MINUTES

of the meeting of
LYTCHETT MATRAVERS PARISH COUNCIL
Full Council Meeting
Wednesday 23rd September 2026 at 7.00 p.m.
In The Blanchard Room, Lytchett Matravers Village Hall

PRESENT were, Cllrs, A Bush, A Huggins, R Ong, V Abbott, P Webb, R Hodson, Dorset Cllr A Starr and Julie Wigg (Clerk)

The meeting started at 7pm.

PUBLIC PARTICIPATION SESSION (Standing orders suspended)
None

DORSET COUNCILLORS' REPORT

No report was received; however, a verbal update was given

Cllr Starr explained that the Dorset Local Plan had been delayed by approximately two and a half years and was now undergoing a new scoping process, which was due to be completed by October 2026.

1. TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.

Apologies for absence: Cllrs, K Morgan, R Aspray, M Hatchard and Dorset Cllrs A Brenton and S Robinson.

2. TO RECEIVE ANY DECLARATIONS OF INTEREST, AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.

Cllr Abbott declared an interest to agenda item 13 as she is a member of the PTA.

3. TO CONSIDER THE APPLICATION RECEIVED FOR CO-OPTION TO FILL ONE OF THE VACANCIES ON THE PARISH COUNCIL AND, IF APPROPRIATE, APPROVE THE APPOINTMENT OF THE NEW COUNCILLOR.

Riette Hodson was duly co-opted onto the Parish Council and was welcomed by the Chair and members of the Council.

4. TO RECEIVE AND RESOLVE TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19th AUGUST 2026

It was **RESOLVED** to **APPROVE** the minutes of this meeting as true records of it.

5. TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE FULL COUNCIL AND F&GP, 19th AUGUST & 9th SEPTEMBER 2026 – SEE CLERKS REPORT (Appendix 1)

The report was noted.

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6. TO RECEIVE AND APPROVE THE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 9th SEPTEMBER 2026

It was **RESOLVED** to **APPROVE** the minutes of the Finance & General Purposes as true records of it.

7. TO CONSIDER RECOMMENDATIONS MADE BY THE FINANCE & GENERAL PURPOSES COMMITTEE ON THE 9TH SEPTEMBER 2026.

The Finance & General Purposes minutes were noted.

7.1 To consider the recommendation from F&GP that the Parish Council should put a Tree Management Plan in place.

It was **RESOLVED** to **APPROVE** that a tree management plan be put in place. **Action:** Cllr Huggins to write a management plan and review the existing tree survey.

8. TO APPROVE THE SCHEDULE OF PAYMENTS, INCLUDING THOSE MADE AND PENDING. (Appendix 2)

The payments were approved, except for the two invoices from Replay Maintenance which are to be held until the queries are answered.

9. CHAIR'S ANNOUNCEMENTS.

Cllr Bush said that the Parish Council wished Cllr Morgan all the best for his recovery.

10. TO RECEIVE AND NOTE THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) AND NOTICE OF CONCLUSION FOR Y/E 31 MARCH 2026.

The report was noted.

11. TO CONSIDER AND APPROVE THE PROPOSED USE OF THE UPPER CAR PARK BY JDT DURING THE GAS WORKS, INCLUDING THE ALLOCATION OF THE HIRE FEE BETWEEN THE PARISH COUNCIL AND VILLAGE HALL.

It was **RESOLVED** to retrospectively **APPROVE** the use of the Upper Car Park for the storage of muck spoil. It was further agreed that the licence fee would be paid to the Village Hall Committee and that the Clerk be authorised to sign and return the agreement on behalf of the Parish Council.

12. TO REVIEW AND APPROVE THE CEMETERY FEES FOR THE FINANCIAL YEAR 2027/28. (Appendix 3)

It was **RESOLVED** to **APPROVE** the Cemetery Fees for the new financial year.

13. TO CONSIDER AND APPROVE A REQUEST FROM THE PTA TO USE THE SPORTS PAVILION FREE OF CHARGE FOR THEIR MEETINGS.

It was **RESOLVED** to **APPROVE** the request to allow the PTA to use the Sports Pavilion free of charge for the PTA meetings.

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14. TO REVIEW THE FEEDBACK FROM THE 20 MPH SURVEY AND AGREE RECOMMENDATION.

