Minutes of the

FINANCE AND GENERAL PURPOSES COMMITTEE
Meeting held on Wednesday 8th October 2025
in the Youth Hall, Lytchett Matravers, BH16 6BD

1. **PRESENT:** Cllrs R Ong (Chair), R Aspray (Vice Chair), A Huggins, M Rigby, P Webb, K Korenevsky and Mrs Julie Wigg (Parish Clerk)

The meeting started at 7pm

PUBLIC PARTICIPATION:
No one in attendance.

2. **APOLOGIES:** Cllrs A Bush, K Morgan, V Abbott

3. **DECLARATIONS OF PECUNIARY INTEREST - AND CONSIDERATION OF REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**
None.

4. **TO RECEIVE AND APPROVE MINUTES OF THE FINANCE & GEN PURPOSES COMMITTEE MEETING HELD ON 10th SEPTEMBER 2025**

These minutes were accepted as a true record of the meeting and were duly signed by the Committee Chair

5. **TO RECEIVE AND NOTE THE 2025-26 YEAR TO DATE BANK RECONCILIATION (FOR PURPOSES OF REPORT ONLY).**
A copy of the bank reconciliation was made available to all members ahead of the meeting and is attached at **Appendix 1**.

It was **RESOLVED** to accept and **APPROVE** this reconciliation and that going forward the reconciliation against bank statements will be undertaken and signed off by the Vice Chair of the F&GP on a quarterly basis.

6. **TO RECEIVE AND CONSIDER A REPORT COVERING 2025-26 COUNCIL INCOME AND EXPENDITURE (FOR PURPOSES OF REPORT ONLY).**
The report was made available to all members by the Parish Clerk. The income and expenditure report is included in **Appendix 2**.

It was **RESOLVED** to accept and **APPROVE** this report.

7. **TO REVIEW THE FIRST 6 MONTHS FINANCIAL PERFORMANCE AGAINST ANNUAL BUDGETS ASSISTING THE 2026/7 BUDGET FORECASTING.**
Cllr Ong distributed a paper copy of the year to 31/09/2025 showing actual performance against budgeted forecast. All councillors were asked to review their working groups' budgets for 2026–27, highlighting any areas that will require particular focus in the next financial year. **(Appendix 3)**

8. **TO CONSIDER WHETHER THE PARISH COUNCIL SHOULD CONTINUE FUNDING THE SCHOOL CROSSING PATROL AND TO MAKE A RECOMMENDATION TO FULL COUNCIL.**
Councillors agreed that the matter should be reviewed again after the crossing has been in operation for at least six months. The Clerk will contact Dorset Council to confirm the Parish Council's commitment while explaining that a review will be required. The Clerk will also ask

whether it is possible to renew the agreement for a six-month period or if it must align with the financial year. Cllr Rigby asked whether relocating the school crossing patrol further down the road could be considered. Cllr Huggins will contact Dorset Council to enquire about the feasibility of this option.

9. TO CONSIDER AND APPROVE DORSET COUNCIL HIGHWAY'S INVOLVEMENT IN THE ASTRO PROJECT (P/PAP/2025/00485 LAND ADJOINING LYTCHETT MATRAVERS PRIMARY SCHOOL) AT A COST OF £1,845.

It was **RESOLVED** to **APPROVE** the payment to Dorset Council Highways.

10. TO REVIEW THE PARISH CLERKS ROLE AND HOURS.

Deferred to the Staffing Group to review and report to the November F&GP with recommendations

11. TO RECEIVE AND CONSIDER THE YOUTH HALL FIRE RISK ASSESSMENTS, INCLUDING THE CONTRACTOR'S REPORT AND GOVERNANCE ASSESSMENT, AND TO AGREE ANY NECESSARY ACTIONS.

Cllr Ong asked councillors to consider the action points identified in the assessments, noting that these need to be followed up to ensure the Parish Council remains fully compliant. Councillors agreed that any required actions should be implemented accordingly. This was identified as also needing to be undertaken for the Sports Pavilion, Astro and Council Office.
Action: Clerk to prepare a Fire Risk Policy, Implement PAT Testing regime, Push Bar signage for both doors at Youth Hall, Fire assessment logbook.

12. TO REVIEW AND APPROVE THE PARISH COUNCIL'S RESPONSE TO THE BCP/DC LOCAL TRANSPORT PLAN CONSULTATION (Appendix 4)

It was **RESOLVED** to **APPROVE** the Parish Council's response to the BCP/DC Local Transport Plan Consultation.

