove	Residential development including the erection of 29no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure	**OBJECTION**	Cllr Morgan raised concerns regarding the lack of affordable housing provision and the design of the development, specifically highlighting the use of non-functional or "fake" chimneys. He felt that these design elements require further discussion and suggested that he would like the planning authority to defer determination of the application to allow further consideration of key issues, particularly the. • The lack of affordable housing and the design of the site entrance • The layout and arrangement of the south-west corner of the development • The inclusion of appropriate architectural features, specifically the use of flint and dummy chimneys • The potential implementation of traffic calming measures within the scheme It was agreed to contact the planning authority to defer determination of the application to ask for further consideration of key issues, particularly the design of the development and the lack of affordable housing provision.	Out to consultation
P/FUL/2025/06195	Water Tower Field Colehill Road Lytchett Matravers	Erect a 2.1m fence and gate along the Colehill road frontage to secure the site	**Objection**	The Parish Council OBJECTS to the planning application, as the proposed fence is considered inappropriate for the Green Belt and its roadside location. However, recognising that safety is a concern, the Council suggests that the existing fence be repaired to secure the site.	Awaiting sign off
P/CLE/2026/00420	Land to the south of Huntick Road Lytchett Matravers	The cabin building and for the purpose of enjoying recreational use of the land. The ability to make hot food and drink and general welfare facilities within the cabin.	**Objection**	Several assertions in the application are fundamentally incorrect. 1. Lytchett Matravers Parish Council previously wrote in 2003 and 2004 requesting removal of the hut; therefore, the claim that it has been on site since 1999 should be considered nullified.	Out to consultation

		Application for Certificate of Lawfulness – Parish Council Response		2. The application contains factual inaccuracies: a. No water supply exists on the site. b. No drainage is provided. c. There has been no activity on the site. d. The site was only cleared in 2025. (Members of the Parish Council are prepared to testify to these details). 3. Dorset Explorer records this land as registered common land. It was **RESOLVED** that the Parish Council **OBJECT** to the above Certificate of Lawfulness.	
P/FUL/2025/03733	Land at Flowers Drove, Lytchett Matravers Dorset	Residential development including the erection of 29 no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure.	**Objection**	Cllr Morgan noted that this matter has been considered previously. It has returned for discussion due to further considerations, including highways and drainage, although the fundamental layout remains the same. He highlighted that the arrangement of houses in the southwest corner has been revised but expressed disappointment that five houses will still have their rear facing onto Flowers Drove. He also noted three further changes: the attenuation ponds will now be consolidated into a single larger pond; the footpaths originally planned to run through to Lime Kiln Road have been removed; and unmarked tactile crossings are now to be installed. He further noted that the layout does not include any play area for young children, meaning they would be required to cross the road to access facilities in Blaneys Corner. The Parish Council OBJECTS to the planning application for the following reasons:	

				1. The absence of any affordable homes is in direct contradiction to the aims set out by the government. Promotion of more affordable housing is a key principle of the Government's drive for more houses which is national policy. 2. The absence of an integral play area for children is against the Lytchett Matravers Neighbourhood Plan Development Principles (Policy I). The alternative proposed of crossing the main road into the village to access a play area at Blaneys Corner is not acceptable Clearly, it is acknowledged for Highways that the junction needs remodelling in order to control traffic. 3. The removal of the footpath access and integration alongside Flowers Drove is also in contradiction with the Lytchett Matravers Neighbourhood Plan Development Principles (Policy I). Specifically, the design needs to 'make provision for open green spaces which are accessible to the public and are linked to the rest of the village and wider natural environment by footpaths and cycle tracks. 4. All new sites should include the provision of a site with power for a defibrillator for public use.	
P/HOU/2026/00778	Moonfleet, Flowers Drove Lytchett Matravers	Erect single-storey side extension, roof extension and car port	**No Objection**		Awaiting Sign off

Appendix 4

Lytchett Matravers Parish Council

Summary Report – Dorset Council Highways WG

Mar 2026

Working Group Objective:
Review of all Highways related projects and establishing close liaison with Dorset Council Highways.

Working Group Participants:
Andrew Huggins (Chair), Ken Morgan, Alf Bush, Peter Webb, Rob Aspray

Background:
PC projects that require Dorset Council Highways interaction and agreement. To set up a more formal working arrangement with DC Highways to progress those projects.