It was agreed to defer this item until after the Working Group have met on the 30th September 2026

15. P/HOU/2026/04882 STARDRIFT FLOWERS DROVE LYTCHETT MATRAVERS BH16 6BX. ERECT A SINGLE STOREY DETACHED GARAGE.

The Parish Council has **NO OBJECTION** to this planning application.

16. P/FUL/2026/04184 CRUMPETS FARM CRUMPETS FARM DRIVE LYTCHETT MATRAVERS BH16 6AL
PARTIAL CHANGE OF USE OF SITE TO FORM AREA FOR 2 NO. SHORT TERM HOLIDAY LET PODS AND ACCESS TO HIGHWAY.

The Parish Council has **NO OBJECTION** to this planning application.

17. P/FUL/2026/04563 CRUMPETS VALLEY FARM CRUMPETS FARM DRIVE LYTCHETT MATRAVERS BH16 6AL. INSTALL NEW ENTRANCE GATE

The Parish Council **OBJECTS** to the above planning application on the grounds that there is insufficient space and an inadequate visibility splay for the proposed entrance gate, given its location on a main A-road subject to a 60mph speed limit.

18. TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP. (DCHWG). (Appendix 4)

The report was noted

19. TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG). (Appendix 5)

The report was noted.

Cllr Bush confirmed that the aim is to have the Neighbourhood Plan completed within the next 12 months.

20. TO RECEIVE A REPORT FROM THE LYTCHETT MATRAVERS YOUTH HALL WORKING GROUP (YHWG). (Appendix 6)

The report was noted.

21. TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP. (VEWG) (

There was no written report, but Cllr Bush reported that the life ring had been stolen and that a replacement had been ordered.

22. TO RECEIVE A REPORT FROM THE SPORTS FACILITIES WORKING GROUP (SFWG). (Appendix 7)

The report was noted.

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23. TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).

23.1 The Clerk attended Scribefest on the 17th September 2026.
23.2 Cllr Bush attended the Dorset Council Community Conversation.

24. TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).

None

25. TO NOTE CORRESPONDENCE RECEIVED.

25.1 Cllr Abbott asked whether the Parish Council should consider providing a waste facility for rubbish from the Sports Pavilion. It was agreed that this would be included on a future agenda when the wider issue of waste bins is discussed. It was also agreed that the new hirer agreements would include a request for hirers to take their rubbish home or ensure any rubbish is left out for the Wednesday collection.
25.2 Cllr Huggins confirmed that the water leak at Gibbs Green had now been resolved.
25.3 Cllr Huggins confirmed that Kompan will be coming back to relay the surface around the roundabout on the 14th October 2026.
25.4 Cllr Huggins provided an update that Proludic is provisionally booked to commence the refurbishment of Rocket Park on 12 October. The works are expected to take approximately one month. The skate park and zip line will remain available for use during the works.
25.5 Cllr Huggins confirmed that a response had been received regarding the proposed mobile phone mast. No suitable landowners had been identified, so there are currently no options available.
25.6 Cllr Webb advised that he had written to the Dorset Councillors in a personal capacity regarding the issues at Dolmans Hill and had submitted a Freedom of Information request seeking details of the expenditure incurred. He stated that he believed the underlying problem had not been addressed, which was why the issue continued.