13. P/HOU/2025/05046 - 3 FOXHILLS CRESCENT LYTCHETT MATRAVERS BH16 6BE ERECT AN OUTBUILDING TO FORM AN ANNEXE.

The Parish Council has **NO OBJECTION** to this planning application. However, a condition should be applied to ensure the annexe remains ancillary to the main dwelling and cannot be occupied or sold separately in the future. In addition, the Council would wish to see the incorporation of sustainable design measures, including the use of solar panels and rainwater collection, to reduce environmental impact and support Dorset Council's climate objectives.

14. NOTIFICATION OF APPEAL - P/HOU/2025/03797 - THE WALLED GARDEN, COLEHILL ROAD, LYTCHETT MATRAVERS BH16 6BS. EXTEND AND CONVERT EXISTING GARAGE TO FORM RESIDENTIAL.

The appeal was noted.

15. TO CONSIDER ITEMS FOR THE PARISH MAGAZINE

Cllr Ong offered to write the next article.

15.1 The budget/precept
15.2 Litterpick 2nd November
15.3 Council vacancies
15.4 Local plan extraordinary meeting
15.5 Remembrance Sunday

16. TO NOTE CORRESPONDENCE RECEIVED.

16.1 A resident of Landers Reach emailed in connection with tree and shrub growth– Cllr Huggins will go and have a look.

16.2 Cllr Huggins said that a group had donated £100 to the Parish Council as a thankyou for the use of the carpark.

The meeting closed at 8.01pm

Annotated by Julie Wigg (Parish Clerk)

and approved by Cllr R Ong Chair of committee _____

Appendix 1

Lytchett Matravers Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 01/10/2025			
	Cash in Hand 01/04/2025			282,333.65
	ADD			
	Receipts 01/04/2025 - 01/10/2025			149,988.65
				432,322.30
	SUBTRACT			
	Payments 01/04/2025 - 01/10/2025			102,422.42
A	**Cash in Hand 01/10/2025** (per Cash Book)			**329,899.88**
	Cash in hand per Bank Statements			
	Petty Cash	01/07/2024	0.00	
	HSBC Current AC	30/09/2025	1,762.40	
	HSBC Savings AC	30/09/2025	58,939.37	
	Santander Current AC	30/09/2025	460.00	
	Santander Bus Saver AC	30/09/2025	86,774.37	
	Unity Trust Bank (AC no 20450313	30/09/2025	83,269.22	
	Lloyds bank	30/09/2025	66,600.02	
	Charity Bank	01/08/2025	26,316.14	
	Unity Bank Instant Access Saving	31/08/2025	5,778.36	
				329,899.88
	Less unpresented payments			
				329,899.88
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**329,899.88**
	A = B Checks out OK			

Created by Scribe

Appendix 2

Lytchett Matravers Parish Council 8 October 2025 (2025-2026)

Summary of Receipts and Payments

All Cost Centres and Codes

Allotments

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
261	Allotment Rent	2,700.00	57.00	-2,643.00				-2,643.00 (-97%)
262	Allotment Deposits		270.00	270.00	200.00		200.00	470.00 (235%)
263	Allotments Utilities				700.00	409.90	290.10	290.10 (41%)
264	Allotments R&M				950.00	18.00	932.00	932.00 (98%)
265	Allotments Annual prizes				80.00		80.00	80.00 (100%)
266	Allotments Miscellaneous				200.00		200.00	200.00 (100%)
	SUB TOTAL	**2,700.00**	**327.00**	**-2,373.00**	**2,130.00**	**427.90**	**1,702.10**	**-670.90 (-13%)**

Burials/Cemetery

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
281	Burials Charges	4,500.00	2,604.00	-1,896.00				-1,896.00 (-42%)
282	Cemetery Utilities				50.00		50.00	50.00 (100%)
283	Institute of Cemetery Manageme				50.00		50.00	50.00 (100%)
284	Cemetery R&M - General		70.00	70.00	4,600.00	2,392.50	2,207.50	2,277.50 (49%)
285	Cemetery Miscellaneous							(N/A)
	SUB TOTAL	**4,500.00**	**2,674.00**	**-1,826.00**	**4,700.00**	**2,392.50**	**2,307.50**	**481.50 (5%)**

