MINUTES

of the meeting of
LYTCHETT MATRAVERS PARISH COUNCIL
Full Council Meeting
Wednesday 22nd April 2026 at 7.00 p.m.
in the Blanchard Room, Lytchett Matravers Village Hall.

PRESENT were, Cllrs A Bush (Chair), A Huggins (Vice Chair), R Ong, K Morgan, V Abbott, K Korenevsky, P Webb, J Baker and Julie Wigg, Parish Clerk

Also present: Dorset Councillor A Brenton

The meeting started at 7pm.

PUBLIC PARTICIPATION SESSION (Standing orders suspended)

No members of public in attendance.

DORSET COUNCILLORS' REPORT

In the absence of a written report, Cllr Brenton provided a verbal update. She encouraged Councillors to review the discussions from the Cabinet meeting held the previous evening, noting that several significant topics were covered, including forthcoming legislation affecting landlords and the allocation of Community Infrastructure Levy (CIL) funds.

She also reported on a planning matter concerning a developer's proposal to submit an application on land designated as Green Belt near Wimborne. Planning officers initially considered whether the site could be classified as "grey belt," which resulted in an extended discussion. It was ultimately agreed that the land should remain classified as Green Belt. However, concerns were raised that the developer may appeal the decision and could potentially be successful.

Cllr Huggins enquired about the proposed 40mph speed limit on Huntick Road. Cllr Brenton reported that there were no updates at this time and confirmed she would follow this up.

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**

   Cllr R Aspray

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**

   None

3. TO RECEIVE AND RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 25TH MARCH 2026.

It was **RESOLVED** to **APPROVE** the minutes of this meeting as true records of it.

4. TO RECEIVE AND NOTE MINUTES OF THE FINANCE & GEN PURPOSES COMMITTEE MEETING HELD ON 8TH APRIL 2026.

The minutes of the Finance & General Purposes meeting held on the 8th April 2026 were noted.

5. TO CONSIDER AND APPROVE THE FOLLOWING RECOMMENDATIONS FROM FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 8TH APRIL 2026.

5.1 To consider and approve the Earmarked Reserves.
It was **RESOLVED** to **APPROVE** the Earmarked Reserves

5.2 To consider and approve the annual CIL report.
It was **RESOLVED** to **APPROVE** the annual CIL report.

6. TO APPROVE THE SCHEDULE OF PAYMENTS, INCLUDING THOSE MADE AND PENDING. (Appendix 1)

It was **RESOLVED** to **APPROVE** the schedule of payments.

7. TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FULL COUNCIL, 25TH MARCH 2026– SEE CLERKS REPORT. (Appendix 2)

The report was noted.

9. CHAIR'S ANNOUNCEMENTS.

The School Crossing Patrol commenced on Monday. Emma Salway, the Council's new liaison officer from Dorset Council, attended to observe the arrangements. It was noted that the second crossing point was well used, and overall, the scheme was positively received.

The oak tree adjacent to the bus stop by the Pavilion was previously considered by the Finance & General Purposes Committee, where it was agreed that only the affected limb would be removed. The appointed tree surgeon has since advised that removal of the entire tree may be preferable, as the tree would appear unbalanced following limb removal.

However, Councillors resolved to proceed with the original plan to take minimal action at this time.

10. TO RECEIVE AND NOTE THE ANNUAL GRANTS AWARDED REPORT. (Appendix 3)

The report was noted.

11. TO CONSIDER AND APPROVE A QUOTE OF £695 PLUS VAT FROM REPLAY MAINTENANCE FOR REPAIRS TO THE ASTRO.

Cllr Bush asked that this is deferred until our next meeting as he feels the repairs should be carried out under our existing maintenance contract.

12. TO CONSIDER AND APPROVE A GRANT APPLICATION FROM CHITTER CHATTER CLUBS.

It was **RESOLVED** to **APPROVE** the grant application, subject to the condition that the club is operated within Lytchett Matravers. Councillors also requested that clarification be sought as to why the offer of the Youth Hall was not taken up.