The meeting ended at 8.53pm

Minutes taken by Julie Wigg, Parish Clerk

Signed_____Cllr A Bush, Chair

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Appendix 1

Agenda Item 5. Clerks Report September 2026

Minute	Action Point	Progress
Minute 6.3 Full Council 18.12.24 **Incorporated with** **Minute 15, Full Council 26.2 25** **Minute 11, Full Council 25.3.25**	Creation of an asset register and the establishment of a working group to oversee and complete the task. Cllr Ong suggested that a standardized management strategy should be in place for all Parish Council assets. Cllr Morgan Suggested forming a working group. *Cllr. Ong proposed a 2-stage approach to asset management.*	***April 2026 - Asset register updated*** ***Awaiting review of Civic-ly platform and consider combining with new handyman role.*** ***23.9.26 – It was agreed to defer this to the January agenda.***
Minute 10, Full Council, 22.10.25	To consider making a formal request to developers to provide a suitable location for a public defibrillator on the new Wareham Road housing development and on future major developments	***July 2026 – no further update. Follow up in September Full Council.*** ***23.9.26 Cllr Bush is trying to arrange a meeting***
Minute 26.1 Full Council, 22.4.26 **Minute 18.1, F&GP 13th May 2026**	Clerk to contact Graham Stanley re: flooding at Peatons Lane also whether Dolmans Hill down to Peatons Lane is a ROW	***Cllr Bush met Highways on the 29th July to discuss the poor condition of the track - it was confirmed the road is classified as an unclassified Road – Ongoing.*** ***23.9.26 Awaiting Update***
Minute 12.1 F&GP 15th June 2026	Re: 20mph Cllr Aspray requested that the Highways Working Group hold a meeting before they meet with Dorset Council.	***July 2026 – Meeting pending.*** ***23.9.26 See agenda item 14***
Minute 24.1, Full Council 24th June 2026	Cllr Huggins reported a resident expressed concern about the planters at the corner of Wareham Road /Halls Road and asked whether they could be replaced. Cllr Morgan suggested that consideration be given to incorporating this area into a 'village gateway' scheme. Cllr Bush confirmed he will look into this.	***Cllr Bush will assess when he returns from holiday.*** ***Ongoing***

Minute 10, Full Council, 29th July 2026	Clerk to ask AEC for quote to install PIR at Astro	***Request for quote sent 31st July 2026*** ***Quote received 22.9.26 – on F&GP agenda***
Minute 19, Full Council, 29th July 2026	Clarification of 'legacy' bins that are collected free of charge by DC, including separate dog bins.	***Clerk is in contact with Waste Services – Ongoing*** ***Waste Services confirmed that they will continue collecting as usual until the mapping exercise is complete.*** ***23.9.26 Action: Clerk to investigate bin and collection options.***
Minute 20.1, Full Council, 19th August 2026	Leak in Youth Hall/Cadets carpark	***Clerk is corresponding with the MOD Estate Manager – no update as of the 21st September.***
Minute 15, F&GP 9th September 2026	Review Cemetery fees	***Recommendation made to Full Council – see agenda item 12***
Minute 16, F&GP 9th September 2026	Clerk to obtain quotes for Grounds Maintenance for the new financial year 2027-27	***Clerk to approach companies and invite them to quote. Aim for consideration in November/December Full Council***
Minute 22.3, F&GP 9th September 2026	Cllr Huggins to request quote for dropped kerb	***Highways quoted approximately £4000 - £5000 for a pair of dropped kerbs. If the PC decide to go ahead Highways will send an estimator out to provide a formal quote.***

Allotments Update

September 2026 – Nothing to report

Cemetery Report

September 2026 - Nothing to report

Planning Application No	Location	Proposal	PC Decision	Notes	Status
P/VOC/2024/03870	**Huntick Farm Caravan Park. Huntick Farm Lytchett Matravers BH16 6BB**	Access To Use land to extend existing caravan/tent camping site (with removal of conditions 2,3 & 7 of planning permission 6/84/0743 to remove restriction to 30 caravans, remove restriction to building on site and remove restriction for the stationing of caravans/tents between 1 Nov and 15 March each year)	**No objection**		Not determined
P/FUL/2025/03733	Land at Flowers Drove	Residential development including the erection of 29no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure	**OBJECTION Further objection submitted May 2026**	Cllr Morgan raised concerns regarding the lack of affordable housing provision and the design of the development, specifically highlighting the use of non-functional or "fake" chimneys. He felt that these design elements require further discussion and suggested that he would like the planning authority to defer determination of the application to allow further consideration of key issues, particularly the. • The lack of affordable housing and the design of the site entrance • The layout and arrangement of the south-west corner of the development • The inclusion of appropriate architectural features, specifically the use of flint and dummy chimneys • The potential implementation of traffic calming measures within the scheme It was agreed to contact the planning authority to defer determination of the application to ask for further consideration of key issues, particularly the design of the development and the lack of affordable housing provision.	Out to consultation
P/CLE/2026/00420	Land to the south of Huntick Road Lytchett Matravers	The cabin building and for the purpose of enjoying recreational use of the land. The ability to make hot food and drink and general welfare facilities within the cabin. Application for Certificate of Lawfulness – Parish Council Response	**Objection**	Several assertions in the application are fundamentally incorrect. 1. Lytchett Matravers Parish Council previously wrote in 2003 and 2004 requesting removal of the hut; therefore, the claim that it has been on site since 1999 should be considered nullified. 2. The application contains factual inaccuracies: a. No water supply exists on the site. b. No drainage is provided. c. There has been no activity on the site.	Refused 30.4.26 See **P/CLE/2026/02594**