Community Support

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
161	Library - Extra Hours				1,800.00	1,859.52	-59.52	-59.52 (-3%)
162	Citizens Advice				7,300.00		7,300.00	7,300.00 (100%)
163	Grants - General				1,500.00	250.00	1,250.00	1,250.00 (83%)
164	Grants- Youth							(N/A)
165	Litter Collection/Picks				50.00		50.00	50.00 (100%)
166	Remembrance Day							(N/A)
167	Other Roads & Signage				750.00		750.00	750.00 (100%)
168	Parish Benches				450.00	525.13	-75.13	-75.13 (-16%)
169	Defibrillator Support				300.00	370.27	-70.27	-70.27 (-23%)
170	Car Park Licences	220.00		-220.00				-220.00 (-100%)
171	Pharmacy Licence	270.00		-270.00				-270.00 (-100%)
172	Scout Hut Rental	100.00		-100.00				-100.00 (-100%)
173	General Donations		2,826.99	2,826.99				2,826.99 (N/A)
174	Miscellaneous					2,471.74	-2,471.74	-2,471.74 (N/A)
180	Community Events Licences		300.00	300.00	100.00		100.00	400.00 (400%)
181	Community Events Insurance				200.00	165.80	34.20	34.20 (17%)
182	Community Events Grants							(N/A)
183	Community Events General	1,750.00	680.00	-1,070.00	4,500.00	4,146.38	353.62	-716.38 (-11%)
184	Inpost Locker	1,200.00	600.00	-600.00				-600.00 (-50%)
	SUB TOTAL	**3,540.00**	**4,406.99**	**866.99**	**16,950.00**	**9,788.84**	**7,161.16**	**8,028.15 (39%)**

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

Council Related

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
131	Councillor Training				250.00		250.00	250.00 (100%)
132	Councillor Expenses				1,000.00		1,000.00	1,000.00 (100%)
133	Chairs Allowance		280.00	280.00	280.00		280.00	560.00 (200%)
134	Website Support				500.00	282.50	217.50	217.50 (43%)
135	Public Sector Website Complian							(N/A)
136	Data Protection				35.00		35.00	35.00 (100%)
137	Subscriptions				290.00	160.00	130.00	130.00 (44%)
138	Memberships				1,000.00	1,633.69	-633.69	-633.69 (-63%)
139	Publicity/Advertising				100.00		100.00	100.00 (100%)
140	Premises Hire				700.00	395.00	305.00	305.00 (43%)
141	Professional/Legal Services				600.00		600.00	600.00 (100%)
142	Bank Interest	2,000.00	1,687.80	-312.20				-312.20 (-15%)
143	Bank Charges				100.00	110.15	-10.15	-10.15 (-10%)
144	Insurance				3,000.00	2,859.99	140.01	140.01 (4%)
145	Audit				1,400.00	1,296.43	103.57	103.57 (7%)
146	VAT Refund	500.00	19,240.73	18,740.73				18,740.73 (3748%)
150	Miscellaneous					2,784.61	-2,784.61	-2,784.61 (N/A)
	SUB TOTAL	**2,500.00**	**21,208.53**	**18,708.53**	**9,255.00**	**9,522.37**	**-267.37**	**18,441.16 (156%)**

Dorset Council

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
201	Dorset Council Precept	120,000.00	120,000.00					(0%)
202	Dorset Council CIL							(N/A)
203	Dorset Council Grants							(N/A)
204	Dorset Council Footpath SLA				600.00		600.00	600.00 (100%)
	SUB TOTAL	**120,000.00**	**120,000.00**		**600.00**		**600.00**	**600.00 (0%)**

Employee Related

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
101	Employee Salaries				21,622.00	10,107.12	11,514.88	11,514.88 (53%)
102	Pension Contributions				6,800.00	3,492.53	3,307.47	3,307.47 (48%)
103	National Insurance and Income T				6,600.00	3,236.35	3,363.65	3,363.65 (50%)
104	Handyman				5,000.00	2,278.08	2,721.92	2,721.92 (54%)
105	Locum Services				200.00	155.61	44.39	44.39 (22%)
106	Training				250.00	35.00	215.00	215.00 (86%)
107	Expenses				100.00	81.00	19.00	19.00 (19%)
120	Miscellaneous							(N/A)
	SUB TOTAL				**40,572.00**	**19,385.69**	**21,186.31**	**21,186.31 (52%)**

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

Highways

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
211	Consultation - Wareham Road					1,895.00	-1,895.00	-1,895.00 (N/A)
212	Consultation - High Street							(N/A)
213	Consultation - Cycleway/Path							(N/A)
214	Consultation - Parking							(N/A)
215	Consultation - 20 MPH							(N/A)
216	Consultation - Astro Car Park							(N/A)
	SUB TOTAL					**1,895.00**	**-1,895.00**	**-1,895.00 (N/A)**

