Minutes of the

FINANCE AND GENERAL PURPOSES COMMITTEE
Meeting held on Wednesday 11th November 2026
in The Blanchard Room, Lytchett Matravers Village Hall, BH16 6DD

PRESENT: Cllrs, R Ong (Chair) R Aspray (Vice Chair), A Bush, A Huggins, R Hodson, P Webb, and Julie Wigg (Parish Clerk)

The meeting started at 7.00pm

PUBLIC PARTICIPATION:
Two members of public in attendance.

A member of the public attended to raise concerns regarding the Right of Way between Castle Farm Road and Loop Farm Road (SE1720), requesting the Parish Council's assistance in having the footpath reopened. He provided supporting information and explained that the 350-metre route has been shown on the definitive map for at least 45 years and has been blocked, with walkers redirected onto a narrow, enclosed alternative route containing barbed wire, an electric fence and overhead cameras.

He disputed Dorset Council's claim that the route had been altered following the installation of a stile approximately 15 years ago and requested evidence of any formal diversion. He also expressed concern that Dorset Council had taken no action in the past nine months despite several complaints.

The Clerk confirmed that a meeting had been arranged with Cllr V Abbott, Dorset Council Rangers and the landowner. Councillors agreed that the meeting should be held off site, with the District Councillor and Rights of Way Officer invited, but that the landowner should not be involved at this stage. The meeting should be rescheduled if necessary to accommodate those attending.

1. **APOLOGIES:** Cllrs, V Abbott, K Morgan, **ABSENT**: M Hatchard

2. **DECLARATIONS OF PECUNIARY INTEREST - AND CONSIDERATION OF REQUESTS FOR SPECIAL DISPENSATIONS UNDER SECTION 33 OF THE LOCALISM ACT 2011.**
   None

3. **TO RECEIVE AND APPROVE MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 7TH OCTOBER 2026.**

   These minutes were accepted as a true record of the meeting and were duly signed by Cllr Aspray, Vice Chair

4. **TO RECEIVE AND NOTE THE 2026–27 YEAR-TO-DATE BANK RECONCILIATION, FOR THE PURPOSES OF REPORT AND SIGNATURE OF THE BANK RECONCILIATION SHEET. (Appendix 1)**
   The report was noted.

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5. TO RECEIVE AND CONSIDER A REPORT COVERING 2026-27 YEAR TO DATE INCOME AND EXPENDITURE (FOR PURPOSES OF REPORT ONLY). (Appendix 2)
The report was noted.

6. TO RECEIVE AND NOTE ANY INTERNAL BANK TRANSFERS.
None

7. TO APPROVE THE SCHEDULE OF PAYMENTS. (Appendix 3)

It was **RESOLVED** to **APPROVE** the schedule of payments.

8. TO REVIEW AND APPROVE THE PROPOSED ACTION PLAN FOR ADDRESSING THE SHORTFALL IN EARMARKED RESERVES. (Appendix 4)

Cllr Bush confirmed that the Earmarked Reserves Action Plan had been uploaded to Dropbox for councillors' consideration and explained the rationale behind his proposals. Councillors were in agreement with the plan.

The Parish Council **AGREED** to allocate £28,000 to a sinking fund for Foxhills play equipment, equivalent to five years of contributions at £5,600 per annum, and £30,000 to the Foxhills maintenance fund to cover annual maintenance costs and tree maintenance. Any remaining surplus will be transferred to the General Reserves for allocation to other projects .

Cllr Bush reminded councillors that, following the transfer of the Cadets Hall and Youth Hall assets to the Parish Council, these should be added to the Fixed Asset Register. He proposed that the Youth Hall and Youth Club be treated as Business as Usual (BAU), as the Council is committed to their ongoing operation and associated expenditure. He also identified five further working groups: Highways, Sports Pavilion, Neighbourhood Plan, Village Environment and Summer Festival. The Parish Council **AGREED** with the proposals.

9. TO CONSIDER AND APPROVE THE REPLAY QUOTE FOR FURTHER REPAIRS TO THE ASTRO AT A COST OF £1245 PLUS VAT.

It was **RESOLVED** to **APPROVE** the Replay quote at a cost of £1245 plus VAT.
Cllr Webb advised that the Parish Council should expect to receive several quotations for repairs going forward to address general wear and tear and maintain the facility in a playable condition until a replacement can be arranged.