				d. The site was only cleared in 2025. (Members of the Parish Council are prepared to testify to these details). 3. Dorset Explorer records this land as registered common land. It was **RESOLVED** that the Parish Council **OBJECT** to the above Certificate of Lawfulness.	
P/FUL/2025/03733	Land at Flowers Drove, Lytchett Matravers Dorset	Residential development including the erection of 29 no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure.	**Objection**	Cllr Morgan noted that this matter has been considered previously. It has returned for discussion due to further considerations, including highways and drainage, although the fundamental layout remains the same. He highlighted that the arrangement of houses in the southwest corner has been revised but expressed disappointment that five houses will still have their rear facing onto Flowers Drove. He also noted three further changes: the attenuation ponds will now be consolidated into a single larger pond; the footpaths originally planned to run through to Lime Kiln Road have been removed; and unmarked tactile crossings are now to be installed. He further noted that the layout does not include any play area for young children, meaning they would be required to cross the road to access facilities in Blaneys Corner. The Parish Council OBJECTS to the planning application for the following reasons: 1. The absence of any affordable homes is in direct contradiction to the aims set out by the government. Promotion of more affordable housing is a key principle of the Government's drive for more houses which is national policy. 2. The absence of an integral play area for children is against the Lytchett Matravers Neighbourhood Plan Development Principles (Policy I). The alternative proposed of crossing the main road into the village to access a play area at Blaneys Corner is not acceptable Clearly, it is acknowledged for Highways that the junction needs remodelling in order to control traffic.	Under officer consideration

				3. The removal of the footpath access and integration alongside Flowers Drove is also in contradiction with the Lytchett Matravers Neighbourhood Plan Development Principles (Policy I). Specifically, the design needs to 'make provision for open green spaces which are accessible to the public and are linked to the rest of the village and wider natural environment by footpaths and cycle tracks. 4. All new sites should include the provision of a site with power for a defibrillator for public use.	
P/FUL/2025/03733	Land At Flowers Drove Lytchett Matravers Dorset	Residential Development Including The Erection Of 29no Dwellings With Garages And Parking, Formation Of Vehicular Access From Wimborne Road, Sustainable Drainage Infrastructure, New Open Space, Landscaping And Associated Infrastructure.		Cllr Morgan noted that the changes in the application are relatively minor and expressed disappointment that, instead of providing affordable housing, a financial contribution has been proposed. Concerns were raised that it is not clear who would benefit from this financial contribution. Cllr Huggins expressed disappointment that there is no mention of a defibrillator on site. Cllr Bush agreed to contact Wyatts to clarify this matter. It was further agreed to reiterate the Parish Council's previous comments on the application including the lack of affordable housing.	Under officer consideration
P/HOU/2026/03353	Little Garth Dolmans Hill Lytchett Matravers Poole BH16 6HP	Demolish existing porch and detached garage. Erect two-storey side/rear extension	**No objection**		Awaiting sign off
P/FUL/2026/03610	Greywood Barn Castle Farm Road Lytchett Matravers Poole BH16 6BZ	Change of use of dwellinghouse and paddock to a mixed education (use class f.1)/agricultural use (revised proposal)	**No Objection**		Out to consultation
P/PAAC/2026/03079	Plough Point Farm Dolmans Hill Lytchett Matravers BH16 6HP	Conversion of half the existing barn into a single dwelling house.	**Objection**	The Parish Council **RESOLVED** to **OBJECT** to the above planning application on the grounds of principle, as it does not support development within the Green Belt. In addition, the barn was still in use for agricultural purposes.	Out to consultation
P/FUL/2026/03228	Woodside Flowers Drove Lytchett	Sever plot and erect a new dwelling and detached	**No Objection**		Out to Consultation

