MINUTES

of the meeting of
LYTCHETT MATRAVERS PARISH COUNCIL
Full Council Meeting
Wednesday 21st October 2026 at 7.00 p.m.
In The Blanchard Room, Lytchett Matravers Village Hall

PRESENT were, Cllrs, A Bush, A Huggins, R Ong, P Webb, R Hodson and Julie Wigg (Clerk)

The meeting started at 7pm.

PUBLIC PARTICIPATION SESSION (Standing orders suspended)
None

DORSET COUNCILLORS' REPORT
The report was noted. **(Appendix 1)**

1. TO RECEIVE AND CONSIDER APOLOGIES FOR ABSENCE.

Apologies for absence: Cllrs, K Morgan, V Abbott, R Aspray, M Hatchard and Dorset Cllrs A Brenton, A Starr and S Robinson.

2. TO RECEIVE ANY DECLARATIONS OF INTEREST, AND CONSIDER ANY REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.
None

3. TO RECEIVE AND RESOLVE TO APPROVE MINUTES OF THE FULL COUNCIL MEETING HELD ON 23RD SEPTEMBER 2026.

It was **RESOLVED** to **APPROVE** the minutes of this meeting as a true record, subject to an amendment requested by Cllr Webb

4. TO RECEIVE AND NOTE THE CONTENT OF THE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 7TH OCTOBER 2026.

The minutes of the Finance & General Purposes meeting held on the 7th October 2026 were noted.

5. TO APPROVE THE SCHEDULE OF PAYMENTS, INCLUDING THOSE MADE AND PENDING. ALSO, TO GIVE RETROSPECTIVE FULL COUNCIL APPROVAL FOR THE PAYMENT ALREADY MADE TO CITIZENS ADVICE OF £7104.00. (Appendix 2)

It was **RESOLVED** to **APPROVE** the payments, with the exception of Replay invoice no. 0000011802, which would be withheld pending agreement on the full repairs.

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6. **TO RECEIVE AND CONSIDER REPORTS OF PAST SUBJECT MATTERS ON THE MINUTES OF THE F&GP ON THE 7TH OCTOBER AND FULL COUNCIL, 23RD SEPTEMBER 2026 – SEE CLERKS REPORT. (Appendix 3)**
The report was noted.

7. **CHAIR'S ANNOUNCEMENTS.**
None

8. **TO CONFIRM THAT NO COUNCILLORS HAVE ANY CONFLICTS OF INTEREST IN RELATION TO THE APPOINTMENT OF PARISH AND TOWN COUNCILS AUDIT SERVICES (PATAS) AS THE PARISH COUNCIL'S INTERNAL AUDITOR.**

It was confirmed that no Councillors have any conflicts of interest with Parish and Town Councils Audit Services.

9. **TO CONSIDER AND APPROVE THE 6+6 BUDGET FORECAST INCLUDING FORECAST RESERVES.**
The report was noted.

10. **TO CONSIDER AND APPROVE THE NEIGHBOURHOOD PLAN SUBMISSION FOR THE DORSET COUNCIL LOCAL PLAN SCOPING CONSULTATION. (Appendix 4)**

It was **RESOLVED** to **APPROVE** the submission for the Dorset Council Local Plan Scoping Consultation.

11. **TO CONSIDER QUOTES AND APPROVE THE APPOINTMENT OF A CONTRACTOR FOR GROUNDS MAINTENANCE FROM APRIL 2027-MARCH 2028.**

Councillors agreed that Grass and Grounds offered the best value for money for most areas, with the exception of Foxhills Park. It was agreed that the Clerk would contact Grass and Grounds to ask whether they could offer a reduction on their quote for Foxhills Park. If a reduction could be agreed, the contract would be awarded to Grass and Grounds.

12. **TO CONSIDER OPTIONS FOR ADDRESSING THE ONGOING DAMAGE TO THE BEE SPRINGER AT FOXHILLS PARK**
The bee springer has been damaged for a second time and a direct replacement is not available. It was decided to use the Rocket park rotator dish (now surplus to requirements) as a substitute.
It was **RESOLVED** to **APPROVE** the quote from BCP at a cost of £1,866 plus VAT, unless Proludic are able to undertake the work for a lower cost as part of the Rocket Park renovation works **(Clerk to determine)**

13. **TO CONSIDER AND APPROVE ROAD NAMES FOR THE WYATTS SITE ON WAREHAM ROAD.**

It was **RESOLVED** to **APPROVE** the following road names:-

- Percival
- Tong
- Purrier
- Eaves
- Bourne

14. TO REVIEW AND APPROVE THE ENGAGEMENT OF AN ARCHITECTURAL/PLANNING FIRM TO ASSIST WITH NP2 PROPOSALS.

Cllr Bush requested that this item is deferred until our next meeting.

15. TO REVIEW AND APPROVE THE RECREATION GROUND PITCH IMPROVEMENT ASSESSMENT.

It was **RESOLVED** to **APPROVE** the recreation ground pitch improvement assessment from the Grounds Management Association

16. TO RECEIVE A REPORT FROM THE HIGHWAYS WORKING GROUP (DCHWG) (Appendix 5)
The report was noted.

16.1 Cllr Huggins confirmed that the Working Group recommended to proceed with the dropped kerb. Action: The WG would obtain formal quotations.

16.2 Cllr Huggins reported that the unrestricted parking area on Wareham Road between the two zigzag markings was causing issues. The WG proposed the introduction of a time-restricted single yellow line to address parking issues during school drop-off and pick-up times. Action: The WG to liaise with Dorset Council Highways regarding the proposal.

16.3 The bus stop markings in the layby by the library are no longer required as the location is no longer on a bus route. Action: The WG to liaise with Dorset Council Highways to remove the existing markings to make the space available for general use.

16.4 Cllr Huggins presented his report on the proposed 20mph scheme following consideration of the consultation results and will forward a recommendation to Dorset Council.

17. TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD PLAN 2 WORKING GROUP (NP2WG). (Appendix 6)
The report was noted.

18. TO RECEIVE A REPORT FROM THE LYTCHETT MATRAVERS YOUTH HALL WORKING GROUP (YHWG). (Appendix 7)
The report was noted.

Action: The WG recommended that the accessible toilet and kitchen ceiling both required decorating. A request for volunteers would be included in the parish magazine and posted on Facebook. If no offers of assistance were received, quotations would be sought for the work.

19. TO RECEIVE A REPORT FROM THE VILLAGE ENVIRONMENT WORKING GROUP. (VEWG)
Nothing to report.

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20. TO RECEIVE A REPORT FROM THE SPORTS FACILITIES WORKING GROUP (SFWG). (Appendix 8)

The report was noted.

21. TRAINING BY MEMBERS OR THE CLERK IN THE PAST MONTH (FOR THE PURPOSES OF REPORT ONLY).

Clerk: various Scribe training sessions.

22. TO NOTE ANY DECISIONS / ACTION TAKEN BY PARISH CLERK UNDER "OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014", PART 3, PARAGRAPHS 6-10, RECORD OF DECISIONS AND ACCESS TO DOCUMENTS (FOR PURPOSES OF REPORT ONLY).

None

23. TO NOTE CORRESPONDENCE RECEIVED.

23.1 Cllr Bush raised his concern about the Right of Way diversion at Greywood Barn and the subsequent form just received asking for a PC response

Action: Clerk to ask Dorset Council Rangers for advice.

The meeting ended at 8.50pm

Minutes taken by Julie Wigg, Parish Clerk

Signed_____Cllr A Bush, Chair

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Appendix 1

Lytchett Matravers and Upton Ward Report – October 2026

October has seen progress on several important local issues, alongside some ongoing challenges where we continue to press for improvements on behalf of residents.