10. TO CONSIDER AND APPROVE CALOO'S QUOTATION OF £545.00 PLUS VAT FOR THE REPAIR WORKS IDENTIFIED IN THE RECENT PLAYGROUND INSPECTION REPORT.

It was **RESOLVED** to defer this item until Full Council.

11. TO NOTE THE ENQUIRIES RECEIVED FROM RESIDENTS REGARDING THE PROVISION OF CCTV IN PUBLIC SPACES AND TO CONSIDER THE NEXT STEPS AND ANY PROPOSED ACTIONS.

Cllr Huggins explained that the item had been included to update councillors on the

recent resident enquiries regarding CCTV in public spaces and the investigations currently being undertaken. This includes revisiting the feasibility of CCTV provision and exploring options for powering the cameras. Further investigations are ongoing.

12. TO CONSIDER ITEMS FOR ARTICLES IN THE NEXT PARISH MAGAZINE.

12.1 Rocket Park finished.
12.2 Remembrance Sunday, very busy.
12.3 There was a great turnout for the Litter pick with the assistance of the Beavers.
12.4 Bring the publics attention to the Local Plan proposal to change all greenbelt land to grey belt.

13. TO NOTE CORRESPONDENCE RECEIVED.

None

The meeting closed at 8.16pm Annotated by Julie Wigg, Parish Clerk

and approved by Cllr R Ong, Chair of Committee _____

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Appendix 1

5 November 2026 (2026-2027)

Lytchett Matravers Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 01/11/2026			
	Cash in Hand 01/04/2026			245,575.97
	ADD			
	Receipts 01/04/2026 - 01/11/2026			222,171.14
				467,747.11
	SUBTRACT			
	Payments 01/04/2026 - 01/11/2026			149,541.31
A	**Cash in Hand 01/11/2026** (per Cash Book)			**318,205.80**
	Cash in hand per Bank Statements			
	Petty Cash	01/07/2024	0.00	
	HSBC Current AC	31/10/2026	835.60	
	HSBC Savings CIL Account	01/11/2026	59,798.47	
	Unity Trust Bank (AC no 20450313	31/10/2026	134,457.10	
	Lloyds bank	31/10/2026	117,183.78	
	Unity Bank Instant Access Saving	31/10/2026	5,930.85	
	Unity Trust Charge Card	31/10/2026	0.00	
				318,205.80
	Less unpresented payments			
				318,205.80
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**318,205.80**
	A = B Checks out OK			

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Appendix 2

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Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

Allotments

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
261	Allotment Rent	3,051.00	19.00	-3,032.00				-3,032.00	(-99%)
262	Allotment Deposits		250.00	250.00				250.00	(N/A)
263	Allotments Utilities				517.48	400.51	116.97	116.97	(22%)
264	Allotments R&M				1,000.00	144.40	855.60	855.60	(85%)
265	Allotments Annual prizes				52.52		52.52	52.52	(100%)
266	Allotments Miscellaneous								(N/A)
	SUB TOTAL	**3,051.00**	**269.00**	**-2,782.00**	**1,570.00**	**544.91**	**1,025.09**	**-1,756.91**	**(-38%)**

Burials/Cemetery

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
281	Burials Charges	4,321.00	2,971.50	-1,349.50				-1,349.50	(-31%)
282	Cemetery Utilities					74.00	-74.00	-74.00	(N/A)
283	Institute of Cemetery Manageme								(N/A)
284	Cemetery R&M - General				5,380.00	2,894.87	2,485.13	2,485.13	(46%)
285	Cemetery Miscellaneous								(N/A)
	SUB TOTAL	**4,321.00**	**2,971.50**	**-1,349.50**	**5,380.00**	**2,968.87**	**2,411.13**	**1,061.63**	**(10%)**