	Matravers BH16 6BX.	garage with office above, with solar panels.			
P/FUL/2026/03108	Poole House Jennys Lane Lytchett Matravers BH16 6BP	Demolition of pool house and store, removal of tennis court and erection of three dwellings with associated infrastructure.	**No Objection**		Out to consultation
P/FUL/2026/03610	Greywood Barn Castle Farm Road Lytchett Matravers Poole BH16 6BZ	Change of use of dwellinghouse and paddock to a mixed education (use class f.1)/agricultural use (revised proposal). (in light of additional information received, it was agreed to reconsider the application).	**No Objection**	The Parish Council were informed of the enforcement request regarding the log cabin which did not appear on the planning application. Based solely on the application as presented, the Parish Council has **NO OBJECTION**.	Out to consultation
P/LBC/2026/03990 P/HOU/2026/04071	The Walled Garden Colehill Road Lytchett Matravers BH16 6BS.	Erect side and first floor extensions. Remove chimney stack	**No Objection**		
P/LBC/2026/04041 P/HOU/2026/04040	Castle Farm House Castle Farm Road Lytchett Matravers BH16 6BZ	Demolish existing conservatory and erect detached oak framed hip roof gazebo. Form new permeable parking area	**No Objection**		
P/CLE/2026/02594	Land Lying To The South Of Huntick Road Lytchett Matravers Cabin Building	Appeal reference: 6013647 appeallant: tucker appeal - start date: 4 august 2026.	**Objection**	The Parish Council reiterated its previous comments and **OBJECTION** made in relation to the original planning application and stated that their case has inaccuracies.	Refused, appeal in progress
P/LBC/2026/03929	Caroline Cottage Prospect Road Lytchett	Install 14x solar panels to southern aspect of slate	**No Objection**		Out to Consultation

	Matravers Dorset BH16 6ED	roof and install 2x stacked batteries			
P/FUL/2026/04563 P/FUL/2026/04184	Crumpets Valley Farm Crumpets Farm Drive Lytchett Matravers BH16 6AL	Install new entrance gate Partial change of use of site to form area for 2 No. short term holiday let pods and access to highway.		Councillors felt that there was insufficient information available to enable them to make a decision and agreed that the application should be considered alongside the other related planning application. **Action:** Clerk to clarify whether the Parish Council is required to submit comments on the application (as its may be considered to be Sturminster Marshall) and request an extension to the consultation deadline to 24 September 2026. *Following the meeting it was confirmed that it is Sturminster Marshall. However, it was decided to consider them as the entrance gate is Lytchett Matravers. See Full Council agenda items 15 and 16.	
P/HOU/2026/04779	17 BALLARD CLOSE LYTCHETT MATRAVERS BH16 6EW	Erect single storey rear extension, front extension and garage extension. Conversion of existing garage to create an en-suite	**No Objection**		Out to consultation
P/HOU/2026/04371	2 PURBECK CLOSE LYTCHETT MATRAVERS BH16 6DE	Raise roof to create first floor habitable living accommodation with dormer and erect front porch and closed board fencing	**No Objection**		Out to consultation

Appendix 2

Lytchett Matravers Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

21 September 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
203	National Insurance and Income	21/09/2026		Unity Trust Bank (AC		HMRC Payroll	HMRC	X	927.62		927.62
202	Pension Contributions	21/09/2026		Unity Trust Bank (AC		LGPS Pension Contribution	Dorset Council Pension Fur	E	809.12		809.12
201	Employee Salaries	21/09/2026		Unity Trust Bank (AC		Julie Wigg Salary	Julie Wigg Salary	E	2,306.79		2,306.79
200	Sports Pavilion Utilities	21/09/2026		Unity Trust Bank (AC		Sports Pavilion Cleaning	Saregcv cleaning	Z	64.00		64.00
198	Lytchett Astro R&M	21/09/2026		Unity Trust Bank (AC		Repairs to Astro	Replay Maintenance Ltd	S	1,195.00	239.00	1,434.00
199	Lytchett Astro R&M	21/09/2026		Unity Trust Bank (AC		Astro half yearly maintenance	Replay Maintenance Ltd	S	596.85	119.37	716.22
195	Audit	21/09/2026		Unity Trust Bank (AC		BDO LLP External Audit	BDO LLP	S	630.00	126.00	756.00
197	Office Connectivity	21/09/2026		Unity Trust Bank (AC		Mobile phone usage contract	O2	S	12.50	2.50	15.00
196	Village Improvements	21/09/2026		Unity Trust Bank (AC		Life Ring for Eldons Pond	Lifebuoys Direct	S	66.49	13.30	79.79
								Total	**6,608.37**	**500.17**	**7,108.54**

