MINUTES

of the meeting of
LYTCHETT MATRAVERS PARISH COUNCIL
Full Council Meeting
Wednesday 29th July 2026 at 7.00 p.m.
in the Blanchard Room, Lytchett Matravers Village Hall.

PRESENT were, Cllrs A Bush, A Huggins (Vice Chair, taking minutes), R Ong, K Morgan, M Hatchard, P Webb.

The meeting started at 7pm.

PUBLIC PARTICIPATION SESSION (Standing orders suspended)
5 members of the public were present.

One resident asked who owns the paved courtyard behind the library and who should be approached regarding the possibility of making better use of the area, particularly for children's activities. It was confirmed it was owned by the Library, therefore Dorset Council.

A resident and his wife raised concerns regarding the recent nuisance odour caused by slurry spreading on fields off Lower Wareham Road. The resident acknowledged that, whilst the activity was likely compliant with the relevant regulations, he did not believe it followed DEFRA Good Agricultural Practice guidance. He advised that 10 of the 14 neighbouring households supported a request for the Parish Council to contact the farmer/landowner to ask that slurry be ploughed in as soon as practicable after spreading, rather than being left for several days. He recognised that this might require the slurry to be spread earlier in the farming calendar before crops are established. Cllr Webb agreed to speak with the landowner, and the Chairman agreed that a letter would be sent if considered necessary.

Another resident and his wife spoke in support of their planning application on Jennys Lane.

DORSET COUNCILLORS' REPORT
The report was noted. **(Appendix 1)**

1. **TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.**
   Apologies were received from Cllrs Korenevsky, Abbott and Aspray, Dorset Cllr A Brenton and Julie Wigg (Clerk)

2. **TO RECEIVE ANY DECLARATIONS OF INTEREST, AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**

   Cllrs Webb and Hatchard declared an interest in Planning Application Agenda Item 20 (Jennys Lane) and took no part in the discussion or vote.

3. TO RECEIVE AND RESOLVE TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 24th JUNE 2026.

It was **RESOLVED** to **APPROVE** the minutes of this meeting as true records of it.

4. TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FULL COUNCIL, 24th JUNE 2026 – SEE CLERKS REPORT. (Appendix 2)

4.1 Cllr Bush advised that there was no further update regarding the defibrillator in the Wyatt Development.

4.2 Cllr Huggins reported that he had chased InPost regarding the reduction of the overnight lighting at the parcel locker but had not yet received a response.

4.3 Cllr Bush advised that the memorial bench for Dave Boucher had now been installed. The Clerk was asked to arrange for the commemorative plaque to be fitted.

4.4 Cllr Bush advised that he had met with a Dorset Council Highways Officer to discuss the poor condition of the track between Peatons Lane and Dolmans Hill, which is classified as an unclassified road.

4.5 Cllr Bush advised that he had not yet assessed the condition of the planters at the entrances to the village.

5. TO RECEIVE AND NOTE THE CONTENT OF THE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 15th JULY 2026.

The minutes of the Finance & General Purposes meeting held on the 15th July 2026 were noted

6. {Published agenda item 6 was blank}.

7. CHAIR'S ANNOUNCEMENTS.

The Chair informed the council that Cllr Karen Korenevsky has tendered her resignation from the Parish Council. This leaves the council with 8 of 11 councillors.

8. TO APPROVE THE SCHEDULE OF PAYMENTS, INCLUDING THOSE MADE AND PENDING.

The schedule of payments was approved (**Appendix 3**). It was noted that items 112 and 144 were duplicated.

9. TO CONSIDER AND APPROVE A QUOTE FROM AERIAL TREE SERVICES REGARDING WORK REQUIRED AT FOXHILLS.

Quote not yet received – this item is to be deferred to August Full Council.

10. TO CONSIDER THE SPORTS FACILITIES WORKING GROUP'S RECOMMENDATIONS FOR LOCKING UP OF THE MUGA/ASTRO.

The report and recommendation not to lock the Astro were agreed.

It was further agreed that the Clerk should obtain a quotation for the installation of a robust, outward-facing PIR-activated spotlight to be mounted on the nearest corner post. The light should have a short activation period to avoid plunging users into darkness while play is in progress and to provide sufficient illumination for users leaving the Astro.

11. TO CONSIDER THE RECOMMENDATION OF THE ROCKET PARK WORKING GROUP AND APPROVE THE AWARD OF THE ROCKET PARK REFURBISHMENT CONTRACT.

