Lytchett Matravers
Parish Council

Dear Councillor,

You are summoned to attend the Finance & General Purposes meeting of the Parish Council to be held on Wednesday 13th May 2026 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall, Lytchett Matravers, BH16 6DD

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 12th May 2026

A G E N D A

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

1. To receive and consider apologies for absence.
2. To receive any declarations of interest and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.
3. To receive and approve minutes of the Finance & General Purposes Committee meeting held on 8th April 2026.
4. To receive and note the 2026–27 year-to-date bank reconciliation, for the purposes of report and signature of the bank reconciliation sheet.
5. To receive and consider a report covering 2026-27 year to date income and expenditure (for purposes of report only).
6. To receive and consider the DAPTC report submitted by Cllr Bush.
7. To consider renewal of the Clerks SLCC membership at a cost of £253.00
8. To consider the renewal quotation received from Clear Councils in the sum of £3,094.31, including the addition of hirer's liability cover and a discount for entering into a further three-year agreement, and to consider whether to seek alternative quotations for annual insurance now that the existing three-year contract has expired.

9. To consider and approve a quote from Glasdon for £154.09 + VAT for a replacement hood for the bin by the SW corner of Rocket Park.

10. To consider and approve a quote from Elite Signs for the Sports Pavilion, Parish Office signs, the transfers (Lytchett Matravers Parish Council & Community) for the noticeboards at a cost of £274.29 plus VAT and the Eldons Pond sign (quote to follow).

11. To consider and approve a quote from Dorset Council Waste Services to deliver and collect waste bins for the Summer Festival at a cost of £249.09 (no VAT).

12. To consider a proposal to prepare and submit an application for the implementation of a 20mph speed limit throughout the central residential area of Lytchett Matravers.

13. To consider the tender documentation for the Rocket Park refurbishment project and make a recommendation to Full Council for approval.

14. To consider items for articles in the next Parish Magazine.

15. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights

Dates of Next Meetings:
Annual meeting of the Parish Council – 27th May 2026
F&GP – 10th June 2026
Full Council – 24th June 2026

Signed *Julie Wigg*
Parish Clerk/RFO

Date: 7th May 2026