Lytchett Matravers Parish Council

Dear Councillor,

You are summoned to attend the Full Council meeting of the Parish Council to be held on Wednesday 21st October 2026 at 7pm in the Blanchard Room, Lytchett Matravers Village Hall.

Julie Wigg, Parish Clerk
Council Office, Vineyard Close, Lytchett Matravers BH16 6DD.
clerk@lytchettmatraversparishcouncil.gov.uk
or call 07596 885667.

Copies of related reports for the items below are available on request to the Parish Clerk by 7pm on Tuesday 20th October 2026

A G E N D A

All Council decisions must give due consideration to their impact on the community's carbon footprint.

Public Participation - (standing orders suspended).

Report by Dorset Councillors (Standing Orders Suspended)

1. To receive and consider apologies for absence.

2. To receive any declarations of interest, and consider any requests for Special Dispensations under Section 33 of the Localism Act 2011.

3. To receive and resolve to approve minutes of the Full Council meeting held on 23rd September 2026.

4. To receive and note the content of the minutes of the Finance & General Purposes Committee Meeting held on the 7th October 2026.

5. To approve the schedule of payments, including those made and pending. Also, to give retrospective Full Council approval for the payment already made to Citizens Advice of £7104.00.

6. To receive and consider reports of past subject matters on the minutes of the F&GP on the 7th October and Full Council, 23rd September 2026 – see Clerks Report.

7. Chair's announcements.

8. To confirm that no councillors have any conflicts of interest in relation to the appointment of Parish and Town Councils Audit Services (PATAS) as the Parish Council's Internal Auditor.

9. To consider and approve the 6+6 budget forecast including forecast reserves.

10. To consider and approve the Neighbourhood Plan submission for the Dorset Council Local plan Scoping Consultation.

11. To consider quotes and approve the appointment of a contractor for grounds maintenance from April 2027-March 2028.

12. To consider options for addressing the ongoing damage to the bee springer at Foxhills Park, including consideration of a quotation for its removal and replacement with the rotator dish that is being removed from Rocket Park.

13. To consider and approve road names for the Wyatts site on Wareham Road.

14. To review and approve the engagement of an architectural/planning firm to assist with NP2 proposals.

15. To review and approve the Recreation Ground Pitch Improvement Assessment.

16. To receive a report from the Highways Working Group. (DCHWG).

17. To receive a report from the Neighbourhood Plan 2 Working Group (NP2WG).

18. To receive a report from the Lytchett Matravers Youth Hall Working Group (YHWG).

19. To receive a report from the Village Environment Working Group. (VEWG)

20. To receive a report from the Sports Facilities Working Group (SFWG).

21. Training by members or the Clerk in the past month (for the purposes of report only).

22. To note any decisions / action taken by Parish Clerk under "Openness of Local Government Bodies Regulations 2014", Part 3, Paragraphs 6-10, record of decisions and access to documents (for purposes of report only).

23. To note correspondence received.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder; Health & Safety; and Human Rights.

Signed: *Julie Wigg*
Parish Clerk

Date: 14th October 2026

Dates of next meetings:
F&GP 11th November 2026
Full Council 25th November 2026

Council Office, Vineyard Close, Lytchett Matravers BH16 6DD
Email: clerk@lytchettmatraversparishcouncil.gov.uk **or call 07596 885667**