The tender evaluation and decision-making process was explained to Councillors, and the highest-scoring proposal was presented. Following consideration, the Council resolved to accept the tender submitted by Proludic.

It was noted that the Parish Council would be required to relocate the rocks before work commenced and that the existing steel dish would be retained for future use elsewhere. The works are scheduled to take place during October 2026.

12. TO CONSIDER WHETHER DELEGATED AUTHORITY SHOULD BE GRANTED TO THE CLERK TO APPROVE DISCOUNTS FOR COUNCIL FEES AND CHARGES IN APPROPRIATE CIRCUMSTANCES.

It was **RESOLVED** to **APPROVE** delegated authority to the Clerk to approve discounts for council fees and charges.

It was noted that any such instances where this delegated authority has been used should be reported by the clerk under “Decisions by the clerk” at Full Council meetings.

13. TO CONSIDER AND APPROVE ROAD NAMES AS SUGGESTED BY WYATT HOMES.

The suggested names were considered but it was felt that a set of suggested names be published on the website. The U3A History group had also been asked to suggest appropriate historic names.

14. TO CONSIDER THE FUTURE PROVISION OF PARISH COUNCIL VILLAGE HANDYMAN SERVICES.

It was agreed to continue with the current contractor, Terrafirma, for a further three months. During this period, the Council will consider inviting tenders for a longer-term ground’s maintenance arrangement.

15. TO CONSIDER THE APPOINTMENT OF PARISH COUNCIL FACILITIES MANAGER.

The Chairman advised that Cllr Aspray had previously indicated that he may be able to assist with this matter and would discuss the role with him further before reporting back to the Council.
Councillors agreed that such a role was becoming increasingly necessary. It was noted that a specification outlining the responsibilities of the role would need to be prepared, together with a comprehensive list of the Council's assets. It was also suggested that the role could include support for the Village Hall as part of a shared position.

16. TO CONSIDER GIVING PERMISSION FOR NATURAL ENGLAND TO CARRY OUT AN ECOSYSTEM SURVEY ON THE SPECIFIED LAND.

It was **RESOLVED** to **APPROVE** Natural England's request for permission to undertake the proposed survey.

17. TO REVIEW THE CURRENT DRAFT 20MPH SCHEME, CONSIDER FEEDBACK RECEIVED AND AGREE THE NEXT STEPS

The website consultation will run to end August 2026 and the working group will then convene and consider options.

18. TO CONSIDER AND AGREE A DATE FOR THE 2027 SUMMER FESTIVAL.

It was agreed that the 2027 Summer Festival would take place on 19 June 2027. The Parish Council will continue to support the event, with a budget based on similar costs to those allocated in 2026. It was noted that although a budget of £4,500 had been approved for the 2026 festival, the actual expenditure was approximately £3,200.

19. TO CONSIDER THE PROVISION OF A LARGER WASTE BIN FOR THE COLLECTION OF WASTE FROM LITTER BINS NOT COLLECTED BY DORSET WASTE PARTNERSHIP.

This item was deferred pending clarification of which bins DC currently collect. It may be possible to utilise the Youth Hall bin which the Parish Council already pays for.

20. P/FUL/2026/03228 - WOODSIDE FLOWERS DROVE LYTCHETT MATRAVERS BH16 6BX. SEVER PLOT AND ERECT A NEW DWELLING AND DETACHED GARAGE WITH OFFICE ABOVE, WITH SOLAR PANELS.

The Parish Council has **NO OBJECTION** to this planning application.

21. P/FUL/2026/03108 POOLE HOUSE JENNYS LANE LYTCHETT MATRAVERS BH16 6BP DEMOLITION OF POOL HOUSE AND STORE, REMOVAL OF TENNIS COURT AND ERECTION OF THREE DWELLINGS WITH ASSOCIATED INFRASTRUCTURE.

The Parish Council has **NO OBJECTION** to this planning application.

22. P/FUL/2026/03610 GREYWOOD BARN CASTLE FARM ROAD LYTCHETT MATRAVERS POOLE BH16 6BZ CHANGE OF USE OF DWELLINGHOUSE AND PADDOCK TO A MIXED EDUCATION (USE CLASS F.1)/AGRICULTURAL USE (REVISED PROPOSAL). (IN LIGHT OF ADDITIONAL INFORMATION RECEIVED, IT WAS AGREED TO RECONSIDER THE APPLICATION).