Life Ring already paid for

Appendix 3

Proposal to review cemetery and allotment fees for the next financial year 2027-28

Fee	Existing Fee	Proposed Fee
Interment (adult over 18 under 18 free)	£147	£155
Interment cremated remains	£84	£90

Fee	Existing Fee	Proposed Fee
Purchase of Right of Burial Full grave single grave	£231	£280
***Purchase of Right of Burial full grave – 2 graves**	£231	Plus 50% = £420
Purchase Right of Burial of Cremated remains grave	£136.50	£190
****Pre-purchase of single grave**		£420
Pre-purchase of 2 graves		£630
Pre-purchase of cremation grave		£285

***Due to ground conditions, we do not offer double depth graves so offer the adjacent grave free of charge. I propose we charge a small fee (50% of the purchase cost) if the adjacent grave is to be reserved.**

****Pre-purchase for non-residents is one and a half times the fee chargeable.**

Fee	Existing Fee	Proposed Fee
Memorial Permit – headstone	£73.50	£150
Memorial permit – Cremation plot	£63	£100
Additional inscription	£31.50	£40

***All the above fees are tripled for non-residents**

Fee	Existing Fee	Proposed Fee
Searches	£31.50	No change
Transfer of burial rights	£42	No change

Appendix 4

Lytchett Matravers Parish Council

Summary Report – Dorset Council Highways WG

Sept 2026

Working Group Objective:
Review of all Highways related projects and establishing close liaison with Dorset Council Highways.

Working Group Participants:
Andrew Huggins (Chair), Ken Morgan, Alf Bush, Peter Webb, Rob Aspray

Background:
PC projects that require Dorset Council Highways interaction and agreement. To set up a more formal working arrangement with DC Highways to progress those projects.

Dependencies:
DC Highways (DCH) approval and partial funding

Status/Next Steps:

1. Huntick Road Cycleway –Rozalia Meadows to Jubilee Walk. **Keep on plan but not for 2026, 2m footpath.**
2. High Street Crossing – **External consultants now hired to formalise plans.**
3. Tesco Island – **External consultants now hired to formalise plans – contractors brought in to open manholes to map flow.**
4. 20 MPH Zones – Apply for central village area to be set to 20 mph. AH submitted application Aug 2024. Received response – only Wareham Road from R&C to Dillons Gardens. **Received data from 3 more traffic survey locations. Considering feedback and will make proposals to council.**
5. Huntick Road path – New Working group specifically for this project, has met and progressing initiatives. Next step is to request lower speed limits on Huntick Road –Application for 40mph on Huntick Road has been submitted April 2025. **DCH consultation closed. Respondents advised DC are now reviewing the responses prior to implementation (no timeframe given).**
6. Randalls Hill, Huntick Road speed reduction scheme being implemented.
7. Resident request for lowered speed in Castle Farm Lane. Clerk to seek guidance on "reduced speed limit" policy from DC Highways. DC advise does not meet 20MPH critera but school can apply for signage.
8. Request for re-marking white lines on Wareham Road at Halls Corner and speed signate on High Street/Colehill Road – This has been authorised by DCH pending completion. **Completed**
9. **Foxhills pedestrian refuges. Site meeting with Highways 21/Sept. Agreed for DC to cut verges more frequently and make minor enhancements to the pull-ins, but generally felt the pull-ins were ineffective.**

Financial Forecast: **(£000's, excluding VAT)**	**2026-27**	**2027-28**	
Expense to date			
Forecast	210[1]	250[2]	
Total	210	250	

Notes:

1. High St crossing 75, 20MPH – 30, Huntick cycleway stage 2 – 35, Tesco forecourt - 80
2. Huntick cycleway stage 3 – 250 LMPC contribution to overall cost.