Community Support

		Receipts			Payments			Net Position	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend	
161	Library - Extra Hours				1,890.00	1,878.24	11.76	11.76	(0%)
162	Citizens Advice				7,033.00	7,104.00	-71.00	-71.00	(-1%)
163	Grants - General				11,219.72	1,600.00	9,619.72	9,619.72	(85%)
164	Grants- Youth				3,000.00		3,000.00	3,000.00	(100%)
165	Litter Collection/Picks				52.52		52.52	52.52	(100%)
166	Remembrance Day				50.00	22.92	27.08	27.08	(54%)
167	Other Roads & Signage					826.88	-826.88	-826.88	(N/A)
168	Parish Benches		437.87	437.87	472.56	437.87	34.69	472.56	(100%)
169	Defibrillator Support				470.00	714.79	-244.79	-244.79	(-52%)
170	Car Park Licences	315.00	375.00	60.00				60.00	(19%)
171	Pharmacy Licence	80.00		-80.00				-80.00	(-100%)
172	Scout Hut Rental	170.00	170.00						(0%)
173	General Donations								(N/A)
174	Miscellaneous								(N/A)
175	Wessex Internet		6.00	6.00	43.20	21.00	22.20	28.20	(65%)
179	Miscellaneous								(N/A)
180	Community Events Licences	209.96	105.00	-104.96	105.04		105.04	0.08	(0%)
181	Community Events Insurance				209.96		209.96	209.96	(100%)
182	Community Events Grants								(N/A)
183	Community Events General		1,285.00	1,285.00	4,500.00	4,174.10	325.90	1,610.90	(35%)
184	Inpost Locker	1,200.00	900.00	-300.00				-300.00	(-25%)
185	School Crossing Patrol				7,300.00	7,672.00	-372.00	-372.00	(-5%)

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

SUB TOTAL	**1,974.96**	**3,278.87**	**1,303.91**	**36,346.00**	**24,451.80**	**11,894.20**	**13,198.11 (34%)**

Council Related

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
131	Councillor Training				350.00		350.00	350.00 (100%)
132	Councillor Expenses				209.96	151.97	57.99	57.99 (27%)
133	Chairs Allowance				315.00		315.00	315.00 (100%)
134	Website Support				500.00		500.00	500.00 (100%)
135	Public Sector Website Complian							(N/A)
136	Data Protection				36.79		36.79	36.79 (100%)
137	Subscriptions				315.00		315.00	315.00 (100%)
138	Memberships				1,025.29	1,694.72	-669.43	-669.43 (-65%)
139	Publicity/Advertising				209.96	132.11	77.85	77.85 (37%)
140	Premises Hire				720.00	510.00	210.00	210.00 (29%)
141	Professional/Legal Services				630.00	2,028.40	-1,398.40	-1,398.40 (-221%)
142	Bank Interest	2,099.96	964.93	-1,135.03				-1,135.03 (-54%)
143	Bank Charges				315.00	123.30	191.70	191.70 (60%)
144	Insurance				3,700.00	3,830.64	-130.64	-130.64 (-3%)
145	Audit				1,900.00	1,539.56	360.44	360.44 (18%)
146	VAT Refund							(N/A)
150	Miscellaneous							(N/A)
	SUB TOTAL	**2,099.96**	**964.93**	**-1,135.03**	**10,227.00**	**10,010.70**	**216.30**	**-918.73 (-7%)**

Dorset Council

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
201	Dorset Council Precept	126,000.00	126,000.00					(0%)
202	Dorset Council CIL		7,275.27	7,275.27				7,275.27 (N/A)
203	Dorset Council Grants							(N/A)
204	Dorset Council Footpath SLA				600.00		600.00	600.00 (100%)
	SUB TOTAL	**126,000.00**	**133,275.27**	**7,275.27**	**600.00**		**600.00**	**7,875.27 (6%)**

Employee Related

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
101	Employee Salaries				26,000.00	14,154.22	11,845.78	11,845.78 (45%)
102	Pension Contributions				8,000.00	4,871.99	3,128.01	3,128.01 (39%)
103	National Insurance and Income T				8,100.00	5,256.71	2,843.29	2,843.29 (35%)
104	Handyman							(N/A)
105	Locum Services				300.00		300.00	300.00 (100%)
106	Training				264.96		264.96	264.96 (100%)
107	Expenses				105.04	52.80	52.24	52.24 (49%)
120	Miscellaneous							(N/A)
	SUB TOTAL				**42,770.00**	**24,335.72**	**18,434.28**	**18,434.28 (43%)**

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

Highways

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
211	Consultation - Wareham Road							(N/A)
212	Consultation - High Street							(N/A)
213	Consultation - Cycleway/Path							(N/A)
214	Consultation - Parking							(N/A)
215	Consultation - 20 MPH							(N/A)
216	Consultation - Astro Car Park							(N/A)
	SUB TOTAL							**(N/A)**

Lytchett Astro

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
341	Lytchett Astro Rental/Hire	4,800.00	888.00	-3,912.00				-3,912.00 (-81%)
342	Lytchett Astro Utilities							(N/A)
343	Lytchett Astro R&M				6,494.00	2,010.85	4,483.15	4,483.15 (69%)
344	Lytchett Astro Fixtures & Fittings							(N/A)
350	Lytchett Astro Miscellaneous							(N/A)
	SUB TOTAL	**4,800.00**	**888.00**	**-3,912.00**	**6,494.00**	**2,010.85**	**4,483.15**	**571.15 (5%)**

