Lytchett Matravers
Parish Council

Dear Councillor,

You are summoned to attend the Finance & General Purposes meeting of the Parish Council to be held on Wednesday 7th October 2026 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall, Lytchett Matravers, BH16 6DD

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 6th October 2026

A G E N D A

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

1. To receive and consider apologies for absence.
2. To receive any declarations of interest and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.
3. To receive and note the 2026–27 year-to-date bank reconciliation, for the purposes of report and signature of the bank reconciliation sheet.
4. To receive and consider a report covering 2026-27 year to date income and expenditure (for purposes of report only).
5. To receive and note any internal bank transfers.
6. To approve the schedule of payments.
7. To consider and approve a quote from AEC for installing a PIR system at the Astro for the sum of £697.50 including VAT.
8. To consider and approve a quotation from an Internal Auditor, agree the term of appointment (one or three years), and determine whether an interim audit is required.
9. To consider and approve a quotation for replacement door matting in the Sports Pavilion.
10. To consider and approve the 6+6 forecast including forecast reserves.

11. P/FUL/2026/05028 Rose and Crown 178 Wareham Road Lytchett Matravers BH16 6DT Erect a contemporary canopy of steel and aluminium construction to house, two permanent BBQ smokers and accompanying extraction system. Solar panels on canopy roof.

12. P/HOU/2026/05190 19 Glebe Road Lytchett Matravers BH16 6EJ Erect a single storey rear extension and internal alterations

13. P/HOU/2026/04553 Panorama Middle Road Lytchett Matravers BH16 6HJ Convert existing loft space into habitable accommodation. Install side facing dormer and addition of 4 rooflights. Install horizontal cladding to front and rear elevations.

14. To consider items for articles in the next Parish Magazine.

15. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights

Dates of Next Meetings:
Full Council – 21st October 2026
Finance & General Purposes – 11th November 2026
Full Council – 25th November 2026

Signed *Julie Wigg*
Parish Clerk/RFO
Date: 30th September 2026