Lytchett Astro

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
341	Lytchett Astro Rental/Hire	5,000.00	627.00	-4,373.00				-4,373.00 (-87%)
342	Lytchett Astro Utilities							(N/A)
343	Lytchett Astro R&M				7,700.00	2,295.00	5,405.00	5,405.00 (70%)
344	Lytchett Astro Fixtures & Fittings							(N/A)
350	Lytchett Astro Miscellaneous							(N/A)
	SUB TOTAL	**5,000.00**	**627.00**	**-4,373.00**	**7,700.00**	**2,295.00**	**5,405.00**	**1,032.00 (8%)**

Open Spaces

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
231	Recreation Ground Hire							(N/A)
232	Recreation Ground utilities							(N/A)
233	Recreation Ground electric charg	50.00	72.13	22.13				22.13 (44%)
234	Recreation Ground Rocket Park				1,000.00		1,000.00	1,000.00 (100%)
235	Recreation Ground Exercise Equ				600.00		600.00	600.00 (100%)
236	Recreation Ground Skatepark R				500.00	155.00	345.00	345.00 (69%)
237	Recreation Ground General R&M				600.00	2,739.57	-2,139.57	-2,139.57 (-356%)
238	Foxhills Play Park R&M							(N/A)
239	Foxhills General R&M				3,500.00		3,500.00	3,500.00 (100%)
240	Old School Green R&M				500.00		500.00	500.00 (100%)
241	Library Green R&M				500.00		500.00	500.00 (100%)
242	Safety Inspections				1,000.00		1,000.00	1,000.00 (100%)
243	Other Open Space Maintenance				10,000.00	18,282.14	-8,282.14	-8,282.14 (-82%)
	SUB TOTAL	**50.00**	**72.13**	**22.13**	**18,200.00**	**21,176.71**	**-2,976.71**	**-2,954.58 (-16%)**

Parish Office

Code	Title	Receipts Budgeted	Receipts Actual	Receipts Variance	Payments Budgeted	Payments Actual	Payments Variance	Net Position +/- Under/over spend
301	Office Rent							(N/A)
302	Office Utilities				300.00		300.00	300.00 (100%)
303	Office Supplies				300.00	92.60	207.40	207.40 (69%)

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

304	Office Tariff/Feedback							(N/A)
305	Office IT				500.00	336.04	163.96	163.96 (32%)
306	Office Connectivity		15.00	15.00	616.00	200.76	415.24	430.24 (69%)
307	Office R&M				500.00	69.00	431.00	431.00 (86%)
308	Office Fixtures & Fittings				500.00		500.00	500.00 (100%)
309	Car Park Lighting				320.00	122.17	197.83	197.83 (61%)
310	Office Miscellaneous					27.00	-27.00	-27.00 (N/A)
	SUB TOTAL		**15.00**	**15.00**	**3,036.00**	**847.57**	**2,188.43**	**2,203.43 (72%)**

Sports Pavilion

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
321	Sports Pavilion Rental/Hire							(N/A)
322	Sports Pavilion Utilities					206.78	-206.78	-206.78 (N/A)
323	Sports Pavilion Tariff Feedback	700.00		-700.00				-700.00 (-100%)
324	Sports Pavilion Connectivity					3.00	-3.00	-3.00 (N/A)
325	Sports Pavilion R&M				1,000.00	535.00	465.00	465.00 (46%)
326	Sports Pavilion Fixtures & Fitting							(N/A)
330	Sports Pavilion Miscellaneous							(N/A)
	SUB TOTAL	**700.00**		**-700.00**	**1,000.00**	**744.78**	**255.22**	**-444.78 (-26%)**

WG Highways

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
521	WG Admin							(N/A)
522	Wareham Road Crossing							(N/A)
523	High Street Crossing				75,000.00	4,357.00	70,643.00	70,643.00 (94%)
524	Tesco Island							(N/A)
525	20 MPH Zones				30,000.00		30,000.00	30,000.00 (100%)
526	Huntick Path/Cycleway				35,000.00		35,000.00	35,000.00 (100%)
527	Drop Kerb Program				15,000.00		15,000.00	15,000.00 (100%)
528	Signage							(N/A)
	SUB TOTAL				**155,000.00**	**4,357.00**	**150,643.00**	**150,643.00 (97%)**

WG Library (RFU)

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
601	WG Admin							(N/A)
602	Legal/Planning Expenses							(N/A)
	SUB TOTAL							**(N/A)**