13. TO CONSIDER THE SUBMISSION OF A GRANT APPLICATION TO OPERATION RELENTLESS TO SUPPORT MEASURES AIMED AT TACKLING ANTI-SOCIAL BEHAVIOUR AT ROCKET PARK.

It was **RESOLVED** to submit a grant application to Operation Relentless for a grant for CCTV in the Astro but not Rocket Park.

14. FOLLOWING THE SUCCESSFUL AWARD OF AN AWARDS FOR ALL GRANT FOR THE REPLACEMENT OF THE ACCESSIBLE ROUNDABOUT AND ASSOCIATED WORKS - REVIEW ALL QUOTATIONS RECEIVED AND APPOINT A CONTRACTOR ACCORDINGLY.

It was **RESOLVED** to **APPROVE** the quote from Kompan at a cost of £16,739.82 with a contingency of £18,000.

15. COUNCILLORS TO EACH CONFIRM THEY HAVE NO CONFLICT OF INTEREST WITH ROSIE DARKIN-MILLER, THE APPOINTED INTERNAL AUDITOR.

All Councillors confirmed that they have no conflict of interest with Rosie Darkin-Miller the appointed internal auditor.

16. COUNCILLORS TO EACH CONFIRM THEY HAVE NO CONFLICT OF INTEREST WITH BDO, THE APPOINTED EXTERNAL AUDITORS.

All Councillors confirmed that they have no conflict of interest with BDO, the appointed external auditors.

17. P/LBC/2026/01991 CASTLE FARMHOUSE CASTLE FARM ROAD LYTCHETT MATRAVERS BH16 6BZ REPLACE EXISTING HALF GLAZED TIMBER PANEL DOOR AND FRAME TO SOUTH ASPECT.

The Parish Council has **NO OBJECTION** to the above planning application.

18. TO RECEIVE AN UPDATE FROM THE SUMMER FESTIVAL WORKING GROUP.

Cllr Ong confirmed that bands and acts have been booked. Natterjacks and Wilkes have confirmed sponsorship. Cllr Huggins confirmed that he will organise the waste collection

with Dorset Council. **Action:** Clerk to obtain quote for cancellation insurance and confirm what it covers.

Councillors agreed that a nominal donation of approximately £1 would be requested from any users of stalls (e.g. bouncy castle) provided by the Parish Council.

19. TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP. (DCHWG). (Appendix 4)

The report was noted.

Cllr Morgan provided an update on his proposal to appoint a Highway Consultant and outlined that the overall consultancy costs are estimated at approximately £20,000. Cllr Korenevsky asked, once a scheme has been developed, what the likely total project cost would be and whether it would be affordable. Cllr Morgan advised that the overall project cost is in the region of £150,000 and noted that the proposal has been under consideration for some time. Councillors agreed that the project should proceed.

As the quotation from the Highway Consultant was received too late to be included in this agenda, it was agreed to proceed with instructing the consultant, with formal approval to be ratified retrospectively at the May Full Council meeting.

20. TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG). (Appendix 5)

The report was noted.

21. TO RECEIVE A REPORT FROM THE LYTCHETT MATRAVERS YOUTH HALL WORKING GROUP (YHWG). (Appendix 6)

The report was noted.

22. TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP. (VEWG). (Appendix 7)

The report was noted.

23. TO RECEIVE A REPORT FROM THE SPORTS FACILITIES WORKING GROUP. (SFWG). (Appendix 8)

The report was noted.

24. TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).

None

25. TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).

None

26. TO NOTE CORRESPONDENCE RECEIVED.

26.1 Cllr Webb requested that Dorset Council rights of way look at Peatons Lane. Cllr Brenton confirmed that they are aware of this. **Action:** Clerk to contact Graham Stanley and ask if he is aware of this.

26.2 Cllr Morgan raised the fact that Google maps don't show the location of our defibrillators. Cllr Huggins is aware of this and said the most important thing is that they are registered with the ambulance service, however, he will investigate further.

