Lytchett Matravers Parish Council

Dear Councillor,

You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 22nd April 2026 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall.

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 21st April 2026

AGENDA

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

Report by Dorset Councillors (Standing Orders Suspended)

1. To receive and consider apologies for absence.

2. To receive any declarations of interest and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.

3. To receive and resolve to approve the minutes of the Full Council meeting held on 25th March 2026.

4. To receive and note minutes of the Finance & Gen Purposes Committee meeting held on 8th April 2026.

5. To consider and approve the following recommendations from Finance & Gen Purposes Committee meeting held on the 8th April 2026.

   5.1 To consider and approve the Earmarked Reserves.

   5.2 To consider and approve the annual CIL report.

6. To approve the schedule of payments, including those made and pending.

7. To receive and consider reports of past subject matters on the minutes of the Full Council, 25th March 2026– see Clerks Report.

8. Chair's announcements.

9. To receive and note the annual grants awarded report.

10. To consider and approve a quote of £695 plus VAT from Replay Maintenance for repairs to the astro.

11. To consider and approve a grant application from Chitter Chatter Clubs.

12. To consider the submission of a grant application to Operation Relentless to support measures aimed at tackling anti-social behaviour at Rocket Park.

13. Following the successful award of an Awards for All grant for the replacement of the accessible roundabout and associated works - review all quotations received and appoint a contractor accordingly.

14. Councillors to each confirm they have no conflict of interest with Rosie Darkin-Miller, the appointed internal auditor.

15. Councillors to each confirm they have no conflict of interest with BDO, the appointed external auditors.

16. P/LBC/2026/01991 Castle Farm House Castle Farm Road Lytchett Matravers BH16 6BZ Replace existing half glazed timber panel door and frame to south aspect.

17. To receive an update from the Summer Festival Working Group.

18. To receive a report from the Highways Working Group. (DCHWG).

19. To receive a report from the Neighbourhood Plan 2 Working Group (NP2WG).

20. To receive a report from the Lytchett Matravers Youth Hall Working Group (YHWG).

21. To receive a report from the Village Environment Working Group. (VEWG).

22. To receive a report from the Sports Facilities Working Group. (SFWG).

23. Training by members or the Clerk in the past month (for the purposes of report only).

24. To note any decisions / action taken by Parish Clerk under "Openness of Local Government Bodies Regulations 2014", Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

25. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: *Julie Wigg* **Date:** 17th April 2026
Parish Clerk

Dates of next meetings:
Finance & General Purposes: 13th May 2026
Full Council: 27th May 2026

Council Office, Vineyard Close, Lytchett Matravers BH16 6DD
Email: clerk@lytchettmatraversparishcouncil.gov.uk or call 07596 885667