The Parish Council were informed of the enforcement request regarding the log cabin which did not appear on the planning application. Based solely on the application as presented, the Parish Council has **NO OBJECTION**.

23. TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG). (Appendix 4)
The report was noted.

24. TO RECEIVE A REPORT FROM THE LYTCHETT MATRAVERS YOUTH HALL WORKING GROUP (YHWG). (Appendix 5)
The report was noted.

25. TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP. (VEWG) (Appendix 6)
The report was noted.

26. TO RECEIVE A REPORT FROM THE SPORTS FACILITIES WORKING GROUP (SFWG). (Appendix 7)
The report was noted.

TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP (DCHWG). (Appendix 8)
The report was noted.

27. TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).
None

28. TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).

29. TO NOTE CORRESPONDENCE RECEIVED.

29.1 Cllr Huggins noted that the new Wetpour surfacing recently laid around the roundabout had failed and was crumbling. This has been reported to the installer who is making arrangements to visit and take appropriate action.

29.2 Cllr Bush advised that he had been contacted about the proposed Rose and Crown outdoor cooking area: He will speak to the neighbours and Rose and Crown owner to see what, if any, issues are perceived.

The meeting ended at 8:58pm

Minutes taken by Cllr Andrew Huggins, Vice Chair

Signed_____Chair

Appendix 1

Report to Lytchett Matravers Council July 2026

Adult Social Care

Protecting Essential Care Services

Dorset Council (Cabinet Member Cllr Robinson) has prioritised investment in frontline services despite continuing financial pressures. The 2025/26 budget included an additional **£14.5 million for Adult Social Care and housing services**, recognising increasing demand and rising service costs.

Supporting Independence

A key focus of the council's approach has been helping older residents remain independent in their own homes for longer. Dorset's Better Care Fund programme promotes:

- Preventative support services.
- Community-based health and care provision.
- Integrated neighbourhood care teams.
- Reduced hospital admissions through earlier interventions.
- Improved coordination between health and social care providers.

These initiatives are particularly important in rural communities where access to services can be more challenging.

Highways and Potholes

Increased Investment in Dorset's Roads

The condition of Dorset's roads remains one of the most common concerns raised by residents. Severe weather, flooding events, higher traffic volumes, and the extensive rural road network have all contributed to deterioration across the county.

In response, Dorset Council secured additional government funding and supplemented this with council investment. Highway maintenance funding included over **£2 million per year from Department for Transport allocations**, together with an additional **£6.03 million from Dorset Council's own budget** to support resurfacing, road repairs, drainage improvements, and pothole repairs

The 2025/26 council budget also allocated a further **£4 million for Place Services**, including transport and highways.

Tackling Potholes

Dorset Council reports that it repairs approximately **20,000 potholes every year**. The council has adopted a more permanent repair strategy, repairing wider areas around defects rather than simply filling individual holes. This approach is intended to improve durability and reduce repeat failures.

Repairs are prioritised according to risk, road classification, and public safety, with the highest-risk potholes targeted for repair within 32 hours.

Weather-Related Pressures

Recent winters have created exceptional challenges. Dorset experienced prolonged periods of heavy rainfall and flooding, leading to significant road deterioration. During one three-month period, reported potholes increased by 92%, while emergency highway callouts increased by 83%. Dorset Council repaired over 3,000 potholes during January and February alone.

The Liberal Democrat administration approved additional investment in drainage and resurfacing works to help address the underlying causes of pothole formation and improve long-term resilience of the highway network.