26.3 Cllr Morgan confirmed that he filled in a hole that appeared on the far side of the recreation ground but he is concerned it might reappear so will keep an eye on it.

The meeting ended at 8.57pm.

Annotated by Julie Wigg, Parish Clerk

Signed_____ Chair

Appendix 1

Payments April 2026

Agenda Item 6. Payments to be made

To Whom	For What	Cost Code	Net	VAT	Total
T Homer	Handyman duties, March 2026	244	427.35	0.00	427.35
Julie Wigg	Salary – April	101	1964.84	0.00	1964.84
Dorset Pension Fund	**Pension – April -** Employers Contribution reduced to 21% Employees contribution	102	527.44 145.67	 0.00	673.11
HMRC	Income tax and national insurance – April	103	715.28	0.00	715.28
Idverde	St Marys Row Park Cemetery – Inv 10965660	284	401.51	80.30	481.81
Idverde	Sport and end of playing field Inv: 10966192	237	161.54	32.31	193.85
Rejuvenate	Monthly commitment – Invoice 31251 Device Care Endpoint Detection and response	305	12.36 11.99 4.99	 5.87	 35.21
Sally-Anne's Prof Cleaning	Youth Hall Cleaning Invoice 797	362	80.00	0.00	80.00
Lytchett Matravers Village Hall	Grant for Repairs to Village hall	163	8000.00	0.00	8000.00
Scribe	Accounts renewal Inv 15119	305	768.00	153.60	921.60
John Child	War memorial hedge cut Inv 701	240	95.00	0.00	95.00
Cllr A Bush	Expenses – Guerilla Gardeners	132	12.43	0.00	12.43
Cllr A Bush	Expenses – War memorial and Astro	132	23.00	0.00	23.00
Reformed Plastics	Bench Inv: 2603125	168	420.00	84.00	504.00
Lytchett Matravers Village Hall	Room hire April – September 2026 Inv: 2026-136	140	330.00	0.00	330.00

Dorset Planning Consultant	NP Project Inv: 1305 (Inv 1193 £706.26 paid in error, difference refunded).	582	340.35	68.07	408.42
BCP Council	Replacement/installment of bins Inv: 20950114	243	1894.56	378.91	2273.47
Dorset Council	SID Deployment 2026-27 Inv: 1801620892	167	826.88	165.38	992.26
Jeff Coakes	Repair to Youth Hall Ceilings Repair to bench	366 243	325.00 95.00	0.00	325.00 95.00 **420.00**

Agenda Item 6. Payments already made.

To whom	**For What**	**Cost code**	**Net**	**VAT**	**Total**
O2	Parish Clerk Mobile Phone Inv: 43518738	306	14.90	2.98	17.88
Propel Finance Plc	Monthly repayment for LMPC Clerk's mobile phone	306	7.42	1.48	8.90
YuEnergy	Youth Hall Inv: 03737072	362	477.48	95.50	572.98
Wessex Internet	Monthly charges – Sports Club, Village Hall, Youth Hall Inv: 588687	175	3.00	0.60	3.60
Dorset Council Waste Services	Empty youth hall bins – Inv 2800492457	362	38.44	0.00	38.44
Scribe	Booking system monthly payment Inv 17496	305	26.00	5.20	31.20

Appendix 2

Planning Application No	Location	Proposal	PC Decision	Notes	Status
P/VOC/2024/03870	**Huntick Farm Caravan Park. Huntick Farm Lytchett Matravers BH16 6BB**	Access To Use land to extend existing caravan/tent camping site (with removal of conditions 2,3 & 7 of planning permission 6/84/0743 to remove restriction to 30 caravans, remove restriction to building on site and remove restriction for the stationing of caravans/tents between 1 Nov and 15 March each year)	**No objection**		Not determined
P/FUL/2025/03026	Poole House Jennys Lane Lytchett Matravers BH16 6BP	Demolish existing building and store, remove tennis court and erect 3no dwellings with associated parking and landscaping	**OBJECTION**	The site lies outside the defined settlement boundary of Lytchett Matravers within the Green Belt. The application does not meet the criteria for "limited infilling in villages" as set out in paragraph 154 of the National Planning Policy Framework (NPPF). The Parish Council does not consider this to be an infill site, as it is not within the built-up area of the village. The proposed development would result in a significant and harmful visual impact on the surrounding landscape and open countryside. The site currently contains low-rise buildings and replacing these with three, two-storey dwellings would substantially make the development more intrusive. This change would detract from the rural character of the area and harm the openness of the Green Belt. The proposed dwellings feature a two-storey, geometric design which is not in keeping with the rural character of the area. The Parish	Awaiting sign-off Jan 2026