We are delighted to have helped facilitate and speed up the transfer of a considerable piece of land from Dorset Council ownership to Lytchett Matravers Parish Council. The Youth Hall and Cadet Hall have both been transferred over so far, with the remainder still in process. Once completed, this successful transfer will enable the development of significant school and community sports facilities, creating opportunities for local people of all ages and providing a valuable community asset for many years to come. We would like to thank all those involved in bringing this project forward and look forward to seeing the benefits it will deliver.

We were saddened to see the damage caused by vandals to the newly installed passing points along Foxhills Lane. These passing points were introduced to improve safety for children travelling to and from school. Whilst they were not our ideal long-term solution, they represented a practical and affordable measure that could be delivered immediately rather than waiting several years for a more extensive scheme. It is disappointing that these improvements have been targeted, and we hope those responsible will reflect on the impact their actions have on the wider community.

We recently attended the latest Community Conversation event, which was held near Swanage. Whilst several interesting topics were discussed, we remain unconvinced that bringing together councils from such a wide geographical area is the most effective approach. We believe there is greater value in focusing discussions on the concerns and opportunities shared with our immediate neighbouring communities. We will be raising this issue as part of the review process in the coming weeks and would encourage residents and local councils who share these concerns to make their views known to the organisers.

Towards an Integrated Transport System

Over the years, one of the most common issues raised during doorstep conversations has been the need for better public transport, more frequent bus services and better coordination between routes and timetables. Improving transport links, particularly for our rural villages, remains a priority.

The Dorset Community Transport green minibuses have already made a significant difference to the quality of life for many residents. They have helped reduce isolation, improved access to services and enabled people to remain independent for longer. However, there is still much more that can be done.

A bus timetable can influence far more than a journey. It can determine whether somebody can attend a hospital appointment, whether a young person can access education or employment opportunities, and whether an older resident can stay connected with friends and community activities without relying on others for transport.

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The Liberal Democrat administration at Dorset Council has therefore developed a long-term business plan for public transport. The proposal aims not only to restore many of the services lost through previous reductions, but also to create a more integrated and effective transport network across Dorset.

From summer 2027, the intention is to increase service frequencies on key routes, adding more than 700 bus journeys each week and introducing Saturday services across the main network. The plan also includes closer partnership working with town and parish councils, transport groups and health organisations to develop local solutions for local transport challenges.

This seven-year programme is expected to require investment of around £65 million, funded through a combination of existing transport budgets, government funding, developer contributions and external funding sources. While this will require continued careful management of council finances, the anticipated benefits include greater independence for non-drivers, better access to healthcare appointments, improved employment opportunities and a reduction in the need for expensive school transport taxi provision.

The first phase is expected to begin next summer with additional journeys on existing routes and improved connections between community transport services and mainstream bus routes. We hope residents will begin to see the benefits quickly, particularly in tackling loneliness, isolation and lack of transport options in rural communities.

As always, if there are local issues affecting you or your neighbourhood, please do get in touch.

Councillors Alex Brenton, Andrew Starr and Steve Robinson
Lytchett Matravers and Upton Ward

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Appendix 2

Lytchett Matravers Parish Council

21 October 2026 (2026-2027)

PAYMENTS (AWAITING AUTHORISATION) LIST

Voache	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
229	Insurance	19/10/2026		Unity Trust Bank (AC		Additional insurance premium f	Clear Insurance Managems	E	307.99		307.99
223	Recreation Ground Rocket Park	19/10/2026		Unity Trust Bank (AC		Relocate boulders from Rocket	Gaunt Groundworks Ltd	S	750.00	150.00	900.00
224	Other Open Space Maintenance	19/10/2026		Unity Trust Bank (AC		Repair to bridge	JP&CL Coates	Z	703.00		703.00
226	Office Connectivity	19/10/2026		Unity Trust Bank (AC		Mobile phone	O2	S	12.50	2.50	15.00
228	Sports Pavilion Utilities	19/10/2026		Unity Trust Bank (AC		Sports Pavilion Cleaning	Solegov cleaning	Z	80.00		80.00
227	Youth Hall Utilities	19/10/2026		Unity Trust Bank (AC		Youth Hall Cleaning	Sally-Anne's Professional C	Z	80.00		80.00
225	Recreation Ground - Rocket Pa	19/10/2026		Unity Trust Bank (AC		Repair surface - roundabout, R	Keepers	S	1,394.98	279.60	1,675.98
221	Cemetery R&M - General	19/10/2026		Unity Trust Bank (AC		Idverde - Cemetery Grounds M	Idverde Ltd	S	415.56	83.11	498.67
219	Lytchett Astro Rate	19/10/2026		Unity Trust Bank (AC		Astro repairs	AEC (South West) Electrica	S	670.00	134.00	804.00
220	Youth Hall Utilities	19/10/2026		Unity Trust Bank (AC		Youth Hall bins	Dorset Council Waste Servi	Z	30.80		30.80
222	NP Revision	19/10/2026		Unity Trust Bank (AC		Neighbourhood Plan consultan	Dorset Planning Consultan	S	1,649.10	329.82	1,978.92
231	Pension contributions	20/10/2026		Unity Trust Bank (AC		LGPS Pension Contribution	Julie Wigg Pension	E	697.32		697.32
232	National Insurance and Income	20/10/2026		Unity Trust Bank (AC		HMRC Payroll	HMRC	E	752.69		752.69
230	Employee Salaries	20/10/2026		Unity Trust Bank (AC		Julie Wigg Salary	Julie Wigg Salary	E	2,025.23		2,025.23
233	Handyman	21/10/2026		Unity Trust Bank (AC		Handyman duties	Threefarms Maintenance	S	1,497.60	299.52	1,797.12
198	Lytchett Astro R&M	21/10/2026		Unity Trust Bank (AC		Repairs to Astro	Replay Maintenance Ltd	S	1,370.00	274.00	1,644.00
199	Lytchett Astro R&M	21/10/2026		Unity Trust Bank (AC		Astro half yearly maintenance	Replay Maintenance Ltd	S	596.85	119.37	716.22
218	Youth Hall R&M	23/10/2026	7.7.10.26	Unity Trust Bank (AC	BP	Fire equipment safety check	AEC (South West) Electrica	S	45.00	9.00	54.00
								Total	12,334.32	1,523.52	13,857.74

Appendix 3

Agenda Item 6. Clerks Report October 2026

Minute	Action Point	Progress
Minute 6.3 Full Council 18.12.24 Incorporated with Minute 15, Full Council 26.2 25 Minute 11, Full Council 25.3.25	Creation of an asset register and the establishment of a working group to oversee and complete the task. Cllr Ong suggested that a standardized management strategy should be in place for all Parish Council assets. Cllr Morgan Suggested forming a working group. *Cllr. Ong proposed a 2-stage approach to asset management.*	*April 2026 - Asset register updated* *Awaiting review of Civic-ly platform and consider combining with new handyman role.* *23.9.26 – It was agreed to defer this to the January agenda.*
Minute 10, Full Council, 22.10.25	To consider making a formal request to developers to provide a suitable location for a public defibrillator on the new Wareham Road housing development and on future major developments	*July 2026 – no further update. Follow up in September Full Council.* *23.9.26 Cllr Bush meeting in early November*
Minute 26.1 Full Council, 22.4.26 Minute 18.1, F&GP 13th May 2026	Clerk to contact Graham Stanley re: flooding at Peatons Lane also whether Dolmans Hill down to Peatons Lane is a ROW	*Cllr Bush met Highways on the 29th July to discuss the poor condition of the track - it was confirmed the road is classified as an unclassified Road – Ongoing.* *October Full Council - Awaiting Update*