Dependencies:
DC Highways (DCH) approval and partial funding

Status/Next Steps:

1. School Crossing – Completed – DC Officer advised that now relocating crossing patrol to lower Gate would "probably not meet their criteria". **Mar 2026 – SCP to be rehired to operate southern gateway. Contract for LMPC to sign.**
2. Huntick Road Cycleway –Rozalia Meadows to Jubilee Walk. **Keep on plan but not for 2026, 2m footpath.**
3. High Street Crossing – **Proposal to put out to consultant to apply for planning permission and manage.**
4. Tesco Island – **Proposal to put out to consultant to form detailed spec and manage.**
5. 20 MPH Zones – Apply for central village area to be set to 20 mph. AH submitted application Aug 2024. Received response – only Wareham Road from R&C to Dillons Gardens. WG have made counter proposal to DCH which is with them for review: factors include High Street + School Crossing.
   AB to discuss with Highways, else we will redo traffic surveys after high st crossing completed & reapply.
6. Huntick Road path – New Working group specifically for this project, has met and progressing initiatives. Next step is to request lower speed limits on Huntick Road –Application for 40mph on Huntick Road has been submitted April 2025. **DCH running consultation on 40mph for whole vicinity**
7. Meeting 20 June 2025 with DCH and Sturminster Marshall PC about improving Jubilee Cross/A350. SM will apply for 40mph on A350 and crossing island. **Tied in with 6.**
8. Resident request for lowered speed in Castle Farm Lane. Clerk to seek guidance on "reduced speed limit" policy from DC Highways. DC advise does not meet 20MPH criteria but school can apply for signage.
9. Request for re-marking white lines on Wareham Road at Halls Corner and speed signate on High Street/Colehill Road – This has been authorised by DCH pending completion. **No sign – clerk to chase DCH.**

Financial Forecast: **(£000's, excluding VAT)**	**2026-27**	**2027-28**	
Expense to date			
Forecast	210[1]	250[2]	
Total	210	250	

Notes:

1. High St crossing 75, 20MPH – 30, Huntick cycleway stage 2 – 35, Tesco forecourt - 80
2. Huntick cycleway stage 3 – 250 LMPC contribution to overall cost.

Appendix A: Traffic Speed Survey data Dec 2024

Hi Tim,

Please find attached the results of the surveys carried out in Lytchett Matravers and summarised below

Site 2154 – Huntick Road

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	Eastbound	1398	1304	37.9	32.3
2	Westbound	1430	1279	32.3	27.7

Site 2452 – Wareham Road (N of Spinneys Lane)

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	SOUTHBOUND	1285	1163	29.2	22.4
2	NORTHBOUND	1409	1266	31.1	24.2

Site 3903 – High Street

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	WESTBOUND	929	943	29.2	23.7
2	EASTBOUND	876	824	29.2	24.3

Site 3904 – Wareham Road (S of Wimborne Rd)

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	SOUTHBOUND	1326	1223	33.6	29.0
2	NORTHBOUND	1381	1283	31.1	26.7

Regards

Joe

where existing mean speeds provide a realistic opportunity for compliance: DfT guidance states that 20mph schemes should be self-enforcing. If the mean speed is already at or below 24mph, introducing a 20mph speed limit through signing alone is likely to lead to general compliance with the new speed limit. Means speeds above 24mph are likely to require additional traffic management or enforcement measures.

Appendix 5

Lytchett Matravers Parish Council

Summary Report – Neighbourhood Plan 2 (LMNP2) WG

March 2026

Last meeting 24th. March 2026

Working Group Objective:
To prepare a new Lytchett Matravers Neighbourhood Plan (LMNP) with a target to have the plan ratified and adopted by the end of 2027.

Working Group Participants:
Peter Webb (Chair), Alf Bush, Ken Morgan, Peter Webb, Dave Ireson, Rob Aspray, Jackie Baker, Ralph Watts

Background:
The Lytchett Matravers NP (LMNP1) was adopted in 2017. Due to Green Belt restrictions, it was not able to allocate sites for future development. The principal benefit was an increase in CIL payments of approx. £120k.

PLP2 has now been approved by Dorset Council and will allow development of 3 sites in LM; 150 houses.

Dependencies:
- Outcome of the Dorset Local Plan Consultation
- Clarification of SHLAA sites in and around LM.

Conflicts of Interest:
- Two participants live adjacent to sites promoted in the Dorset Local Plan Consultation

One participant is a Trustee of the Village Hall.

Status/Next Steps:
10. Jo Witherden engaged as NP consultant but Locality grant scheme not renewed.
11. Comprehensive response to DLP Consultation developed and presented to PC. Subject to minuted amendments, report accepted and submitted to DC on November 13, 2025.
12. Develop Objectives for the Neighbourhood Plan from which policies can be derived.
13. Work with DC consultant to develop Design Code.
14. Continue to engage with local developers to influence choices regarding green spaces, village connectivity, parking arrangements, design code, etc.
15. Dorset Council not challenging HM Government Housing numbers.
16. Revised NPPF is out for consultation and its final shape will encompass National Development Management policies.
17. National and Dorset Council Design Codes in preparation and expected March/April 2026. WG assessing design guidelines for housing opportunity sites in DCLP consultation.