				Council believes that, given the site's location within the Green Belt, any redevelopment should be limited to a single dwelling, as previously approved.	
P/FUL/2025/03733	Land at Flowers Drove	Residential development including the erection of 29no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure	**OBJECTION**	Cllr Morgan raised concerns regarding the lack of affordable housing provision and the design of the development, specifically highlighting the use of non-functional or "fake" chimneys. He felt that these design elements require further discussion and suggested that he would like the planning authority to defer determination of the application to allow further consideration of key issues, particularly the. • The lack of affordable housing and the design of the site entrance • The layout and arrangement of the south-west corner of the development • The inclusion of appropriate architectural features, specifically the use of flint and dummy chimneys • The potential implementation of traffic calming measures within the scheme It was agreed to contact the planning authority to defer determination of the application to ask for further consideration of key issues, particularly the design of the development and the lack of affordable housing provision.	Out to consultation
P/FUL/2025/06195	Water Tower Field Colehill Road Lytchett Matravers	Erect a 2.1m fence and gate along the Colehill road frontage to secure the site	**Objection**	The Parish Council OBJECTS to the planning application, as the proposed fence is considered inappropriate for the Green Belt and its roadside location. However, recognising that safety is a concern, the Council suggests that the existing fence be repaired to secure the site.	Awaiting sign off
P/CLE/2026/00420	Land to the south of Huntick Road Lytchett Matravers	The cabin building and for the purpose of enjoying recreational use of the land. The ability to make hot food and	**Objection**	Several assertions in the application are fundamentally incorrect. 1. Lytchett Matravers Parish Council previously wrote in 2003 and 2004 requesting removal of the hut;	Out to consultation

		drink and general welfare facilities within the cabin. Application for Certificate of Lawfulness – Parish Council Response		therefore, the claim that it has been on site since 1999 should be considered nullified. 2. The application contains factual inaccuracies: a. No water supply exists on the site. b. No drainage is provided. c. There has been no activity on the site. d. The site was only cleared in 2025. (Members of the Parish Council are prepared to testify to these details). 3. Dorset Explorer records this land as registered common land. It was **RESOLVED** that the Parish Council **OBJECT** to the above Certificate of Lawfulness.	
P/FUL/2025/03733	Land at Flowers Drove, Lytchett Matravers Dorset	Residential development including the erection of 29 no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure.	**Objection**	Cllr Morgan noted that this matter has been considered previously. It has returned for discussion due to further considerations, including highways and drainage, although the fundamental layout remains the same. He highlighted that the arrangement of houses in the southwest corner has been revised but expressed disappointment that five houses will still have their rear facing onto Flowers Drove. He also noted three further changes: the attenuation ponds will now be consolidated into a single larger pond; the footpaths originally planned to run through to Lime Kiln Road have been removed; and unmarked tactile crossings are now to be installed. He further noted that the layout does not include any play area for young children, meaning they would be required to cross the road to access facilities in Blaneys Corner.	