Minute 12.1 F&GP 15th June 2026 and Minute 14, Full Council 23rd September 2026	Re: 20mph Cllr Aspray requested that the Highways Working Group hold a meeting before they meet with Dorset Council.	*Update following working group meeting – see agenda item 13*
Minute 24.1, Full Council 24th June 2026	Cllr Huggins reported a resident expressed concern about the planters at the corner of Wareham Road /Halls Road and asked whether they could be replaced. Cllr Morgan suggested that consideration be given to incorporating this area into a 'village gateway' scheme. Cllr Bush confirmed he will look into this.	*Cllr Bush will assess when he returns from holiday.* *Ongoing* *Action: Clerk to speak to Graham Stanley and confirm the next steps.*
Minute 10, Full Council, 29th July 2026 and Minute 8, F&GP 7th October	Clerk to ask AEC for quote to install PIR at Astro	*It was agreed to defer the item to allow alternative options to be considered and further quotations to be obtained.* *Action: Cllr Huggins to prepare a specification, and the Clerk to obtain quotations* *October Full Council awaiting quotes*
Minute 19, Full Council, 29th July 2026	Clarification of 'legacy' bins that are collected free of charge by DC, including separate dog bins.	*Clerk is in contact with Waste Services – Ongoing* *Waste Services confirmed that they will continue collecting as usual until the mapping exercise is complete.* *23.9.26 Action: Clerk to investigate bin and collection options – pending*

		October Full Council – Clerk to obtain quotes.
Minute 16, F&GP 9th September 2026	Clerk to obtain quotes for Grounds Maintenance for the new financial year 2027-27	*See Agenda item 11*
Minute 22.3, F&GP 9th September 2026	Cllr Huggins to request quote for dropped kerb	*Highways quoted approximately £4000 - £5000 for a pair of dropped kerbs. If the PC decides to go ahead Highways will send an estimator out to provide a formal quote. Update?* *See highway report*
Minute 7.1, Full Council 23rd September 2026	It was resolved to put a tree management plan in place.	*Action: Cllr Huggins to write a management plan and review the existing tree survey* *October Full Council: In process*

Allotments Update

October 2026 – Nothing to report

Cemetery Report

October 2026 - Nothing to report

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Planning Application No	Location	Proposal	PC Decision	Notes	Status
P/VOC/2024/03870	**Huntick Farm Caravan Park. Huntick Farm Lytchett Matravers BH16 6BB**	Access To Use land to extend existing caravan/tent camping site (with removal of conditions 2,3 & 7 of planning permission 6/84/0743 to remove restriction to 30 caravans, remove restriction to building on site and remove restriction for the stationing of caravans/tents between 1 Nov and 15 March each year)	**No objection**		Not determined
P/FUL/2025/03733	Land at Flowers Drove	Residential development including the erection of 29no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping and associated infrastructure	**OBJECTION** **Further objection submitted May 2026**	Cllr Morgan raised concerns regarding the lack of affordable housing provision and the design of the development, specifically highlighting the use of non-functional or "fake" chimneys. He felt that these design elements require further discussion and suggested that he would like the planning authority to defer determination of the application to allow further consideration of key issues, particularly the. • The lack of affordable housing and the design of the site entrance • The layout and arrangement of the south-west corner of the development • The inclusion of appropriate architectural features, specifically the use of flint and dummy chimneys • The potential implementation of traffic calming measures within the scheme It was agreed to contact the planning authority to defer determination of the application to ask for further consideration of key issues, particularly the design of the development and the lack of affordable housing provision.	Out to consultation

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P/CLE/2026/00420	Land to the south of Huntick Road Lytchett Matravers	The cabin building and for the purpose of enjoying recreational use of the land. The ability to make hot food and drink and general welfare facilities within the cabin. Application for Certificate of Lawfulness – Parish Council Response	**Objection**	Several assertions in the application are fundamentally incorrect. 1. Lytchett Matravers Parish Council previously wrote in 2003 and 2004 requesting removal of the hut; therefore, the claim that it has been on site since 1999 should be considered nullified. 2. The application contains factual inaccuracies: a. No water supply exists on the site. b. No drainage is provided. c. There has been no activity on the site. d. The site was only cleared in 2025. (Members of the Parish Council are prepared to testify to these details). 3. Dorset Explorer records this land as registered common land. It was **RESOLVED** that the Parish Council **OBJECT** to the above Certificate of Lawfulness.	Refused 30.4.26 See P/CLE/2026/02594
P/FUL/2025/03733	Land at Flowers Drove, Lytchett Matravers Dorset	Residential development including the erection of 29 no dwellings with garages and parking, formation of vehicular access from Wimborne Road, sustainable drainage infrastructure, new open space, landscaping	**Objection**	Cllr Morgan noted that this matter has been considered previously. It has returned for discussion due to further considerations, including highways and drainage, although the fundamental layout remains the same. He highlighted that the arrangement of houses in the southwest corner has been revised but expressed disappointment that five houses will still have their rear facing onto Flowers Drove. He also noted three further	Under officer consideration

		and associated infrastructure.		changes: the attenuation ponds will now be consolidated into a single larger pond; the footpaths originally planned to run through to Lime Kiln Road have been removed; and unmarked tactile crossings are now to be installed. He further noted that the layout does not include any play area for young children, meaning they would be required to cross the road to access facilities in Blaneys Corner. The Parish Council OBJECTS to the planning application for the following reasons: 1. The absence of any affordable homes is in direct contradiction to the aims set out by the government. Promotion of more affordable housing is a key principle of the Government's drive for more houses which is national policy. 2. The absence of an integral play area for children is against the Lytchett Matravers Neighbourhood Plan Development Principles (Policy I). The alternative proposed of crossing the main road into the village to access a play area at Blaneys Corner is not acceptable Clearly, it is acknowledged for Highways that the junction needs remodelling in order to control traffic. 3. The removal of the footpath access and integration alongside Flowers Drove is also in contradiction with the Lytchett Matravers Neighbourhood Plan Development Principles (Policy I). Specifically, the design needs to 'make provision for open green spaces which are accessible to the public and are linked to the	

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				rest of the village and wider natural environment by footpaths and cycle tracks. 4. All new sites should include the provision of a site with power for a defibrillator for public use.	
P/FUL/2025/03733	Land At Flowers Drove Lytchett Matravers Dorset	Residential Development Including The Erection Of 29no Dwellings With Garages And Parking, Formation Of Vehicular Access From Wimborne Road, Sustainable Drainage Infrastructure, New Open Space, Landscaping And Associated Infrastructure.		Cllr Morgan noted that the changes in the application are relatively minor and expressed disappointment that, instead of providing affordable housing, a financial contribution has been proposed. Concerns were raised that it is not clear who would benefit from this financial contribution. Cllr Huggins expressed disappointment that there is no mention of a defibrillator on site. Cllr Bush agreed to contact Wyatts to clarify this matter. It was further agreed to reiterate the Parish Council's previous comments on the application including the lack of affordable housing.	Under officer consideration
P/HOU/2026/03353	Little Garth Dolmans Hill Lytchett Matravers Poole BH16 6HP	Demolish existing porch and detached garage. Erect two-storey side/rear extension	**No objection**		Awaiting sign off
P/FUL/2026/03610	Greywood Barn Castle Farm Road Lytchett Matravers Poole BH16 6BZ	Change of use of dwellinghouse and paddock to a mixed education (use	**No Objection**		Out to consultation

		class f.1)/agricultural use (revised proposal)			
P/PAAC/2026/03079	Plough Point Farm Dolmans Hill Lytchett Matravers BH16 6HP	Conversion of half the existing barn into a single dwelling house.	**Objection**	The Parish Council **RESOLVED** to **OBJECT** to the above planning application on the grounds of principle, as it does not support development within the Green Belt. In addition, the barn was still in use for agricultural purposes.	Prior approval granted 13th August 2026
P/FUL/2026/03228	Woodside Flowers Drove Lytchett Matravers BH16 6BX.	Sever plot and erect a new dwelling and detached garage with office above, with solar panels.	**No Objection**		Out to Consultation
P/FUL/2026/03108	Poole House Jennys Lane Lytchett Matravers BH16 6BP	Demolition of pool house and store, removal of tennis court and erection of three dwellings with associated infrastructure.	**No Objection**		Out to consultation
P/FUL/2026/03610	Greywood Barn Castle Farm Road Lytchett Matravers Poole BH16 6BZ	Change of use of dwellinghouse and paddock to a mixed education (use class f.1)/agricultural use (revised proposal). (in light of additional information received, it was agreed to reconsider the application).	**No Objection**	The Parish Council were informed of the enforcement request regarding the log cabin which did not appear on the planning application. Based solely on the application as presented, the Parish Council has **NO OBJECTION**.	Out to consultation