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Appendix A: Traffic Speed Survey data Dec 2024

Hi Tim,

Please find attached the results of the surveys carried out in Lytchett Matravers and summarised below

Site 2154 – Huntick Road

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	Eastbound	1398	1304	37.9	32.3
2	Westbound	1430	1279	32.3	27.7

Site 2452 – Wareham Road (N of Spinneys Lane)

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	SOUTHBOUND	1285	1163	29.2	22.4
2	NORTHBOUND	1409	1266	31.1	24.2

Site 3903 – High Street

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	WESTBOUND	929	943	29.2	23.7
2	EASTBOUND	876	824	29.2	24.3

Site 3904 – Wareham Road (S of Wimborne Rd)

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	SOUTHBOUND	1326	1223	33.6	29.0
2	NORTHBOUND	1381	1283	31.1	26.7

Regards

Joe

where existing mean speeds provide a realistic opportunity for compliance: DfT guidance states that 20mph schemes should be self-enforcing. If the mean speed is already at or below 24mph, introducing a 20mph speed limit through signing alone is likely to lead to general compliance with the new speed limit. Means speeds above 24mph are likely to require additional traffic management or enforcement measures.

Appendix B
Traffic Surveys May 2026

Site 3025 - High Street

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	NORTH WESTBOUND	436	446	33.6	25.7
2	SOUTH EASTBOUND	416	424	30.4	23.7

Site 4211 - Middle Road

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	NORTH EASTBOUND	201	195	30.4	22.5
2	SOUTH WESTBOUND	237	226	26.7	20.8

Site 4212 - Foxhills Road

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	SOUTHBOUND	228	216	35.4	27.2
2	NORTHBOUND	208	194	31.1	22.8

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Appendix 5

Lytchett Matravers Parish Council – Neighbourhood Plan Working Group

Monthly Report – September 2026

Working Group Objective:
To prepare a new Lytchett Matravers Neighbourhood Plan (LMNP) with a target to have the plan ratified and adopted by the end of 2027.

Working Group Participants:
Rob Aspray, Alf Bush, David Ireson, Ken Morgan, Ralph Watts (Chair), Peter Webb

Background:
The Lytchett Matravers NP (LMNP1) was adopted in 2017. The Working Group has determined that a major revision of the NP is needed.

The Purbeck Local Plan was adopted by Dorset Council in 2024, identifying3 allocated sites in Lytchett Matravers, delivering a total of 150 new homes. The emerging Dorset Local Plan is expected to deliver a further 500 to 600 new homes by 2042, increasing the population from ~3,700 now to ~ 6,000.

Dependencies:
- New NPPF – published 17th August 2026 2026
- Planning Policies in the emerging Dorset Local Plan – Draft delayed until Q1 2028
- New Design Code for Dorset, draft expected by end of 2026
- New CIL Schedule for Dorset, draft delayed until Q1 2028

Conflicts of Interest:
- Two participants live adjacent to Housing Opportunity Sites in the Local Plan
- One participant is a Trustee of the Village Hall

Status/Next Steps:

10. The 6th Draft of the Neighbourhood Plan was distributed to NPWG members on 1st September. This includes ~99% of the Introductory Sections and 95% of the Policy Areas. It is intended that drafts of all Policy Areas will be completed by the end of September.
11. The 7th Issue of the Project Plan forecasts submission of the draft NP to the Dorset Council for a Regulation 14 Referendum in the first half of 2027.
12. Achievement of this timeline will be challenging given the expected impacts of the new NPPF, and changes to the Dorset Local Plan and Design Code timetables.
13. Discussions are underway with the Dorset Council with the aim of securing Section 106 contributions towards the Village Centre Development Plan.
14. A meeting with the Football Foundation and the Dorset FA has indicated that the potential for grant funding for the proposed new Sports Complex is slim. The Sports Field Working Group are considering alternative proposals.
15. Detailed cost estimates have been prepared for the 4 main parts of the Village Centre Development Plan, giving a total cost of about £7million. Current forecasts of CIL and Section 106 payments arising from new homes to be built in the Parish under the Purbeck and Dorset Local Plans suggested a possible maximum of about £4million over the next 15 years, leaving a gap of £3million to be closed by cutting costs, or by funding through a Public Works Loan and grants.
16. Engagement with local developers will be re-started in October.