				The Parish Council OBJECTS to the planning application for the following reasons: 1. The absence of any affordable homes is in direct contradiction to the aims set out by the government. Promotion of more affordable housing is a key principle of the Government's drive for more houses which is national policy. 2. The absence of an integral play area for children is against the Lytchett Matravers Neighbourhood Plan Development Principles (Policy I). The alternative proposed of crossing the main road into the village to access a play area at Blaneys Corner is not acceptable Clearly, it is acknowledged for Highways that the junction needs remodelling in order to control traffic. 3. The removal of the footpath access and integration alongside Flowers Drove is also in contradiction with the Lytchett Matravers Neighbourhood Plan Development Principles (Policy I). Specifically, the design needs to 'make provision for open green spaces which are accessible to the public and are linked to the rest of the village and wider natural environment by footpaths and cycle tracks. 4. All new sites should include the provision of a site with power for a defibrillator for public use.	
P/HOU/2026/00778	Moonfleet, Flowers Drove Lytchett Matravers	Erect single-storey side extension, roof extension and car port	**No Objection**		Granted 27.3.26
P/HOU/2026/00989	Hopmans Farmhouse 77 High Street Lytchett Matravers	Mount 8x solar pv panels on the se facing garage roof slope, arranged around the existing dormer windows.	**No Objection**		

Appendix 3

Parish Council Grants Awarded 2025-26

Organisation	Date	Project	Amount awarded	Notes
Brownies & Guides	18.12.25	Trip to London	1000.00	Not paid yet
Life Wessex	18.12.25	School workshop	620.00	
STARS	18.12.25	Support workshop	100.00	
Purbeck Film Festival	18.2.26	Film show	250.00	
Lytchett Matravers Village Hall	16.3.26	Village Hall improvements	25000.00	
			25970.00	£1000 outstanding for Guides

Appendix 4

Lytchett Matravers Parish Council

Summary Report – Dorset Council Highways WG

Apr 2026

Working Group Objective:
Review of all Highways related projects and establishing close liaison with Dorset Council Highways.

Working Group Participants:
Andrew Huggins (Chair), Ken Morgan, Alf Bush, Peter Webb, Rob Aspray

Background:
PC projects that require Dorset Council Highways interaction and agreement. To set up a more formal working arrangement with DC Highways to progress those projects.

Dependencies:
DC Highways (DCH) approval and partial funding

Status/Next Steps:

1. School Crossing – Completed – **SCP now operating at lower crossing point**
2. Huntick Road Cycleway –Rozalia Meadows to Jubilee Walk. **Keep on plan but not for 2026, 2m footpath.**
3. High Street Crossing – **Proposal on agenda to approve consultant to progress this design.**
4. Tesco Island – **Proposal on agenda to approve consultant to progress this design.**
5. 20 MPH Zones – Apply for central village area to be set to 20 mph. AH submitted application Aug 2024. Received response – only Wareham Road from R&C to Dillons Gardens. WG have made counter proposal to DCH which is with them for review: factors include High Street + School Crossing.
   AB to discuss with Highways, else we will redo traffic surveys after high st crossing completed & reapply. Update Alf?
6. Huntick Road path – New Working group specifically for this project, has met and progressing initiatives. Next step is to request lower speed limits on Huntick Road –Application for 40mph on Huntick Road has been submitted April 2025. **DCH running consultation on 40mph for whole vicinity**
7. Meeting 20 June 2025 with DCH and Sturminster Marshall PC about improving Jubilee Cross/A350. SM will apply for 40mph on A350 and crossing island. **Tied in with 6.**
8. Resident request for lowered speed in Castle Farm Lane. Clerk to seek guidance on "reduced speed limit" policy from DC Highways. DC advise does not meet 20MPH criteria but school can apply for signage.
9. Request for re-marking white lines on Wareham Road at Halls Corner and speed signate on High Street/Colehill Road – This has been authorised by DCH pending completion. **No sign – clerk to chase DCH.**

Financial Forecast: **(£000's, excluding VAT)**	**2026-27**	**2027-28**	
Expense to date			
Forecast	210[1]	250[2]	
Total	210	250	

Notes:

1. High St crossing 75, 20MPH – 30, Huntick cycleway stage 2 – 35, Tesco forecourt - 80
2. Huntick cycleway stage 3 – 250 LMPC contribution to overall cost.