P/LBC/2026/03990 P/HOU/2026/04071	The Walled Garden Colehill Road Lytchett Matravers BH16 6BS.	Erect side and first floor extensions. Remove chimney stack	**No Objection**		Granted 30.9.26
P/LBC/2026/04041 P/HOU/2026/04040	Castle Farm House, Castle Farm Road Lytchett Matravers BH16 6BZ	Demolish existing conservatory and erect detached oak framed hip roof gazebo. Form new permeable parking area	**No Objection**		Granted 23.9.26
P/CLE/2026/02594	Land Lying To The South Of Huntick Road Lytchett Matravers Cabin Building	Appeal reference: 6013647 appellant: tucker appeal - start date: 4 august 2026.	**Objection**	The Parish Council reiterated its previous comments and **OBJECTION** made in relation to the original planning application and stated that their case has inaccuracies.	Refused, appeal in progress
P/LBC/2026/03929	Caroline Cottage Prospect Road Lytchett Matravers Dorset BH16 6ED	Install 14x solar panels to southern aspect of slate roof and install 2x stacked batteries	**No Objection**		Out to Consultation

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P/FUL/2026/04563 P/FUL/2026/04184	Crumpets Valley Farm Crumpets Farm Drive Lytchett Matravers BH16 6AL	Install new entrance gate Partial change of use of site to form area for 2 No. short term holiday let pods and access to highway.		Councillors felt that there was insufficient information available to enable them to make a decision and agreed that the application should be considered alongside the other related planning application. **Action:** Clerk to clarify whether the Parish Council is required to submit comments on the application (as it may be considered to be Sturminster Marshall) and request an extension to the consultation deadline to 24 September 2026. *Following the meeting it was confirmed that it is Sturminster Marshall. However, it was decided to consider them as the entrance gate is Lytchett Matravers. See Full Council agenda items 15 and 16.	
P/HOU/2026/04779	17 BALLARD CLOSE LYTCHETT MATRAVERS BH16 6EW	Erect single storey rear extension, front extension and garage extension. Conversion of existing garage to create an en-suite	**No Objection**		Out to consultation
P/HOU/2026/04371	2 PURBECK CLOSE LYTCHETT	Raise roof to create first floor habitable living	**No Objection**		Out to consultation

	MATRAVERS BH16 6DE	accommodation with dormer and erect front porch and closed board fencing			
P/FUL/2026/05028	ROSE AND CROWN 178 WAREHAM ROAD LYTCHETT MATRAVERS BH16 6DT	Erect a contemporary canopy of steel and aluminium construction to house, two permanent BBQ smokers and accompanying extraction system. Solar panels on canopy roof.	**No Objection**		
P/HOU/2026/05190	19 GLEBE ROAD LYTCHETT MATRAVERS BH16 6EJ	Erect a single storey rear extension and internal alterations	**No Objection**		
P/HOU/2026/04553	PANORAMA MIDDLE ROAD LYTCHETT MATRAVERS BH16 6HJ	Convert existing loft space into habitable accommodation. Install side facing dormer and addition of 4 rooflights. Install horizontal cladding to front and rear elevations.	**No Objection**		
P/HOU/2026/04882	STARDRIFT FLOWERS DROVE LYTCHETT	Erect a single storey detached garage.	**No Objection**		

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	MATRAVERS BH16 6BX.				
P/FUL/2026/04184	CRUMPETS FARM CRUMPETS FARM DRIVE LYTCHETT MATRAVERS BH16 6AL	Partial change of use of site to form area for 2 no. Short term holiday let pods and access to highway	**No Objection**		
P/FUL/2026/04563	CRUMPETS VALLEY FARM CRUMPETS FARM DRIVE LYTCHETT MATRAVERS BH16 6AL	Install new entrance gate	**Objection**	On the grounds that there is insufficient space and an inadequate visibility splay for the proposed entrance gate, given its location on a main A-road subject to a 60mph speed limit.	

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Appendix 4

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Dorset Council Local Plan Scoping Consultation September 2026

Dorset Council is preparing a local plan to guide development. Once adopted, it will be used to help decide planning applications across the Dorset Council area.

This scoping consultation is an initial stage for preparing the local plan under the new planning system. The purpose of the consultation is to consider what the local plan should include and how organisations and people would like to be involved.

The consultation will run from
21 September to 26 October 2026

Please note, this consultation is not seeking views on possible sites for development, any specific policies, or presenting any information on possible sites for development at this stage. There will be further opportunities to submit sites for consideration and to share your views on site options through the local plan at a later stage.

If you need help with the survey, please contact the Planning Policy team by email at planningpolicyconsult@dorsetcouncil.gov.uk or by telephone on 01305 838334.

How can I make a comment?

You can comment on the local plan by completing all or part of this survey online or by using this form. The questions in this form should be read in the context of the supporting text (heading numbers in Part B refer to Chapter numbers). You can view the scoping consultation on our website, or alternatively a paper copy of the local plan scoping consultation can be viewed at your local Dorset library or at County Hall, Dorchester.

Online

Please respond online wherever possible. View the consultation and submit your response online:

www.dorsetcouncil.gov.uk/dorset-council-local-plan-consultation

E-mail

We can also accept responses emailed to us, preferably using this form.

planningpolicyconsult@dorsetcouncil.gov.uk

Written responses

There are paper copies of the response form available upon request for those without internet or computer access.

Please telephone **01305 838334** to request a copy.

Responses returned by post should reference the **Dorset Council Local Plan Scoping Consultation 2026** and be sent to the **Spatial Planning Team, Dorset Council, County Hall, Colliton Park, Dorchester, Dorset DT1 1XJ.**

Please note:

- You must include your name and either postal or email address along with your postcode so that your response can be considered appropriately. We cannot accept anonymous responses
- The council does not accept any responsibility for the contents of the comments submitted. We reserve the right to remove any comments containing defamatory, abusive or malicious allegations
- If you are part of a group that shares a common view, please include a list of the contact details of each person (including names, addresses, emails, telephone numbers and signatures) along with a completed form providing details of the named lead representative

Data protection

Please note, any data collected will be retained and processed in accordance with Dorset Council's privacy policy.

Submissions may be made public. By responding to the consultation, you are accepting that your response and the information within it will be in the public domain, and that it may be disclosed if requested under the Freedom of Information Act/Environmental Information Regulations. Any published information will exclude contact information but will identify individuals by name. Please avoid including personal or sensitive information within your responses to the questions.

It is necessary for us to collect some personal information, such as your name, email address and postcode. These details are required to ensure authenticity and so that, if you wish, we can contact you about the local plan in the future. If you would like to be kept informed about the local plan, please ensure you opt in to sign up to our mailing list.

Your information will be retained by the council in line with its information retention schedule.

Part A – Your details

	Individual	Agent (If applicable)
Name*	Click or tap here to enter text.	Click or tap here to enter text.
Organisation	Lytchett Matravers Parish Council	Click or tap here to enter text.
Address line 1*	Parish Council Office	Click or tap here to enter text.
Address line 2	Lytchett Matravers Village Hall	Click or tap here to enter text.
Address line 3	Vineyard Close	Click or tap here to enter text.
Town	Lytchett Matravers	Click or tap here to enter text.
Postcode*	Click or tap here to enter text.	Click or tap here to enter text.
Email address*	Click or tap here to enter text.	Click or tap here to enter text.