Appendix 2

Agenda Item 5. Clerks Report July 2026

Minute	Action Point	Progress
Minute 6.3 Full Council 18.12.24 **Incorporated with** **Minute 15, Full Council 26.2 25** **Minute 11, Full Council 25.3.25**	Creation of an asset register and the establishment of a working group to oversee and complete the task. Cllr Ong suggested that a standardized management strategy should be in place for all Parish Council assets. Cllr Morgan Suggested forming a working group. *Cllr. Ong proposed a 2-stage approach to asset management.*	*April 2026 - Asset register updated* *Following investigations from Cllr Baker and the Clerk it was felt that Civic-ly was the best option. It was agreed to postpone making a decision as the new Handyman will be using Civic.ly at West Moors Town Council. Feedback will be sought after a three-month trial period before any decision is made – For September agenda.*
Minute 17, Full Council 23.4.25	Rocket Park refurbishment	See Agenda item 11
Minute 10, Full Council, 22.10.25	To consider making a formal request to developers to provide a suitable location for a public defibrillator on the new Wareham Road housing development and on future major developments	*July 2026 - Cllr Bush to chase – any update?*
Minute 15.2, F&GP, 8.4.26	A request was made from a resident to dim/turn the light off on the Inpost Locker	*June 2026 – Inpost have agreed to trial dimming the lights.* *July 2026 – Any feedback?*
Minute 6.2, Full Council, 25.3.26	Order memorial bench for the Late Mr Bowsher. Mrs Bowsher to reimburse the PC	*June 2026 Bench in place.* *July 2026 Plaque has been ordered. Once fixed invoice will be sent to Mrs Bowsher for the cost of the bench and plaque.*
Minute 26.1 Full Council, 22.4.26	Clerk to contact Graham Stanley re: flooding at Peatons Lane also whether Dolmans Hill down to Peatons Lane is a ROW	*Meeting arranged with Highways and the Rangers on the 29th July 2026.*

Minute 18.1, F&GP 13th May 2026		
Minute 15, F&GP 13th May 2026	Land At Flowers Drove Lytchett Matravers Dorset	Cllr Bush to speak to Planning Officer *July 2026 – any update?*
Minute 12.1 F&GP 15th June 2026	Re: 20mph Cllr Aspray requested that the Highways Working Group hold a meeting before they meet with Dorset Council.	July 2026 - Has meeting taken place?
Minute 21, Full Council 24th June 2026	To discuss locking up of astro	See agenda item 10
Minute 24.1, Full Council 24th June 2026	Cllr Huggins reported a resident expressed concern about the planters at the corner of Wareham Road /Halls Road and asked whether they could be replaced. Cllr Morgan suggested that consideration be given to incorporating this area into a 'village gateway' scheme. Cllr Bush confirmed he will look into this.	July 2026 Cllr Bush – Any update?

Allotments Update

July 2026 – Nothing to report

Cemetery Report

July 2026 - Nothing to report

Planning Application No	Location	Proposal	PC Decision	Notes	Status
P/VOC/2024/03870	**Huntick Farm Caravan Park. Huntick Farm Lytchett Matravers BH16 6BB**	Access To Use land to extend existing caravan/tent camping site (with removal of conditions 2,3 & 7 of planning permission 6/84/0743 to remove restriction to 30 caravans, remove restriction to building on site and remove restriction for the stationing of caravans/tents between 1 Nov and 15 March each year)	**No objection**		Not determined
P/FUL/2025/03733	Land at Flowers Drove	Residential development including the erection of 29no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure	**OBJECTION Further objection submitted May 2026**	Cllr Morgan raised concerns regarding the lack of affordable housing provision and the design of the development, specifically highlighting the use of non-functional or "fake" chimneys. He felt that these design elements require further discussion and suggested that he would like the planning authority to defer determination of the application to allow further consideration of key issues, particularly the. • The lack of affordable housing and the design of the site entrance • The layout and arrangement of the south-west corner of the development • The inclusion of appropriate architectural features, specifically the use of flint and dummy chimneys • The potential implementation of traffic calming measures within the scheme It was agreed to contact the planning authority to defer determination of the application to ask for further consideration of key issues, particularly the design of the development and the lack of affordable housing provision.	Out to consultation
P/CLE/2026/00420	Land to the south of Huntick Road Lytchett Matravers	The cabin building and for the purpose of enjoying recreational use of the land. The ability to make hot food and drink and general	**Objection**	Several assertions in the application are fundamentally incorrect. 1. Lytchett Matravers Parish Council previously wrote in 2003 and 2004 requesting removal of	Refused 30.4.26 See P/CLE/2026/02594

