Lytchett Matravers Parish Council

Dear Councillor,

You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 29th July 2026 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall.

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 28th July 2026

AGENDA

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

Report by Dorset Councillors (Standing Orders Suspended)

1. To receive and consider apologies for absence.
2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.
3. To receive and resolve to approve minutes of the Full Council meeting held on 24th June 2026.
4. To receive and consider reports of past subject matters on the minutes of the Full Council, 24th June 2026 – see Clerks Report.
5. To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting held on the 15th July 2026.
7. Chair's announcements.
8. To approve the schedule of payments, including those made and pending.
9. To consider and approve a quote from Aerial Tree Services regarding work required at Foxhills.
10. To consider the Sports facilities Working Group's recommendations for locking up of the Muga/Astro.
11. To consider the recommendation of the Rocket Park Working Group and approve the award of the Rocket Park Refurbishment contract.
12. To consider whether delegated authority should be granted to the Clerk to approve discounts for Council fees and charges in appropriate circumstances.

13. To consider and approve Road names as suggested by Wyatt Homes.

14. To consider the future provision of Parish Council Village Handyman services.

15. To consider the appointment of Parish Council Facilities Manager.

16. To consider giving permission for Natural England to carry out an Ecosystem survey on the specified land.

17. To review the current draft 20mph scheme, consider feedback received and agree the next steps

18. To consider and agree a date for the 2027 Summer Festival.

19. To consider the provision of a larger waste bin for the collection of waste from litter bins not collected by Dorset Waste Partnership.

20. P/FUL/2026/03228 - Woodside Flowers Drove Lytchett Matravers BH16 6BX. Sever plot and erect a new dwelling and detached garage with office above, with solar panels.

21. P/FUL/2026/03108 Poole House Jennys Lane Lytchett Matravers BH16 6BP Demolition of pool house and store, removal of tennis court and erection of three dwellings with associated infrastructure.

22. P/FUL/2026/03610 Greywood Barn Castle Farm Road Lytchett Matravers Poole BH16 6BZ Change of use of dwellinghouse and paddock to a mixed education (Use Class F.1)/agricultural use (Revised Proposal). (In light of additional information received, it was agreed to reconsider the application).

23. To receive a report from the Neighbourhood Plan 2 Working Group (NP2WG).

24. To receive a report from the Lytchett Matravers Youth Hall Working Group (YHWG).

25. To receive a report from the Village Environment Working Group. (VEWG)

26. To receive a report from the Sports Facilities Working Group (SFWG).

27. Training by members or the Clerk in the past month (for the purposes of report only).

28. To note any decisions / action taken by Parish Clerk under "Openness of Local Government Bodies Regulations 2014", Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

29. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: *Julie Wigg*
Parish Clerk

Date: 23rd July 2026

Dates of next meetings:
No F&GP in August
Full Council - 19th August 2026
F&GP - 10th September 2026
Full Council - 24th September 2026

Council Office, Vineyard Close, Lytchett Matravers BH16 6DD
Email: clerk@lytchettmatraversparishcouncil.gov.uk **or call 07596 885667**