Client's details if applicable:

Name*	Click or tap here to enter text.
Organisation	Click or tap here to enter text.
Address line 1*	Click or tap here to enter text.
Address line 2	Click or tap here to enter text.
Address line 3	Click or tap here to enter text.
Town	Click or tap here to enter text.
Postcode*	Click or tap here to enter text.
Email address*	Click or tap here to enter text.

*essential fields

Do you want to be contacted about the local plan in the future? If you would like to be notified of future local plan consultations and stages, please tick.

☐ I give consent for my details to be added to the digital mailing list for the local plan and supplementary work. Please ensure you have provided an email address in the field above.

Group representations

If your representation is on behalf of a group, ensure the lead representative completes the contact details box above. Also, please state here how many people support the representation:

Please state how many people here
Click or tap here to enter text.

Part B – Consultation questions

2. The overall scope of the local plan

Question 1: What period do you think the plan should cover?

a. 10 years ☐

b. 15 years ☒

c. Longer than 15 years ☐

d. Other ☐

e. Not sure ☐

Please explain your answer
The timescale chosen must be sufficient for the proposed allocated sites for new homes to be built, including the time taken by developers to put in place the legal agreements needed with landowners, the time required to prepare and submit planning applications, the time required for planning applications to be processed by the LPA, the time required for developers to prepare for commencement once consent has been secured, and the time to build out each site, at a rate determined by the variation in the local housing demand as construction progresses. Given the significant increase in the housing target for the Dorset Council, the timescale must also take into account the time taken for the local construction sector to ramp up its capacity from the historic rate of building new homes in Dorset to the new rate. 15 years should be long enough for all of these stages to take place, but also not so long that changes in demographics and developments in regulatory frameworks are likely to make the detail of the plan outdated. A time period longer than 15 years is likely to lead to a Local Plan which is overtaken by events in terms of political changes, the evolution of the Regional Spatial Strategy, population and demographic trends, the impact of AI on employment, changing societal views on matters such as environmental concerns, and the emerging impacts of climate change.

3. Spatial vision and objectives

Question 2: Are there any other priorities that should be considered when developing the vision? If so, please specify.

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
During the period of the Local Plan there are likely to be significant changes in the demographics of the population of Dorset, with the baby boomer generation approaching the end of life. The Local Plan needs to give significant profile to the provision of sheltered housing, housing sites with shared care services, and the subsequent use of such housing as the age profile changes.

Question 3: Which of the key priorities do you think should be a focus for the local plan? (select as many as you wish).

a. Housing ☒

b. Economy ☒

c. Environment ☒

d. Movement ☒

e. Health & Wellbeing ☐

f. Design & Character ☒

g. Tourism ☐

Please explain your answer, including any specific issues within the priorities you think are particularly important:
The Local Plan must respond to foreseeable changes in the spatial distribution of economic activity in Dorset, making clear what the major sectors are (tourism, hospitality, retail, renewable energy, energy storage, agriculture, etc), what the expected trends in each sector are, and the impacts of the resultant regional trends on the distribution of new homes. It is not clear whether the current focus, which seems to be based on settlements in the vicinity of BCP and the Dorchester-Weymouth corridor, has been developed through an analysis of this kind, or is based on a continuation of historical patterns.

Question 4: Do you think it the draft vision reflects what Dorset should be like at the end of the local plan period?

a. Yes ☐

b. No ☒

c. Not sure ☐

If no, please explain what you think Dorset should be like:
The Vision has many dimensions to it, and is perhaps trying to do too much, which leads to aspirational statements across a lot of areas which tend towards the generic rather than what is special about Dorset. Much of what is special about Dorset is the characterful Dorset villages, the rolling landscape, the iron age hillforts, Hardy's Dorset, and iconic settings such as Poole Harbour, Brownsea Island, Corfe Castle, Old Harry Rocks, Lulworth Cove, and Durdle Dor. Unless it is shaped sympathetically the Housing Target for the Dorset Council area represents a significant risk to much of this, with vanilla, high density housing developments to be built by National or Regional Housebuilders creating characterless developments around the Tier 1 and Tier 2 towns, setting the tone for

visitors approaching our major settlements. It would be welcome for the Vision to say something about the things that matter to the people that live here. There is a tendency to concentrate development and investment on Towns, which means that the significant proportion of the population who live in villages have to travel by car for much of their daily needs. Village shops have closed, Village Schools have closed, Village Post Offices have closed, creating the opposite trends to those needed for sustainable development, reduced carbon footprints, and more active travel. Active travel is not a viable option for the residents of most villages to get to the towns which they must visit for their daily needs. If the desire for reduced travel by car is real, then there must be investment in the facilities and services available in villages Centres as well, particularly those in Tier 3 that are selected for significant housing growth.

Question 5: What measurable outcomes should the council use to assess how well the local plan is performing?

Please list suggested measure outcomes:
Economic Investment, Prosperity, Productivity, Environmental Quality, Green Infrastructure, Tree Cover, Carbon Emissions, Water Supply, Housing Affordability (expressed as a comparison of market prices to average earnings for residents of Dorset).

4. Developing a strategy for growth

Question 6: What factors do you think should be considered when developing the settlement hierarchy for future development?

Please list suggested factors:
All towns in Dorset have grown from villages, and yet not all villages grow to be towns (historically some dwindle and are abandoned). There are no clear definitions of which settlements are towns and which are villages. The Settlement Hierarchy needs to facilitate the continuing lifecycle of different settlements, with investment enabled towards larger villages on a path towards becoming a town. The inclusion of larger villages as locations for new homes in the development strategy needs to be reflected in policies to enable the development of infrastructure and facilities in these settlements to reflect the necessary increased capacity that will be needed for the development to reduce the need for travel and improve sustainability. The current model seems to be that infrastructure development is to a large extent dependent on levies on housebuilders through CIL or Section 106. The requirement for a "direct link" between new home developments and infrastructure improvements to be eligible for Section 106 contributions has the potential to present a barrier to the necessary investment in our Town and Village Centres.

Question 7: What links to services and facilities are most important when looking at the sustainability of potential future development locations? (select all that apply)

a. Access to public transport ☒

b. Access to safe walking/cycle routes ☒

c. Distance from towns or places with facilities that serve a wider area ☒

d. Other ☒

Please explain your answer
(1) The lever that is often reached for is Public Transport, and yet rural bus services tend to have low utilisation. It seems likely that the key barrier to increased use of public transport is the desire for convenience, both in terms of routes to each passengers ultimate destination, and the timing of the journey to fit individual diary commitments. One potential solutions may be for smaller vehicles delivering an on demand service, but is this financially viable within a regime of capped fares? (2) Safe/Walking cycling routes may work well within cities and Towns, but not so well for journeys between one rural settlement and another where distance is the determining factor. The emergence of ebikes may yield a way forward, subject to development of a legal framework for their use on public highways, including third party insurance requirements, etc. A secondary factor is the extent to which journeys between rural settlements and between rural setttlements and Tier 2 Towns is the proportion of the Dorset Highways network which consists of narrow single carriageway country lane, often bounded by walls or hedges and without verges.

5. Key planning issues for Dorset

Question 8: Are there any locally specific climate change issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
There are locally specific climate change issues relating to sea level rise and river valley flooding that are specific to Dorset and need to be addressed in the Local Plan. The period of this Local Plan will see clear trends towards these aspects of climate change having greater impacts on low lying coastal settlements in Dorset and settlements that include housing in the river valleys. These impacts will also be felt on infrastructure including transport corridors and utility supplies that fall into these areas. These trends are now well known, scientifically understood and with reliable forecasts, and must be addressed in the Local Plan, eg in terms of the Regional Distribution of new homes and the investment projects to be funded through the Infrastructure Plan. Many of the other impacts of climate change are more generic, such as warmer wetter winters and hotter drier summers, and these are beginning to be reflected in national policy such as the Future Homes Standard.