WG Neighbourhood Plan

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

581	WG Admin							(N/A)
582	NP Revision				5,000.00	2,344.90	2,655.10	2,655.10 (53%)
583	Neighbourhood Plan Training							(N/A)
	SUB TOTAL				**5,000.00**	**2,344.90**	**2,655.10**	**2,655.10 (53%)**

WG Other Premises

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
561	WG Admin							(N/A)
562	Parish Office							(N/A)
563	Sports Pavilion				44,537.00		44,537.00	44,537.00 (100%)
564	Lytchett Astro							(N/A)
	SUB TOTAL				**44,537.00**		**44,537.00**	**44,537.00 (100%)**

WG Sports Complex (RFU)

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
621	WG Admin							(N/A)
622	Legal/Planning Expenses							(N/A)
623	Groundworks - car park							(N/A)
624	Groundworks - Sports Centre							(N/A)
625	Ongoing management							(N/A)
	SUB TOTAL							**(N/A)**

WG Village Environment

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
501	WG Admin							(N/A)
502	Recreation Ground - Rocket Par							(N/A)
503	Recreation Ground - Exercise Ec							(N/A)
504	Recreation Ground Skatepark							(N/A)
505	Recreation Ground General				8,463.00		8,463.00	8,463.00 (100%)
506	Recreation Ground - Hannams C				5,000.00		5,000.00	5,000.00 (100%)
507	Foxhills Play Park							(N/A)
508	Foxhills General							(N/A)
509	Allotments							(N/A)
510	Cemetery/Closed Churchyard							(N/A)
	SUB TOTAL				**13,463.00**		**13,463.00**	**13,463.00 (100%)**

WG Village Hall (RFU)

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
611	WG Admin							(N/A)
612	Legal/Planning Expenses							(N/A)

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

	SUB TOTAL							**(N/A)**

WG Youth Hall

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
541	WG Admin							(N/A)
542	Youth Hall							(N/A)
	SUB TOTAL							**(N/A)**

Youth Hall

		Receipts			Payments			Net Position	
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend	
361	Youth Hall Rental/Hire		655.00	655.00		52.00	-52.00	603.00	(N/A)
362	Youth Hall Utilities				500.00	707.21	-207.21	-207.21	(-41%)
363	Youth Hall Grants								(N/A)
364	Youth Hall Dorset Youth Associat				9,472.00	2,368.00	7,104.00	7,104.00	(75%)
365	Youth Hall Connectivity					3.00	-3.00	-3.00	(N/A)
366	Youth Hall R&M				10,715.00	15,281.64	-4,566.64	-4,566.64	(-42%)
367	Youth Hall Kitchen				8,785.00		8,785.00	8,785.00	(100%)
368	Youth Hall Furniture								(N/A)
369	Youth Hall Fixtures and Fittings								(N/A)
370	Youth Hall Miscellaneous					710.00	-710.00	-710.00	(N/A)
	SUB TOTAL		**655.00**	**655.00**	**29,472.00**	**19,121.85**	**10,350.15**	**11,005.15**	**(37%)**

Summary

NET TOTAL	**138,990.00**	**149,985.65**	**10,995.65**	**351,615.00**	**94,300.11**	**257,314.89**	**268,310.54**	**(54%)**
V.A.T.		3.00			8,122.31			
GROSS TOTAL		**149,988.65**			**102,422.42**			