Open Spaces

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
231	RG Hire	3,428.00	4,250.00	822.00				822.00 (23%)
232	RG utilities					513.63	-513.63	-513.63 (N/A)
233	RG electric charging	150.00	138.92	-11.08				-11.08 (-7%)
234	RG Rocket Park R&M				1,000.00	931.00	69.00	69.00 (6%)
235	RG Exercise Equipment R&M				630.00	495.00	135.00	135.00 (21%)
236	RG Skatepark R&M				524.96	658.00	-133.04	-133.04 (-25%)
237	RG General R&M				1,700.00	8,683.34	-6,983.34	-6,983.34 (-410%)
238	Foxhills Play Park R&M				850.00	902.12	-52.12	-52.12 (-6%)
239	Foxhills General R&M				850.00	3,561.20	-2,711.20	-2,711.20 (-318%)
240	Old School Green R&M				800.00	160.00	640.00	640.00 (80%)
241	Library Green R&M				150.00		150.00	150.00 (100%)
242	Safety Inspections				1,050.04	359.55	690.49	690.49 (65%)
243	Other Open Space Maintenance				2,485.00	3,429.70	-944.70	-944.70 (-38%)
244	Handyman				8,064.00	1,916.95	6,147.05	6,147.05 (76%)
	SUB TOTAL	**3,578.00**	**4,388.92**	**810.92**	**18,104.00**	**21,610.49**	**-3,506.49**	**-2,695.57 (-12%)**

Parish Office

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
301	Office Rent							(N/A)
302	Office Utilities				400.00		400.00	400.00 (100%)

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

303	Office Supplies			700.00	121.29	578.71	578.71 (82%)
304	Office Tariff/Feedback						(N/A)
305	Office IT			1,800.00	1,577.78	222.22	222.22 (12%)
306	Office Connectivity			510.86	127.00	383.86	383.86 (75%)
307	Office R&M			379.88	42.99	336.89	336.89 (88%)
308	Office Fixtures & Fittings			550.00	108.33	441.67	441.67 (80%)
309	Car Park Lighting			59.64	31.47	28.17	28.17 (47%)
310	Office Miscellaneous			68.62		68.62	68.62 (100%)
	SUB TOTAL			**4,469.00**	**2,008.86**	**2,460.14**	**2,460.14 (55%)**

Sports Pavilion

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
321	Sports Pavilion Rental/Hire	700.00	770.00	70.00				70.00 (10%)
322	Sports Pavilion Utilities		86.82	86.82	250.00	536.49	-286.49	-199.67 (-79%)
323	Sports Pavilion Tariff Feedback							(N/A)
324	Sports Pavilion Connectivity							(N/A)
325	Sports Pavilion R&M				762.00	386.17	375.83	375.83 (49%)
326	Sports Pavilion Fixtures & Fitting							(N/A)
330	Sports Pavilion Miscellaneous					166.68	-166.68	-166.68 (N/A)
	SUB TOTAL	**700.00**	**856.82**	**156.82**	**1,012.00**	**1,089.34**	**-77.34**	**79.48 (4%)**

The Youth Hall

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
361	Youth Hall Rental/Hire	3,200.00	2,115.04	-1,084.96		-30.00	30.00	-1,054.96 (-32%)
362	Youth Hall Utilities				3,000.00	1,926.74	1,073.26	1,073.26 (35%)
363	Youth Hall Grants							(N/A)
364	Youth Hall Dorset Youth Associat				7,080.00	10,230.00	-3,150.00	-3,150.00 (-44%)
365	Youth Hall Connectivity							(N/A)
366	Youth Hall R&M				2,000.00	7,602.63	-5,602.63	-5,602.63 (-280%)
367	Youth Hall Kitchen							(N/A)
368	Youth Hall Furniture							(N/A)
369	Youth Hall Fixtures and Fittings							(N/A)
370	Youth Hall Miscellaneous							(N/A)
	SUB TOTAL	**3,200.00**	**2,115.04**	**-1,084.96**	**12,080.00**	**19,729.37**	**-7,649.37**	**-8,734.33 (-57%)**