		welfare facilities within the cabin. Application for Certificate of Lawfulness – Parish Council Response		the hut; therefore, the claim that it has been on site since 1999 should be considered nullified. 2. The application contains factual inaccuracies: a. No water supply exists on the site. b. No drainage is provided. c. There has been no activity on the site. d. The site was only cleared in 2025. (Members of the Parish Council are prepared to testify to these details). 3. Dorset Explorer records this land as registered common land. It was **RESOLVED** that the Parish Council **OBJECT** to the above Certificate of Lawfulness.	
P/FUL/2025/03733	Land at Flowers Drove, Lytchett Matravers Dorset	Residential development including the erection of 29 no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure.	**Objection**	Cllr Morgan noted that this matter has been considered previously. It has returned for discussion due to further considerations, including highways and drainage, although the fundamental layout remains the same. He highlighted that the arrangement of houses in the southwest corner has been revised but expressed disappointment that five houses will still have their rear facing onto Flowers Drove. He also noted three further changes: the attenuation ponds will now be consolidated into a single larger pond; the footpaths originally planned to run through to Lime Kiln Road have been removed; and unmarked tactile crossings are now to be installed. He further noted that the layout does not include any play area for young children, meaning they would be required to cross the road to access facilities in Blaneys Corner. The Parish Council OBJECTS to the planning application for the following reasons:	Under officer consideration

				1. The absence of any affordable homes is in direct contradiction to the aims set out by the government. Promotion of more affordable housing is a key principle of the Government's drive for more houses which is national policy. 2. The absence of an integral play area for children is against the Lytchett Matravers Neighbourhood Plan Development Principles (Policy I). The alternative proposed of crossing the main road into the village to access a play area at Blaneys Corner is not acceptable Clearly, it is acknowledged for Highways that the junction needs remodelling in order to control traffic. 3. The removal of the footpath access and integration alongside Flowers Drove is also in contradiction with the Lytchett Matravers Neighbourhood Plan Development Principles (Policy I). Specifically, the design needs to 'make provision for open green spaces which are accessible to the public and are linked to the rest of the village and wider natural environment by footpaths and cycle tracks. 4. All new sites should include the provision of a site with power for a defibrillator for public use.	
P/HOU/2026/00989	Hopmans Farmhouse 77 High Street Lytchett Matravers	Mount 8x solar PV panels on the se facing garage roof slope, arranged around the existing dormer windows.	**No Objection**		Granted 2.7.26
P/FUL/2025/03733	Land At Flowers Drove Lytchett Matravers Dorset	Residential Development Including The Erection Of 29no Dwellings With Garages And Parking, Formation Of Vehicular Access From Wimborne Road, Sustainable Drainage Infrastructure, New Open		Cllr Morgan noted that the changes in the application are relatively minor and expressed disappointment that, instead of providing affordable housing, a financial contribution has been proposed. Concerns were raised that it is not clear who would benefit from this financial contribution.	Under officer consideration

		Space, Landscaping And Associated Infrastructure.		Cllr Huggins expressed disappointment that there is no mention of a defibrillator on site. Cllr Bush agreed to contact Wyatts to clarify this matter. It was further agreed to reiterate the Parish Council's previous comments on the application including the lack of affordable housing.	
P/HOU/2026/02666	Woodside Flowers Drove Lytchett Matravers	Erection of carport and store.	**Objection**	The Parish Council **OBJECTS** to the above planning application due to the unacceptable impact on the adjoining properties.	Under officer consideration
P/CLE/2026/02594	Certificate Of Lawfulness. Land lying To The South of Huntick Rd Lytchett Matravers	Cabin Building.	**Objection**	The Parish Council **OBJECT** to the certificate of lawfulness for the following reasons: Several assertions in the application are fundamentally incorrect. 1. Lytchett Matravers Parish Council previously wrote in 2003 and 2004 requesting removal of the hut; therefore, the claim that it has been on site since 1999 should be considered nullified. 2. The application contains factual inaccuracies: a. No water supply exists on the site. b. No drainage is provided. c. There has been no activity on the site. d. The site was only cleared in 2025. (Members of the Parish Council are prepared to testify to these details). 3. Dorset Explorer records this land as registered common land.	Refused 6.7.26
P/HOU/2026/02796	Brackendale Deans Drove	Single storey rear & front porch extension, render part	**Objection**	The Parish Council **OBJECTS** to the above planning application due to the unacceptable impact on the adjoining properties.	Awaiting sign-off July 2026