Appendix 5

Lytchett Matravers Parish Council

Summary Report – Neighbourhood Plan 2 (LMNP2) WG

April 2026

Last meeting 24th. March 2026

Working Group Objective:
To prepare a new Lytchett Matravers Neighbourhood Plan (LMNP) with a target to have the plan ratified and adopted by the end of 2027.

Working Group Participants:
Peter Webb (Chair), Alf Bush, Ken Morgan, Peter Webb, Dave Ireson, Rob Aspray, Jackie Baker, Ralph Watts

Background:
The Lytchett Matravers NP (LMNP1) was adopted in 2017. Due to Green Belt restrictions, it was not able to allocate sites for future development. The principal benefit was an increase in CIL payments of approx. £120k.

PLP2 has now been approved by Dorset Council and will allow development of 3 sites in LM; 150 houses.

Dependencies:
- Outcome of the Dorset Local Plan Consultation
- Clarification of SHLAA sites in and around LM.

Conflicts of Interest:
- Two participants live adjacent to sites promoted in the Dorset Local Plan Consultation

One participant is a Trustee of the Village Hall.

Status/Next Steps:
10. Jo Witherden engaged as NP consultant but Locality grant scheme not renewed.
11. Comprehensive response to DLP Consultation developed and presented to PC. Subject to minuted amendments, report accepted and submitted to DC on November 13, 2025.
12. Develop Objectives for the Neighbourhood Plan from which policies can be derived.
13. Work with DC consultant to develop Design Code.
14. Continue to engage with local developers to influence choices regarding green spaces, village connectivity, parking arrangements, design code, etc.
15. Dorset Council not challenging HM Government Housing numbers.
16. Revised NPPF is out for consultation and its final shape will encompass National Development Management policies.
17. National and Dorset Council Design Codes in preparation and expected March/April 2026. WG assessing design guidelines for housing opportunity sites in DCLP consultation.
18. WG reviewing policies in 2017 Neighbourhood Plan in light of DCLP consultation response and to guide planners in their deliberations.

19. WG is looking to develop plans for a mix of retail & commercial premises alongside community facilities along the High Street side of the Rec. The WG will be consulting with existing and potential stakeholders to assess what is appropriate for the long term.

20. Awaiting updates from Dorset Council on a number of elements relevant to the WG's work. These are now expected end April/May and will inform future work.

Financial Forecast: **(£000's, excluding VAT)**		**2025-26**	**2026-27**	**2027-28**
Expense to date		3		
Forecast	Local NP Consultant Locality Grant Sundries	2	10	10
Total	Assumes Locality grant application is successful	5	10	10

Appendices:

Appendix 6

Lytchett Matravers Parish Council

Summary Report – Youth Hall WG – April 2026

Working Group Objective:

- Renovate/bring back into use the Lytchett Matravers Youth Hall (LMYH) for community use & Youth Club.

Working Group Participants:

- Council members: Roger Ong, Alf Bush,

Background:

LMPC's lease for the land from DC, stipulates there must be a Youth Club run at the site. LMPC has to maintain the building/grounds and if the lease is returned must remove the building at their cost.

Dependencies: DC requirement for Youth Club to be run at the site as per the lease condition.

Usage

LMPC now undertakes the day to day operating, oversight and maintenance responsibility for the building with the Clerk handling bookings and invoicing with income received by the PC.

Various groups now regularly use the hall with a current average usage of 120 people per week. In addition, occasional birthday parties and ad hoc events are also accommodated.

Dorset Youth run the Youth Club under LMPC contract.