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Financial Forecast: **(£000's, excluding VAT)**		**2025-26**	**2026-27**	**2027-28**
Expense to date		5	1	
Forecast	Local NP Consultant Sundries		10	10
Total		5	10	10

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Appendix 6

Lytchett Matravers Parish Council

Summary Report – Youth Hall WG – September 2026

Working Group Objective:

- Renovate/bring back into use the Lytchett Matravers Youth Hall (LMYH) for community use & Youth Club.

Working Group Participants:

- Council members: Roger Ong, Alf Bush,

Background:

LMPC's lease for the land from DC, stipulates there must be a Youth Club run at the site. LMPC has to maintain the building/grounds and if the lease is returned must remove the building at their cost.

Dependencies: DC requirement for Youth Club to be run at the site as per the lease condition.

Usage

LMPC now undertakes the day to day operating, oversight and maintenance responsibility for the building with the Clerk handling bookings and invoicing with income received by the PC.

Various groups now regularly use the hall with a current average usage of 120 people per week. In addition, occasional birthday parties and ad hoc events are also accommodated.

Dorset Youth run the Youth Club under LMPC contract.

The Café is no longer being run as little used.

Status/Next Steps:

Financial Forecast	**2026/27**	**2027/28**	**2028/29**
Expenses			
Water	£70.89	£0.00	£0.00
Electricity	£888.40	£0.00	£0.00
Internet	£4.00	£0.00	£0.00
Cleaning	£260.00	£0.00	£0.00
Waste Collection	£0.00	£0.00	£0.00
Repairs/Maintenance	£420.00	£0.00	£0.00
Dorset Youth	£6,820.00	£0.00	£0.00
Other	£0.00	£0.00	£0.00
Total	**£8,463.29**	**£0.00**	**£0.00**
Hire Income	£1,530.70	£	£
Grant Received	£8,333.00	£8,333.00	£8,333.00
Total	**£9,863.70**	**£8,333.00**	**£8,333.00**
Net Position	**Credit £1,400.41**		
Budget	**£20,000.00**		

Appendices: None

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Appendix 7

Lytchett Matravers Parish Council

Summary Report – Sports Facilities (SF) WG

September 2026

Working Group Objective:

- To manage the transition of core functions from LMSC to the PC and close down LMSC
- To manage PC liaison with the various sports clubs and associations in the village.
- To develop strategic plans for future sports facilities to be included in the NP2.

Working Group Participants:

Peter Webb (Chair), Alf Bush, Steve Risk, Brad Sparkes, Clare Parfitt, Simon Browne, Alex Clothier.

Background:

Responsibility for the management of the Sports Pavilion, Rec. and Lytchett Astro (MUGA) assigned to the PC, effective April 1, 2026. LMSC has now been phased out as a separate entity; SFWG will function as liaison with the various sports clubs and associations as well as developing strategic plans for future sports facilities.

Dependencies:

- Outcome of Community Asset Transfer request for DC to provide land adjacent to the school.

Status/Next Steps:

17. Dorset Council consultation on facilities and pitches completed.
18. Continue liaison with the Primary School regarding sharing of facilities.
19. Identify optimum mix for all weather and grass surfaces for new sports centre.
20. Transfer of land for new Village Sports Ground (VSG) from DC to LMPC approved. Necessary paperwork in progress
21. Engage Grounds Management Association at cost in region of £2,500 (to be confirmed and approved by LMPC) for a feasibility study into the practicalities and costs of 2 grass football pitches, associated facilities, advice on a larger replacement for the existing Astro on the land in 4. above and how to improve the recreation ground football pitches (drainage & ongoing maintenance).
22. Prepare plans for planning permission application for VSG including access from Wareham Road, car parking, pitches, replacement Astro and support buildings. Application will take account of pre-application advice already received.
23. Further investigation into funding opportunities. Roll out of facilities is a long term project and will depend on when grants and other funds sources become available.
24. Replacement of existing 5 x 5 a-side Astro pitch with 7 x 7 a-side Astro is a priority as existing pitch is close to the end of its life.

Financial Forecast: **(£000's, excluding VAT)**		**2026-27**	**2027-28**	**2028-29**
Expense to date				
Forecast				
Total				

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