Appendix 3

Payments	2025-26 Receipts	1-9 Act YTD	10-12 Forcast	Total	Variance		2025-26 Budget	1-9 Act YTD	10-12 Forecast	Total	Variance	Comments
Allotments	£2,700	£327		£327	£2,373		£2,130	£427		£427	£1,703	
Burials/Cem	£4,500	£2,674		£2,674	£1,826		£4,700	£2,392		£2,392	£2,308	
Commuity Support	£3,540	£4,406		£4,406	-£866		£16,950	£9,788		£9,788	£7,162	
Council Related	£2,500	£21,208		£21,208	-£18,708		£9,255	£9,522		£9,522	-£267	
Dorset Council	£120,000	£120,000	£0	£120,000	£0		£600	£0		£0	£600	
Employee Related	£0	£0		£0	£0		£40,572	£19,385		£19,385	£21,187	
Highways	£0	£0		£0	£0		£0	£1,895		£1,895	-£1,895	
Lyt Astro	£5,000	£627		£627	£4,373		£7,700	£2,295		£2,295	£5,405	
Open Space	£50	£72		£72	-£22		£18,200	£21,176		£21,176	-£2,976	
Parish Office	£0	£15		£15	-£15		£3,036	£847		£847	£2,189	
Sports Pavillion	£700	£0		£0	£700		£1,000	£744		£744	£256	
Youth Hall	£0	£655		£655	-£655		£29,472	£19,121		£19,121	£10,351	
BAU Total	**£138,990**	**£149,984**	**£0**	**£149,984**	-£10,994		**£133,615**	**£87,592**	**£0**	**£87,592**	£46,023	
WG Highways	£0	£0		£0	£0		£155,000	£4,357		£4,357	£150,643	
WG library	£0	£0		£0	£0		£0	£0		£0	£0	
WG NP	£0	£0		£0	£0		£5,000	£2,344		£2,344	£2,656	
WG Other	£0	£0		£0	£0		£44,537	£0		£0	£44,537	
WG Sports	£0	£0		£0	£0		£0	£0		£0	£0	
WG Vil Env	£0	£0		£0	£0		£13,463	£0		£0	£13,463	
WG V Hall	£0	£0		£0	£0		£0	£0		£0	£0	
WG Youth Hall	£0	£0		£0	£0		£0	£0		£0	£0	
Sub Total	**£0**	**£0**	**£0**	**£0**	£0		**£218,000**	**£6,701**	**£0**	**£6,701**	£211,299	
Total	**£138,990**	**£149,984**	**£0**	**£149,984**	-£10,994		**£351,615**	**£94,293**	**£0**	**£94,293**	£257,322	

Appendix 4

Lytchett Matravers Parish Council Response to Consultation on the Local Transport Plan

Section 2 – How much do you agree or disagree with the vision for the transport strategy?

- Disagree

Section 3 – How much do you agree or disagree with each objective of our transport strategy?

Objective A – Safeguard the climate and environment

- Neither agree nor disagree

Objective B – Improve Health and Wellbeing

- Neither agree nor disagree

Objective C – Create accessible and prosperous places

- Neither agree nor disagree

Objective D – Enable a safer transport network

- Agree

Objective E – A resilient and fit for purpose transport network

- Strongly Agree

Objective F – Public transport that is inclusive and accessible

- Neither agree nor disagree

Section 4 – Policies

4.1 How much do you agree or disagree with each policy in Objective A?

Policy A1: Reduce transport carbon emissions on a pathway compatible with national, regional and local budgets and net zero commitments

- Neither agree nor disagree

Policy A2: Accelerate the uptake of zero-emission vehicles through the delivery of supporting infrastructure

- Agree

Policy A3: Improve local air quality and reduce key sources of pollution from transport to protect our health and the natural and historic environment

- Neither agree nor disagree

Policy A4: Take a nature positive approach to transport design, delivery and maintenance to boost biodiversity

- Neither agree nor disagree

4.2 How much do you agree or disagree with each policy in Objective B?

Policy B1: Establish a joined up, safe and attractive active travel network supported by appropriate infrastructure

- Disagree

Policy B2: Promote the benefits of travelling actively within our communities

- Disagree

Policy B3: Improve local access to health and leisure opportunities, green spaces, public rights of way, tourist destinationsand heritage assets In other words: make it easier to reach parks, playgrounds, sports areas, and places to visit

- Agree

Policy B4: Active Travel Infrastructure for sustainable development

- Disagree

4.3. How much do you agree or disagree with each policy in Objective C?

Policy C1: Improve sustainable access to our key tourism areas and manage the seasonal peaks in travel demand

- Agree

Policy C2: Maintain and improve connectivity and sustainable access for goods and people to local, regional, national and international gateways

- Agree

Policy C3: Improve access to education, training, employment and leisure/visitor destinations

- Strongly Agree

Policy C4: Promote sustainable and cost effective travel options and provision of local facilities in new developments using a 'vision led' approach

- Agree

Policy C5: Deliver and support residential and business behaviour change initiatives to encourage safe, healthy and greener travel

- Agree

4.4. How much do you agree or disagree with each policy in Objective D?

Policy D1: Improve the safety of all road users in accordance with the Dorset Road Safety Partnership Strategy and support its vision of zero road casualties by 2050

- Agree

Policy D2: Promote and co-ordinate road safety initiatives around schools to encourage sustainable forms of travel

- Agree

Policy D3: Improve personal safety for all journeys to ensure everyone can travel safely and go about their daily lives with comfort and ease

- Neither Agree nor disagree

4.5. How much do you agree or disagree with each policy in Objective E?

Policy E1: Maintain and enhance a resilient transport network that is adaptable and can withstand the impacts of more frequent and extreme weather events and climate change