Question 9: Are there locally specific housing issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
The demographics of the Dorset population give rise to specific issues such as ensuring that the Housing Mix includes provision for a range of options to encourage "empty nesters" to downsize, freeing up larger homes for the next generation. The range needs to cover downsizers across the socioeconomic spectrum of Dorset residents.

Question 10: Are there locally specific economic issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
(1) The Local Plan must include policies that recognise, safeguard, and encourage small employment sites in rural areas (particularly where a settlement is surrounded by Green Belt), and the pattern of working from home which achieves improved sustainability and may require home office or home workshop facilities. (2) The threshold for mixed use development needs to be set at a value to reflect the sizes of allocated sites around larger villages, as well as those around towns. A survey of businesses in Lytchett Matravers has demonstrated that a significant proportion of the working population was employed in businesses based in the Parish, providing a more sustainable employment base than through relying on employment in surrounding towns or the BCP conurbation. (3) The Purbeck Local Plan policy to safeguard employment sites only covered one of the employment sites in the Parish, whereas a business survey carried out by the Parish Council as part of a public Consultation in 2025 has identified a total of 8 employment sites. This larger number of locations must be identified in the Local Plan.

Question 11: Are there locally specific town centre issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
(1) The Local Plan must not only address Town Centre issues, but must also include policies related to the centres of those larger villages where sites are to be allocated for new housing. (2) The Lytchett Matravers Parish Council are preparing a new Neighbourhood Plan to replace the plan that was made in 2017. One of the Objectives for the new Neighbourhood Plan is to "Ensure that growth brings commensurate improvements to village infrastructure.". One of the principal components of the Neighbourhood Plan designed to satisfy this Objective is a Lytchett Matravers Village Centre Development Plan. Discussions are underway with the Dorset Council Planning Policy team to promote inclusion of this Development Plan in the Dorset Local Plan Infrastructure Strategy and Plan, including a requirement for Section 106 contributions from the developers of new homes within the Parish to fund various elements of the proposed infrastructure improvements. These improvements are designed to improve the sustainability of the proposed new homes developments by delivery of services within the Parish. It is vital that the Local Plan include policies to support these improvements. (3) With villages of various sizes located across Dorset at various distances from town centres, the Local Plan must reduce the need to travel for work by including policies that enable safeguarding and development of local business enterprise and retail spaces in Villages as well as in Towns.

Question 12: Are there locally specific water and energy issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
The volumes of surface water and nutrients flowing into constrained river outflows such as Poole Harbour and Christchurch Harbour are already causing significent issues including water quality, pumping station overflows, and habitats. These issues will only be magnified by the substantial housing and population growth to be delivered in the Local Plan. These are key matters to be addressed in the Local Plan.

Question 13: Are there locally specific issues to do with making effective use of land that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer

The Character of Settlements in Dorset, many of which have housing densities of 20dph or less, is gradually being destroyed through major developments around their peripheries with densities of 30dph or more. Housing density is a key factor in the character of many settlements, and protection of local character needs to be reflected in the Local Plan (see the response to Question 4).

Question 14: Are there locally specific Green Belt issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☐

b. No ☐

c. Not sure ☐

Please explain your answer
Click or tap here to enter text.

Question 15: Are there locally specific design issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
While the number of parking spaces to be provided on new homes developments is set through the parking strategy developed jointly with BCP, this does not address the design of parking, leading to many new housing developments being dominated by cars parked along the sides of roads. This not only leads to an eyesore, but also creates road safety issues for children crossing the roads, and access for emergency service vehicles. Design Policy Options such as tree pits to break up the rows of cars parked on the roadside, and design requirements for parking at the sides of new homes need to be included in the Local Plan.

Question 16: Are there locally specific transport issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
Developments over the last 50 years have tended to be in the form of "bolt on" large (greater than 30) new homes on plots of former farmland, formed around cul de secs with single points of access onto the existing road network. Footpaths are more often than not provided alongside roads. This often leads to unnecessarily long active travel routes from the houses in such developments to facilities within the settlement. Sustainability must be improved by encouraging more active travel, with routes provided that run across housing sites, linking one road to the next, and ultimately linking up with neighbouring housing. The Local Plan needs to include policies that require developers to actively engage in creation of active travel networks other than through footpaths alongside roads.

Question 17: Are there locally specific health and wellbeing issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☐

b. No ☐

c. Not sure ☐

Please explain your answer
Click or tap here to enter text.

Question 18: Are there locally specific pollution, public protection and security issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
Consideration must be given in the Local Plan to solving pumping station and sewage treatment overflows, including those arising from surface water during heavy rains being aggregated with foul water in drainage systems. Upgrades to drainage systems to reflect housing growth must also rectify existing capacity shortfalls

Question 19: Are there locally specific flood risk and coastal issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
The Local Plan period is relatively short in relation to the impacts of climate change such as sea level rise and winter river valley flooding. The location of allocated housing sites must be based on long term (>= 50 year) forecasts to ensure that houses built in the next 10 to 15 years will not be subject to inundation from the sea or river flooding within their planned lifetime. The Local Plan should identify where coastal towns are likely to be flooded within 50 years, and identify sites that should be set aside for relocation of affected neighbourhoods in due course.

Question 20: Are there locally specific natural environment issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☐

b. No ☐

c. Not sure ☐

Please explain your answer
Click or tap here to enter text.

Question 21: Are there locally specific historic environment issues that are not addressed by national policy and should be considered in the Local Plan?

a. Yes ☐

b. No ☐

c. Not sure ☐

Please explain your answer
Click or tap here to enter text.

Question 22: Should the local plan identify land for local waste facilities, including household recycling centres and depots?

6. Evidence base for the plan

Question 24: Do you think any additional evidence should be gathered to inform the preparation of the local plan?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
Town and Parish Councils have a sound local understanding of factors that are key to local character, and which make their settlements attractive places to live. A mechanism for developing and collecting local character assessments, particularly in relation to National Landscapes, Nature Areas of High Importance, and Green Belt, would provide a strong evidence base for the Local Plan.

Question 25: Is there any existing evidence that you think should be updated?

a. Yes ☒

b. No ☐

c. Not sure ☐

Please explain your answer
(1) The Dorset Retail Study is heavily focussed on facilities in Town Centres, with only a superficial analysis of the centres of Larger Villages. For Lytchett Matravers the study relies on policies in the Neighbourhood Plan adopted in 2017, which is not considered to be out of date, and the Study reports that "Lytchett Matravers provides a very limited retail and service offer for its residents and, whilst the Tesco Express provides an important local, it remains the case that most resident spend will be going elsewhere." The Study has primarily been developed through an assessment of the facilities that are already in place, with no clear consideration of the substantial population growth that will be delivered through the volume of new homes being proposed. For Lytchett Matravers the number of new homes proposed will increase the size of the village by almost 60%. The Parish Council are developing a completely new Neighbourhood Plan, one of whose objectives is to "Ensure that growth brings commensurate improvements to village infrastructure", and which proposes a significant investment through a detailed Village Centre Development Plan. This plan takes an active approach to improve sustainability by reducing the need to travel by improving local facilities, rather than the "dead hand" approach taken in the Retail study to accept that residents must travel elsewhere. The Retail Study recommends that Lytchett Matravers should be downgraded from its designation as a Local Centre in the Purbeck Local Plan, with no regard to the significant housing growth proposed in the Local Plan or the significant investment in the Village Centre proposed in the Neighbourhood Plan which is at an advanced stage of preparation, and is expected to go through a Regulation 14 Consultation early in 2027, well ahead of the likely timeline for the Dorset Local Plan. The Retail Study and its recommendations need to be updated. (2) The Lytchett Matravers Village Centre Development Plan being developed alongside the new Neighbourhood Plan includes a significant investment in the Sports facilities in the village, particularly in relation to Football Pitches and associated facilities. This is not reflected in the Dorset Sports Field Strategy, which needs to be updated. (3) The Parish Council does not agree that the Grid Capacity Assessment published in 2023 is still valid. Since that time, the housing target for the Dorset Council area has been substantially increased. This will lead to a substantial increase in domestic demand for electricity, at the same time that heating will be transitioning from gas to electric, and transport will be transitioning from fossil fuel based internal combustion engines to EVs. These factors will cause a substantial increase in the Grid Constraints across the Dorset Council area, which are not presented in the 2023 assessment, which is clearly out of date.

a. Yes ☐

b. No ☐

c. Not sure ☐

Please explain your answer
Click or tap here to enter text.