WG Highways

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
521	WG Admin							(N/A)
522	Wareham Road Crossing							(N/A)
523	High Street Crossing				70,000.00	665.00	69,335.00	69,335.00 (99%)
524	Tesco Island				20,000.00	105.00	19,895.00	19,895.00 (99%)
525	20 MPH Zones					776.50	-776.50	-776.50 (N/A)
526	Huntick Path/Cycleway				20,000.00		20,000.00	20,000.00 (100%)
527	Drop Kerb Program							(N/A)

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

528	Signage							(N/A)
	SUB TOTAL				**110,000.00**	**1,546.50**	**108,453.50**	**108,453.50 (98%)**

WG Library (RFU)

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
601	WG Admin							(N/A)
602	Legal/Planning Expenses							(N/A)
	SUB TOTAL							**(N/A)**

WG Neighbourhood Plan

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
581	WG Admin				10,000.00		10,000.00	10,000.00 (100%)
582	NP Revision					3,043.64	-3,043.64	-3,043.64 (N/A)
583	Neighbourhood Plan Training							(N/A)
	SUB TOTAL				**10,000.00**	**3,043.64**	**6,956.36**	**6,956.36 (69%)**

WG Other Premises

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
561	WG Admin							(N/A)
562	Parish Office				1,000.00		1,000.00	1,000.00 (100%)
563	Sports Pavilion				1,000.00		1,000.00	1,000.00 (100%)
564	Lytchett Astro							(N/A)
	SUB TOTAL				**2,000.00**		**2,000.00**	**2,000.00 (100%)**

WG Sports Complex (RFU)

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
621	WG Admin				10,000.00		10,000.00	10,000.00 (100%)
622	Legal/Planning Expenses				10,000.00		10,000.00	10,000.00 (100%)
623	Groundworks - car park							(N/A)
624	Groundworks - Sports Centre							(N/A)
625	Ongoing management							(N/A)
	SUB TOTAL				**20,000.00**		**20,000.00**	**20,000.00 (100%)**

WG Village Environment

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	+/- Under/over spend
501	WG Admin							(N/A)
502	Recreation Ground - Rocket Par		58,843.00	58,843.00	55,000.00	13,949.85	41,050.15	99,893.15 (181%)

Lytchett Matravers Parish Council

Summary of Receipts and Payments

All Cost Centres and Codes

503	Recreation Ground - Exercise Ec				500.00		500.00	500.00 (100%)
504	Recreation Ground Skatepark				500.00		500.00	500.00 (100%)
505	Recreation Ground General				1,000.00		1,000.00	1,000.00 (100%)
506	Recreation Ground - Hannams C				3,000.00		3,000.00	3,000.00 (100%)
507	Foxhills Play Park				500.00		500.00	500.00 (100%)
508	Foxhills General				500.00		500.00	500.00 (100%)
509	Allotments							(N/A)
510	Cemetery/Closed Churchyard							(N/A)
511	Village Improvements				22,000.00	11,477.74	10,522.26	10,522.26 (47%)
	SUB TOTAL		**58,843.00**	**58,843.00**	**83,000.00**	**25,427.59**	**57,572.41**	**116,415.41 (140%)**

WG Village Hall (RFU)

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
611	WG Admin							(N/A)
612	Legal/Planning Expenses							(N/A)
	SUB TOTAL							**(N/A)**

WG Youth Hall

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
541	WG Admin							(N/A)
542	Youth Hall							(N/A)
	SUB TOTAL							**(N/A)**

Summary

NET TOTAL	**149,724.92**	**207,851.35**	**58,126.43**	**364,052.00**	**138,778.64**	**225,273.36**	**283,399.79**
V.A.T.		14,319.79			12,504.26		
GROSS TOTAL		**222,171.14**			**151,282.90**		

Appendix 3

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Lytchett Matravers Parish Council