Status/Next Steps:

1. Review Dorset Youth contract and submit to May FC.

Financial Forecast	**2026/27**	**2027/28**	**2028/29**
Expenses			
Water	£0.00	£0.00	£0.00
Electricity	£571.98	£0.00	£0.00
Internet	£0.00	£0.00	£0.00
Cleaning	£0.00	£0.00	£0.00
Waste Collection	£0.00	£0.00	£0.00
Repairs/Maintenance	£0.00	£0.00	£0.00
Dorset Youth	£0.00	£0.00	£0.00
Other	£0.00	£0.00	£0.00
Total	**£571.98**	**£0.00**	**£0.00**
Hire Income	£60.00	£	£
Grant Received	£8,333.00	£8,333.00	£8,333.00
Total	**£8,393.00**	**£8,333.00**	**£8,333.00**
Net Position	**Credit £7,821.02**		

Appendices: None

Appendix 7

Lytchett Matravers Parish Council

Summary Report – VILLAGE ENVIRONMENT WORKING GROUP

April 2026

Working Group Objective:

- Development and improvement of village amenities, principally within PC control
- Particular focus on Rec + Library Green areas + Cemetery

Working Group Participants:

Ken Morgan, Alf Bush, Andrew Huggins , Karen Korenevsky, Vicky Abbot.

(See Review Meeting Notes 19.3.26 - Appendix 1)

Background:

1. Hannams Gate. Postpone action till 26-27.
2. Pond – Permanent signs reqd. Replace fence mesh with tubular rail.
3. School Green Heritage Sign. Liaise History Group.
4. Cemetery –- Bund to be cut back. Planting required .
5. V Centre Planting – Information boards required.
6. Pond Walk – Upper part to be tarmacked 3x cross drainage channels req'd to sloping section.
7. Rocket Park – Planning new/replacement equipment.

Dependencies:

All within LMPC ownership and control – Only dependency is PC time and funding.

Status/Next Steps

Liaise re path drainage, Fit 'Dave Bowsher Memorial Bench' + Plaque,
Biodiversity + Pond Signing, organise extra fence tube installation, Obtain tenders for Hannams Gate,

Financial Forecast: **(£000's, excluding VAT)**	**2025-26**	**2026-27**	**2027-28**
Expense to date	Notice Board 3 Pond 17 FP - Halls Hill 1		
Forecast		Signing/notices 2 Path Surface + drainage. 8 Rocket Park Scheme. 80 Hannams Gate 5 Fingerposts. 5 Pond fence upgrade 2	
Total	21	102	

APPENDIX 1

VILLAGE ENVIRONMENT + HIGHWAYS WORKING GROUPS

PROGRESS REVIEW MEETING. 1900Hrs 19th March 2026

Present : Alf Bush, Andrew Huggins, Ken Morgan.

Apologies: Vikki Abbott

1.0 ***Pond*** - *2x items to be completed. i) Signing – temporary signs now faded. Permanent replacements to be ordered - Action-KM ii) Fencing – One infill mesh panel vandalised. AH suggested replace all panels with a tubular mid-rail to match top rail. Obtain quotations – Action KM*

2.0 ***Pond Walk –*** *2x quotations received for tarmacking top section of Pond Walk. Agreed accept lower and ask for additional cost of including 3x drains to cross gravelled section. 2 x drains at top end at run off points from kids' play area amongst trees and 1 x drain at bottom end to divert occasional spring to highway ditch. Drains to each comprise 100mm diam drains laid 300mm deep with catch pits formed at upstream ends backfilled with coarse gravel. Action AH*

3.0 ***Planting/Wild Areas – Information Boards.*** *KM suggested proprietary metal angled top information boards – cA3 panel size. AB suggested a good location (albeit a different theme) would be to explain history of Old School Green at one-time centre of village. Liaise with History Group to agree content. Use QR code to link to wider resource. Action – KM to liaise with History Group*

4.0 ***Hannams Gate*** *– Design agreed. Need to prepare details + spec for tendering. However, this is a 26/27 Financial Year project so no rush.*

5.0 ***Dave Bowsher Bench*** *– Agreed identify existing non-memorial bench at top of Rec and replace that. Original bench to be relocated to Rocket Park area – Action KM + order from P Clerk*

6.0 ***Sports Field Drainage*** *– KM + Peter Webb investigated ideas in 2024. Quotation obtained from MJ Abbott for c£90k. No action followed on. Agreed to take no action, esp in light of possible new/additional sports pitches.*