	Lytchett Matravers BH16 6EQ	of first floor wall, add rooflight to snug			
P/HOU/2026/03353	Little Garth Dolmans Hill Lytchett Matravers Poole BH16 6HP	DEMOLISH EXISTING PORCH AND DETACHED GARAGE. ERECT TWO-STOREY SIDE/REAR EXTENSION	**No objection**		Out to consultation
P/FUL/2026/03610	Greywood Barn Castle Farm Road Lytchett Matravers Poole BH16 6BZ	Change of use of dwellinghouse and paddock to a mixed education (use class f.1)/agricultural use (revised proposal)	**No Objection**		Out to consultation
P/PAAC/2026/03079	Plough Point Farm Dolmans Hill Lytchett Matravers BH16 6HP	Conversion of half the existing barn into a single dwelling house.	**Objection**	The Parish Council RESOLVED to OBJECT to the above planning application on the grounds of principle, as it does not support development within the Green Belt. In addition, the barn was still in use for agricultural purposes.	Out to consultation

Appendix 3

Lytchett Matravers Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

27 July 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
112	Foxhills General R&M	27/07/2026		Unity Trust Bank (AC		Annual grass cutting at Foxhills	BCP Council (Poole Busines	S	3,561.20	712.24	4,273.44
112	Safety Inspections	27/07/2026		Unity Trust Bank (AC		Annual grass cutting at Foxhills	BCP Council (Poole Busines	S	359.55	71.91	431.46
145	Councillor Expenses	27/07/2026		Unity Trust Bank (AC		Cllr Bush expenses	A Bush	Z	36.08		36.08
144	Foxhills General R&M	27/07/2026		Unity Trust Bank (AC		Grass cutting of Foxhills Open S	BCP Council (Poole Busines	S	3,561.20	712.24	4,273.44
144	Safety Inspections	27/07/2026		Unity Trust Bank (AC		Grass cutting of Foxhills Open S	BCP Council (Poole Busines	S	359.55	71.91	431.46
143	Youth Hall R&M	27/07/2026		Unity Trust Bank (AC		Repair damaged sockets at You	AEC (South West) Electrica	S	83.22	16.64	99.86
149	Recreation Ground Rocket Park	27/07/2026		Unity Trust Bank (AC		Rocket Park Roundabout	Kompan	S	13,949.85	2,789.97	16,739.82
146	Recreation Ground General R&	27/07/2026		Unity Trust Bank (AC		Idverde - Rec and Sports club I	Idverde Ltd	S	167.18	33.44	200.62
150	Car Park Lighting	27/07/2026		Unity Trust Bank (AC		SSE car park lighting	SSE Energy Solutions	S	4.00	0.80	4.80
147	Youth Hall Dorset Youth Associ	27/07/2026		Unity Trust Bank (AC		Dorset Youth Association - You	Dorset Youth Association	E	3,410.00		3,410.00
148	Youth Hall R&M	27/07/2026		Unity Trust Bank (AC		Repair to Youth Hall Sink	JA&CL Coakes	Z	55.00		55.00
							Total		**25,546.83**	**4,409.15**	**29,955.98**

Prepared by: Julie Wigg Date: 27th July 2026

Name and Role

Approved by: _____ Date: _____

Name and Role

Approved by: _____ Date: _____

Name and Role

Salary - £1961.84
HMRC - £715.28
Pension - £673.11

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Appendix 4

Lytchett Matravers Parish Council – Neighbourhood Plan Working Group

Monthly Report – July 2027

Working Group Objective:
To prepare a new Lytchett Matravers Neighbourhood Plan (LMNP) with a target to have the plan ratified and adopted by the end of 2027.

Working Group Participants:
Rob Aspray, Alf Bush, David Ireson, Ken Morgan, Ralph Watts (Chair), Peter Webb

Background:
The Lytchett Matravers NP (LMNP1) was adopted in 2017. The Working Group has determined that a major revision of the NP is needed.

The Purbeck Local Plan was adopted by Dorset Council in 2024, identifying3 allocated sites in Lytchett Matravers, delivering a total of 150 new homes. The emerging Dorset Local Plan is expected to deliver a further 500 to 600 new homes by 2042, increasing the population from ~3,700 now to ~ 5,200.

Dependencies:

- New NPPF – expected September/October 2026
- Planning Policies in the emerging Dorset Local Plan – Draft delayed until Q1 2028
- New Design Code for Dorset, draft expected by end of 2026
- New CIL Schedule for Dorset, draft delayed until Q1 2028

Conflicts of Interest:

- Two participants live adjacent to Housing Opportunity Sites in the Local Plan
- One participant is a Trustee of the Village Hall

Status/Next Steps:

1. Jo Witherden continues to provide advice, subject to funding by LMPC.
2. The 5th Draft of the Neighbourhood Plan includes ~90% of the Introductory Sections and 80% of the Policy Areas.
3. The 6th Issue of the Project Plan forecasts submission of the draft NP to the Dorset Council for a Regulation 14 Referendum in the second half of 2027.
4. Drafts of the remaining Policy Areas are expected by the end of September, with the exception of the Design Code, where the work programme has been delayed by changes to the timetable for the Dorset Design Code.
5. Achievement of the timeline set out in the 6th Issue of the NP Project Plan will be challenging given the forthcoming new NPPF, and changes to the Dorset Local Plan and Design Code timetables.
6. Discussions are underway with the Dorset Council with the aim of securing Section 106 contributions towards the Neighbourhood Centre Development Plan.
7. A meeting with the Football Foundation and the Dorset FA has indicated that the potential for grant funding for the proposed new Sports Complex is slim. The Sports Field Working Group are considering alternative proposals.
8. Given the changes to the Local Plan timetable engagement with local developers will be put on hold.

Financial Forecast: **(£000's, excluding VAT)**		**2025-26**	**2026-27**	**2027-28**
Expense to date		5	1	
Forecast	Local NP Consultant Sundries		10	10
Total		5	10	10

Appendix 5

Lytchett Matravers Parish Council

Summary Report – Youth Hall WG – July 2026

Working Group Objective:

- Renovate/bring back into use the Lytchett Matravers Youth Hall (LMYH) for community use & Youth Club.

Working Group Participants:

- Council members: Roger Ong, Alf Bush,

Background:

LMPC's lease for the land from DC, stipulates there must be a Youth Club run at the site. LMPC has to maintain the building/grounds and if the lease is returned must remove the building at their cost.

Dependencies: DC requirement for Youth Club to be run at the site as per the lease condition.

Usage

LMPC now undertakes the day to day operating, oversight and maintenance responsibility for the building with the Clerk handling bookings and invoicing with income received by the PC.

Various groups now regularly use the hall with a current average usage of 120 people per week. In addition, occasional birthday parties and ad hoc events are also accommodated.

Dorset Youth run the Youth Club under LMPC contract.

Status/Next Steps:

Financial Forecast	**2026/27**	**2027/28**	**2028/29**
Expenses			
Water	£0.00	£0.00	£0.00
Electricity	£888.40	£0.00	£0.00
Internet	£3.00	£0.00	£0.00
Cleaning	£0.00	£0.00	£0.00
Waste Collection	£0.00	£0.00	£0.00
Repairs/Maintenance	£420.00	£0.00	£0.00
Dorset Youth	£3,410.00	£0.00	£0.00
Other	£0.00	£0.00	£0.00
Total	**£4,721.40**	**£0.00**	**£0.00**
Hire Income	£670.24	£	£
Grant Received	£8,333.00	£8,333.00	£8,333.00
Total	**£9,003.24**	**£8,333.00**	**£8,333.00**
Net Position	**Credit £4,281.84**		
Budget	**£20,000.00**		

Appendices: None

Appendix 6

Lytchett Matravers Parish Council

Summary Report – VILLAGE ENVIRONMENT WORKING GROUP

July 2026

Working Group Objective:

- Development and improvement of village amenities, principally within PC control
- Particular focus on Rec + Library Green areas + Cemetery

Working Group Participants:

Ken Morgan, Alf Bush, Andrew Huggins , Karen Korenevsky, Vicky Abbot.

Background:

1. Hannams Gate. Prepare spec. Obtain quotes.
2. Pond – Signs now installed. Invasive planting removed. Dumped bike removed. Water topped up.
3. School Green Heritage Sign. Liaise History Group.
4. Cemetery –- Bund to be cut back. Planting required .
5. V Centre Planting – Information boards required.
6. Rocket Park – Replacement roundabout installed. See agenda Item 11 for major upgrade.

Dependencies:

All within LMPC ownership and control – Only dependency is PC time and funding.

Status/Next Steps

Fit Plaque to Dave Bowsher bench. Install Signing to Noticeboards.,
Biodiversity + Pond Signing, Obtain tenders for Hannams Gate,

Financial Forecast: **(£000's, excluding VAT)**	**2025-26**	**2026-27**	**2027-28**
Expense to date	Notice Board 3 Pond 17 FP - Halls Hill 1		
Forecast		Signing/notices 2 Path Surface + drainage. 8 Rocket Park Scheme. 80 Hannams Gate 5 Fingerposts. 5 Pond fence upgrade 2	
Total	21	102	

Appendix 7

Appendix 8

Lytchett Matravers Parish Council

Summary Report – Dorset Council Highways WG

July 2026

Working Group Objective:
Review of all Highways related projects and establishing close liaison with Dorset Council Highways.

Working Group Participants:
Andrew Huggins (Chair), Ken Morgan, Alf Bush, Peter Webb, Rob Aspray

Background:
PC projects that require Dorset Council Highways interaction and agreement. To set up a more formal working arrangement with DC Highways to progress those projects.

Dependencies:
DC Highways (DCH) approval and partial funding

Status/Next Steps:

9. Huntick Road Cycleway –Rozalia Meadows to Jubilee Walk. **Keep on plan but not for 2026, 2m footpath.**
10. High Street Crossing – **External consultants now hired to formalise plans.**
11. Tesco Island – **External consultants now hired to formalise plans – contractors brought in to open manholes to map flow.**
12. 20 MPH Zones – Apply for central village area to be set to 20 mph. AH submitted application Aug 2024. Received response – only Wareham Road from R&C to Dillons Gardens. **Received data from 3 more traffic survey locations. Currently receiving emails in response to consultation on LMPC website, first launched at Village Fair. Will Review whether to pursue 20mph scheme after August.**
13. Huntick Road path – New Working group specifically for this project, has met and progressing initiatives. Next step is to request lower speed limits on Huntick Road –Application for 40mph on Huntick Road has been submitted April 2025. **DCH consultation closed. Respondents advised DC are now reviewing the responses prior to implementation (no timeframe given).**
14. Meeting 20 June 2025 with DCH and Sturminster Marshall PC about improving Jubilee Cross/A350. SM will apply for 40mph on A350 and crossing island. **Tied in with 6.**
15. Resident request for lowered speed in Castle Farm Lane. Clerk to seek guidance on "reduced speed limit" policy from DC Highways. DC advise does not meet 20MPH critera but school can apply for signage.
16. Request for re-marking white lines on Wareham Road at Halls Corner and speed signate on High Street/Colehill Road – This has been authorised by DCH pending completion. **No sign – clerk to chase DCH. Could be tied in with 20mph (4.)**

Financial Forecast: **(£000's, excluding VAT)**	**2026-27**	**2027-28**	
Expense to date			
Forecast	210[1]	250[2]	

Financial Forecast: (£000's, excluding VAT)	**2026-27**	**2027-28**	
Total	210	250	

Notes:

1. High St crossing 75, 20MPH – 30, Huntick cycleway stage 2 – 35, Tesco forecourt - 80
2. Huntick cycleway stage 3 – 250 LMPC contribution to overall cost.

Appendix A: Traffic Speed Survey data Dec 2024

Hi Tim,

Please find attached the results of the surveys carried out in Lytchett Matravers and summarised below

Site 2154 – Huntick Road

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	Eastbound	1398	1304	37.9	32.3
2	Westbound	1430	1279	32.3	27.7

Site 2452 – Wareham Road (N of Spinneys Lane)

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	SOUTHBOUND	1285	1163	29.2	22.4
2	NORTHBOUND	1409	1266	31.1	24.2

Site 3903 – High Street

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	WESTBOUND	929	943	29.2	23.7
2	EASTBOUND	876	824	29.2	24.3

Site 3904 – Wareham Road (S of Wimborne Rd)

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	SOUTHBOUND	1326	1223	33.6	29.0
2	NORTHBOUND	1381	1283	31.1	26.7

Regards

Joe

where existing mean speeds provide a realistic opportunity for compliance: DfT guidance states that 20mph schemes should be self-enforcing. If the mean speed is already at or below 24mph, introducing a 20mph speed limit through signing alone is likely to lead to general compliance with the new speed limit. Means speeds above 24mph are likely to require additional traffic management or enforcement measures.

Appendix B
Traffic Surveys May 2026

Site 3025 - High Street

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	NORTH WESTBOUND	436	446	33.6	25.7
2	SOUTH EASTBOUND	416	424	30.4	23.7

Site 4211 - Middle Road

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	NORTH EASTBOUND	201	195	30.4	22.5
2	SOUTH WESTBOUND	237	226	26.7	20.8

Site 4212 - Foxhills Road

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	SOUTHBOUND	228	216	35.4	27.2
2	NORTHBOUND	208	194	31.1	22.8