Lytchett Matravers Parish Council

Dear Councillor,

You are summoned to attend the combined Full Council and Finance & General Purposes meeting of the Parish Council to be held on Wednesday 19th August 2026 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall.

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 18th August 2026

AGENDA

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

Report by Dorset Councillors (Standing Orders Suspended)

1. To receive and consider apologies for absence.

2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.

3. To receive and approve minutes of the Full Council meeting held on 29th July 2026.

4. To receive and approve minutes of the Finance & Gen Purposes Committee meeting held on 15th July 2026.

5. To receive and note the 2026-27 year to date bank reconciliation (for purposes of report only).

6. To receive and consider a report covering 2026-27 year to date income and expenditure (for purposes of report only).

7. To approve the schedule of payments, including those made and pending.

8. To receive and consider reports of past subject matters on the minutes of the Full Council and F&GP, July 2026 – see Clerks Report

9. Chair's announcements.

10. To consider and approve the renewal of the Parish Council's Parish Online subscription for a further year.

11. To consider and approve the quote from Aerial tree services with a start date of 9th September 2026.

12. To consider and approve changing the Youth Hall electricity supplier to SSE, as recommended by Utility Aid.

13. To consider and approve the transfer of the land lying to the north of High Street, Lytchett Matravers (subject to contract), and to authorise Cllr Bush and Cllr Huggins to sign the transfer documentation on behalf of the Parish Council.

14. To consider the quotation received from Replay Maintenance for the emergency repair to the Astro.

15. **P/LBC/2026/03990** The Walled Garden Colehill Road Lytchett Matravers BH16 6BS Erect side and first floor extensions. Remove chimney stack
P/HOU/2026/04071 The Walled Garden Colehill Road Lytchett Matravers BH16 6BS Erect side and first floor extensions. Remove chimney stack

16. **P/LBC/2026/04041** Castle Farm House Castle Farm Road Lytchett Matravers BH16 6BZ Demolish existing conservatory and erect detached oak framed hip roof gazebo. Form new permeable parking area
P/HOU/2026/04040 Castle Farm House Castle Farm Road Lytchett Matravers BH16 6BZ Demolish existing conservatory and erect detached oak framed hip roof gazebo. Form new permeable parking area

17. **P/CLE/2026/02594** Land lying to the South Of Huntick Road Lytchett Matravers Cabin building Appeal Reference: 6013647 Appellant: Tucker Appeal Start Date: 4 August 2026

18. Training by members or the Clerk in the past month (for the purposes of report only).

19. To note any decisions / action taken by Parish Clerk under "Openness of Local Government Bodies Regulations 2014", Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

20. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: *Julie Wigg*
Parish Clerk

Date: 14th August 2026

Dates of next meetings:
F&GP 9th September 2026
Full Council 23rd September 2026

Council Office, Vineyard Close, Lytchett Matravers BH16 6DD
Email: clerk@lytchettmatraversparishcouncil.gov.uk **or call 07596 885667**