7.0 ***Rocket Park*** *– AH explained options for new play equipment incl relocation of older kids' item to outside fenced compound + single ended basketball fence on ball area. Provisional estimates c £60-70k. Possibility of some grant funding. AH to refine spec and recommend preferred supplier. Action AH*

8.0 ***New Sports Area –*** *Outline plans prepared to progress Pre-App consultations. 2x aspects of proposals – i) Sports facilities – Planners generally supportive albeit requiring considerable supporting information for a planning application. ii) Car Park/School Drop-Off – Planners + Highways less positive – require proof of need and extensive supporting traffic data from specialist consultants. None of this can proceed with DC's agreement of asset transfer (freehold or long lease) so on hold. In meantime fee quotations for the highways aspect are awaited. AB is forming a new Sports Facilities WG (AB, Peter Webb, Clare Parfitt, Brad Sparkes + Steve Risk) to determine preferred sports mix/facilities.*

9.0 ***Youth Hall Car Park*** *– (Previously this was YHWG) - Borehole formed. Plan for associated regrading of car park to falls, incl 2x drainage gullies with silt traps + drain to borehole prepared. Quotation received. However – before progressing percolation type test required to establish/prove efficacy of borehole. (Post meeting note – Test carried out successfully 20th March). Discuss quotation at PC meeting 25th March.*

10.0 ***Tesco Frontage*** *– PP received with 2 years left before implementation required. Tesco have not responded to any recent approaches so assumption that they are not prepared to fund, part-fund or organise. Therefore quotations have been invited from highway consultants to prepare technical details/spec, then agree s278 with Dorset Council and obtain tenders from contractors.*

11.0 ***High Street Pedestrian Crossing*** *– Pre App consultation held with DC. Generally supportive but list of supporting data required to accompany planning application. Quotations have been invited from highway consultants to prepare application followed up by s278 and obtaining contractor quotations.*

12.0 ***Active Travel Route to School/Poole*** *– Evident that Huntick Road options will not be supported by DC. Cost estimate of c£2m precludes possibility of proceeding without DC. DC seem intent on progressing Foxhills Road/Stafford Row as 'safe route 'to school. Uncertain how this will progress in light of emerging Dorset LP and development proposals for 'S Lytchett Village'. Should PC continue to include Huntick Rd scheme in budget?*

13.0 ***Speed Limits – 20mph + 40mph*** *– It seems that 40mph for the whole of Huntick Road will be confirmed imminently by DC. @0mph for the village couldn't proceed because of a very slight shortfall in the existing speed criteria. Agreed that this should be progressed again asap. The High St crossing will reinforce the qualifying criteria.*

Appendix 8

Lytchett Matravers Parish Council

Summary Report – Sports Facilities (SF) WG

April 2026

Working Group Objective:

- To manage the transition of core functions from LMSC to the PC and close down LMSC
- To manage PC liaison with the various sports clubs and associations in the village.
- To develop strategic plans for future sports facilities to be included in the NP2.

Working Group Participants:
Peter Webb (Chair), Alf Bush, Steve Risk, Brad Sparkes, Clare Parfitt

Background:
Responsibility for the management of the Sports Pavilion, Rec. and Lytchett Astro (MUGA) assigned to the PC, effective April 1, 2026. LMSC is being phased out as a separate entity; WG will function as liaison with the various sports clubs and associations as well as developing strategic plans for future sports facilities.

Dependencies:

- Outcome of Community Asset Transfer request for DC to provide land adjacent to the school.

Status/Next Steps:

21. Dorset Council consultation on facilities and pitches completed.
22. Continue liaison with the Primary School regarding sharing of facilities.
23. Identify optimum mix for all weather surfaces for new sports centre.
24. Meeting scheduled with DC on initial proposal for Community Asset Transfer

Financial Forecast: **(£000's, excluding VAT)**		**2026-27**	**2027-28**	**2028-29**
Expense to date				
Forecast				
Total				

Appendices: