Lytchett Matravers
Parish Council

Dear Councillor,

You are summoned to attend the Finance & General Purposes meeting of the Parish Council to be held on Wednesday 9th September at 7pm in the Blanchard Room, Lytchett Matravers Village Hall, Lytchett Matravers, BH16 6DD

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 8th September 2026

A G E N D A

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

1. To receive and consider apologies for absence.
2. To receive any declarations of interest and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.
3. To receive and note the 2026–27 year-to-date bank reconciliation, for the purposes of report and signature of the bank reconciliation sheet.
4. To receive and consider a report covering 2026-27 year to date income and expenditure (for purposes of report only).
5. To receive and note any internal bank transfers.
6. To approve the schedule of payments.
7. To receive a report from the Village Hall Committee and consider future Parish Council grant funding.
8. To consider and approve a quote for a replacement window in the Parish Office.
9. To consider the quote received from Aerial Tree Services for additional tree works around Foxhill's open space.

10. To consider obtaining a quote to relocate the rocks from Rocket Park play area to outside of the fence.

11. To review project forecasts and earmarked reserves and agree any necessary actions.

12. To review and approve the proposed actions arising from the 2026/27 and 2027/28 budget forecasts.

13. To consider and approve a quote for the repair of the bridge at Foxhills.

14. To note details of the 2026/27 pay agreement (WEF 1 April 2026) SCP 26 increase.

15. Proposal to make a recommendation to Full Council to review cemetery and allotment fees for the new financial year 2027-28.

16. Proposal to make a recommendation to Full Council to seek quotes for Grounds Maintenance for the new financial year 2027-28.

17. P/LBC/2026/03929 Caroline Cottage Prospect Road Lytchett Matravers Dorset BH16 6ED Install 14x solar panels to southern aspect of slate roof and install 2x stacked batteries

18. P/FUL/2026/04563 Crumpets Valley Farm Crumpets Farm Drive Lytchett Matravers BH16 6AL Install new entrance gate.

19. P/HOU/2026/04779 17 Ballard Close Lytchett Matravers BH16 6EW Erect single storey rear extension, Front extension and garage extension. Conversion of existing garage to create an en-suite.

20. P/HOU/2026/04371 2 Purbeck Close Lytchett Matravers BH16 6DE Raise roof to create first floor habitable living accommodation with dormer and erect front porch and closed board fencing.

21. To consider items for articles in the next Parish Magazine.

22. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights

Dates of Next Meetings:
Full Council – 23rd September 2026
Finance & General Purposes – 14th October 2026
Full Council – 28th October 2026

Signed *Julie Wigg*
Parish Clerk/RFO
Date: 3rd September 2026