PAYMENTS (AWAITING AUTHORISATION) LIST

11 November 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
249	Expenses	09/11/2026		Unity Trust Bank (AC		Julie Wigg Mileage	Julie Wigg Mileage	Z	25.85		25.85
250	Wessex Internet	09/11/2026		Unity Trust Bank (AC		Wessex Internet	Wessex Internet	S	3.00	0.60	3.60
252	Lytchett Astro R&M	09/11/2026		Unity Trust Bank (AC		Clearance at Astro	D & P Warr	S	1,615.00	323.00	1,938.00
251	Youth Hall Utilities	09/11/2026		Unity Trust Bank (AC		LM Youth Hall electricity accou	Yu Energy	L	177.11	0.22	177.33
245	Councillor Expenses	09/11/2026		Unity Trust Bank (AC		Cllr R Ong Travel Expenses	Cllr R Ong	Z	33.35		33.35
242	Memberships	09/11/2026		Unity Trust Bank (AC		Grounds Management Associat	Grounds Management Assc	S	184.07	11.93	196.00
243	Cemetery R&M - General	09/11/2026		Unity Trust Bank (AC		Idverde - Cemetery Grounds M	Idverde Ltd	S	415.56	83.11	498.67
244	Office IT	09/11/2026		Unity Trust Bank (AC		Rejuvinate IT Costs	Rejuvenate	S	29.94	5.99	35.93
247	Office IT	09/11/2026		Unity Trust Bank (AC		Scribe Booking System	Starboard Systems Ltd	S	26.00	5.20	31.20
248	Sports Pavilion R&M	09/11/2026		Unity Trust Bank (AC		Matting for Sports Pavilion	Stuart Cannie Flooring	S	250.00	50.00	300.00
241	Youth Hall Utilities	09/11/2026		Unity Trust Bank (AC		Youth Hall bins	Dorset Council	E	30.80		30.80
246	Youth Hall Utilities	09/11/2026		Unity Trust Bank (AC		Youth Hall Cleaning	Sally-Anne's Professional C	Z	120.00		120.00
240	Training	09/11/2026		Unity Trust Bank (AC		Councillors/Clerks Conference	DAPTC	Z	60.00		60.00
240	Councillor Training	09/11/2026		Unity Trust Bank (AC		Councillors/Clerks Conference	DAPTC	Z	60.00		60.00
239	Allotments R&M	09/11/2026		Unity Trust Bank (AC		Allotment hedge trimming	D & P Warr	S	742.50	148.50	891.00
253	Old School Green R&M	11/11/2026		Unity Trust Bank (AC		Clearance War Memorial	John Child	Z	65.00		65.00
198	Lytchett Astro R&M	11/11/2026		Unity Trust Bank (AC		Repairs to Astro	Replay Maintenance Ltd	S	1,195.00	239.00	1,434.00
								Total	**5,033.18**	**867.55**	**5,900.73**

Appendix 4

Lytchett Matravers Parish Council

Reserves/Project Update and Review / Budget Preparation Action Steps

November 2026

Proposed Action Steps from September 2026 - Update

1. Use end of September figures to create 6+6 forecast. This will provide an estimate of available funds as of March 2027.
2. Review earmarked reserve for Foxhills maintenance; potential reduction to 25k.
3. Review NP2 Recommendations for Village Vision
   - The NP2 plan includes 4 major projects as part of the village vision
     1. Lytchett Matravers Village Sports Ground (development of the area surrounding the school into a sports centre)
     2. Village Centre Redevelopment (New combined community/commercial hub - demolition of existing Pavilion, garages and Scout Hut)
     3. Community Hall/Youth Hall Redevelopment (New Community Facility - demolition of existing Youth Hall)
     4. Village Hall Extension (South end expansion 2 floors and main access to Rec. car park).
   - The NP2 group is working on building feasible estimates and plans for the above. Given the current shortfall, these projects are unfunded. How and when we apply for funds depends on the priority we set for each. The PC/village is unlikely to be able to tackle more than one of these projects at one time. The NP2 group will recommend long-term priority for the PC to review.
4. Use end of November figures (i.e. 8+4) together with current project forecast and NP2 project forecast for 2027 and beyond. This will be presented at December F&GP for recommendation and publication.
5. The final budget and precept request can be recommended by January 2027 F&GP and approved by January 2027 Full Council.

Forecast (6+6) - Summary:

£0OO's		Budget	Forecast
BAU	Expenses	139	146
	Receipts	149	153
WGs	Expenses	225	237
	Receipts	0	59
Total	Expenses	364	383
	Receipts	149	212

The main variance relates to the incoming grants for Rocket Park improvements. This 6+6 forecast will be updated with end of November figures to create the 8+4 forecast, which will then form the basis of the 2027/28 budget.

Foxhills R&M Reserve Fund

This reserve has been maintained at £162,998 for many years. Historically, this was the amount transferred to the PC to maintain Foxhills Open Space in perpetuity.

Annual expenditure has been in the region of £4k p.a. It has been identified that we should implement a strategic long-term tree maintenance. The first stage of this is underway and is likely to be another £5k approx. In total then approx. £10k.

It is prudent to maintain a reserve to cover 3 years and to maintain that level going forward.

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