- Agree

Policy E2: Manage our highway infrastructure and make the best use of road space to manage congestion, minimise traffic disruption, and improve journey time reliability for all journeys

- Strongly Agree

Policy E3: Embrace innovations in technology and materials to reduce carbon emissions and improve the effectiveness of network management and monitoring

- Agree

4.6. How much do you agree or disagree with each policy in Objective F?

Policy F1: Work with partner organisations to improve the connectivity within and between rural and urban areas and attractiveness of public transport as a travel choice

- Disagree

Policy F2: Prioritise local bus services to make journeys quicker and more reliable

- Disagree

Policy F3: Embrace new technologies, digital data and shared mobility models to transform how people access and use public transport

- Disagree

Policy F4: Deliver high quality transport interchanges and clear passenger information to improve journeys involving more than one form of transport

- Neither agree nor disagree

Policy F5: Deliver inclusive design that improves the travel experience of people with specific needs

- Neither agree nor disagree

Section 5 – Implementation Plan

5.1. How much do you agree or disagree with the schemes / interventions included within the Bournemouth Christchurch and Poole (BCP) Area Plan?

- Neither agree nor disagree

5.2. How much do you agree or disagree with the schemes / interventions included within the South Eastern Dorset Area Plan?

- Strongly disagree

5.3. How much do you agree or disagree with the schemes / interventions included within the Central Dorset Area Plan?

- Neither agree nor disagree

5.4. How much do you agree or disagree with the schemes / interventions included within the Northern Dorset Area Plan?

- Neither agree nor disagree

5.5. How much do you agree or disagree with the schemes / interventions included within the Western Dorset Area Plan?

- Neither agree nor disagree

Section 6 – Your opinion and additional comments

6.1. To what extent do you support the transport strategy?

- Strongly not support

6.2 What single thing would assist you most to meet your travel needs?

Revise the LTP and LTPIP to be fully aligned with the Dorset Council Settlement Hierarchy, and develop and deliver interventions to increase the capacity of the road networks of settlements in all 3 tiers of the hierarchy, particularly those where significant new home developments are proposed.

6.3. Do you have any other comments that you wish to make related to the questions in this survey on our transport strategy and Implementation Plan?

This free text box allows for 8000 characters (around 1250 words or 5 pages of text).

Towns and Villages

The LTP Introduction says that "The…transport strategy…will…benefit ***everyone***….". However, the LTP and LTPIP are heavily biased towards towns. The LTP and LTPIP use the word town 15 times and 77 times respectively, and the word village 3 times and 8 times respectively.

The bias is shown in the statement "We will not expand the road transport network further unless directly linked to new large-scale developments…because future demand…will result mainly from population growth…within towns.". In the Dorset Council (DC) area demand does not result mainly from redevelopment in towns. The Dorset Local Plan Consultation proposes 238 housing sites with an estimated capacity of 44,712 homes. 135 of these sites (57% of the total) with an estimated capacity of 23,996 homes (54% of the total) are in villages, not towns. Further, limiting expansion "unless directly linked to new large-scale developments" does not address the aggregate effect on demand from clusters of developments.

The DC website lists 21 Town Councils and 248 Parish Councils and Meetings. The DC Settlement Hierarchy 2021 (SH 2021) gives the total population of the 21 towns as 254,193. The DC area has a population of 379,791, leaving 125,598 people (33% of the population) who don't live in towns.

A transport strategy biased towards towns has little impact on BCP (because most of the transport network and population are within the conurbation), but is catastrophic for the DC area - most of the transport network connects the multitude of villages and hamlets, and a bias towards towns will give little benefit to one third of the population who do not live in towns.

Recommendations 1 : Revise the LTP and LTPIP to adopt SH 2021 - the first point in the LTP Challenges section says "…our transport strategy must be integrated with planning for our housing…", and include interventions on the transport network in Tier 1, 2, and 3 settlements, including the larger villages in the DC area, a number of which are larger than some of the 21 towns.

A Joint LTP with BCP

The transport system in BCP is markedly different to that in the DC area.

BCP has high housing density; a multitude of employment, retail, and leisure locations; and a compact road network.

The DC area has 21 towns (half of which have populations less than 10,000) and a multitude of villages and hamlets. Many of the smaller settlements have very limited employment, retail, and leisure facilities, and the road network in the DC area covers a large area.