Question 23: Are there any other topic areas that the Dorset Council Local Plan should cover?

a. Yes ☐

b. No ☐

c. Not sure ☐

Please explain your answer
Click or tap here to enter text.

7. Proposed engagement approach

Question 26: How would you prefer to receive information about the local plan? (Rank in order of preference)

1. **Social media**
2. **Written updates/newsletters**
3. **Dorset Council magazine**
4. **Information displayed in public libraries**
5. **Dorset Council website**
6. **Through Town and Parish Councils**
7. **Through community groups / organisations**
8. **Other methods, please specify**

Please specify
Written Updates – 1st, Town & Parish Councils – 2nd, Dorset Council Website – 3rd, Dorset Council Planning Forums – 4th, Social Media – 5th, Dorset Council Magazine – 6th, Information in Public Libraries – 7th

Question 27: How would you prefer to take part in the local plan process? (Rank in order of preference)

a. **Online consultations**
b. **Interactive online maps**
c. **Public events**
d. **Written submissions**
e. **Other methods: please specify**

Please specify
Online Consultations – 1st, Public Events – 2nd, Interactive Online Maps – 3rd, Written Submissions – 4th

Question 28: How could the council best engage with under-represented groups in the local plan process? For example, people with different protected characteristics such as age, disability, race, religion or belief, sex, or gender reassignment. (Select all that apply).

a. **Through networks and organisations representing those groups**
b. **Ensuring accessibility of written materials**
c. **Providing in person events**
d. **Providing digital opportunities to get involved**
e. **Other: please specify**

Please specify
Through Networks and Organisations, Ensuring Accessibility of Written Materials, Providing In Person Events

Question 29: Is there anything else the council should consider when developing its approach to engagement for the new Local Plan?

Please suggest anything else
Opportunities for Town and Parish Councils to meet with the Planning Policy Team to provide views on key local issues. The Planning Forums that have been organised by the Dorset Council are a very useful initiative, but the audience is relatively large and the time available is limited.

Appendix 5

Notes from Highways WG Meeting 30 Sept 2026 7.30pm

Present A Bush, A Huggins, R Aspray, P Webb

1) Dropped Kerb corner of Deans Drove/Wareham Road - estimate cost £4-5K. We agreed to recommend to council that we do this at LMPC expense. AH to obtain formal quote. No other dropped kerbs to be done at this time.
2) Parking allowed between the two school crossings is observed to cause visibility problems – propose to invite highways to come and assess with a view to a school-time-only single yellow parking restriction.
3) Bus Stop on High Street above Library – No longer used. Ask Highways to burn off markings so it can be used as parking place.
4) 20MPH: Propose creating a 20mph zone as shown. This proposal is a moderated proposal from some considered, which focusses on the heart of the village and takes in the side roads where they are naturally encompassed. The proposal minimises the need for excess signage. The proposal minimises the need for excess signage.
   In the Feedback some asked for more roads and some asked for less, but overall there was support and we believe the area proposed is achievable. It was acknowledged that with future developments it may be necessary to move some of the 20mph gateway points further out.



   If council agree, on submitting this I will provide numbers from the consultations/emails/FB on support vs opposition.

5) High Street Crossing and Tesco Island - Alf provided update that he had spoken to Ken and has made contact with the surveyor/management company Ken had been working with, to

understand next steps and how to achieve them. We have planning permission for island and Surveys done.

Lytchett Matravers Parish Council

Summary Report – Dorset Council Highways WG

Oct 2026

Working Group Objective:
Review of all Highways related projects and establishing close liaison with Dorset Council Highways.

Working Group Participants:
Andrew Huggins (Chair), Ken Morgan, Alf Bush, Peter Webb, Rob Aspray

Background:
PC projects that require Dorset Council Highways interaction and agreement. To set up a more formal working arrangement with DC Highways to progress those projects.

Dependencies:
DC Highways (DCH) approval and partial funding

Status/Next Steps:

1. **WG met 30 Sept- Meeting note in meeting folder.**
2. Huntick Road Cycleway –Rozalia Meadows to Jubilee Walk. Keep on plan but not for 2026, 2m footpath.
3. High Street Crossing – External consultants now hired to formalise plans.
4. Tesco Island – External consultants now hired to formalise plans – contractors brought in to open manholes to map flow.
5. 20 MPH Zones – **Apply for central village area to be set to 20 mph. AH submitted application Aug 2024. Revised proposal to be proposed for either side of R&C Crossroad, encapsulated side roads and Eldons Drove and Deans Drove.**
6. **Proposal for Dropped kerb on Deans Drove corner – LMPC to pay approx. £5K**
7. Resident request for lowered speed in Castle Farm Lane. Clerk to seek guidance on "reduced speed limit" policy from DC Highways. DC advise does not meet 20MPH criteria but school can apply for signage.
8. **Proposal to request school time parking restriction between 2 school zig zags.**
9. **Bus stop by Library no longer used. Request Highways remove markings so can be used as car parking.**
10. **Foxhills pedestrian refuges. New bollards installed. Quickly uprooted.**

Financial Forecast: **(£000's, excluding VAT)**	**2026-27**	**2027-28**	
Expense to date			
Forecast	210[1]	250[2]	
Total	210	250	

Notes:

1. High St crossing 75, 20MPH – 30, Huntick cycleway stage 2 – 35, Tesco forecourt - 80
2. Huntick cycleway stage 3 – 250 LMPC contribution to overall cost.

Appendix A: Traffic Speed Survey data Dec 2024

DRAFT

Hi Tim,

Please find attached the results of the surveys carried out in Lytchett Matravers and summarised below

Site 2154 – Huntick Road

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	Eastbound	1398	1304	37.9	32.3
2	Westbound	1430	1279	32.3	27.7

Site 2452 – Wareham Road (N of Spinneys Lane)

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	SOUTHBOUND	1285	1163	29.2	22.4
2	NORTHBOUND	1409	1266	31.1	24.2

Site 3903 – High Street

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	WESTBOUND	929	943	29.2	23.7
2	EASTBOUND	876	824	29.2	24.3

Site 3904 – Wareham Road (S of Wimborne Rd)

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	SOUTHBOUND	1326	1223	33.6	29.0
2	NORTHBOUND	1381	1283	31.1	26.7

Regards

Joe

where existing mean speeds provide a realistic opportunity for compliance: DfT guidance states that 20mph schemes should be self-enforcing. If the mean speed is already at or below 24mph, introducing a 20mph speed limit through signing alone is likely to lead to general compliance with the new speed limit. Means speeds above 24mph are likely to require additional traffic management or enforcement measures.