18. WG reviewing policies in 2017 Neighbourhood Plan in light of DCLP consultation response and to guide planners in their deliberations.

19. WG is looking to develop plans for a mix of retail & commercial premises alongside community facilities along the High Street side of the Rec. The WG will be consulting with existing and potential stakeholders to assess what is appropriate for the long term.

Financial Forecast: **(£000's, excluding VAT)**		**2025-26**	**2026-27**	**2027-28**
Expense to date		3		
Forecast	Local NP Consultant Locality Grant Sundries	2	10	10
Total	Assumes Locality grant application is successful	5	10	10

Appendices:

Appendix 6

Lytchett Matravers Parish Council

Summary Report – Youth Hall WG – March 2026

Working Group Objective:

- Renovate/bring back into use the Lytchett Matravers Youth Hall (LMYH) for community use & Youth Club.

Working Group Participants:

- Council members: Roger Ong, Alf Bush,

Background:

LMPC's lease for the land from DC, stipulates there must be a Youth Club run at the site. LMPC has to maintain the building/grounds and if the lease is returned must remove the building at their cost.

Dependencies: DC requirement for Youth Club to be run at the site as per the lease condition.

Usage

LMPC now undertakes the day to day operating, oversight and maintenance responsibility for the building with the Clerk handling bookings and invoicing with income received by the PC.

Various groups now regularly use the hall with a current average usage of 120 people per week. In addition, occasional birthday parties and ad hoc events are also accommodated.

Dorset Youth run the Youth Club under LMPC contract due to expire 31/03/2026 (waiting costings).

Status/Next Steps:

1. Continue plans to address the car park drainage and levelling
2. PC Clerk to obtain quotes for ceiling repairs in 2 x toilets and repaint

Financial Forecast: (£000's, excluding VAT)	**2025-26 Budget £20,000**	**2026-27 Budget £20,000**	
Expense to date			
Water	£276.29		
Electricity	£1,859.54		
Internet	£10.00		
Cleaning	£700.00		
Waste Bins Collections	£199.98		
Repairs/Maintenance BAU	£472.64		
Dorset Youth	£10,860.00		
Other	£514.57		
Sub-Total BAU	**£14,713.02**		
One Off Costs*	**£14,489.00**		
Total	**£29,202.02**		
Forecast			
Water	£300.00		
Electricity	£1,500.00		
Internet	£12.00		
Cleaning	£1,000.00		
Waste Bin Collections	£200.00		
Repairs/Maintenance BAU	£700.00		

Financial Forecast: (£000's, excluding VAT)	2025-26 Budget £20,000	2026-27 Budget £20,000	
Dorset Youth	£10,860.00		
Other	£1,000.00		
Income	***(£2,730.00)***		
Total	**£12,842.00**		
One Off Costs*	**£14,489.00**		
Income Received to date	**£2,444.50**		
Grant 2nd year £6,000	**£6,000.00**	**£**	
Operational Total to date	**(£6,268.52)**		

- **Includes footpath £13,572.00 and Lighting costs £917.00 =£14,489.00 both one off and CIL Funded**

Appendices: None

Appendix 7

Lytchett Matravers Parish Council

Summary Report – VILLAGE ENVIRONMENT WORKING GROUP

March 2026

Working Group Objective:

- Development and improvement of village amenities, principally within PC control
- Particular focus on Rec + Library Green areas + School Car Park/Sports Project + Cemetery

Working Group Participants:

Ken Morgan, Alf Bush, Andrew Huggins , Karen Korenevsky, Vicky Abbot.

(See Review Meeting Notes 19.3.26)

Background:

1. School C Pk/Sports Project –DC asset transfer? Highway Consultant required. New Sports WG formed.
2. Hannams Gate. Postpone action till 26-27.
3. Pond – Permanent signs reqd. replace fence mesh with tubular rail.
4. School Green Heritage Sign. Liaise History Group.
5. Cemetery –- Bund to be cut back. Planting required .
6. V Centre Planting – Information boards required.
7. Pond Walk – Upper part to be tarmacked 3x cross drainage channels req'd to sloping section.
8. Rocket Park – Planning new/replacement equipment.
9. YH Car Park- Borehole tested. C Pk to be graded + SW drain to borehole.
10. New rec bench (Dave Bowsher) – order and fit.

Dependencies:

DC Highways + Planners + Estates + Funders

Status/Next Steps

Appoint Highways Consultants re projects. Biodiversity + Pond Signing

Financial Forecast: (£000's, excluding VAT)	2025-26	2026-27	2027-28
Expense to date	Notice Board 4000 Pond 16700 FP - Halls Hill 1291 Sports Pre App 2000		
Forecast		Various 20	

Financial Forecast: **(£000's, excluding VAT)**	**2025-26**	**2026-27**	**2027-28**
		Sports Area 13 Tesco frontage 75	
Total	24	108	