These differences mean that:

- Many journeys within BCP are short, entirely within the settlement.
- Many journeys in the DC area are long, between settlements.
- Active travel will be less feasible for most journeys in the DC area.
- Public transport will not be viable for most journeys in the DC area (the "Our Area" section in the LTP shows that while the populations of BCP and the DC area are similar, there are 4 times as many bus journeys in BCP, and the average bus journey is 0.42km, compared to 0.98km in the DC area).
- In the DC area more journeys will be by car, car ownership will be higher, and more parking capacity will be needed

Transport is subject to severe funding restrictions, and these differences mean that some Objectives and Policies (eg active travel, public transport, and parking) are not likely to be affordable in the DC area. The proposal in the LTP to reduce investment in the road network in favour of investment in active travel and public transport may make sense in BCP, but not in the DC area.

Recommendation 2 : Modify the Objectives and Policies in the LTP to ensure they are effective and affordable in the DC area, particularly on active travel, public transport, and parking.

South Eastern Dorset Area Plan

The Dorset Local Plan Consultation proposes 18,783 new homes in the Southeastern area, ie 42% of the total, a massive addition to the transport demand in the area. 7,779 of these homes are in clusters of sites in Lytchett Matravers (LM) and 3 nearby villages (Lytchett Minster, Lytchett Garden Village – a proposed new settlement, and Sturminster Marshall).

This concentration of new homes in the Southeastern area and in particular in LM and the 3 nearby villages, is not addressed by any interventions in the LTPIP. The improvements needed to the road network will not be delivered through section 106 or 278 agreements because these are limited to works in the immediate vicinity of development sites, and do not address the aggregate effect on the local road network due to clusters of sites.

Recommendation 3: Add interventions in the Southeastern Area, particularly around LM and the 3 villages nearby, to provide a road network that has the capacity to accommodate the increase in demand between now and 2041.

Lytchett Matravers

A number of roads in the village are very narrow with grass verges and no streetlights.

There are no pedestrian crossings in the village, except for a zebra crossing installed near the Primary School this year.

There are no cycle lanes in the Parish.

There has been a long-term trend to more car ownership.

The provision of off-road parking is now inadequate. This has led to a widespread practice of parking cars on the verges/pavements in some parts of the village, blocking the verges/pavements, and limiting their use for walking and wheeling.

There are no yellow lines or other parking restrictions in the Parish except for the area in the immediate vicinity of the new zebra crossing near the Primary School.

There are 2 bus services which pass through/near the village, the x8 and the 10. The timetables are not well suited to travel to work, there is no evening service, and they are of little use for journeys to other destinations such as Wimborne, Broadstone, Wareham etc.

LM Consultation

The Parish Council has carried out a survey for a new Neighbourhood Plan which included transport. This resulted in responses from 480 households out of ~1600. The results show that:

- 95% of households have at least 1 car, with an average of 1.75 cars per household
- Places of Work – 28% Poole, 25% Work from Home, 13% LM, 7% Bournemouth, 5% Upton/Hamworthy, 21% other locations in Dorset
- Travel to Work – 73% car, 12% van/Commercial vehicle, 5% walk, 4% cycle/ebike, 2% motorbike, 2% lift/care share
- Top 3 Transport Issues and Most Important Improvements. The top 6 transport issues and improvements are:
    - School Drop Off/Collection
    - On Road Parking/Parking on Pavements & Verges
    - Bus Service Frequency/Destinations
    - Speeding
    - Inadequate High Street Parking/Improve area in front of Tesco
    - Extend & Improve Footpaths & Cyclepaths including a safe route to Lytchett Minster school

Recommendation 4 : Add interventions to address the transport issues and improvements listed above.

Housing and Population

Since 1981 LM has grown from 880 to 1530 homes, an increase of ~70%. Despite this, there have been no interventions to increase the capacity of the local road network, leading to a big increase in traffic congestion.

The Purbeck Local Plan allocated 3 sites in LM, providing 150 new homes. Including windfall, LM will grow to 1740 homes by 2031, a further 27% growth compared to 1981.

The Dorset Local Plan Options Consultation proposes a further 8 housing developments in LM, totalling 472 new homes to be delivered by 2041. Including windfall, LM will grow to 2272 homes by 2041, equivalent to a further 60% growth compared to 1981.

By 2041 LM will have grown by about 160% since 1981, so will be more than twice as large. Despite this, the LTPIP does not include any interventions to increase the capacity of the transport network.

Recommendation 5 : Revise LTPIP1, LTPIP2, and LTPIP3 to add interventions to expand the transport network in and around LM to reflect the growth in demand from 1981 to 2041.