Appendix B
Traffic Surveys May 2026

Site 3025 - High Street

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	NORTH WESTBOUND	436	446	33.6	25.7
2	SOUTH EASTBOUND	416	424	30.4	23.7

Site 4211 - Middle Road

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	NORTH EASTBOUND	201	195	30.4	22.5
2	SOUTH WESTBOUND	237	226	26.7	20.6

Site 4212 - Foxhills Road

DIRECTION		5 DAY AV. FLOW	7 DAY AV. FLOW	7 DAY AV. 85%ILE	7 DAY AV. MEAN
1	SOUTHBOUND	228	216	35.4	27.2
2	NORTHBOUND	208	194	31.1	22.8

DRAFT

Appendix 6

Lytchett Matravers Parish Council – Neighbourhood Plan Working Group

Monthly Report – October 2026

Working Group Objective:
To prepare a new Lytchett Matravers Neighbourhood Plan with a target for the plan to be in place by the end of 2027.

Working Group Participants:
Rob Aspray, Alf Bush, David Ireson, Ken Morgan, Ralph Watts (Chair), Peter Webb

Background:
The Lytchett Matravers NP was made in 2017. The Working Group has determined that a major revision is needed.

The Purbeck Local Plan was adopted by Dorset Council in 2024, identifying 3 allocated sites in Lytchett Matravers, delivering a total of 150 new homes. The emerging Dorset Local Plan is expected to deliver a further 500 to 600 new homes by 2042, increasing the population from ~3,700 now to ~ 6,000.

Dependencies:
- New NPPF – published 17th August 2026
- Progress with the Dorset Local Plan, Design Code, and CIL Schedule – Drafts delayed until Q1 2028

Conflicts of Interest:
- Two participants live adjacent to Housing Opportunity Sites in the Local Plan
- One participant is a Trustee of the Village Hall

Status/Next Steps:
11. The 7th Draft of the Neighbourhood Plan was distributed to NPWG members on 21st September. This includes ~99% of the Introductory Sections and ~95% of the Policy Areas.
12. The 8th Issue of the Project Plan shows the Regulation 14 Referendum taking place in the first half of 2027, and submission to the Dorset Council for the Regulation 18 Consultation in the second half of 2027. Examination of the Neighbourhood Plan is expected to extend into 2028. Achievement of this timeline will be challenging given experience to date and resource availability.
13. Discussions are underway with the Dorset Council to secure Section 106 contributions towards the Village Centre Development Plan. A meeting on 15th October identified significant uncertainty in both the timing and size of payments, largely related to current experience with housing delivery in Dorset, viability, and a downturn in the housing market. Dorset Council officers said that Section 106 contributions would be subject to negotiations and constrained by viability.
14. The Grounds Management Association (GMA) has submitted a proposal for a Feasibility Study to consider remediating the existing drainage system on the Recreation Ground and creation of new Pitches on the new Village Sports Field.
15. Detailed cost estimates have been prepared for the 4 main parts of the Village Centre Development Plan, giving a total cost of about £7million. Current forecasts of CIL and Section 106 payments arising from new homes to be built in the Parish under the Purbeck and Dorset Local Plans suggested a possible maximum of about £4million over the next 15 years, leaving a gap of £3million to be closed by cutting costs, or by funding through a Public Works Loan and grants.
16. Engagement with local developers will be re-started in November.

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Recommendation: LMPC to consider for approval the GMA Feasibility Study (see item 4 above)

Financial Forecast: **(£000's, excluding VAT)**		**2025-26**	**2026-27**	**2027-28**
Expense to date		5	1	5
Forecast	Local NP Consultant & Sundries		10	10
Total		5	10	10

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Appendix 7

Lytchett Matravers Parish Council

Summary Report – Youth Hall WG – October 2026

Working Group Objective:

- Renovate/bring back into use the Lytchett Matravers Youth Hall (LMYH) for community use & Youth Club.

Working Group Participants:

- Council members: Roger Ong, Alf Bush,

Background:

LMPC's lease for the land from DC, stipulates there must be a Youth Club run at the site. LMPC has to maintain the building/grounds and if the lease is returned must remove the building at their cost.

Dependencies: DC requirement for Youth Club to be run at the site as per the lease condition.

Usage

LMPC now undertakes the day to day operating, oversight and maintenance responsibility for the building with the Clerk handling bookings and invoicing with income received by the PC.

Various groups now regularly use the hall with a current average usage of 120 people per week. In addition, occasional birthday parties and ad hoc events are also accommodated.

Dorset Youth run the Youth Club under LMPC contract.

The Café is no longer being run as little used.

Status/Next Steps: Quotations for the following works need to be obtained

- **Kitchen ceiling repair needed**
- **Accessible toilet needs painting and skirting requires tape removal and painting**
- **Water ingress in back room**
- **Weeding against footpaths (perhaps Guerilla Gardeners)**

Financial Forecast	**2026/27**	**2027/28**	**2028/29**
Expenses			
Water	£70.89	£0.00	£0.00
Electricity	£821.19	£0.00	£0.00
Internet	£7.00	£0.00	£0.00
Cleaning	£440.00	£0.00	£0.00
Waste Collection	£207.84	£0.00	£0.00
Repairs/Maintenance	£814.88	£0.00	£0.00
Dorset Youth	£10,230.00	£0.00	£0.00
Other	£0.00	£0.00	£0.00
Total	**£12,591.80**	**£0.00**	**£0.00**
Hire Income	£2,430.04	£	£
Grant Received	£8,333.00	£8,333.00	£8,333.00
Total	**£10,763.04**	**£8,333.00**	**£8,333.00**
Net Position	**£1,828.76**		
Budget	**£20,000.00**		

Appendices:

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Water ingress in the wall of the back room	
Unfinished skirting boards and messy masking tape	  

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Unpainted wall in many areas: Above sink & hand drier	
Unpainted wall in many areas: Around loo cistern By handles	

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Appendix 8

Lytchett Matravers Parish Council

Summary Report – Sports Facilities (SF) WG

October 2026

Working Group Objective:

- To manage the transition of core functions from LMSC to the PC and close down LMSC
- To manage PC liaison with the various sports clubs and associations in the village.
- To develop strategic plans for future sports facilities to be included in the NP2.

Working Group Participants:

Peter Webb (Chair), Alf Bush, Steve Risk, Brad Sparkes, Clare Parfitt, Simon Browne, Alex Clothier.

Background:

Responsibility for the management of the Sports Pavilion, Rec. and Lytchett Astro (MUGA) assigned to the PC, effective April 1, 2026. LMSC has now been phased out as a separate entity; SFWG will function as liaison with the various sports clubs and associations as well as developing strategic plans for future sports facilities.

Dependencies:

- Outcome of Community Asset Transfer request for DC to provide land adjacent to the school.

Status/Next Steps:

17. Dorset Council consultation on facilities and pitches completed.
18. Continue liaison with the Primary School regarding sharing of facilities.
19. Mix for all weather and grass surfaces for new sports centre identified. Details of other facilities to be decided.
20. Transfer of land for new Village Sports Ground (VSG) from DC to LMPC approved. Necessary paperwork in progress
21. Engage Grounds Management Association at cost in region of £2,500 (to be confirmed and approved by LMPC) for a feasibility study into the practicalities and costs of 2 grass football pitches, associated facilities, advice on a larger replacement for the existing Astro on the land in 4. above and how to improve the recreation ground football pitches (drainage & ongoing maintenance).
22. Prepare plans for planning permission application for VSG including access from Wareham Road, car parking, pitches, replacement Astro and support buildings. Application will take account of pre-application advice already received.
23. Further investigation into funding opportunities. Roll out of facilities is a long term project and will depend on when grants and other funds sources become available.
24. Replacement of existing 5 x 5 a-side Astro pitch with 7 x 7 a-side Astro is a priority as existing pitch is close to the end of its life.

Financial Forecast: **(£000's, excluding VAT)**		**2026-27**	**2027-28**	**2028-29**
Expense to date				

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Financial Forecast: **(£000's, excluding VAT)**		**2026-27**	**2027-28**	**2028-29**
Forecast				
Total				

Appendices:

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